Parkman Township Trustees
Regular Meeting of October 5, 2021

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m.

In attendance were:
Trustees-Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Fiscal Officer- Susan Wojtasik, Fire Chief-Mike Komandt, John Spelich-Zoning Inspector, Dale Komandt Cemetery Sexton, Dolly Rivera- CHC, Russel Spencer- FD, John Norman, Ted Wojtasik, Stacey Raymond, Lance Portman, John Augustine, Sandie Parnaby, Joyce Peters.

*The Pledge of Allegiance was recited, and an agenda was made available.

Dennis Ikeler asked before we get started, we appreciate your attendance at these meetings and online value your input and to keep the record straight we ask that you say your name before you comment or ask a question, so the minutes are accurate. We ask only that you wait to be acknowledged by the trustees before you speak and direct your comments to the trustees. This will help us maintain an orderly meeting while allowing for your comments or questions. Dennis also asked that to keep the minutes accurate that we maintain one conversation at a time.

Meetings Resolution's:

Roger Anderson Made a motion to approve September 21, 2021, meeting minutes and seconded by Henry Duchscherer. Motion carried unanimously. (Resolution 146-2021)

Henry Duchscherer made a motion to give Prosecutor permission to pursue legal action against John Baril and seconded by Dennis Ikeler. Motion carried unanimously. (Resolution 147-2021)

Henry Duchscherer made a motion to make Norman Yoder full-time from alternate on the zoning commission and seconded by Dennis Ikeler. Motion carried unanimously. (Resolution 148-2021)

DEPARTMENT REPORTS:

Fiscal Office Report:

- Need to know whether we are going to keep P.O. Box. It is going to cost $62.00 for the year
- Talked with Dale Komandt and still have not received receipt that was requested. Dale said he would talk with Angie.
- Fiscal Officer is in the process of catching up with bank reconciliations. Money was processed properly but not documented in the UAN correctly causing time consuming work.
- No change on BWC. Waiting for MRI for IW.
- Henry requested Sales tax exemption to be sent to Windstream. It was sent out 10/1/2021. Still have no resolve on Windstream but was told it would be two weeks before they had an answer.

Fiscal Office discussion:
Susan Wojtasik read report. Susan Wojtasik asked if the Trustees wanted to continue keeping the PO and Roger Anderson said because it takes so long to get everything switched over that we should keep it for another year. Dennis Ikeler suggested we start switching over now so that in a year it will be in place. Roger Anderson said it was reported that the road workers had received a letter asking about the high raise they had received. Susan Wojtasik said she had no notice of it and will be waiting for a copy from the

employees to send her a copy. Ms. Wojtasik also said she would go into the website and see if she can find anything from her end.

Zoning:

1. Geauga County Prosecutors office wants a resolution on giving the Township Trustees authorization to pursue legal action against James Baril of 16205 Mc Call Road. (Fiscal Officer should have the resolution) this resolution must be signed by the trustees and a signed copy sent to the Prosecutors office.

2. Zoning is in the process of trying to track down owner of 17806 Reynolds Road. The house was investigated by the states fire Marshall and is determined to be an arson fire also included is a burned-out car on the property. Howard Hall the owner is thought to be living in Trumbull County. The property taxes are paid up to date for 2020 by a check payable by the US Treasury Department.

3. Non-compliant letters sent out to the following Pete Howes and Christ Miller local auctioneers, they have been locating their add signs in road rite-a-ways which is in violation of Township resolution 700 and 701 item 5 "no sign shall be placed within any public rite-a-way" except government and public utility signs. Their signs were removed, and Zoning called them on where to pick them up.

4. AS requested by the Trustees Zoning followed up on needed information on the existing tower on township property. I spoke to Christy Stout Land services specialist with Black and Veatch out of Overland Park, Kansas: the township received the following information A. construction drawings, B. Structural Analysis and C. the Mount Analysis.

It was determined that NO zoning applications or FEES would be required per FCC regulations. MS Stout indicated that ATT is proposing to upgrade its existing wireless tele communications by swapping out/adding to existing antenna and replacing with newer model equipment. The new antenna will reach 292 feet in height.

Zoning Discussion: Susan Wojtasik said she did not receive the resolution that was referred to in the report. Election sign laws are different than normal sign laws and are not under zoning laws.

Fire:

- Squad is back from Preston all issues have been repaired (second time). Still in conversations with Ford on getting some funding back from the first repair.
- Thank you to Troy for allowing Parkman to utilize their spare squad during this time.
- Fuel turned in for the month of September.
- If any township departments would like to make orders through Amazon for end of year consumables, please email items needed to myself so that I can place the orders ASAP.
- 424 incidents for 2021 to date. This is 106 calls more than prior year to date, or a 34% increase in incident volume for year to date.
- I have reached out to our legal representative in the past in reference to fire department issues and spending of funds for recruitment and retention ideas and our representative has indicated that they will not discuss these items with me. I am requesting that the board contact Legal and allow or direct legal representation to communicate with me on retention and recruitment ideas to ensure direction is legal.

Fire Dept. Discussion: Dennis Ikeler asked Roger Anderson if he would talk to her about the issue and he responded that he has never had any luck with that woman on any issue. Henry Duchscherer said he would talk to her.

Roads:

- Unfortunately, due to the weather forecast for this week it is undetermined if we will be able to pour the footers for the cemetery.
- As of Thursday, of last week the grader has been down due to a flat drive tire. It has been removed and was dropped off for repair along with a tire off the rear of the 550 as well. I will be getting quotes for rear tires on the 550 as they need being replaced.
- The southwest corner of town has had the full cut mowing complete as well in the center of town.
- As the wet weather allows, we will be spreading some material on the roads and grading then dragging.
- Services on the trucks and equipment will begin this month. We will be cleaning and moving equipment around outside this week to get plow blades ready for service and the shop yard organized for the winter season as well.
- I would like to make a request that the company Hess Pest who the township already uses to come and service the road garage. We have problems both inside and out with critters, mice, and other insects which can be eliminated from their services. We are way overdue for it at the garage.

Road's discussion:
Roger Anderson asked how long it had been since they replaced the tires on the grader and Dennis Ikeler responded 2 years. Mr. Ikeler said it was a rock that pierced the tire, and the tire was fixed and put back on.
Henry Duchscherer said that Hess was going to be going in tomorrow.
John Norman asked about the report referred to at the forum, that was made on which roads were going to be repaired and Dennis said it was just a list that was put in the Parkman Paragraph, not a report.

Community House:

- Community House has 7 bookings for October, plus a Blood Drive on Oct. 20th 10-4pm, 3 bookings for November, Breakfast with Santa Dec 4th, and a Blood Drive December 30th 10-4pm
- Thanks to Eric for fixing the apron on the handicap door at the front of the Community House
- We are in talks with Spectrum to see if they will/can come to Parkman. I talked to two high level managers at Windstream, and they said they will have our fiasco fixed in two weeks.

Community House discussion: Henry Duchscherer said we were getting a quote from Allied Doors for the two doors by the zoning office.

Overlook Park:

- They have fixed the fence where the horses tore it down. I have also put up 2 more signs.
- There are no bookings for the park

Parks:

Discussions:
Henry Duchscherer asked when they wanted to start shutting down the park. Dolly Rivera said the Polar Bear Club wanted to have meetings there in November and December and Dennis Ikeler said they can still use it but there will not be porta-pottys or water on in December because they don't need them freezing up. Henry said he would bring it up next meeting and Dennis Ikeler said he didn't need to bring it up, just close it when it needs to be closed.
Chief Komandt asked if Allied was a local company and Henry Duchscherer said it was out of Cleveland. Chief suggested with all the local people in the area, they might want to ask them for a quote. Henry Duchscherer said he couldn't find a local company that would do that, but he could check into it. The company that came out said they would have to use a jackhammer and both the other trustees said that he should not use them if that is the case. The walls might fall in. Chief suggested D&S Doors and Henry Duchscherer thanked him for the suggestion and said he would call the next day.

Henry Duchscherer said we had a health inspection today and passed with flying colors. He thanked Dolly and Dennis Ikeler said it sounds like we have the right person in the right spot.

Cemetery:

Discussion: Dennis Ikeler said that they are on hold with cemetery foundations due to weather and has been put off to next week. We have ten foundations to pour right now.

Dennis Ikeler said Stone Huggers have done a fantastic job cleaning up the stone in the lower cemetery. Mr. Ikeler asked Dale Komandt how many more must be done, and he said that he counted about 65 more. Dale handed the Fiscal Officer the bill for $4,200 and said for her to pay the $4000. And Nikki will add to it from the Historical society and send it out. Nikki said in her estimate, that to complete the process we are looking at $25,700. That was the estimate in 2017 and we still have 8 rows to complete. Dennis Ikeler said that if we keep doing this every year at $4,000. /yr. that it should take another 2 or three years.

Dale Komandt said also that they have in their possession the bell from the original schoolhouse. They are looking for a place to put it. It is now sitting in front of the church, but he would like to see it be placed as close to the original school as possible but so far, the church has not been too responsive. After mentioning it to Mr. Anderson, he said it might better be put in the gazebo here. Roger Anderson said he was referring to the top of the gazabo. Dennis Ikeler asked if it would hold it and Mr. Anderson said he did not know, he has never seen it. Dale Komandt said he can barely lift it and jokingly they said it was about 20#s. Mr. Komandt suggested they get a hold of Mr. Yoder to see how sturdy it was. Dennis Ikeler suggested maybe we could put it on a little stand. Henry Duchscherer and Dennis Ikeler both said they would like to see it there. Dale Komandt said that Sandy was still looking for grants to work on the cemetery, but the grants cannot be used for unused cemeteries. Dennis Ikeler said that if she finds one, we can always use it for Overlook Cemetery. Dennis Ikeler asked about the receipt from Angie, and he said she just got back and would get it to her. John Augustine said that if the bell was made from a precious alloy, that they might consider displaying it inside. Henry Duchscherer and Dennis Ikeler said that was something they could investigate.

Old Business:

a. **Sign Progress** Henry Duchscherer said sign is going to be shipped from South Dakota on October 18th. The top side they were having problems with, and they finally got that right and the crane operator ordered posts and it isn't in yet. Joyce Peters asked if they were going to cut down the trees and Dennis Ikeler said no that Eric just trimmed the branches. Hopefully that will be good enough since it is going to be lower than the last sign. Roger said it will be slightly higher than where the sign is now.

b. **Memorial Park:** Roger Anderson said all the flags finally did come in and we got a $95.00 discount. Still no confirmation date on delivery of the pole. Someone took all the marking flags out and they had to be replaced. Dennis Ikeler asked Mike Komandt to get the trees out of there. Henry Duchscherer asked if they could grind off the stumps at the park over across from his house and Dennis Ikeler said they had to be cut down farther. Roger Anderson said the smaller 6 poles will be 3 quarters of a circle around the main flag. We are going to try and install the smaller poles ourselves. Joyce Peters asked if there was a plaque with the names and Roger Anderson said no names but there is a plaque. Roger Anderson also said the millstone that is there will be moved over to the gazebo park. Roger Anderson said as far as the benches, it is going to cost around $1,500 and $1,000 for the cheaper version but no one has come forward saying they wanted to donate. Susan Wojtasik said that people want to know how much it is going to cost before they will be interested.

New Business

a. **OBM Report:** Dennis Ikeler asked about the report being sent out from OBM as to whether Fiscal Officer had received it. Susan Wojtasik was confused as to which report he was talking about because it was already discussed in the last meeting. Roger Anderson made a comment about needing a report before the money was received and Susan Wojtasik said it was received and sitting in the bank and that a Fund had to be established for it. Dennis Ikeler said the report was not due until March and Susan said she received it.

Public Comment:

John Augustine asked if anyone had seen the newspaper that came out on the candidates running and that only two of the candidates responded and Dennis Ikeler said he forgot about it until the deadline, but he did put something in the Maple Leaf. Joyce Peters said she never received one. Henry Duchscherer said that the event was disappointing because there was only a handful of people there beside the candidates.

John Augustine said that there are a few things that the community could do to help save lives in the community like CPR classes. Dennis Ikeler said it has been a while since we did one but he thought Kelly did the last one but there are so many out there. John Augustine also suggested smoke detectors was another thing, referring to a house fire not to long ago where a close by community lost some people and Mike's response was that he will not speak about that fire, but I personally did an interview with FOX8 News about safety tips, so we are out there in the community. Also, we can get smoke detectors from the state fire marshal's office, but they can only go in homes below the poverty level, and you only get 10 in 10 years.

John Augustine also suggested talking about fire extinguishers and information about that. Russell Spencer from the fire department said that fire extinguishers are only supposed to be used to get out of the house yourself and not try and extinguish the fire yourself.

Lance Portman announced that there was going to be another league of women voter's event in Troy on the 14th of October.

Joyce Peters asked if they heard anything back on AEDs from UH Hospital. Chief Komandt responded and said yes, and the representative said she was going to pass it on but right now with covid, funding is limited and she would get back with us.

Roger Anderson suggested planning on doing inventory first part of November since there is going to be a transitional period. It just makes it easier for whoever must step in, one less thing to worry about.

Motion to Adjourn:

Roger Anderson made a motion at 7:52pm to adjourn the meeting; Henry Duchscherer seconded the motion and motion passed unanimously. Next meeting on October 19, 2021.

Meeting Submitted by Susan D. Wojtasik

Meeting Minutes Approved by