

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of October 16, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Patrick Joyce, and Nancy Ferguson, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, Kathy Preston, Alan Preston, Jon Ferguson, Tom Evers, Kelly Dale, Deborah Wilson, Alan Wilson, Roger Hanna, Stacey Raymond, Josh Brown, Cade Devol, Sam Martin, Robert Fent, Tom Baril, Amanda Troyer, Cindy Gazley, John Spelich, Wendy Anderson, Tara Wilson, Krista Komandt, Bill Reed, Wayne Komandt, Lynn Komandt, Dale Komandt, Angela Mullen, Sam Lambardo, Elizabeth Komandt, Courtney Sanders, Elizabeth Sanders, James A. Baril, Linda Jacobs, Erma Kurtz, Jim Adams, Rudy Troyer, Scott Simms, Ann Wishart, and John Augustine. The Pledge of Allegiance was recited and an agenda was distributed.

Approval of Minutes

A motion was made by Patrick Joyce and seconded by Nancy Ferguson to waive the reading of the October 2, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-210) Motion carried unanimously.

Correspondence

- Geauga County Engineer-Ohio Public Works Commission change of schedule of change of completion of Shedd Road improvements to 2013 for paving Shedd Road.
- NOPEC-Notice for General Assembly Meeting. Resident John Augustine indicated concern that NOPEC sent out letters indicating you could lock electric rates, but upon checking found this is not the case.
- Cardinal Schools-Flyer in support of Cardinal School Levy. Letter from Middlefield Village Council indicating they had passed a resolution in support of the levy and encouraging Parkman Township to do the same.

Departmental Reports

- Fiscal Officer
 1. Year End Memo-The Fiscal Officer will send out a memo to all departments indicating when Purchase Orders and bills must be submitted to be paid by the end of the year.
 2. Blanket Certificate-The Fiscal Officer will issue a \$2000 Blanket Certificate for General Fund/Other expenses, a Purchase Order for the rent of Compaction Roller for Shedd Road and one for the new health insurance with Medical Mutual.
 3. Life Force Management-Life Force Management has three accounts they billed for rescue services that have not been paid. All three accounts are non-residents. The Board decided to have Life Force Management pursue these for collection because they are non-resident. A motion was made by Nancy Ferguson and seconded by Patrick Joyce to send to collection the account of Mercedes Sweet

in the amount of 592 dollars. (Resolution No. 12-211) Motion carried unanimously. A motion was made by Nancy Ferguson and seconded by Patrick Joyce to send to collection the account of Nicole West in the amount of 691 dollars. (Resolution No. 12-212) Motion carried unanimously. A motion was made by Nancy Ferguson and seconded by Patrick Joyce to send to collection the account of Gary Proteresta in the amount of 588 dollars. (Resolution No. 213) Motion carried unanimously.

4. Estate Tax Settlement-The Fiscal Officer received Estate Tax Settlement for the second half in the amount of 76,920.97 dollars from four estates.
 5. Bank Reconciliation-A motion was made by Nancy Ferguson and seconded by Patrick Joyce to approve the September 2012 reconciliation report from the Business Now Checking account as presented. (Resolution No. 12-214) Motion carried unanimously.
 6. Report Distribution-The Fiscal Officer distributed fund status, appropriation status and revenue reports to the Parkman Trustees for their review.
- Road Department
 1. Road Maintenance-Tom Evers-Road Superintendent reported that they have begun preparing the roads for winter by distributing gravel and grading. Reeves road has been completed and they will begin Hosmer Road tomorrow.
 - Cemetery
 1. Tree Moving-Dale Komandt reported that S and S Landscaping moved 6 trees planted by family members at grave sites. The trees have become too big for the spot. A list of Cemetery rules are posted on two signs at the Cemetery and Dale gives a copy of them out as well. Dale Komandt noted that there are other tree plantings where they are not allowed and requested permission to send out letters to the families.
 2. Well Blasting-Dale Komandt reported that the well at Overlook Cemetery has not been blasted yet and because of the weather and the lateness of the season possibly will not take place until the spring.
 - Zoning
 1. Cell Tower-AT and T informed the Township that they will be upgrading the cell tower on Main Market Road. This should take place within a few months and improve local service.
 2. House Addition-Plans and building permit were submitted and a Zoning Permit was issued for an addition to a property on Hosmer Road.
 3. Variance Requests-Application has been completed and submitted for the Ben Byler Feed and Seed Store on Nash Road hearing to possibly take place in November. Application has been completed for a non-conforming out building on Farmington Road. The Variance requested by Mr. Weaver will be

on the Board of Zoning Appeals agenda in November. Ray Mast and his representative Bill Vonder are working on options for a solution to the Mast Variance.

4. Resident Complaints-John Spelich-Zoning Inspector submitted a packet to the Board of Trustees of issues and complaints he has received from Jeff Fish over the last few months in regards to Hauser Landscaping.
5. Zoning Secretary-Cindy Gazley-Chair for the Board of Zoning Appeals requested the Board consider secretarial help next month since the Board could be hearing several appeals. Patrick Joyce said he had received a notice of resignation from Debbi Dudek-Zoning Secretary. After discussion it was decided to expand the duties of Township Secretary Renee Patry to include Zoning Secretary duties. Because Renee Patry will be secretary for the Board of Zoning Appeals and the Zoning Commission, she will resign as a member of the Zoning Commission. A motion to accept the resignation of Renee Patry from the Parkman Zoning Commission was made by Patrick Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-215) Motion carried unanimously. A motion was made by Patrick Joyce and seconded by Kevin O'Reilly to appoint Debbie Wilson from alternate to full member of the Parkman Zoning Commission. (Resolution No. 12-216) Vote as follows: Kevin O'Reilly-yes, Patrick Joyce-yes, and Nancy Ferguson-no. Motion carried. A motion was made by Patrick Joyce and seconded by Nancy Ferguson to expand the duties of Township Secretary Renee Patry to include Zoning Secretary. (Resolution No. 12-217) Motion carried unanimously. A motion was made by Nancy Ferguson and seconded by Patrick Joyce to increase Renee Patry pay to 12.50 dollars an hour because of the increase of responsibilities. (Resolution No. 12-218) Motion carried unanimously. A motion was made by Nancy Ferguson and seconded by Patrick Joyce to accept the resignation of Debbi Dudek as Zoning Secretary. (Resolution No. 12-219) Motion carried unanimously.

Public Hearing Zoning Amendment

A public hearing was called to order at 8:00 p.m. on proposed amendment 2012-1 to the Parkman Township Zoning resolution. Extra copies of the purposed amendment were distributed. The proposed amendment approved by the Geauga County Planning Commission and the Parkman Zoning Commission was in response to a request from the prior Zoning Inspector-John Hasman for regulations for small utility buildings (garden shed). Residents had inquired as to size and placement of utility buildings allowed and Zoning Ordinance did not address this. After discussion with the public, a motion was made by Nancy Ferguson, and seconded by Patrick Joyce to adopt the purposed Zoning Amendment identified as number 2012-1 to the Parkman Township Zoning Resolution. (Resolution No. 12-220) Vote as follows: Nancy Ferguson-yes, Kevin O'Reilly-yes, and Patrick Joyce-yes. Motion carried unanimously.

Departmental Reports

- Fire Department
 1. Letter-Letter given to Trustees to sign indication 4 firefighters lacking training.
 2. Appointment of Firefighters- A motion was made by Nancy Ferguson and seconded by Patrick Joyce to appoint Elizabeth Sanders, Jeremy Miller, and Timothy Czacherski to the Parkman Fire Department as Firefighters. (Resolution No. 12-221) Motion carried unanimously. If the Fire Department cannot

find suitable Turnout Gear for the 3 new Firefighters, it may have to be purchased at an approximate cost of 4500 dollars.

3. Squad-There continues to be intermittent problems with sputtering of the squad on calls. Countryside Truck Service believes this problem can be solved with new injectors at a cost of approximately 2500 to 3000 dollars. A motion was made by Nancy Ferguson and seconded by Patrick Joyce to spend up to 3000 dollars at Countryside Truck Service for repair of the squad. (Resolution No. 12-222) Motion carried unanimously.
 4. Jeep-New battery has been installed, still had a tendency to stumble, will possibly send out for repair.
 5. Oil Dry Purchase-Wayne Komandt submitted a bill for purchase of oil dry for use at accidents.
 6. 4231 Tanker-The Tanker was in for annual service at Countryside Truck Service. It was suggested to extend the life of the vehicle, the transmission be serviced, replace the oil pan and have the undercarriage cleaned and oiled. Wayne Komandt will get pricing for this service.
 7. Wireless Headset-A motion was made by Nancy Ferguson and seconded by Patrick Joyce to install a wireless headset in the new rescue pumper for a cost of 2000 dollars by Vasu Communications. (Resolution No. 12-223) Motion carried unanimously.
 8. Turnout Gear-A motion was made by Nancy Ferguson and seconded by Patrick Joyce to spend up to 900 dollars to Apex Services for annual inspections and possible repairs to 3 sets of Turnout Gear. (Resolution No. 12-224) Motion carried unanimously.
 9. Electric Dual Hydraulic Pump-Wayne Komandt requested permission to offer Middlefield 500 dollars to purchase an electric dual hydraulic pump for rescue tools. He thinks it will be more reliable and faster than the gas unit and then the gas unit could be sold.
 10. Fire Prevention Material-A motion to authorize up to 1200 dollars for Fire Prevention Materials was made by Nancy Ferguson seconded by Patrick Joyce. (Resolution No. 12-225) Motion carried unanimously.
- Fire Department Staffing

Nancy Ferguson made a motion to start daytime paid staffing. She indicated that Wayne Komandt had provided information previously requested by the Board via email to all the Trustees and answered their questions. There was no second. There was a discussion. The other Board members expressed concern about personnel issues that have not been resolved and may require internal changes.

Several Fire Department members, members of neighboring departments, Chief of the Middlefield, Burton and Troy departments in attendance expressed their views on the benefits of Fire Department Staffing as well as support of Chief Wayne Komandt. The Board listened to their comments. Nancy Ferguson repeated the motion to start daytime paid staffing for a total of 4 times. It was never seconded. Kevin O'Reilly and Patrick Joyce were not ready to move forward with daytime staffing until the internal issues within the department have been resolved.

Resident Linda Jacobs requested that \$10,000 of the estate tax from her father, the late James Soltis be given to the Fire Department, as he requested. A motion to transfer 10,000 dollars from the General Fund to the Fire Department Fund was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 10-226) Motion carried unanimously.

Old Business

- Community House Sign-Patrick Joyce presented the Board with 4 estimates and options for signs for the Community House. They ranged in price from 12,199.00 to 18,942.00 dollars. The sign would be a double face illuminated header sign with double face electronic display. It would include a 5 year warranty on parts and 1 year on labor. He said the Chamber was willing to be a partner in the purchase of the sign but is unclear on how much they would be willing to contribute. The brick for the base of the sign would be donated but there would be a cost of a mason, footer, and electric for the sign. Alternate locations for the sign were discussed including the old Parkman School, Downtown Gazebo area, Open field next to the Parkman Post Office, and the front of the Community House. Patrick Joyce will obtain estimates for the additional work needed for sign placement. He will also ask the sales representative to speak to the Board.
- Community House Valances-Nancy Ferguson reported that the Valances for the downstairs meeting room at the Community House have come in and will be installed this week.
- Owen Road-John Augustine expressed concern over a 12 foot center section on Owen Road that narrows the road to only one lane. He suggested a sign restricting travel. Information requested by Moe Arnett at a previous meeting will be delivered to him by John Augustine.

New Business

- Resolution of Support for School Levy-A motion was made by Patrick Joyce and seconded by Kevin O'Reilly of Resolution of Support of Cardinal School Levy. (Resolution No. 12-227) Vote as follows: Patrick Joyce-, yes, Kevin O'Reilly-yes, and Nancy Ferguson-no. Motion carried.
- County Equipment Sharing-The Geauga County engineer Office is requesting an agreement from the Parkman Board to participate in a collaboration program to borrow road equipment. The County Engineer Office will obtain a loan to buy equipment, participating members will be charged rent when they borrow the equipment and the rent will be used to repay the loan. The Township uses this system to rent the crack sealer that is used once a year for a couple of days at this time. A motion to enter into an agreement with the Geauga County Engineer to be able to rent equipment if needed was made by Nancy Ferguson, and seconded by Patrick Joyce. (Resolution No. 12-228) Motion carried unanimously. A motion for a resolution memorandum of understanding with the Geauga County Engineer to agree to pay rental in the amount decided by the Geauga County Engineer was made by Patrick Joyce and seconded by Kevin O'Reilly. (Resolution No. 12-229) Motion carried unanimously.

Mental Health Board Guest Speaker

Jim Adams addressed the Board in support of the Mental Health Board. He explained the work the Board is able to provide for residents. He distributed a flyer. The Mental Health Board will have two issues on the ballot. Number 29 is to renew a 0.5 mill levy. The second is issue 30 to provide an additional 0.25 mill. This request costs 7.66 dollars per 100.000 dollar of home value.

New Business

- Material Purchase-A motion was made by Kevin O'Reilly and seconded by Nancy Ferguson to purchase 1515 tons of #57 limestone at a cost of 16.45 dollars a ton from Arms Trucking for a cost of 24,921.75 dollars. (Resolution No. 12-230) Motion carried unanimously. A motion was made by Patrick Joyce and seconded by Nancy Ferguson to purchase 1000 tons of 411 at 14.75/ton from Arrowhead Trucking for a total cost of 14,750.00 dollars. (Resolution No. 12-231) Motion carried unanimously. This is for the maintenance of Township roads.

Approval of Bills and Wages

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to pay the bills and wages from warrant #19306 through warrant #19345 (Resolution No. 12-232) Motions carried unanimously.

Adjournment

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to adjourn the meeting at 9:46 p.m. (Resolution No. 12-233) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair

