

PARKMAN TOWNSHIP TRUSTEES
Regular Meeting of April, 3 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Patrick Joyce, and Nancy Ferguson, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, Jon Ferguson, Tom Peters, Tom Evers, Debbie Wilson, Alan Wilson, Larry Weaver, Mary Ann Weaver, Cynthia Casto, Carol Kneier, Rose Fuller, John E. Kneier, Jack Fuller, Elizabeth Komandt, Courtney Sanders, Paul Komandt, Wendy Anderson, Kevin Phile, Kathleen Preston, John Spelich, and John Augustine. The Pledge of Allegiance was recited and an agenda was distributed.

Oath of Office

Trustee Chairman-Kevin O'Reilly gave the Oath of Office to Joyce Peters for her new 4-year term as Parkman Township Fiscal Officer, effective April 1, 2012. An OTARMA Public Officials Bond was presented for signature.

Approval of Minutes

A motion was made by Nancy Ferguson and seconded by Pat Joyce to waive the reading of the March 20, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-79) Motion carried unanimously.

Correspondence

- Ohio Auditor of State-Notice regarding House Bill 66. This Bill requires a notice be given to public employees informing them of a reporting system for complaints of fraud and misuse of public funds by public offices or officials. This notice was distributed to Parkman employees with their paychecks.
- Geauga County Engineers Office-Letter informing the Board that a new representative from District Seven will be selected to sit on the committee that decides the distribution of Ohio Public Works funds.
- Geauga County Board of Commissioners-The Board received two job postings; Summer Help, and Part-Time Transit Driver.
- Ohio Department of Job and Family Services-Claim denial.
- Geauga/Trumbull Solid Waste Management District-Documents for scrap tire collection grant.
- County Heath Assessment-Meeting notice. Nancy Ferguson will try to attend.

Departmental Reports

- Fiscal Officer
 1. Appropriation Transfer-A motion was made by Pat Joyce and seconded by Kevin O'Reilly to transfer \$5428 from account # 2191-220-599-0000 (other expenses) to account # 2191-760-740-0000 (Machinery, Equipment and Furniture). (Resolution No. 12-80) Motion carried unanimously.
 2. Appropriation Transfer-A motion was made by Pat Joyce and seconded by Kevin O'Reilly to transfer \$20,800 from account # 1000-110-599-0000 (other expenses) to account # 1000-410-360-0000 (contracted services) for the Township grass mowing. (Resolution No. 12-81) Motion carried unanimously.
- Road Department

1. Lower Cemetery Tree Work-Tom Evers-Road Superintendent obtained two bids for removing and trimming trees at the Lower Cemetery. JET Lumber-\$2150, and Countryside Tree Service-\$2400. A motion to accept the bid of JET Lumber of \$2150 for tree trimming Lower Cemetery was made by Nancy Ferguson and seconded by Pat Joyce. (Resolution No. 12-82) Motion carried unanimously.
- Cemetery
 1. Equipment-Nancy Ferguson reported that Dale Komandt-Cemetery Sexton has requested the Board consider replacement of the lawn roller.
 2. Deeds-The following cemetery deeds were signed by the Board of Trustees:
Theresa Phillips
Ryan King
- Zoning Department
 1. Zoning Permits-A permit for house was issued for David Byler, Shedd Road and John Gingerich, Shedd Road.
 2. Nuisance Complaints-The Zoning Inspector received two nuisance complaints. One complaint for trash in a pickup truck on Main Market, and one at Hauser Landscaping.
 3. Zoning Issues-There was a land consolidation for parcel #25-016000. The Proposed land split form David Miller to William Fisher is being reviewed at the Planning Commission. Christ Miller requested information on lot split.
 4. Meeting Notice-Ohio Department of Public Safety is hosting a meeting in Ashtabula County on Hydraulic Fracturing.
 5. Zoning Office Improvement-John Spelich-Zoning Inspector requested permission to paint the floor and walls of the basement office space. A motion was made by Nancy Ferguson and seconded by Pat Joyce to authorize spending up to \$100 to paint the floor and wall of the basement office. (Resolution No. 12-83) Motion carried unanimously.

Old Business

- Shedd Road-Tom Evers-Road Superintendent reported that the tree work has been completed. The County Engineer supplied the breakdown of cost of the pipes needed for the Shedd Road project. The lowest prices were at Marlborough Supply. Option 1 includes seconds which are pipes that may have some damage such as chips at the edge. If seconds are used Tom Evers would have to inspect them first to make sure there is not too much damage.

