

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of July 17, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Patrick Joyce and Nancy Ferguson, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, John Spelich, Pat Proctor, Jon Ferguson, Paul M.Komandt, Tom Evers, Tom Curtin, Courtney Sanders, and John Augustine. Trustee-Kevin O'Reilly was unable to attend because of a family commitment. The Pledge of Allegiance was recited and an agenda was distributed.

Requested Speakers

- Tom Curtin from the Geauga County Park District-Mr. Curtin asked to speak to the Board to update the Township on the activities of the Park District. Mr. Curtin said the Park system has opened Observatory Park on June 16, 2012. The Park has included a Science curriculum for middle school students. He distributed a pamphlet for Observatory Park which is in Montville Township. The Park system is working with an engineering firm to form plans for connecting the bike trail to Middlefield. He told the residents that there will be a levy for the Park system on the November ballot. They had 2 levies due to expire. They plan to place a 1 mil levy on the ballot, a reduction from 2 mil. This should be a savings of about 16% for homeowners. The Park will see a decrease of about 680,000 dollars a year, which they have decided to make changes in their budget to cut land acquisition with no reduction to services.

Approval of Minutes

A motion was made by Patrick Joyce and seconded by Nancy Ferguson to waive the reading of the July 3, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-150) Motion carried unanimously.

Correspondence

- Recall for Cummings Engine-Tom Evers will follow up.
- Department of Commerce-Alcohol Permits expire on October 1, 2012. The Board can reply if there is an objection to renewing the permits. The Board decided they had no objections at this time.
- Geauga County Engineer-Incorrect address Miller property Nash Road will be corrected to Madison Road.
- Ohio House Finance Agency from the Governor's Office-program to help people with mortgage problems. Nancy Ferguson will send the information to Cory Anderson for the Parkman web site and posters will be placed at the Post Office.
- Geauga County Commissioners-Job Posting for attendant Pleasant Hill second shift.
- NOPEC Annual Report

Departmental Reports

- Fiscal Officer
 1. Report Distribution-Joyce Peters distributed fund status reports, revenue registers and appropriation status reports to the Parkman Trustees for their review.
 2. Second Half Taxes-Joyce Peters reported that she has received the second half taxes in the amount of \$105,510.
 3. Cemetery Tree Removal-Joyce Peters reported that she received a bill for the Cemetery tree removal that was \$50 dollars more than the approved bid for the project. There was no explanation of the additional cost. It was decided to pay the amount that was bid for the project.
 4. Appropriation Transfer-A motion was made by Patrick Joyce and seconded by Nancy Ferguson to transfer \$2107.76 from account #1000-110-599-0000 (General Fund-Other Expenses) to account #1000-220-190-0000 (General Fund-Other Salaries) (Resolution No. 12-151) Motion carried unanimously. This was the balance owed to the Fire Department from the 2011 stipends.
 5. Appropriation Transfer-A motion was made by Nancy Ferguson and seconded by Patrick Joyce to transfer \$200 from account #2031-330-599-0000 (Road and Bridge-Other) to account #2031-330-314-0000 (Road and Bridge-Tax Collection Fees). (Resolution No. 12-152) Motion carried unanimously.
 6. Blanket Certificate-A motion was made by Patrick Joyce and seconded by Nancy Ferguson to issue a \$5000 Blanket Certificate to pay the Easements for Shedd Road which were approved at the July 3, 2012 meeting. (Resolution No. 12-153) Motion carried unanimously.
 7. Bank Reconciliation- A motion was made by Nancy Ferguson and seconded by Patrick Joyce to approve the June 2012 reconciliation report from the Business Now Checking Account as presented. (Resolution No. 12-154) Motion carried unanimously.
 8. Levy Resolution-The Road and Bridge Levy Resolution for the renewal of 1.5 mil for 5 years was reviewed by the Geauga County Prosecutors Office. Joyce Peters made the suggested corrections and will file the document with the Geauga County Board of Election.
 9. State Audit-The Auditor is requesting documents for the audit of 2010 and 2011. Renee Patry will pull the documents.
 10. Paramedic Training-Stacey Raymond will be reimbursed for the second half of the amount previously approved for Paramedic Training.
- Fire Department
 1. Stabilization Rescue Equipment-The Fire Department request to purchase rescue jacks with the funds they have saved on the purchase of the new fire rescue pumper. Only one Company makes these rescue jacks that are a 2 piece system. They are compatible with equipment used at other Fire stations in our area. A motion to purchase Stabilization rescue jacks at a cost of \$8132 from Fire

House Resources LLC was made by Patrick Joyce and seconded by Nancy Ferguson. (Resolution No. 12-155) Motion carried unanimously.

