

## PARKMAN TOWNSHIP TRUSTEES

Special Meeting September 23, 2013

The special meeting of the Parkman Township Trustees to discuss a grant for resurfacing downtowns Streets was called to order at 9:10 a.m. In attendance were Trustees-Kevin O'Reilly, Nancy Ferguson, and Donald Villers, Secretary-Renee Patry, Mike Stone, Shane Hajjar, Roger Anderson, and Jon Ferguson.

Mike Stone of the Geauga County Engineer Office explained that there is a small government program for Ohio Public Works grant that could be used for resurfacing of downtown streets. He explained that the process to obtain the grant is that first a Grant Application must be submitted, and then in the spring around May the Boards would have to put the job out for bid. He suggested the Board put all 7 roads on the application for the grant at this time and then before May they would need to pick from the 7 roads which ones they would want done. He said the grant is for 88,000 dollars of 100,000 dollar job. If the bids are less than 100,000 dollars the grant would be for 88% of that amount. Shane Hajjar had presented the Board with an estimated cost sheet for resurfacing downtown roads at the last meeting. Mike Stone said that these figures are figured at 10-15% higher to be conservative. He said if the Board included all the 7 roads in the grant application, they could then use the grant for any of the roads. If a road is excluded from the application, then the grant could not be used for that road. He suggested the Board make a decision on which roads of the 7 they would want to resurface by March before they go out for bid. Donald Villers asked if the middle of the road on West Street be raised two to two and a half inches or crowned to help keep water off of the road if this road is chosen. Shane Hajjar said that would be a fine detail for the final design. He also said both West and Mill Street would benefit with better drainage. Mike Stone said for today to start the process to obtain the grant, the Board would need to make a resolution.

A motion was made by Donald Villers and seconded by Kevin O'Reilly to accept the Resolution of Convenience and Necessity as presented by the Geauga County Engineer Office. (Resolution No. 13-244) Vote as follows: Kevin O'Reilly-yes, Nancy Ferguson-yes, and Donald Villers-yes. Motion carried unanimously.

Mike Stone indicated the Board would need to authorize a specific person as a representative for the project. Kevin O'Reilly asked Mr. Stone who that should be because there will be no returning Trustees next year. Mr. Stone indicated they should name someone at this time and at the first of the year it would be amended. A motion was made by Donald Villers and seconded by Nancy Ferguson to authorize Kevin O'Reilly- Chairman Board of Trustees to serve as a person to serve as the Certifying Representative. (Resolution No. 13-245) Vote as follows; Kevin O'Reilly-yes, Donald Villers-yes and Nancy Ferguson-yes. Motion carried unanimously.

Joyce Peters-Fiscal Officer will be asked to certify the funds. The Board will also need to complete a Capital Improvement Report by November 1, 2013. The Geauga County Engineer Office will provide a sample of this report.

Adjournment

A motion was made by Nancy Ferguson and seconded by Donald Villers to adjourn the meeting at 9:58 p.m. (Resolution No. 13-246) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair