

## PARKMAN TOWNSHIP TRUSTEES

### Regular Meeting of August 7, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Patrick Joyce, and Nancy Ferguson, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, Dale Komandt, John Spelich, Jon Ferguson, Tom Evers, Shaun Blair, Jack Fuller, Rose Fuller, Larry Weaver, Mary Ann Weaver, John Augustine, Carol Kneier, John E. Kneier, John J. Kneier, Moe Arnett, James A Rozan, Debbie Wilson, Courtney Sanders, and Kevin Phile.

#### Approval of Minutes

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to waive the reading of the July 17, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-163) Vote as follows: Nancy Ferguson-yes, Patrick Joyce-yes and Kevin O'Reilly- abstaining.

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to waive the reading of the July 31, 2012 special meeting minutes and to approve the same. (Resolution No. 12-164) Motion carried unanimously.

#### Correspondence

- Family of Harvey Simms-Thank you card to the Township
- Richard Kristoff-Letter to the Township in regards to a letter sent from the Zoning Inspector about the condition of the old Star Cycle Shop on Madison Road. Mr. Kristoff plans to fix the front windows and give some attention to the building.
- Geauga County Auditor Office-Inheritance tax has been collected in the amount of \$31.20.
- Geauga County Engineer-Letter regarding Owen Road improvements.
- Ohio Public Works Board-District 7 ballot results.
- Geauga County Board of Commissioners-Job posting for Electrician-Department of Water Resources-Full time.
- Vinecourt Landscaping-Brochure of services for Athletic Fields
- Conlift Inc.-Quote for crane inspections. Tom Evers said this had been done last year and will follow up.

## Departmental Reports

- Fiscal Officer
  1. Report Distribution-Joyce Peters distributed fund status reports, revenue registers and appropriation status reports to the Parkman Trustees for their review.
  2. Bank Reconciliation-A motion was made by Nancy Ferguson and seconded by Patrick Joyce to approve the July 2012 reconciliation report from the Business Now Checking Account as presented. (Resolution No. 12-165) Motion carried unanimously.
  3. Budget Hearing-Kevin O'Reilly will attend the Budget hearing at the Geauga County Auditor's office on August 14, 2012.
  4. State Audit-Joyce Peters met with the Auditor at the Community House office on August 6, 2012. The audit covered computer records and some additional documentation for years 2010 and 2011. Joyce reported that according to the auditor the 2 years looked good. A written report will be sent to the Board. A motion to waive a post-audit meeting with the State Auditor was made by Patrick Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-166) Motion carried unanimously.
- Fire Department
  1. Call Report-Courtney Sanders reported that there were 17 EMS calls, 11 mutual aides, and 13 other calls this month.
  2. New fire rescue pumper-Delivery of the new truck is expected at the end of August or early September.
- Road Department
  1. Shedd Road-Tom Evers reported that the Road Department continues to work on Shedd Road to prepare for paving. The ultimate goal would be to get the road prepared before winter. The Geauga County Engineers think the actual paving will take place early next year. There has been some concern that Middlefield has not been working on preparing their side. Kevin O'Reilly said they have been starting to contribute more time to their part of the project. They will be billed for their use of machinery rented by Parkman Township for road preparation and for materials ordered.
  2. Tree removal Shedd Road-Tom Evers presented the Board with estimates for tree removal from the right of way of easements purchased for Shedd Road. He presented two estimates: Countryside Tree Service-\$1000, and Jet Lumber \$1200. The Board reviewed the estimates. It was decided that Jet Lumber was more detailed in their estimate. A motion was made by Patrick Joyce and seconded by Nancy Ferguson to accept the estimate of Jet Lumber for \$1200 for tree removal Shedd Road. (Resolution No. 12-167) Motion carried unanimously.
- Cemetery

