

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of July 3, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Patrick Joyce, and Nancy Ferguson, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, Tom Evers, Roger Hanna, John Spelich, Wayne Komandt, Courtney Sanders, John Augustine, and Ann Wishart. The Pledge of Allegiance was recited and an agenda was distributed.

Approval of Minutes

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to waive the reading of the June 19, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-136) Vote as follows: Nancy Ferguson-yes, Kevin O'Reilly-yes, and Patrick Joyce abstaining.

Correspondence

- Court of Common Pleas-Notice of hearing involving Ray Mast Zoning Violation
- Biosolutions-Results of regular scheduled water test for Community House-negative.
- Geauga County Commissioners-Job Posting for Service Worker-garage, and Assistant Building Officer
- Geauga Business Magazine

Departmental Reports

- Fiscal Officer
 1. Transfer- A motion was made by Nancy Ferguson and seconded by Patrick Joyce to transfer 50,000 dollars from the Fire department investment fund to the checking account for the final payment on the new fire truck. (Resolution No. 12-137) Motion carried unanimously.

2. Appropriation Transfer-A motion was made by Patrick Joyce and seconded by Nancy Ferguson to transfer \$171.94 from account #1000-110-599-0000 (General Fund-Other Expenses) to account #1000-220-213-0000 (General Fund-Medicare-FICA). (Resolution No. 12-138) Motion carried unanimously.
 3. Appropriation Transfer- A motion was made by Nancy Ferguson and seconded by Patrick Joyce to transfer \$735.19 from account #1000-110-599-0000 (General Fund-Other expenses) to account #1000-220-212-0000 (General Fund-Social Security-FICA). (Resolution No. 12-139) Motion carried unanimously.
 4. Ohio Bureau of Workers Compensation Group Rating-A motion was made by Nancy Ferguson and seconded by Patrick Joyce to re-enroll in the Workers' Compensation Group Rating Program for 2013 through The Frank Gates Service/Avizent Ohio Township Association (Resolution No. 12-140) Motion carried unanimously. The Township has participated in this program over the past several years to assist with savings on the Workers' Compensation premiums.
 5. Audit-Parkman Township is scheduled for an Auditor of State Audit for Fiscal years 2010 and 2011. This will be a UAN audit (review of Computer System Records) with documentation requests commencing on July 5, 2012, with a target date for completion on July 31, 2012.
- Fire Department
 1. Rescue Equipment Service-A motion to service the Fire Department rescue equipment for a cost of \$1500.00 from Gruber Rescue was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-141) Motion carried unanimously.
 2. Shedd Road dry hydrant- A motion to purchase a dry hydrant from Warren Fire for \$450.00 for the pond on Shedd Road was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-142) Motion carried unanimously.
 3. Intermediate EMT class-A Fire Department EMT would like to attend an intermediate EMT class. The Board gave permission for the EMT to register for the class. The cost will be \$1900.00 with Auburn covering half the cost.
 4. The Fire Department is applying for a FEMA grant.
 - Road Department
 1. Maintenance-Tom Evers reported that he has not received complaints of dust from the Township Roads. The Road Department continues with work on Shedd Road.
 2. Nancy Ferguson requested a monthly summary update of the cost including labor on the Shedd Road project.

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- Zoning Department
 1. Pre-Applications-Hosmer Road-renovation of garage to living space and addition of second floor and add a garage, and Center Street-storage building.
 2. Zoning Regulations-Design Consultants-wanted to know when the Zoning regulations would be on the internet. Patrick Joyce reported that the regulations had been given to Cory Anderson for the Parkman website and should be in place.
 3. Property Status Request-Old State Road and Hobart Road.
 4. Driveway change-Informational on moving existing driveway Main Market to other location.
 5. Vacant Homes and Buildings-Requested several vacant homes be inspected to see if need to be declared unfit for habitation. Sent letter to Center Street vacant home. Received complaint of high grass vacant house on Stagecoach Drive. Resident John Augustine expressed concern of vacant homes being the target of persons stealing copper and suggested neighbors be observant for these activities.
 6. Weaver/Miller split/variance request-Paperwork has been completed waiting for a time and date for hearing.
 7. Mast Zoning Violations-Prosecutor sent paper work to court.
 8. Census Report-Copy of census report from the Geauga County Planning Division given to the Board for their review.

Old Business

- Shedd Road-Tom Evers reported that they have been working on digging the pond. He also reported that Middlefield has been providing more people and equipment for their contribution to the project.

Budget Hearing

The Budget Hearing for the 2013 Tax Budget had been scheduled on July 3rd at 8:00 p.m. A legal notice had been placed in The Maple Leaf per the budget process guidelines. Joyce Peters-Fiscal Officer presented the 2013 Tax Budget and reviewed the 2013 budget plan with the board. After review, the Board approved the 2013 Tax

budget as presented with Nancy Ferguson making the motion and Patrick Joyce seconding it. (Resolution No. 12-143) Motion carried unanimously. Joyce Peters will file the approved budget with the Geauga county Auditor's office.

Joyce Peters reported that there will be a Budget Hearing with the Geauga County Budget Commission on August 14, 2012 at 1:45 p.m. for review of the 2013 budget.

Old Business

- Owen Road-There has been no response from the Geauga County Engineers office in regards to a request for suggestions for Owen Road improvements.
- Community House Sign-Patrick Joyce is obtaining estimates for sign replacement.
- Road Levy-Joyce Peters reported that the Levy packet has been sent to the Geauga Country Prosecutors office for review.

New Business

- Cemeteries Cistern-There were some complaints of lack of water for watering flowers at the Cemetery. The cistern was filled May 25, 2012. The cistern is filled by a gas motor to pump the water from the well. Other options of supplying water were discussed. It was decided that Dale Komandt would be in charge of filling the cistern. Nancy Ferguson will research the history of the system in place in order to look at future options.
- Easement Documents for Shedd Road-The following Easement Documents for the purchase of easements on Shedd Road were signed:
 - Albert D. Miller and MaryAnn Miller- Parcel 25-056290-\$450.00
 - Crist J. Miller and Martha D. Miller-Parcel 25-079000-\$272.00
 - Crist J. Miller and Martha D. Miller-Parcel 25-053210-\$272.00
 - Eli M. Yoder and Nancy Yoder-Parcel 25-121030-\$1.00
 - Allen Miller and Susan D. Miller-Parcel 25-1190162-\$728.00
 - John Henry Kurtz and Betty Kurtz-Parcel 25-190096-\$400.00

Kevin O'Reilly reported that there are two more easements to complete but most residents were positive about the road project. Mr. Yoder requested the Township remove a Maple Tree and sold his easement for one dollar.

- Equipment grant-Wayne Komandt reported the Fire Department received a \$4500.00 state Grant for Fire Equipment

- Fire Department Stipend-Wayne Komandt asked about \$2000 dollars left for the Fire Department Stipend program that was to come out of the General Fund for last year. The first year of the Stipend Program the Board decided to fund with the General Fund. Following that the Stipend Program was to be funded through the Fire Department Fund. There was a discrepancy due to the payment schedule. The Fiscal Officer will follow up.
- Material Purchase-A motion was made by Patrick Joyce and seconded by Nancy Ferguson to purchase 150 tons of limestone at \$16.00 a ton for a total of \$2400.00 from Arrowhead Services for driveway and crossover pipe Shedd Road. (Resolution No. 12-144) Motion carried unanimously.
- Tire Purchase-A motion was made by Nancy Ferguson and seconded by Patrick Joyce to purchase two tires for the Ford Truck at a cost of \$761.94 from Ravenna Tire. (Resolution No. 12-145) Motion carried unanimously.
- Sheep Foot Compactor-A motion to rent a Sheep Foot compactor for 1 month for \$3500.00 for work on Shedd Road was made by Patrick Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-146) Motion carried unanimously.
- Shedd Road-A motion to authorize payment of \$4732.50 to Humr R Construction from the General Fund Road account was made by Patrick Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-147) Motion carried unanimously.
- Corner Baseball Field-Patrick Joyce will be obtaining estimates to change the Corner Baseball Field from the front to be located in the back. There may be some drainage issues. The field is located very close to the road. He will also obtain some estimates for upkeep to Overlook Park for fence extensions, paint, and concrete floors for dugouts.

Approval of Bills and Wages

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to pay the bills and wages from warrant #19035 through warrant #19073 (Resolution No. 12-148) Motion carried unanimously.

Adjournment

A motion was made by Patrick Joyce and seconded by Nancy Ferguson to adjourn the meeting at 8:53 p.m. (Resolution No. 12-149) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair

