

PARKMAN TOWNSHIP TRUSTEES
Regular Meeting of February 7, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Patrick Joyce, and Nancy Ferguson, Fiscal Officer-Nancy Wheelock, Secretary-Renee Patry, Roger Hanna, Paul M. Komandt, Jon Ferguson, Wayne Komandt, Anna M. Van Der Hoeven, Carol Kavaliauskas, Debbie Wilson, Alan Wilson, Courtney Sanders, Ed Wilson, Wendy Anderson, Scott Simms, Joyce Peters, and John Augustine. The Pledge of Allegiance was recited.

Approval of Minutes

A motion was made by Nancy and seconded by Pat to waive the reading of the January 17, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-46) Motion carried unanimously.

Correspondence

- Annual Township Highway System Mileage Report – The Geauga County Engineer sent two copies of the Annual Township Highway System Mileage report to be signed by the Trustees. This report certifies the miles of roads maintained by Parkman Township, which relates to the distribution of revenue for the Township. As of December 31, 2011, the Trustees certified the Township was responsible for maintaining 26.878 miles of public road.
- Geauga County Board of Commissioners - Job opportunity for full-time Water/Wastewater Systems Maintenance Worker.
- Letter –Mike Grantham from Graven, Ltd. sent a letter to inform the Trustees that he is considering selling 2.44 acres of vacant land south of the Community House and asked if the Township may have an interest in purchasing this property. After a short discussion, it was decided the Township does not have the need for the property.
- Ohio Rural Water Association – A letter was sent asking the Board of Trustees to send a letter of support to the EPA asking that funding continue for a special training program for operating small community water systems. Funding for this training program is being eliminated. After discussion, the Board decided not to send the letter.
- Geauga County Sheriff Department - Public notice of resident sex offender.
- Warren Fire Equipment – A service agreement for Parkman Fire and Rescue was received for signature. Fire Chief, Wayne Komandt will follow-up with Warren Fire Equipment.

Departmental Reports

- Fire
 1. Fire Department Grant - The fire department is applying for a state grant to be used for protective equipment.

Old Business

- Shedd Road - The Geauga County Engineer is in the process of scheduling a pre-construction meeting for all four Townships involved in the OPWC Shedd Road project. They hope to have the meeting set-up next week.
- Swine Creek Road --Road Superintendent, Tom Evers reported that the five foot crossover pipe under Swine Creek Road is sixty percent full of sediment and debris. The Geauga Park District was contacted and granted permission for access to the property. Tom obtained two estimates for the work; Hauser Landscaping-500 dollars and Zeigler Earthworks-1000 dollars. Tom estimated the job would take one day. Renting a machine to do the work would cost the Township 325 dollars a day plus the cost of the manpower. Tom will clarify if Hauser Landscaping's estimate is for the job or the day.
- Community House Updates - The Board decided to have the posts in the downstairs Community House wrapped with wood and painted before the carpet is installed. Wendy Anderson will coordinate this. It was decided to wait until after the Pancake Breakfast to have the carpet installed. Nancy and Wendy will work on setting a date for carpet installation. Nancy is still waiting for curtain samples for the curtains downstairs.
- Fire Truck Bids - Six companies have requested the fire truck bid package. John Augustine expressed some concerns related to the bid package. He questioned if a particular company based in Ohio had requested the bid package. Paul Komandt said the Ohio company had made the request and a package had been sent out. John is concerned that how the bid package is written could restrict some companies from being able to bid for the truck. Kevin pointed out that the bid package was checked and approved by the Geauga County Prosecutor's office before being distributed.
- Fire Department Staffing - Fire Chief, Wayne Komandt asked the Trustees if they had any other questions related to Fire Department staffing. He had provided the Trustees with a 15 page report on the statistics of the fire and rescue calls. The Trustees are reviewing this information. Alan Wilson expressed concerns about purchasing a new fire truck when there is a problem with getting enough volunteers to use it. There was concern that if staffing is started it would be hard to go back to just volunteer. Kevin has been talking to other communities to see how they are handling their Fire Departments, and continues to review the information provided by the Fire Chief. He would like to take more time to review this information. Nancy will call the Geauga County Auditor to see if the Township is required to use the fire funds reserved to purchase a new truck only for a new truck, or if these funds could be used within the Fire Department for staffing.
- Zoning Inspector Position - Twelve résumés have been submitted for the zoning inspector position. Kevin reported that three of the applicants are zoning inspectors for other communities. It was decided to interview these three applicants first, because of their experience. The interviews will be next week. John Hasman resigned as of January 31, 2012 and there is no one covering the office for zoning inspector hours. Any inquires about zoning should be made to the Trustees until a new zoning inspector has been hired. A notice will be posted at the zoning office door to contact one of the Trustees for zoning issues.
- Community House Building Occupancy - Fire Chief, Wayne Komandt spoke with the County Building Department to confirm the numbers of occupancy for the Community House. The numbers will be available in a couple of weeks. They are based on the square footage of the building. The Trustees would like these numbers added to the rental contract for the Community House when available.

New Business

- Insurance Renewal - Debbie Wilson reviewed the proposed 2012 OTARMA property and liability insurance policy. Debbie noted the changes and option of Law Enforcement coverage. The Board decided there was not a need for the Law Enforcement option at this time. A motion to purchase the insurance coverage from the Ohio Township Association Management Authority at 18,356 dollars was made by Pat and seconded by Kevin. (Resolution No. 12-47) Motion carried unanimously. The Township will be receiving additional coverage with this policy and the premium has decreased 341 dollars from last year's expense. The Township received a credit in 2011 in the amount of 2613.68 dollars and it is anticipated a credit of 2613.68 dollars will be received in 2012.
- Swine Creek Road Project - Road Superintendent, Tom Evers received confirmation from Hauser Landscaping that their estimate for the clean out of the culvert at Swine Creek Road was 500 dollars for the job. A motion to accept the quote from Hauser Landscaping to clean out the culvert on Swine Creek Road for 500 dollars was made by Pat and seconded by Kevin. (Resolution No. 12-48) The vote was as follows: Pat-yes, Kevin-yes, Nancy abstained. Motion carried.
- Material - A motion to purchase 550 tons of #57 limestone from Arms Trucking at 18.50 dollars/ton was made by Nancy and seconded by Pat. (Resolution No. 12-49) Motion carried unanimously.

A motion to purchase 900 tons of #57 limestone from Arrowhead Trucking at 16.50 dollars/ton was made by Nancy and seconded by Pat. (Resolution No. 12-50) Motion carried unanimously.

- Shop Lighting - A motion to authorize Villers Electric to improve the lighting in the shop by moving the back lights to the front and adding new lighting in the back at the cost of 1450 dollars was made by Nancy and seconded by Pat. (Resolution No. 12-51) Motion carried unanimously.
- Water Testing - John Augustine suggested the Board put a notice in the next Parkman Paragraphs indicating the importance of water testing for documentation, because of the shale well drilling. Kevin mentioned that the well drilling companies according to the Geauga County Engineer's Office are supposed to check the wells within a mile of the drill site prior to drilling.
- No Parking Signs - Tom will post no parking signs in front of the two fire escapes at the Community House.

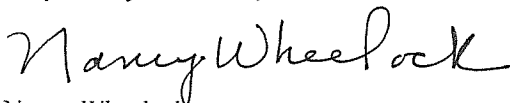
Approval of Bills and Wages

A motion was made by Nancy and seconded by Pat to pay the bills and wages from warrant #18654 through warrant #18704. (Resolution No. 12-52) Motion carried unanimously.

Adjournment

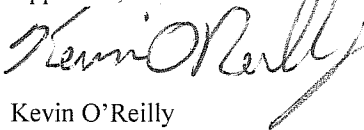
A motion was made by Nancy and seconded by Pat to adjourn the meeting at 8:50 p.m. (Resolution No. 12-53) Motion carried unanimously.

Respectfully Submitted,



Nancy Wheelock
Fiscal Officer

Approved,



Kevin O'Reilly
Chair