1. Cemetery Cistern-Repair of the pump to fill the Overlook Cemetery Cistern was discussed. The cost of repairing the existing pump was estimated at about 1000 dollars. Replacing the pump with an electric submersible pump with an electrical switch installed inside the Cemetery building was estimated at 300-500 dollars. A motion to authorize Dale Komandt, Cemetery Sexton to spend up to 500 dollars to update the well pump at Overlook Cemetery was made by Patrick Joyce and seconded by Nancy Ferguson. (Resolution No. 12-168) Motion carried unanimously.
  2. Cemetery Lot Request-Nancy Ferguson contacted the person, Mr. Obela requesting the selling back of a Cemetery Lot. He has misplaced his deed to the lot. The Township will be unable to sell the lot until a Lost and Spoil form has been completed by the Geauga County Prosecutor Office.
- Zoning
    1. Vehicle Storage-Main Market Street c/o un-tagged cars. Property owner says he has completed repairs to vehicles and sometimes owners don't pick them up. He said he will start moving them out.
    2. Deck permit-Pre-Application for a deck on Hosmer Road. Property owner will start cleanup of waste on back of property.
    3. House permit-Pre-application issued on Hosmer Road, Shedd Road, Tavern Road, and Shedd Road.
    4. Violation Letter-Simon Byler building barn without permit. Letter overturned after consulting with Geauga County Prosecutor office. Mr. Byler can build the barn as a barn only. In the event it is used for any other home project, he would have to apply for a variance.
    5. Violation Letter-Madison Road the old Star Cycle Shop. Richard Kristoff said he would start to face lift the building.
    6. Violation Letter-Reynolds Road for remodel of road to out building, stairway and deck to back of building. Letter returned to sender, will resend letter.
    7. Property Split-Main Market received split information requires Department of Transportation ok because of egress onto 422. May result in possible variance.
    8. Byler Feed Nash Road-Letter delivered to Mr. Byler with pre-application for zoning permit and application for a request for variance for new building. Geauga County Assistant Prosecutor-Rebecca Schlag will meet with Mr. Byler and Mr. Spelich 8/17/2012 next week to inspect the property.

#### Old Business

- Shedd Road-Geauga County Engineer is getting the last easement signed. After it is signed, Kevin O'Reilly suggested the Road Department work on having Ziegler Earthworks get the crossover pipe replaced before school gets started if possible.
- Owen Road-Nancy Ferguson reported that she had received a reply from the Geauga County Engineer office from her request for information about improving Owen Road because of residents' complaints. The letter included a list of improvements and a cost of approximately one million dollars for improving the South part of Owen Road. Several residents from Owen Road expressed complaints regarding the condition of the road. Some of these complaints were: deep ditches, erosion of the hill into the ditch,

water runoff onto private property, gravel in ditches, leaning electric power poles, and narrow road. Kevin O'Reilly told the residents that the Township has no control over the electric service or the electric poles.

The past culvert replacement was discussed as the residents felt there should have been 3 more culverts put in, at the time of the culvert replacement the Township followed the Geauga County Engineers recommendations and requirements.

The Board related to the residents that the Township does not have the funds to fix the road at this time. Patrick Joyce told the residents that Parkman Township is funded for maintenance. There are government grants available, which is how part of the Shedd Road project is being funded. Every year Issue II money is granted for road improvement projects. Parkman Township put Owen Road on its request list. The money is granted by The Ohio Public Works Board which the Trustees get to vote for two of the members. This Board decides which projects would benefit the most people. The residents requested our two representatives to the District 7 Board be invited to come out and view the conditions of Owen Road. The Board said they would invite them.

Nancy Ferguson will contact the Geauga County Engineers office to discuss the concerns and ideas of the residents.

There was also a request to move the school bus turn around sign for safety reasons. Patrick Joyce had been in contact with the Cardinal School System to change the area the bus turns around to a better location. He will follow up.

Moe Arnett requested a list of tax money received by the Township and where it is spent. Joyce Peters will give him a copy of the Budget.

- Community House Sign-Patrick Joyce reported that the Parkman Chamber is researching sign options.

#### New Business

- Sheep Foot Compactor-A motion to rent the sheep foot compactor for an additional month from Leppo Inc. was made by Patrick Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-169) Motion carried unanimously.

#### Approval of Bills and Wages

A motion was made by Patrick Joyce and seconded by Nancy Ferguson to pay the bills and wages from warrant #19116 through warrant #19161. (Resolution No. 12-170) Motion carried unanimously.

#### Adjournment

A motion was made by Patrick Joyce and seconded by Nancy Ferguson to adjourn the meeting at 8:51 p.m. (Resolution No. 12-171) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair

