

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of March 15, 2022

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m.
In attendance were:

Trustees- Dennis Ikeler, Henry Duchscherer, Joyce Peters, Fiscal Officer- Susan Wojtasik, Chief Komandt – FD, John Spelich – Zoning Inspector, Lance Portman - Assist. Zoning Inspector, Stacey Raymond, Lynn Schiffbauer, John Augustine, Roger Anderson, Denise Villers, Thad Wojtasik, Ted Wojtasik, Russell Spencer – FD, Elizabeth Komandt

*The Pledge of Allegiance was recited, and an agenda was made available.

Meeting's Resolutions:

A motion was made by Joyce Peters and seconded by Henry Duchscherer to approve the minutes for the March 1, 2022 meeting. Motion carried unanimously (**Resolution 75-2022**)

A motion was made by Dennis Ikeler and seconded by Joyce Peters to approve the minutes for the March 8, 2022 meeting. (**Resolution 76-2022**)

A motion was made by Joyce Peters and seconded by Henry Duchscherer to Approve Bank Reconciliation for February 2022. Motion carried unanimously (**Resolution 77-2022**)

A motion was made by Joyce Peters and seconded by Henry Duchscherer to approve the (Permanent) Appropriations for 2022. Motion carried unanimously. (**Resolution 78-2022**)

A motion was made by Dennis Ikeler and seconded by Joyce Peters to approve a service contract with Pro-Care Services for the stair-chair and cot for the Fire Dept. – not to exceed \$5,000.00 Motion carried unanimously. (**Resolution 79-2022**)

Joyce Peters made a motion and seconded by Dennis Ikeler to approve a service contract with Pro-Care Services for the heart monitor & CPR in the amount of \$2,913.80. Motion carried unanimously. (**Resolution 80-2022**)

Dennis Ikeler made a motion and Henry Duchscherer seconded the motion to order 400 tons of #57 limestone for a total of \$10,380.00. Motion carried unanimously. (**Resolution 81-2022**)

Dennis Ikeler made a motion – seconded by Joyce Peters to certify mileage with ODOT and Geauga County engineers: responsible for 26.762 miles of township roads. Motion carried unanimously (**Resolution 82-2022**)

Dennis Ikeler made a motion – seconded by Joyce Peters - to go into executive session for consideration a new hire pursuant to ORC 121.22 (G)(1) Motion carried unanimously. (Resolution 83-2022)

Dennis Ikeler made a motion, which was seconded by Joyce Peters to re-open the public meeting. Motion carried unanimously. (Resolution 84-2022)

Dennis Ikeler made a motion – seconded by Joyce Peters to hire Austin Peterson as a full-time road worker at a rate of \$17.00 per hour – Start date March 21, 2022. Motion carried unanimously. (Resolution 85-2022)

DEPARTMENT REPORTS:

Fiscal Office Report

- Approve the minutes for 3/1/2022
- Approve the Minutes for the Special Meeting (transcripts)
- Received Township Road Records for 2021 and 2022. Need 2022. Report for Amish Safety fund will be going out before April 1st.
- Approve February Bank Reconciliation
- Need to schedule meetings with Trustees and Department Heads for 2023
- Permanent Appropriations were put in mail slots for Trustees to approve. Need resolution.
- Reminder; SID Webinar tomorrow. Might be helpful for Dead End Shedd Rd. County Auditor's Office March 16th 1to 2pm
- In the process of changing over phone for Fiscal Office.
- Need payroll time sheets
- BWC installment schedule will be going up to
- Updates to OTARMA Policy. Anyone wanting a copy just let me know.
- Job Opportunity
 - **Maintenance Worker** – Water/Wastewater Plant Operator 1
 - \$23.28/HOUR Part-time Union
 - *Under general supervision maintains and operates water and wastewater treatment plants according with EPA regulations, requirements, and plant(s) EPA operating license and maintains related equipment; Performs tasks related to the repair of equipment, maintenance of buildings and other related maintenance tasks; Performs related duties as required.*

Fiscal Officers Discussion: Dennis Ikeler thanked Susan Wojtasik for all the work she has done over the year since she was appointed. Dennis Ikeler said he knew things have been in turmoil at times but she was definitely a help to the community. John Spelich also thanked Susan Wojtasik for all the help and all the request he had for her.

Zoning Report

- 1. Parkman Township BZA met in regular session on February 8th 2022 to hear an appeal requested by Melvin Gingrich at 16390 Farley Road near Madison Road. Mr. Gingrich recently had the parcel surveyed and split into two separate parcels causing a house on one parcel to be out of compliance of Parkman current zoning regulations. The variance would bring the house into compliance. The BZA voted to grant the variance. On March 8, 2022 the BZA members approved the Minutes of the February BZA meeting, copies of the minutes were sent to Western Reserve Title and the Planning Commission.*
- 2. Zoning information requests on the following:
! set National Bank, Independence, Ohio for parcel 25-190053 property at 15320 Grove Road
Bill Miller DBA Pinehurst Construction request side lot and front lot information, also Kathy Mullet of First National Bank requested information on 17510 Hosmer Road.
Robin Mehta of 18258 Madison Road Proposed consolidation of lots.
Raymond Hilger of 16449 Stagecoach Drive requested information on side lot set backs on his proposed fence.*
- 3. Rick Gates brought two survey maps for Zoning to review and approve, the parcels located on Grove Road are both less than 10 acres and are buildable and both were approved by County Engineer's office as well as County Planning.*
- 4. Application was completed by Andrew Miller on behalf of Eli Kauffman of 16466 Newcomb Road, all paperwork was in order and completed and a permit was issued for the 3000 square foot house.*
- 5. Application was completed by Zachariah Alnoubani of 16522 Main Market Road, the owner is proposing a 1200 square foot garage; however, zoning put his permit on hold until further paperwork can be reviewed along with the site plan.*

Zoning Discussion: Read the report

Fire Department:

- Door company was out again to trouble shoot and fix the same bay door, new wall switch, wiring, and computer within the opener were replaced.
- Few supplies ordered for Fire Department and other township offices
- Request authorization for service contract on the LP-15 and LUCAS device that are carried on the squad. This is an annual contract that will be expiring at the

end of March.

- Request authorization for Annual service contract for the Squad load system and power cot. This is annual as well expiring in the next month.
- Will be purchasing furnace air filters soon. Any other air filters that need ordered will need to be emailed to the chief with size and quantity to be ordered.
- All reports sent to state and EMS reporting requirements complete

Fire Dept. Discussion: Chief Komandt reported for getting information from VIS for cost for covering the paid guys \$862 and for covering the volunteers, \$862 and for covering the paid guys \$2410. Additional benefits would go up \$800 for volunteers and for the paid guys \$1600 for adding on the paid guys. They are not covered off duty. Chief Komandt asked for contract for Pro Care for Cot Stair chair etc. It expires April 1 so we have to decide tonight since we don't have another meeting before then. John Augustine asked how much to replace the heart monitor and CPR machine. Chief Komandt guessed at between 36 and 40,000 but we received these from UH and the only thing that was requested from us was to maintain and keep them serviced.

Road Department:

- *Before our weekend snowstorm we were able to take the grader and drag out and attempt to smooth out most of the roads. It seemed to have worked on most of them, but we will need to add stone and grade and drag again.
- *I will be driving all of the roads with Henry Tuesday morning to make the yearly list of projects and issues which need to be resolved over the summer.
- *Once the asphalt plant opens I will be working with Humr to use his hot box and go out to make many repairs and fill in holes on our paved roads since we have many that have blown out. Nash Road from 168 to the Troy line seems to be the worse.
- *I have spoken with Dennis in regard to this year's goal of chip and seal. At this time, I will be looking at Patch from 168 to Newcomb, Nash from Newcomb to 528, and pricing the maintenance costs for Patch from 168 to Troy line and Nash from 168 to Troy line. Also, with these projects we will need to get asphalt to repair a major blow out on Dead End Shedd.
- *As soon as I get the remaining price lists for the 2022 season from our stone and material dealers I will be requesting to purchase 57 limestone. Due to our purchase of grindings over the winter we will be able to have a great head start to the roads as soon as the limestone is ordered and we get it hauled to the roads. Many of our roads will need a lot of limestone this season.
- *I would like to request that this year we redo, or at least put some attention to, the Park

and the Cemetery driveways. We have some drainage issues as well as mud and lack of gravel and would like to get these done before they get too far out of hand. After the roads are done first, of course.

- *Our new salt spreader came in and is partially put together. I will need to pick up a few hoses and mounts to fabricate so it will mount to our truck. Thank you, again, for this - it is very much needed.
- *I would like to say thank you to the Amish Safety Committee for the funds provided to the Parkman Road Department. These funds have helped us purchase materials such as limestone and screened grindings which are used to maintain the dirt roads of Parkman. The ability to have this material for us to use while grading and dragging helps with the outcome of the road. We thank you for your generosity.

Respectfully Parkman Road Department

Road Department Discussion: Dennis Ikeler read the report. Henry said the roads are in pretty good shape. There were a few places that needed attention but overall, he was impressed. Dennis Ikeler brought up the approval for approving mileage for ODOT at 26.72 miles. Dennis Ikeler said that ODOT is going to start working on Newcomb Rd and by June it should start getting shut down in spots. Dennis Ikeler said on the Soltis Rd issue that the county met with the company that is going to do the boring and they are going to start marking within the week.

Community House/ Overlook Park:

- No bookings yet for April.
- Jim Toth is helping find the best flooring and we reopened the bids with specific criteria.
- We should hear about the Go Green and DIG grants this week.
- The freezer broke down and we will hopefully get it fixed this week.
- Hess is doing bug control Tuesday.
- We are applying for a Grant from the County for Horse parking sheds at Overlook Park that will accommodate 30 horses. We estimated the cost at \$8500 and the grant will be for \$5000.
- Alan Siewert tree trimming class is Saturday at 9:00.
- The Porta Potties and Dumpster will be back April 1st.
- We had a meeting with ODOT about the light at the corner of 528/422. We asked that the right lane - going south be changed to straight and turning right and the left lane be just for turning left. It's ODOT... so who knows when we will hear anything.
- Cleanup, Recycling and Tire Day has been changed to June 25th

Community House/Overlook Park discussion: Henry Duchscherer read the report.

Cemetery:

Dennis asked what was discussed at the last meeting. Roger Anderson said it was not discussed and Susan Wojtasik said they did not discuss it they just tabled it until Dennis was here. Dennis Ikeler also said we need to step it up for the Memorial Day and make some decisions. Joyce Peters is taking lead on this since it was decided in January. She already contacted the Cardinal Band. Dennis Ikeler would like it if they made copies of the list so everyone has a copy. John Augustine said that maybe they should open it up to the audience. Dennis Ikeler said no that the Trustees always made that decision. John Augustine said he meant to add if someone knows anyone. It was discussed about how many people were still on the graduate list as to whether they should do more than one. Roger Anderson said it was very difficult to get information on one much less the list of graduates especially since we are short on time. Joyce Peters said this group of 5 people from WWII who graduated from Parkman should all be honored before we have no way to reach family members. The project was passed off to Joyce. Chief Komandt said Joyce should try and contact Dal because he has contact information. Joyce Peters said she would like to do the parade.

OLD Business:

- 1. Fire Department Planning** – Dennis Ikeler was suggesting that they use COVID Money to replace the Jeep. Chief Komandt said a SUV would be more appropriate and get more use. Dennis Ikeler said they had a meeting with Troy Township. It was to see if we could work together to help each other. Joyce Peters asked Chief Komandt about passed conversation about the brush truck and the list last summer, but the Chief said that was if the levy passed.
- 2. Permanent Appropriations** – Susan Wojtasik said that the report was pretty much clear and if they had any questions to bring it up before the meeting so I can answer specific questions. Joyce Peters said when she asked about the budget before hand that Susan said it could be changed. Susan Wojtasik explained that the line items can be changed outside of salaries within the appropriations. That it was very fluid if necessary but not the amount in the Fund. They can be moved within the fund. The report was a little different from the temporary appropriations because the UAN visiting clerk I was saying the line items were not necessary to specify for the county since they can be moved. Susan Wojtasik said the only thing you don't move around is salaries. Susan Wojtasik said all these will have to be changed again and go back through the county when the Trustees decide

how to use the ARP money.

3. Cemetery Computer Program – Tabled

4. **Go Green Grant** – Dennis Ikeler said Henry already hit on the Go Green Grant.

5. **Legislative Report** – Joyce said she wanted to report she was attending the health advisory council meeting. Joyce Peters also said she attended the Sunshine Law class. Susan Wojtasik asked for the Certificate and Joyce Peters said they changed the process for getting it. Susan Wojtasik said that whenever she gets it to give it Denise to put it into the file. Joyce Peter said she wanted everyone to know that that was done for the Township and Susan Wojtasik said that Denise had to do her own along with other required classes. Joyce Peters said that the legislation they are working on for short term rentals was passed along to the zoning board. They are talking about putting regulations on that. They passed legislation on part time hours can work 1976 hour without being required to get benefits. They are working on another bill for August special elections.

6. **NOPEC Resolution** – Joyce Peters said the NOPEC grant was approved for \$2327 for 2022.

7. **Scrap Day** – New date for the scrap date posted with the county.

8. **Memorial Day** - Dennis Ikeler also said we need to step it up for the Memorial Day and make some decisions. Joyce Peters is taking lead on this since it was decided in January. She already contacted the Cardinal Band. Dennis Ikeler would like it if they made copies of the list so everyone has a copy. John Augustine said that maybe they should open it up to the audience. Dennis Ikeler said no that the Trustees always made that decision. John Augustine said he meant to add if someone knows anyone. It was discussed about how many people were still on the graduate list as to whether they should do more than one. Roger Anderson said it was very difficult to get information on one much less the list of graduates especially since we are short on time. Joyce Peters said this group of 5 people from WWII who graduated from Parkman should all be honored before we have no way to reach family members. The project was passed off to Joyce. Chief Komandt said Joyce should try and contact Dal because he has contact information. Joyce Peters said she would like to do the parade.

New Business

1. **FISCAL OFFICER SWEAR IN** – Dennis Ikeler said they needed to get the New Fiscal Officer Sworn in before April 1st. So, Denise needs to go down to the bank to get sworn in. Susan Wojtasik said they all need to go to the bank to get new sign in card for checking. If she just needs to get sworn in that Susan Wojtasik can do that since she is a notary. Dennis said just make sure she gets sworn in before the 1st.
2. **New hire** – Dennis Ikeler said to move to go into the executive session for the purpose of consideration of an employee

Transcripts from meeting that was requested to be in the minutes by Dennis Ikeler -

Trustees mtg

Tue, 3/15 8:48PM • 4:00:00

Dennis Ikleler 00:00

First I always make a motion to reopen the public meeting. Yes, I'm gonna make a motion that we hire Austin Pearson from Garrettsville to be a full-time work road worker to start Monday 21st, 21st March 21 As long as he can get in and get all his paperwork entered starting rate of \$17 an hour Yes, yes. Here's a copy of his resume we'll go from there. I asked the CF CDL No, he does not. He is a process teach training

Susan Wojtasik 01:23

I'm a little confused here. You're going to hire for them for \$17 An hour and you wouldn't give a two cent raise to Thad.

Dennis Ikleler 01:32

That's beside the point.

Susan Wojtasik 01:32

wow

Dennis Ikleler 01:41

Where did the two cent salaries come from?

Susan Wojtasik 01:43

When he asked you for that two cents instead of you said you're not worth it. You absolutely did say that.

Dennis Ikleler 01:50

Somebody absolutely lied to you because I never did say that to him.

Susan Wojtasik 01:54

It wasn't somebody lying to me. I didn't we're having that conversation. I never said

Dennis Ikleler 01:59

that. So that's BS when ordered in a minute

Susan Wojtasik 02:05

when they gave the raises for 3%

Dennis Ikleler 02:08

3% Okay, and he asked for two cents more 3% So, I wanted to noted it in the minutes

Susan Wojtasik 02:18

It's in there, okay. Where there was no discussion over two cents. You got a 3% Raise like everybody else and the discussion and discussion.

Public Comment – Roger Anderson asked how they wanted to proceed with memorial park. Roger Anderson asked if they wanted road department drill the holes for the flags. Dennis Ikeler asked him to reach out to Eric to see what their schedule is. Roger Anderson reminded Dennis Ikeler that the auger bit was broken last summer.

Motion to Adjourn:

Dennis Ikeler made a motion to adjourn at 8:53 pm; Joyce Peters seconded the motion and motion passed unanimously. Next meeting on April 5, 2022.

Meeting Minutes Submitted by Susan D. Wojtasik (3/30/2022)

Meeting Minutes Approved by Dennis Ikeler 04/05/2022