<u>Shedd Road Pipes</u>	<u>Middlefield</u>	<u>Parkman</u>
Option 1		
Crossover pipe	\$1974.00	\$1870.00
Driveway pipe	\$7280.00	\$4437.00
Headwalls	\$1900.00	\$1675.00
Big Blocks	<u>\$ 276.00</u>	<u>\$ 276.00</u>
Total	\$11403.00	\$8258.00
Option 2		
Crossover pipe	\$4031.12	\$3837.76
Driveway pipe	\$7280.00	\$3837.76
Headwalls	\$1900.00	\$1675.00
Big Blocks	<u>\$ 276.00</u>	<u>\$ 276.00</u>
Total	\$13487.12	\$10225.76

A motion to purchase pipe for the Shedd Road project at a cost not to exceed \$10,225.76 was made by Nancy Ferguson and seconded by Pat Joyce. (Resolution No. 12-84) Motion carried unanimously.

- Ambulance Title-The Secretary reported that to obtain the title for the HME truck and the Ambulance, the Ohio Title Bureau would require the Certificate of Origin, a Federal Odometer Statement from time of purchase, and a bill of sale. The Secretary and Fire Department will work on locating the proper documentation.
- Owen Road-Nancy Ferguson reports that the Geauga County Engineer required a letter to make a request for a road improvement packet for Owen Road. Nancy will draft a letter and send it to the Geauga County Engineers. Residents expressed concern for the condition of the road including: erosion of the hill, deep ditches, flooding due to driveway pipe size problems. The residents also requested the ditches be dug out. They would like the Engineers to talk with them about their observations of the road conditions when they evaluate the road for an improvement plan. The condition of the road was discussed. Kevin O'Reilly reminded the residents the Township had attempted to make improvements to Owen Road in the past and found that to make a true improvement it could easily cost a million dollars because it would involve purchasing easements and re-platting an entire sub-division. Residents expressed a desire for basic improvement.
- Carpet/Curtains downstairs-Nancy Ferguson reported that the carpet has been ordered and is expected to be installed April 11 and 12, 2012
- Fire Department Cadet Program-There is concern about liability insurance coverage. Before starting a Cadet Program the Board would like to investigate this. Debbie Wilson will look into the Township insurance plan to see if there is the proper coverage.
- Renewable Energy Contract-The contract to authorize Gary List to represent the Township for the sale of Solar REC for a fee of 10% of the REC sold as previously approved at the January 17, 2012 regular meeting was signed by the Board.
- Street Lighting-Pat Joyce reported he had been contacted by Travis Bonnett from ODOT. He has requested the Parkman Township pay for the street lighting outside of our street light district. The cost would be approximately 54 dollars a month. Pat will forward a list of the intersections affected to the Board for their review so this can be addressed at the next meeting.
- Soft Billing-Resident John Augustine expressed concerns about soft billing of resident ambulance services. He brought up the point that some insurance requires a deductible and a percentage of the services are paid by individuals. Kevin O'Reilly said the Board is not considering soft billing at this time.

New Business

- Computer upgrades-The purchase of new computers was discussed. Fiscal Officer, Joyce Peters mentioned that it may be possible to share in county resources for the purchase of new equipment. She will contact the County to see if this is possible.
- Road Department Vacancy-Tom Evers-Road Superintendent informed the Board that Ralph Kumher will be retiring April 26, 2012. His position was part-time. Filling the vacant position was discussed. Pat Joyce suggested the option of temporary winter help since the Township lawn mowing was contracted out for this year. It was decided to further discuss this at the next meeting and the Board will review the applicant list from the recent road department job posting.
- Veteran of the Year-The Board decided to nominate Carl Wilson for the 2012 Veteran of the Year to honor at the Memorial Day Observance.

- Fiscal Officer Consultant-A motion was made by Nancy Ferguson and seconded by Pat Joyce to contract Nancy Wheelock as a Fiscal Officer Consultant at a rate of 20 dollars an hour not to exceed 30 hours/year for one year. (Resolution No. 12-85) Motion carried unanimously.
- Baseball Field Improvement-A motion to approve up to 3000 dollars if needed for the purpose of improving the baseball fields for 2012 was made by Pat Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-86) Vote as follows: Pat-yes, Kevin-yes, and Nancy Ferguson-no.
- Fence-Pat Joyce consulted with the Geauga County Prosecutors office in regards to the Fence Law and the Township responsibility. A letter will be sent to the Fuller residents.
- Bradford Road Pipe Repair-A motion to purchase 36 feet of 24 inch pipe at 468 dollars and 450 dollars for headwall for a total of 918 dollars to repair a culvert on Bradford Road was made by Pat Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-87) Motion carried unanimously.
- Material Purchase-A motion to purchase 100 ton of #411 stone from Arrowhead Services Inc. for 1475 dollars for the cemetery and park driveways was made by Pat and seconded by Nancy. (Resolution No. 12-88) Motion carried unanimously.

Approval of Bills and Wages

A motion was made by Nancy Ferguson and seconded by Pat Joyce to pay the bills and wages from warrant #18785 through warrant #18822. (Resolution No. 12-89) Motion carried unanimously.

Adjournment

A motion was made by Nancy Ferguson and seconded by Pat Joyce to adjourn the meeting at 9:05 p.m. (Resolution No. 12-90) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters
Fiscal Officer

Kevin O'Reilly
Chair