

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of November 6, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, and Nancy Ferguson, Fiscal Officer- Joyce Peters, Secretary-Renee Patry, John Spelich, Jon Ferguson, Tom Evers, Bill Allen, Debbie Wilson, Alan Wilson, Roger Hanna, Kathy Preston, Alan Preston, Elizabeth Sanders, Paul M. Komandt, Courtney Sanders, Wayne Komandt, Jim Baril, and John Augustine. Trustee-Patrick Joyce was not in attendance due to a family obligation. The Pledge of allegiance was recited and an agenda was distributed.

Approval of Minutes

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to waive the reading of the October 16, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-234) Motion carried unanimously.

Correspondence

- Zoning Commission-One application was received for an advertised opening on the Zoning Commission. The Board will review applications for the position in December.
- Suddenlink Cable-Letter indicating that cable service fees will be increasing for residents with Suddenlink Cable.
- Gilmore Security-Letter to check if the call list would need to be updated and reminder for annual inspection of the security system. Tom Evers will check when the last inspection has been done.
- Geauga County Engineer Office-Form for proposed Township Road Projects for 2013. Kevin O'Reilly will give this to Patrick Joyce.
- Ohio Township Association-Application for Winter Conference.
- Geauga Magazine-Parkman Fire Department was featured in the last issue.

Departmental Reports

- Fiscal Officer
 1. Geauga County Auditor-Letter to certify additional revenue Parkman Township received 2012.
 2. Auditor of State of Ohio-Letter indicating what will be done with Casino tax revenue. There will be some income to the County but no indication how the County would distribute these funds.
 3. Geauga-Trumbull Solid Waste Management District-Contract Agreement for Cardboard Recycling Program for January 1, 2013 through December 31, 2015. The Township would agree to the following: 1.To house an 8-cubic yard recycling front load container, beside or near the solid waste

- District's recycling containers. 2. To collect lightweight and corrugated flattened cardboard from District residents only. No commercial loads allowed. 3. To contact the District if any problems would occur or if the container was not serviced as scheduled. 4. To assist the District and waste hauler/recycler in keeping the site clean of unwanted debris. 5. To terminate the program if needed, the Township must inform the district in writing of the termination and allow the District 30-days to remove the container(s). A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to enter into the contract with Geauga-Trumbull Solid Waste Management District Cardboard Recycling Program from January 1, 2013 through December 31, 2015. (Resolution No. 12-235) Motion carried unanimously.
4. UAN Training-Joyce Peters-Fiscal Officer attended mandatory training for new software system updates. The new system will start being used in January. Joyce Peters reported to the Board that during the training it was mentioned that estate tax can be taken back by the State any time up to 3 years.
 5. Report Distribution-The Fiscal Officer distributed fund status, appropriation status and revenue reports to the Parkman Trustees for their review.
 6. Bank Reconciliation-A motion was made by Kevin O'Reilly and seconded by Nancy Ferguson to approve the October 2012 reconciliation report from the Business Now Checking Account as presented. (Resolution No. 12-236) Motion carried unanimously.
- Fire Department
 1. Cost Recovery-Fire Chief-Wayne Komandt received an email from Cost Recovery requesting the Parkman Township Trustees send a letter of support of recovery of costs due to negligent drivers to the Ohio Attorney General. The Board agreed to sign and send the attached letter of support.
 2. Diesel Fuel Account-Wayne Komandt requested the Township set up an account with Melzers in Middlefield for the purchase of Diesel Engine Fluid for the fire truck. It was pointed out that we have an account at Western Reserve which the Fire Dept can use.
 3. Ladder Testing-Wayne Komandt reported that the ladders will be tested for a cost of not more than 500 dollars.
 4. Equipment Maintenance-The Fire Chief reported that there are no major equipment problems. The squad is not in for repair yet, the parts have been ordered and an appointment has been made. He also reported that the fuel tank on the tanker may be leaking.
 5. Emergency Medical Service Reimbursement- Wayne Komandt will be sending in bills for reimbursement for the two advanced EMS classes taken.
 6. Grant Writing Training-Wayne Komandt requested permission to send two people to Grant Writing training Class in Troy Township in December at a cost of 350.00 dollars per person. It is a 2 day class and there is an 85% rate of return on grants with training. After some discussion about the number

of persons to send, it was decided to send 2 people so that more than one person would be able to write for grants. (Resolution No. 12-237) Motion carried unanimously.

7. Turnout Gear-John Augustine asked Wayne Komandt the cost for cleaning and repair of Turnout Gear. Wayne Komandt reported that cleaning of jackets is about 45 dollars and cleaning of pants is also about 45 dollars.

- Road Department

1. Ford Truck-Tom Evers-Road Superintendent reported that the Ford Truck was in for repair of injector.
2. Road Maintenance-Tom Evers reported that the road crew has been out grading and putting down gravel on Township roads to prepare them before winter. He reported that he had to call for water for Newcomb Road for dust control.
3. Reynolds Road-Kevin O'Reilly reported that he received a call from Nelson Township. They are going to do some ditch work on Reynolds Road.

- Zoning Department

1. Pine Ridge School-John Spelich-Zoning Inspector reported that Pine Ridge School on Farmington Road has been using Mark Byler's driveway to go back to the school. Each parcel must have its own common driveway so the school officials and Mr. Byler will be working to put in a drive.
2. Pre-Application- Pre-Application for Zoning Permit was given to Sam Miller on Nash Road. He is in the process of getting a land split.
3. Zoning Permit-Zoning permit was issued to Main Market Auto for alterations to the front of the building. Two other permits are pending. One for signage, and the other for a request for a conditional permit for the Auto Dealership.
4. Pre-Application- Pre-Application was received for a new house on Nash Road. A culvert permit is pending along with other paperwork.
5. Case Lucia Sign-Pre-Application was requested by Catholic Charities Housing Corp. for a post sign for Casa Lucia Senior Housing located in Middlefield. The Zoning Inspector will request further information on location.
6. Board of Zoning Appeals-November 13, 2012 the Board of Zoning Appeals will have hearings on 3 variance requests: William Weaver-Hosmer Road, Mark Byler-Farmington Road, and Ben Byler-Byler Feed and Seed.
7. Zoning Secretary-John Spelich thanked Zoning Secretary and Connie Hasman for her help and expertise with preparing the three requests for variance for the Board of Zoning Appeals. Renee

Patry asked the Board for permission to continue to consult with Connie Hasman through the completion of the appeal process. The Board agreed.

8. Hand Outs-John Spelich presented an article of interest to the Board; on "Change Needed on Township area Variance Law".
9. Hauser Landscaping-John Spelich reported that he has received email from Mr. Fish with noise complaints for Hauser Landscaping. These emails have been forwarded to the Trustees. The Zoning Inspector will ask Rebecca Schlag-Geauga County Assistant Prosecutor if she would be able to talk to Mr. Hauser in regards to those complaints.

Old Business

- Community House Sign-Patrick Joyce did not schedule the sign representative for this meeting, but will try to arrange this for the next meeting.
- Community House Curtains-The new valances for the downstairs Community House have been installed. Nancy Ferguson asked about disposal of the old curtains. It was decided that they are of no value and could be thrown away.

New Business

- Suddenlink-Resident Debbie Wilson asked if the Township could cancel Suddenlink as a cable provider and try to get a new provider. It was noted that no other company has expressed interest and Parkman is not a large service area.
- Community House doorstep-Nancy Ferguson reported that the doorstep to the meeting room on the first floor of the Community House is broken. Courtney Sanders will be conducting annual Fire Inspections and will evaluate if this is a fire door. If it is a fire door, a magnetic devise would be required instead of a doorstep.
- Limestone purchase-A motion to purchase 1000 ton of #57 limestone at 16.45 dollars a ton at a total cost of 16,450 dollars from Arms Trucking for road maintenance was made by Kevin O'Reilly and seconded by Nancy Ferguson. (Resolution No. 12-238) Motion carried unanimously.
- Tire Purchase-A motion to approve up to 2200.00 dollars for the purchase of new tires for the freightliner from Kauffman Tire was made by Kevin O'Reilly and seconded by Nancy Ferguson. (Resolution No. 12-239) Motion carried unanimously.

Approval of Bills and Wages

A motion was made by Kevin O'Reilly and seconded by Nancy Ferguson to pay the bills and wages from warrant #19349 through warrant #19392 (Resolution No. 12-240) Motion carried unanimously.

Adjournment

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to adjourn the meeting at 8:25 p.m.
(Resolution No. 12-241) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair