

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of October 2, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Patrick Joyce, and Nancy Ferguson, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, John Spelich, Don Villers, Steve Rought, Elizabeth A. Komandt, Paul W. Komandt, Dale Komandt, Jon Ferguson, Kathleen Preston, Alan Preston, Carlos A. Nieves, Linda Jacobs, Jerry Jacobs, Debbie Wilson, Ann Wishart, Elizabeth Sanders, Paul M. Komandt, Courtney Sanders, Kelly Dale, Wendy Anderson, and John Augustine. The Pledge of Allegiance was recited and an agenda was distributed.

Approval of Minutes

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to waive the reading of the September 18, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-201) Motion carried unanimously.

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to waive the reading of the September 26, 2012 Special Meeting minutes and to approve the same. (Resolution No. 12-202) Motion carried unanimously.

Correspondence

- Huntsburg Township-Flyer and information for the Pumpkin Festival.
- Zoning Workshop-Workshop on Friday November 16, 2012. Information given to Zoning Commission and Board of Zoning Appeals
- Ohio Township Association-Letter to Trustees asking for volunteers interested in serving on the Board of OTARMA
- Geauga County Board of Commissioners-Job Postings for Waste Water Plant Operator, and Administrative Secretary
- Grassroots Clipping-There is a required course for Fiscal Officers regarding the new UAN software which will be in use in January. Joyce Peters will attend one training in November in Columbus, and one in December. Also there will be a Grant Writing course for Fire Service Personnel. Nancy Ferguson will forward the information to the Fire Department.

Departmental Reports

- Fiscal Officer
 1. Printer- Joyce Peters reported that she has installed a new printer for specialized fiscal program from the Auditor of State. The old printer has been donated to the Township and will be given to the Fire Department.

2. Fire Truck Title-The title for the new Rescue Pumper has been obtained and documents turned into the Fiscal Officer.
 3. Report Distribution-Joyce Peters distributed fund status, appropriation and revenue reports to the Parkman Trustees for their review.
 4. Open Government Meeting-Joyce Peters-Fiscal Officer attended the meeting last month. This meeting reviews the Sunshine Laws for open meetings and satisfies the township's requirement for this term.
 5. Hospitalization Contribution-The Fiscal Officer clarified with the Board the Hospitalization Contribution for employees. In the past, the employees were required to contribute 20 dollars a month to the hospitalization premium and the 5% approved at the Special Meeting of September 26, 2012 is a lower amount. The Board decided to continue with the resolution 12-199 and require a 5% contribution from the employees and require them to cover 250 dollars of the deductible of their health care plan.
- Fire Department
 1. Equipment report-Wayne Komandt-Fire Chief reported that all equipment is operational.
 - Road Department
 1. Road Maintenance-The Road Department has been working on mowing ditches last week, and this week began spreading gravel on Newcomb Road.
 2. Ford Truck- The old Ford Truck is having some internal problems, requiring it to be towed to Countryside for repair.
 - Cemetery
 1. Overlook Cemetery Well-Dale Komandt-Cemetery Sexton reported when the electric pump was installed to fill the Cistern, they found the well was pumped dry too quickly. It was pumping at 2-3 gallons per min. and only filled Cistern a third of the way. The Cistern is used for holding water for families to use for plantings at grave sites. It was suggested that the well could be blasted to try to open the fractures in the rock a little more to increase the water flow for a cost of 100 dollars. The cost of drilling a new well would be much higher, so it was decided to try to blast the well. If this doesn't work it was suggested that it may be possible to run a water line from the Overlook Park well to the fence of the Cemetery.
 2. Tree replanting-Dale Komandt reported that there are 6 Spruce trees planted by families at grave stones that are becoming too big. He estimated them to be about 5 feet at this time. He suggested removing them and trying to replant them along the back fence line of the Cemetery. He presented the Board with two estimates: Hauser Landscaping-50 dollars per tree and SS Landscaping-40 dollars per tree. It was noted that Cemetery rules prohibit these types of plantings. After some discussion it was decided that out of respect to the families the Township would try to move the trees instead of

cutting them down. A motion to have SS Landscaping move 6 Spruce trees at a cost of 40 dollars per tree for a total of 240 dollars was made by Patrick Joyce and seconded by Nancy Ferguson. (Resolution No. 12-203) Motion carried unanimously.

- Zoning Department
 1. Permits Issued-Permit Issued for a driveway on Nash Road and addition to house and garage on Hosmer Road.
 2. Variance- Paperwork for Byler variance has been complete. Waiting for the fee, then it will be presented to the Board of Zoning Appeals.
 3. Ray Mast Case-Case is pending. Bill Vonder of Land Design who is representing Mr. Mast will present plans to move for a resolution for the problem on Shedd Road. One option is a lot split after obtaining land from wither side of the Mast property; any plan would have to be approved by the Planning Commission. The septic system has been found acceptable by the Health Department.
 4. Lot Consolidation-Lot Consolidation 3.9 acres of Weaver to Miller-Hosmer Road.
 5. Kurtz Addition-Pre application was issued for an addition to salvage store on Shedd Road. The Zoning Inspector reports that he has a 1500 square foot building with a proposed 1200 square foot addition.
 6. Possible Zoning Violation- Compliant was received about in In-law house on Owen Road. The Zoning Inspector is looking into this.
 7. Upgraded Computers-Kevin O'Reilly reported that Tom Evers is having a problem with his computer and would require a registration number to be able to get technical support. Mr. Spelich suggested contacting Mr. Dean from Dean Enterprises for that information.
 8. Zoning Ordinance-The Zoning Commission asked for a follow up on the updated copy of the Zoning Ordinance. The Board will try to locate the copy. There was also concern about the web site copy. The Zoning Commission requested to review and update the Zoning Ordinance on the web site.
 9. Zoning Board Open Positions-There will be one open alternate position on the Zoning Commission and Board of Zoning Appeals. It was decided to advertise for these positions.

Old Business

- Shedd Road-Most of the work on Shedd Road has been completed. The hydro seeding was completed but will be re-seeded by Wheeler Landscaping at no cost to the Township because of a problem with rain washout.
- Community House Sign-Pat is working on sign replacement. This will be a cooperative effort with the Chamber. Brick for the base will be replaced because of crumbling mortar and brick. The Board received an offer of brick donation from The Thomas Brick Company through resident Carlos Nieves. They are looking into the cost of a digital LED lighted sign.

- Owen Road-John Augustine-resident suggested the Board consider road closed, or local traffic only for the 300-400 foot section or hill area of Owen Road. It is a narrow and steep area. Installing pipe and catch basins was also suggested. The County Engineer had been consulted for a plan and cost of repair for Owen Road and the cost was around a million dollars.
- Brine-John Augustine-resident did some research on Brine Hauling regulations. He shared that the Department of oil and gas makes the regulations but it is up to the State Inspector to enforce them. He also suggested that if a problem is suspected the Ohio Environmental Protection Agency could be contacted and they would send someone out.

New Business

- Chamber sign-The Board received a complaint from a resident in regards to temporary sign placement for Chamber sponsored event. They noted that the sign at the corner of Route 168 and Route 528 blocks visibility. The Chamber will be notified.
- Zoning Amendment-The Zoning Commission presented the Board of Trustees with a proposed Zoning Amendment to the Parkman Township Zoning Ordinance. The Proposed Amendment is article 2012-1. A motion to set October 16,2012 as the date for a public hearing in regards to proposed amendment 2012-1 at 8:00 p.m. Parkman Community House was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-204) Vote as follows: Patrick Joyce-yes, Nancy Ferguson-yes, and Kevin O'Reilly-yes. Renee Patry-Secretary will place an ad in the paper and place document for viewing by the public at the Community House.
- Zoning Secretary Consultant-Patrick Joyce suggested asking past Zoning Secretary Connie Hasman to be a consultant for recently hired Zoning Secretary Debbi Dudek. It was suggested that it would be beneficial for her to have someone to help her through a couple of appeals in order to learn the process. A motion was made by Patrick Joyce and seconded by Kevin O'Reilly for Connie Hasman as consultant for Debbi Dudek at 12.50 dollars an hour for 6 weeks to mentor as needed with Zoning Secretary Job Responsibilities. (Resolution No. 12-205) Motion carried unanimously.
- Parkman Paragraphs-Kevin O'Reilly will write an article from the Trustees for the next addition of the Parkman Paragraphs.

Approval of Bills and Wages

A motion was made by Patrick Joyce and seconded by Nancy Ferguson to pay the wages and bills from warrant #19262 through warrant #19305. (Resolution No. 12-206) Motion carried unanimously.

Executive Session

A motion to go into executive session for the discussion of employee concerns was made by Nancy Ferguson and seconded by Patrick Joyce at 8:35 p.m. (Resolution No. 12-207) Vote as follows: Kevin O'Reilly-yes, Patrick Joyce-yes and Nancy Ferguson-yes.

Nancy Ferguson moved, seconded by Patrick Joyce, to move out of executive session at 8:54 p.m. (Resolution No. 12-208) The vote was as follows: Kevin O'Reilly-yes, Patrick Joyce-yes and Nancy Ferguson-yes. Motion carried.

No action was taken.

Adjournment

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to adjourn the meeting at 8:55 p.m. (Resolution No. 12-209) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair