

PARKMAN TOWNSHIP BOARD OF ZONING APPEALS  
Regular Meeting of January 13, 2015

Members present: Cindy Gazley, Jo Lengel, Kathy Preston, Nancy Ferguson, and Jan Helt (Secretary)

Members not present: Rich Hill, Lucinda Sharp-Gates and Dale Komandt

Meeting was called to order by Cindy Gazley at 7:30 p.m.

**Approval of Minutes:**

Ms Lengel moved to approve the minutes and Ms Preston seconded and the motion passed unanimously.

**New Business:**

**Nomination for Chairperson:**

Ms Lengel nominated Cindy Gazley for Chairperson Ms Preston seconded the motion. The motion carried unanimously. Cindy Gazley is our Chairperson for 2015

Ms Gazley welcomed Ms Ferguson as our new member. Ms Ferguson stated that she is a volunteer member she will not be getting paid for this position on the BZA.

**Conditional Use:**

Ms Gazley stated for everyone's information that Jan Helt researched the conditional uses and we have 2 conditional uses on record right now.

1. One is Joe V Miller #2011-15600 with a review date of 2016.
2. The second one is Parkman Auto # 22014-15690 with a review date of 2019.

Ms Gazley stated that she would like to go over procedures with the Zoning Commission at their next meeting on January 27, 2015. She was wondering if there was a procedure manual or written procedure anywhere for Parkman Township Permits and Appeals. Ms Gazley wanted to know what guidelines are followed when filling out the paperwork. Ms Ferguson stated that she really did not know about the procedures but she felt that our current ZI has been better than anyone before him. Ms Gazley assured her this has nothing to do with our ZI performance. She felt that she would like a procedure that everyone can agree on and follow. Ms Gazley invited all members to attend the ZC meeting on January 27, 2015.

Ms. Gazley would like an updated version of everyone's e-mail.

The members present agreed we will continue to have meetings only when we have business (appeals) to hear. Ms Gazley asked if there was any other old or new business the answer was no.

**Adjournment:**

Ms. Gazley motioned to adjourn, Ms. Preston seconded, the motion passed unanimously. The meeting adjourned at 8:30 p.m.

Respectfully Submitted,

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Jan Helt                      Date  
Date  
Secretary, BZA

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Cindy Gazley  
Chairperson, BZA