

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of May 15, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Nancy Ferguson, and Patrick Joyce, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, Dawn Pechman, Kathleen Preston, Jon Ferguson, John Spelich, Tom Evers, Ann Wishart, and Scott Simms. Trustee-Kevin O'Reilly arrived at 8:00 p.m. He was detained because of a work commitment. The Pledge of Allegiance was recited and an agenda was distributed.

Correspondence

- Geauga County Commissioners-Job openings-Building Department-Inspector, Pleasant Hill-Attendent
- Windstream Western Reserve-Letter advertising high speed internet 12mbps for \$69.99/month. The first 2 months are free. It includes virus protection and online data backup. The Fiscal Officer-Joyce Peters reported that the Township pays \$80/month at this time for internet service for two separate lines. It is not clear if the cost of \$69.99/month is for one line or two. John Spelich said the new computers could have external hard drive that would back up the computer. This would be a onetime cost approximately 100 dollars instead of a monthly fee. Nancy Ferguson will follow up with Windstream.
- Geauga County Sheriff Department-Notification of registered sex offender McCall Road.

Departmental Reports

- Fiscal Officer
 1. Report distribution-Joyce Peters-Fiscal Officer distributed funds status report, appropriations report, and April Bank reconciliation report.
 2. Inheritance Tax-Joyce Peters reported that she received a notification from the Geauga Country Treasurer that the Township will receive inheritance tax in the amount of \$42895.50 from the estate of Arlene Gotham sometime in August.
 3. Road Levy-Notification from the Geauga County Auditor indicating that a 1.5 mill road improvement levy will expire this year. A renewal of the levy would yield \$101,626 and a replacement levy would yield the same amount.
 4. Part-Time Road Department-Eight applications were received for the part-time road department vacancy.
 5. Public Records Training-Joyce Peters will attend June 4, 2012
- Road Department

1. Shedd Road-Tom Evers-Road Superintendent reports that the road department has been working ditching and widening Shedd Road for preparation of paving.
 2. Garage Security-Tom Evers reported that a couple of weeks ago 18 gallons of diesel fuel was stolen from the Township tank despite a lock in place to discourage theft. Tom Evers obtained a quote of the cost of installing a 4 camera system with DVR for recording from Gilmore Security. The cost would be \$2180 to buy the cameras with a \$25/month service fee, or another option would be to lease the equipment and service for a cost of \$720 and then \$57/month. The idea of a camera security system was discussed and it was decided to table the discussion at this time.
- Cemetery
 1. Maintenance-Dale Komandt-Cemetery Sexton requested removal of a branch east of the pump on the north side of the driveway and the filling of a hole southwest of the pump at the Overlook Cemetery. Tom Evers will follow up.
 2. Veterans Markers-Dale Komandt requested new rebar for the repair of the veterans cemetery markers. Tom Evers reported there is rebar in stock at the garage.
 - Zoning Department
 1. Zoning Permits-A permit was issued for a tool shed on Hobart Road. There is a purposed lot split on Farmington Road and a possible proposed property line move at a property on State Route 422.
 2. Building addition-John Spelich-Zoning Inspector issued a stop work order for Bylers Feed and Hardware. There were no building permits issued for work at this address.
 3. Community House Office-The painting of the office floor at the Community House has been completed and Mr. Spelich submitted his invoice for the amount of 120.60 dollars to the Fiscal Officer.

Old Business

- Shedd Road-The Road Department continues to prepare the road for paving. The Township is waiting for legal paperwork from the Geauga County Engineer in relation to the right of way.
- Owen Road-Nancy Ferguson reported that she has not received any reply to her letter to the Geauga County Engineer office. She will follow up.
- Community House Curtains-Curtains for the Community House downstairs are on order.
- Computer Upgrades-John Spelich reported that Debbi Dudek-Zoning Secretary and Renee Patry-Secretary have both received Acer laptop computers. Debbi Dudek received an HP Officejet 6700 printer. Renee Patry will use the Township Dell printer. The Intel dual core desktop system was installed at the Zoning

Office, along with an HP 8500 all in one printer. The Dell laptop for the Road Department will be in tomorrow with a HP Officejet 6700 printer. Wayne Komandt-Fire Chief will consult with Mr. Dean from Dean Consulting to figure out which computer would best meet the needs of the Fire Department.

- Road Department Vacancy-Tom Evers will review the 8 applicants for the part-time road department position and submit his recommendation to the Board of Trustees.
- Upstairs Community House Floor-No report at this time.
- Trash Day-Trash Day will be June 9, 2012. Pat Joyce has been unable to contact Liberty Tire for recycle tire pick up. He is exploring other options.
- Memorial Day-Kevin O'Reilly sent out letters to the participants of the Memorial Day service. Tom Evers will be preparing the Cemetery. Nancy reported that this year marks 200 years since the War of 1812, and Parkman had 31 persons who served at that time.

New Business

- Car Pooling Policy-The Trustees have received requests from time to time from people wanting to park at the Community House. Liability, safety, and lack of specific area designated for car pool parking were discussed. It was decided to consult with Debbie Wilson to check Township liability related to this issue.
- EMS Billing-The Fiscal Officer has completed paperwork to be submitted to LifeForce Management for EMS billing. This will be given to Wayne Komandt-Fire Chief to complete his requirements.
- Flower Boxes Community House-A motion to approve up to \$100 dollars for flowers for the flower boxes at the Community House was made by Kevin O'Reilly and seconded by Patrick Joyce. (Resolution No. 12-113) Motion carried unanimously. Renee Patry will plant the boxes.
- Community House Sign-Options for making the Community House sign more visible were discussed including lights, moving it down, or relocating the sign. Patrick Joyce will research options.
- Ohio Public Works Pre-application-The deadline for the application for Ohio Public Works Program for next year is June 15, 2012. The Board can apply for two possible Public Works projects which may or may not be chosen. Several possible road improvement projects were discussed. There was no decision at this time.
- Cemetery Maintenance-David Hauser submitted an invoice for \$280 for removal of clay piles at Overlook Cemetery. Patrick Joyce said Mr. Hauser questioned who is hired to lay foundations for headstones. It was decided that Tom Evers would be in charge of all the coordination of maintenance at the cemetery. A motion to approve 280 dollars to Hauser Landscaping for removal of clay piles was made by Patrick Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-114) Vote as follows: Kevin O'Reilly-yes, Patrick Joyce-yes, and Nancy Ferguson-abstained.

- Sheep Foot Compaction Roller-A motion to rent a Sheep Foot Compaction Roller for up to one month from Sunbelt Rentals for a cost of up to 2800 dollars was made by Patrick Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-115) Motion carried unanimously.

Approval of Bills and Wages

A motion was made by Patrick Joyce and seconded by Kevin O'Reilly to pay the bills and wages from warrant #18888 through warrant #18921. (Resolution No. 12-116) Motion carried unanimously.

Approval of Minutes

A motion was made by Kevin O'Reilly and seconded by Patrick Joyce to waive the reading of the May 1, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-117) Motion carried unanimously.

Bank Reconciliation

A motion was made by Patrick Joyce and seconded by Kevin O'Reilly to approve the April 2012 reconciliation report from the Business Now Checking Account as presented. (Resolution No. 12-118) Motion carried unanimously.

Adjournment

A motion was made by Patrick Joyce and seconded by Kevin O'Reilly to adjourn the meeting at 9:20 p.m. (Resolution No. 12-119) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair

