

## PARKMAN TOWNSHIP TRUSTEES

### Regular Meeting of August 21, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Patrick Joyce, and Nancy Ferguson, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, John Spelich, Jon Ferguson, Courtney Sanders, Paul M. Komandt, Tom Evers, and John Augustine. The Pledge of Allegiance was recited and an agenda was distributed.

#### Approval of Minutes

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to waive the reading of the August 7, 2012 regular meeting minutes and to approve as amended. (Resolution No. 12-172) Motion carried unanimously.

#### Correspondence

- Geauga County Auditor-CD with the Comprehensive Report for 2011 and the Citizen Finance report for 2010. The Board said these reports are available on line at the Geauga County Auditor web sight.

#### Departmental Reports

- Fiscal Officer
  1. Budget Hearing-Kevin O'Reilly attended the Budget Hearing with the Geauga County Budget Commission to review the Parkman Township 2013 budget. He reported that they did not have many concerns. They did ask to make sure the Township was following through on the purchase of a fire truck. Joyce Peters-Fiscal Officer will review the budget for the next meeting.
  2. Geauga County Board of Elections-Joyce Peters read the wording for the Road and Bridge Levy to the Board to make sure it is correct for placement on the ballot.
  3. Pipe payment-Joyce Peters reported that Middlefield sent a payment of \$7280.00 for reimbursement to Parkman Township for pipe purchased for Shedd Road.
  4. Inheritance Tax-Joyce Peters reported the Township received inheritance tax in the amount of \$3485.65.
  5. Transfers-The Township received second half taxes in the amount of \$88982.30. There is an auditor fee for the collection of these taxes. The Fiscal Officer requested the following transfers within the same funds to pay the auditor fee: A motion was made by Nancy Ferguson and seconded by Patrick Joyce to transfer \$500 dollars from Special Levy Fire Fund (other) 2191-220-599-0000 to Special Levy Fire Tax Collection Fees 2191-220-314-0000. (Resolution No. 12-173) Motion carried unanimously. A motion was made by Kevin O'Reilly and seconded by Nancy Ferguson to transfer \$600 from the Road and Bridge levy fund (other) 2031-330-599-0000 to the Road and bridge levy tax collection fees 2031-330-314-0000. (Resolution No. 12-174) Motion carried unanimously. A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to transfer \$800 from the Special Road and Bridge Levy-

Operating Supplies 2192-330-323-0000 to Special Levy Road and Bridge Tax Collection Fees 2192-330-314-0000. (Resolution No. 12-175) Motion carried unanimously.

6. Kinetico Maintenance Contract-A motion to enter into a one year maintenance agreement with Kinetico at a cost of \$538.35 was made by Patrick Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-176) Motion carried unanimously.
  7. Report Distribution-Joyce Peters distributed fund status reports and appropriation reports to the Parkman Trustees for their review.
- Fire Department
    1. Rescue Jacks-The Rescue Jacks approved for purchase at a prior meeting have been delivered and the Fire Department will begin training on their use.
    2. New Rescue Pumper-Delivery of the new truck is scheduled for September 7, 2012.
    3. Call Report-The Fire Department has responded to 20 calls so far this month.
  - Road Department.
    1. Shedd Road-Tom Evers reported that the Road Department continues its work on Shedd Road to prepare it for paving. He reported that Middlefield has been working on its portion of the project.
    2. Overtime-Nancy Ferguson objected to the amount of 34 overtime hours for Tom Evers for the project. The overtime hours were discussed. Patrick Joyce said he didn't like the amount of overtime but he felt it was appropriate for the job. He suggested that in the future the Board keep in mind the magnitude of the job they will be taking on. He noted the importance of completing before winter. Kevin O'Reilly asked Tom Evers to be more conscientious of overtime.
  - Cemetery
    1. Lot Request-The Board received a letter from Mr. Abela. He wanted to sell back a cemetery lot purchased for him. The Board sent a letter requesting he return his deed, so the Township could sell him back the lot. Nancy Ferguson received his reply. He could not find his copy of the deed. Nancy Ferguson consulted with Rebecca Schlag-Geauga County Assistant Prosecutor. The Assistant Prosecutor drafted a letter for the Trustees to send to Mr. Abela indicating the procedure he would need to follow in order to prove ownership of the lot.
  - Zoning Department
    1. Subdivision Applications-The Zoning Inspector reported three subdivision applications: one on Tavern Road, Farmington Road and Shedd Road.