2. Call Report-The Fire Department has responded to 23 calls since the first of the month.
 3. Fire Education Classes-The Fire Department is planning on sending 2 persons for EMT classes at Geauga Hospital and 2 persons for Basic Fire Courses.
 4. Cadet Program-There are three participants in the new Cadet Program. Parkman Fire Department has joined with other area departments with a Cadet Program for joint training. They will rotate departments hosting the training exercises.
- Road Department
 1. Shedd Road-The Road Department continues to prepare Shedd Road for paving.
 2. Easements for Shedd Road-A motion was made by Patrick Joyce and seconded by Nancy Ferguson to purchase the easement for the amount of \$488 from Eli and Angela Miller. (Resolution No. 12-156) Motion carried unanimously. A motion was made by Patrick Joyce and seconded by Nancy Ferguson to purchase the easement for the amount of \$272 dollars from Elizabeth Martin. (Resolution No. 12-157) Motion carried unanimously. A motion to purchase the easement for the amount of \$800 from Aquella Pechura Estate based on the assurance of the Geauga County Engineer that the proper paperwork has been completed was made by Patrick Joyce and seconded by Nancy Ferguson. (Resolution No. 12-158). Motion carried unanimously.
 - Zoning Department
 1. Zoning Permit-Permit issued for Minnie Byler-Hosmer Road.
 2. Zoning Violations-Shanower-Hosmer Road violation letter sent for no permit deck and solid waste dump rear property.
 3. Vacant Home- Grass has been mowed on Stagecoach Drive
 4. Resident Complaint-Zoning Inspector received a complaint from resident about landscaping not kept up at Hauser Landscaping. Zoning Inspector and Prosecutors office followed up. No Zoning violations were found based on the Judgment Entry.
 5. Property Inquiry-Jack Sutcliff called to inquire about Center Street duplex. Questions if Habitat of Humanity purchased the property could it be split into two parcels. This is a one acre lot and would require a variance.
 6. Form review- Sent forms used by Zoning and Planning Commission to Prosecutors Office for review.

7. Farmington Road Lot Split-Mark and Melvin Byler lot split suggested consult with a surveyor to clarify how they would like the lot split.
8. Geauga County New Housing Starts-Document for 2011-2012 prepared by the Geauga County Planning Commission based on building permits issued was distributed to the Board.
9. Computer Back- Up System Office-Mr. Spelich reported that the external hard drive back up system has been installed at the office and the copy machine has been repaired.

Old Business

- Owen Road-Nancy Ferguson reported that she contacted the Geauga County Engineers Office and they said a proposal for suggested road improvement was completed and has been sent. It has not been received by the Board at this time.
- Community House Sign-Patrick Joyce presented a second sign example. This sign included wood posts with a double sided sign. It would sit closer to the ground to enable changing of the letters without use of a ladder. Patrick Joyce would like to obtain 2 quotes of similar signs from 2 different sign companies.
- Cemetery Cistern-Nancy Ferguson reported that Dale Komandt would be meeting with a well company to discuss problems with the Cemetery well and Cistern. There is a possible hole in the well pipe. They will discuss options for upgrading to electric to run the well pump.

New Business

- Community House Bathroom-Wendy Anderson requested the Board consider improving the upstairs bathrooms. The Board had discussed this previously and decided at that time to wait. The upstairs sink used for cleaning developed a water leak. At this time it is usable, but will require a new sink and faucet. Patrick Joyce suggested collaboration to come up with a specification sheet of requirements for upstairs bathroom replacement.
- Stagecoach Drive cul-de-sac Improvement-Pat Proctor asked the Board about the maintenance of the cul-de-sac on Stagecoach Drive. She expressed concern about damaged trees and poor condition of the area. Tom Evers will check to see if the Road Department can address these issues.
- Cemetery Lot Request-The Board received a letter asking to sell back a cemetery lot. Renee Patry will look into the owner of the cemetery deed.
- Community Picnic-The picnic will be held at Overlook Park Saturday July 21, 2012 at 5:00 p.m. until 8:00 p.m.

Approval of Bills and Wages

A motion was made by Patrick Joyce and seconded by Nancy Ferguson to pay the bills and wages from warrant #19074 through warrant #19106. (Resolution No. 12-159) Motion carried unanimously.

Adjournment

A motion was made by Patrick Joyce and seconded by Nancy Ferguson to adjourn the meeting at 8:49 p.m. (Resolution No. 12-160) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair