

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of June 19, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly and Nancy Ferguson, Fiscal Officer –Joyce Peters, Secretary-Renee Patry, John Spelich, Dale Komandt, Jon Ferguson, Paul M. Komandt, Tom Evers, Kathleen Preston, and John Augustine. Trustee-Patrick Joyce was not in attendance because of a work commitment. The Pledge of Allegiance was recited and an agenda was distributed.

Approval of Minutes

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to waive the reading of the June 5, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-129) Motion carried unanimously.

Correspondence

- Title Agency-Special tax search request.
- Geauga County Engineer- Request for a review of the amount of warning and street signs replaced for possible Ohio Public Works Grant. Tom Evers will reply.
- Resident Letter-Brenna King asked the Board of Trustees to replace the road sign to Hazy Morning Drive. Tom Evers will order a new sign.
- Geauga County Engineer-List of retired County Bridges.
- Ohio Department of Transportation-Catalog of road projects.
- Ohio Department of Job and Family Services-Unemployment appeal was denied.
- Geauga County Commissioners-Job Posting for Building Inspector.
- Huntsburg Township-Several trophies for Parkman School were at Huntsburg School after the Parkman School was closed. Huntsburg will return those to the Historical Society of Parkman.

Work Session

A work session to discuss the roles and responsibilities of Cemetery Sexton and Road Department for the care of the Cemetery began at 8:00 p.m. The Board expressed some concern of problems with communication involving contractors and Cemetery duties. After discussion, it was decided that Dale Komandt-Cemetery Sexton would have the responsibility to oversee all the maintenance of the Cemetery except for snow plowing. The Board of Trustees decided to delegate Dale Komandt the primary contact for the Contractors working in the Cemetery.

Departmental Reports

- Fiscal Officer

1. Life Force Management-The contract for Life Force Management has been completed. It included a fee of 523 dollars. The Township has been reimbursed a total of 1519 dollars from billing of non-resident emergency care.
2. Bank Reconciliation-A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to approve the May 2012 reconciliation report from the Business Now Checking Account as presented. (Resolution No. 12-130) Motion carried unanimously.
3. Township Computers-The invoice for the Computer upgrades was reviewed by Joyce Peters with Mr. Dean and found to be accurate.
4. Fire Department Stipends-Stipends were distributed to the Fire Department members for the first half of 2012 (December 2011-May 2012) for a total amount of 11,998.68 dollars.
5. Report Distribution-Joyce Peters distributed fund status reports, and appropriation status reports to the Parkman Trustees for their review.
6. Annual Budget-Joyce Peters asked the Board if they had any budget request for the Annual Budget. The public hearing for the 2013 Annual budget is set for July 3, 2012 at 8:00 p.m. at the Parkman Community House.

- Fire Department

1. Call Report-The Fire Department has responded to mutual aide, open burn, and an illegal burn that was reported to the Geauga Sheriff Department.
2. Resident Status Request-Life Force Management requested the Board verify resident status on a person requiring emergency service. The Board decided he was a non-resident based on the information they were presented.

- Road Department

1. Road Maintenance-Tom Evers-Road Superintendent reported that they have been working on roadside mowing and have completed Hobart, Bradford, and Owen Roads. Road preparation for Shedd Road paving continues.
2. Shedd Road Crossover Pipe-Tom Evers presented the Board with three estimates for crossover pipe replacement of 2 pipes for Shedd Road. The pipes require heavy equipment for replacement. Tom Evers also asked the estimate include cleaning out the ditches. The estimates are as follows: Humr R

Construction- 7770 dollars, Phil Miller Construction Inc.-15,100 dollars, and Ziegler Earthworks-8500 dollars. Phill Miller Construction and Zeigler Earthworks included the cost of cleaning the ditches, the ditches were not mentioned in Mr. Humr's estimate. Tom Evers reported that Mr. Humr told him it was included. Kevin O'Reilly asked to table the discussion while Tom Evers tried to reach Mr. Humr by phone.

- Cemetery

1. Deeds-Cemetery deeds were signed for Paul Nichols, and Kay Nichols.

- Zoning Department

1. Neglected Property Complaints-John Spelich received a complaint about the condition of a burned out house on Center Street, a house on Norton Road, and high grass at the old Parkman School. He reported that the grass has been mowed and he will follow up on the other two complaints. Mr. Spelich received information from the Geauga County Prosecutors Office on abating and razing certain structures in the Township.
2. Mast Property-Gauga County Prosecuting Attorney Office sent letter to Mr. Ray Mast in regards to housing and septic problems.
3. Weaver to Miller Variance-The Variance request will be set to be heard at the August Board of Zoning Appeals meeting.
4. Permit Issued-Permit was issued for a house on Nash Road.

Old Business

- Shedd Road-Tom Evers purposed the Board consider asking Humr R Construction to excavate clay from a pond of a resident next to Shedd Road for fill clay for the Shedd Road project. The Geauga County Engineer estimated the mount of clay to be 4000 cubic yards. This would save the Township the cost of manpower, fuel, wear of roads and equipment to make about 800 trips to collect this amount of clay and transport it to Shedd Road from Hosmer Road. A motion to approve up to 2200 dollars to Humr R Construction to excavate clay for Shedd Road was made by Nancy Ferguson and seconded by Kevin O'Reilly. (Resolution No. 12-131) Motion carried unanimously. The Easement Documents from the Geauga County Engineers Office for Shedd Road have come in. They must be signed by the residents and notarized.
- Owen Road-Nancy Ferguson has followed up by email. There has been no reply from the Geauga County Engineers office.
- Community House sign-Patrick Joyce is in the process of obtaining proposals from different companies for sign replacement for the Community House.

New Business

- Resolution spread sheet-Joyce Peters started a spread sheet to make it easier to find resolution information. Data will have to be entered into the spread sheet. It was decided that Renee Patry will input the information going back 5 years.
- Tire Purchase-A motion to purchase 4 tires from Ravenna Tire for a cost of 1000 dollars was made by Nancy Ferguson and seconded by Kevin O'Reilly. (Resolution No. 12-132) Motion carried unanimously.
- Crossover Pipe-Crossover Pipe for Shedd Road was addressed. Tom Evers was unable to reach Mr. Humr. A motion to accept Zeigler Earthworks for a cost of 8500 dollars for replacement of crossover pipe, including cleaning out the ditches was made by Nancy Ferguson and seconded by Kevin O'Reilly. (Resolution No. 12-133) Motion carried unanimously.

Approval of Bills and Wages

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to pay the bills and wages from warrant #18987 through warrant #19034 (Resolution No. 12-134) Motion carried unanimously.

Adjournment

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to adjourn the meeting at 9:23 p.m. (Resolution No. 12-135) Motion carried unanimously.

Respectfully Submitted,

Joyce Peters,
Fiscal Officer

Approved,

Kevin O'Reilly,
Chair