2. Pre-Applications-The Zoning Inspector issued a pre-application and permit for a house on Tavern Road, a pre-application and permit for an addition/front porch on Main Market Road, and a pre-application and permit issued for a garage.
3. Miller/Weaver variance request-board of zoning Appeals Hearing was August 14, 2012. The Board found in favor for the variance request. There was an oversight in the variance process involving an issue with a 3 foot encroachment of the Hershberger driveway to the Weaver property that should have been part of the first request. This issue will have to go to the Board of Appeals resulting in a second fee to the property owner. The Board decided to waive the second fee since it should have been in the first request.
4. Request for zoning Information-The Zoning Inspector received a request for information on the duplex located at 16177 Center Street. Someone was considering living in the undamaged unit. The Zoning Inspector referred them to the Building Inspector Department because of issued involving plumbing and electric.
5. Zoning Inspector Vacation-There will be no office hours Wednesday August 29, 2012.
6. Hauser Landscaping-The Zoning Inspector received three complaints from Jeff Fish about Hauser Landscaping. Copies of the complaints were sent to Rebecca Schlag-Geauga County Assistant Prosecutor. John Spelich-Zoning Inspector will communicate with Mr. Hauser so he is aware of these complaints. He said he would also like to see if he could set up a meeting between himself, Mr. Hauser and Mr. Fish.

#### Old Business

- Shedd Road Easement-The last easement for Shedd Road has been completed. A motion to approve \$800 for the purchase of easement for Shedd Road from Patricia Mary and Bryan F. Foskie and Paula Ann and J. Robert Lieber (representatives for the Pechura Estate property) was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-177) Motion carried unanimously.
- Shedd Road Crossover Pipe-Ziegler Earthworks will begin work on replacing the Crossover pipes on Shedd Road in a couple of weeks.
- Owen Road-Tom Evers, Patrick Joyce and Kevin O'Reilly reported that they have visited Owen Road to evaluate the conditions due to resident complaints at the last regular meeting. Kevin O'Reilly reported that he observed the conditions of the ditches after heavy rain experienced the past week. He noted that no driveway pipes were clogged and he noted no flooding or water drainage issues, although he mentioned the east side may need a little cleaning. Kevin O'Reilly reported that Mike Stone from the Geauga County Engineer Office said he had received a visit from a resident regarding the erosion on Owen Road. The cost of an Owen Road project was briefly discussed in regards to a possible grant of \$450,000 with the Township still responsible for \$600,000.

- Community House Sign-Patrick Joyce reported that the Chamber is going to discuss joining with the Board of Trustees in the purchase of a sign for the front of the Community House. Various options of signs were discussed.
- Solar Collectors-John Augustine asked if the Township was seeing any cost savings from the Solar Panels. Patrick Joyce said he would check on the Carbon Credits, and Joyce Peters will review electric bills.

New Business

- Stagecoach Drive cul- de- sac-Patrick Joyce reported that he went to view the area and met with residents and will consult with Tom Evers. This was a follow up in regards to a residents concern of damaged trees and poor condition of the area.

Approval of Bills and Wages

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to pay the bills and wages from warrant #19162 through warrant #19187. (Resolution No. 12-178) Motion carried unanimously.

Adjournment

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to adjourn the meeting at 8:32 p.m. (Resolution No. 12-179) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair