

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of November 20, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Patrick Joyce, and Nancy Ferguson, Fiscal Officer- Joyce Peters, Secretary-Renee Patry, John Spelich, Kathy Preston, Alan Preston, Joan Dillon, Ann Wishart, Jon Ferguson, Paul M. Komandt, Josh Brown, Elizabeth Sanders, Paul W. Komandt, Courtney Sanders, and John Augustine. Trustee-Kevin O'Reilly was not in attendance. The Pledge of Allegiance was recited and an agenda was distributed.

Approval of Minutes

It was decided to address the approval of the November 6, 2012 at the next meeting because Trustee-Patrick Joyce did not attend the November 6, 2012 meeting and Trustee Kevin O'Reilly is not in attendance.

Correspondence

- Geauga County Improvement Corporation-Invoice for yearly fee and invitation to a dinner. This was discussed. It was decided not to address this at this time.
- Geauga County Township Association-Copy of minutes from the July meeting at Huntsburg Township.
- Public Water System license application-Yearly license renewal application. This was completed and will be mailed.
- Ohio Public Retirement System (OPERS)-Booklets with new changes for the retirement plans.

Departmental Reports

- Fiscal Officer
 1. Life Force Management and Cost Recovery review-The Fiscal Officer reported that Life Force Management from July, 2011 to now has billed for 30,570 dollars and collected 4405 dollars for non-resident emergency care. Cost Recovery has billed for 8475 dollars and collected 3831 dollars for non-resident motor vehicle accident emergency care.
 2. Life Force Management Collections-Life Force Management has two non-collectable accounts which they are asking the Board if they would like to pursue collection or not. The first account is a non-resident with no insurance which was a mutual aid situation. The amount of non-payment is 650 dollars. Life Force Management had no recommendation. Hard billing the non-resident was discussed and it was decided to table the decision until the next meeting. The second non-collectable account is a non-resident and Life Force Management recommended sending the account to collection. A motion to send to collection the account of Reale Brown for the amount of 589 dollars was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-242) Motion carried unanimously.

3. Geauga Trumbull Solid Waste Management District-The Geauga Trumbull Solid Waste Management District sent a 15 year plan to be approved by the Board. There will be no fee increase and they have not increased fees since 2007. Patrick Joyce asked if there were any updates to the plan. He would like more information before approving the plan. He will do more research.
- Fire Department
 1. Follow-up Letters-Fire Chief-Wayne Komandt presented the Board two letters to sign. The letters are a follow-up to two Fire Fighters to address a lack of training. In October letters were sent to 4 Fire Fighters to address a lack of training. Two responded. The Fire Chief has had two non-responses. The Trustees signed the letters indicating that if they are interested in serving on the Fire Department they have to update their training and reapply.
 2. Firefighter Dependence Fund-Wayne Komandt asked if there has been any paperwork for appointments to the Firefighter Dependence Fund. The Fiscal Officer has not received any correspondence from them.
 3. Equipment Repair-Chief-Wayne Komandt reported that the squad will be going in for repairs on Tuesday November 27, 2012.
 4. Exit Lights-Wayne Komandt reported that two exit lights need to be repaired. It is possible they will only need batteries.
 5. Drug License Renewal-The Drug License for the Fire Department is due for renewal. A motion was made by Nancy Ferguson and seconded by Patrick Joyce to renew the Drug License for the Parkman Fire Department for the cost of 150 dollars to the Treasurer of the State of Ohio. (Resolution No. 12-243) Motion carried unanimously.
 6. Fire Fighting Gear-Wayne Komandt requested the purchase of 2 sets of Bunkers and Coats at a cost of about 1700 per set or 3800 dollars. A motion to purchase 2 sets of bunkers and coats from Warren Fire Equipment Inc. for 3800 dollars was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-244) Motion carried unanimously.
 7. Fire Fighting Gear-The Fire Department requested the purchase of 20 fire hoods at the approximate cost of 460 dollars, 10 pair of firefighter gloves at the approximate cost of 490 dollars, and a pair of extrication gloves at the approximant cost of 400 dollars for a total of 1350 dollars. He said all the gear are State bid prices. A motion to purchase 20 fire hoods, 10 firefighter gloves, and a pair of extrication gloves for a total of 1350 dollars to Warren Fire Equipment Inc. was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-245) Motion carried unanimously.
 8. Joan Dillon-Joan Dillon requested to speak to the Board. She informed the Board that she has made the decision to cut back on volunteer responding of calls for the Fire Department at the end of December. She will still be on the Fire Department but would like to step back. She expressed concerns about daytime response to rescue and fire calls and recommended daytime staffing of the Fire Department. Nancy Ferguson expressed her support of daytime staffing, and thanked Joan Dillon

for her many years of service. Patrick Joyce said he respected her decision and thanked her for her service.

- Road Department
 1. Road Maintenance-Tom Evers-Road Superintendent reported that they were finished grading the roads for winter. Today the Road Department filled chuck holes on the asphalt roads and roadside mowing of ditches is being done.
 2. Nash Road Sign-Mr. Preston asked about a sign that had been removed on Nash Road. The sign prohibited trucks that service a well from using Nash Road. Tom Evers said it is not a Township sign and the Well Company is required to get permits from the County. Nancy Ferguson will contact the Geauga County Engineer to ask about the sign removal.
- Zoning Department
 1. Lot Consolidation-John Spelich-Zoning Inspector reported that he received paperwork for a proposed lot consolidation for Hosmer Road.
 2. Mast Property-Mr. Spelich reported that there has been no action on the Ray Mast Jr. property. Bill Vonder of Land Design is still working on a plan. Mr. Spelich will contact Assistant Geauga County Prosecutor-Rebecca Schlag about this.
 3. Catholic Charities sign-Catholic Charities withdrew the pre-application for a sign for Casa Lucia Senior Apartments located in Middlefield.
 4. Pole Building-Pre-application was received for a pole building on Farmington Road.
 5. Pine Ridge School Drive-A permit was taken out 2-29-2004 for a drive for the Farmington Road property and the drive was not installed. Mr. Spelich will send this paperwork to the title division and the Planning Commission.
 6. Fire Damaged House Complaint-Mr. Spelich received a complaint of a burned- out house on Main Market Street. He is in the process of tracking down the new owners.
 7. Hauser Landscaping-A copy of a letter sent to Hauser Landscaping for the Geauga County Prosecutors Office responding to Jeff Fish complaints was presented to the Board.

Old Business

- Community House Sign-Patrick Joyce reported there was no new information at this time.

- Security Inspections-Tom Evers reported that he will meet with Gilmore Security for inspections of the Community House. The garage and Fire Department will follow. The phone in the kitchen has been replaced due to a problem with the phone that caused an alarm to go off at the Fire Department.
- Community House-Courtney Sanders reported that he completed the Fire Inspection of the Community House and Fire Department and a report will follow. He said both doors downstairs at the Community House are Fire Doors and are not allowed to have door stops, so they need to be removed. John Augustine suggested a chain link as a solution to leaving the doors open. He said these used to be allowed the chain would release the door if it reaches a certain temperature. Another option discussed would be an electro magnet hooked into the fire system, which is more costly. Courtney will check to see if the chain link would be allowed.
- Fire Department Issues-Courtney Sanders asked if the Board had come to any conclusions since the discussion regarding Fire Department issues at the October meeting. Patrick Joyce had no comment. Nancy Ferguson said the Fire Chief had exceeded in following the Boards direction.

New Business

- Recycling Bins-John Augustine told the Board his neighbor had gone down to drop off recycling and found the bins full. He suggested someone check weekly and call for pick up. Tom Evers explained that he checks and calls when the bins are half full and it sometimes takes 2-3 days for them to come and pick them up. He said usually they come on Thursdays.

Approval of Bills and Wages

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to pay the bills and wages from warrant #19394 through warrant #19426 (Resolution No. 12-246) Motion carried unanimously.

Adjournment

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to adjourn the meeting at 8:10 p.m. (Resolution No. 12-247) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair