

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of December 4, 2012

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Patrick Joyce, and Nancy Ferguson, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, Don Villers, Alan Wilson, Debbie Wilson, Paul W. Komandt, Paul M. Komandt, Stacey Raymond, Josh Brown, Tommy Baril, Angela Mullen, Elizabeth A. Komandt, Joan Dillon, Wendy Anderson, Elizabeth Sanders, Courtney Sanders, Cade Devol, Sam Martin, James Baril, John Augustine, Rick Cain, Ann Wishart and Jon Ferguson. The Pledge of Allegiance was recited and an agenda was distributed.

Approval of Minutes

A motion was made by Kevin O'Reilly and seconded by Nancy Ferguson to waive the reading of the November 6, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-248) Vote as follows: Kevin O'Reilly-yes, Nancy Ferguson-yes, and Patrick Joyce abstaining because he was not at the November 6, 2012 meeting. Motion carried.

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to waive the reading of the November 20, 2012 regular meeting minutes and to approve the same. (Resolution No. 12-249) Vote as follows: Nancy Ferguson-yes, Patrick Joyce-yes, and Kevin O'Reilly abstaining because he was not in attendance at the November 20, 2012 meeting. Motion carried.

Guest Speaker

- Rick Cain-Adams Signs-Mr. Cain was asked to speak to the board about sign options for a new community sign. The Board was given information and quotes for the cost of 4 options in two sizes 48" by 80" and 32" by 80". The options included single side or double side and full color or single color sign. The cost ranges from about 12,000 dollars to 19,000 dollars. These signs are LED signs that can be programmed with a laptop or PC computer with a message which could include graphics. The message is entered with the length of time for the event and sent like an email to the sign. Several messages can be entered and can be sequenced to have the more important messages repeated more frequently. The messages can also be saved to a file to be used next year with just changing the date. Included in the initial order would be two licenses for the software. Additional licenses could be purchased for 150 dollars. The Software is similar to Microsoft word/PowerPoint, and there is a web area to learn how to program the sign. There would be no cost for this. There would be an email link so software upgrades could be downloaded. The system would have a transmitter that sends the signal to the receiver which would be password protected. The transmitter would have to be within 1500-2000 feet of the sign. If there is a power outage the messages entered to the sign are in the memory of the sign and when the power is restored will still be in the memory.

The sign will have 12" by 12" modules which could be removed for replacement if needed. There would be a 5 year warranty on parts which can be extended. Mr. Cain said life expectancy for the lights would be approximately 100,000 hours.

Options of placement of the sign were discussed. Mr. Cain suggested the prime location would be by the Gazebo. He said the second best would be the Community House with moving it towards the fire

station to avoid blocking of the sign by the trees. Several residents expressed concerns of placement at the Gazebo because of distraction of motorist at the intersection of Rte. 422 and Rte. 528.

The Board thanked Mr. Cain for his presentation and for addressing their questions. Patrick Joyce will obtain quotes for installation cost including electric, and footer. The Chamber has indicated they may contribute to the cost of the sign. The Board will do further research.

Correspondence

- Public Water System License-The board received the license for public water system. Tom Evers will post at the Community House.
- Universal Disposal-Garbage pick-up for the Community House and Park has changed to Monday.
- Department of Ageing Newsletter
- Medical Mutual Health Insurance-Letter indicating there will be a fee of \$0.16 per member per month. This fee is a Patient-Centered Outcomes Research Institute fee related to The Affordable Care Act.
- Ohio Township Association Risk Management Committee-Ballot to vote for members to serve on the Committee for 4 year terms. There were only two candidates-one from Butler County and one from Lorain County.
- Certified Result of November election- Results of the road levy. Total votes 1095 with 666 for the levy and 429 against.
- Geauga County Board of Commissioners-Job Postings-Program Coordinator Social Services, Home Health Care, and Maintenance.
- Western Reserve Land Conservancy Newsletter
- Government Solutions Newsletter
- Department of Commerce-US Census letter with revised census figures and charts for Parkman Township
- Life Force Management-Request for Board direction on sending for collection an account. The incident involved mutual aide to Middlefield. Chris Knap from Life Force Management will send a letter to explain the billing to the non-resident.

Departmental Reports

- Fiscal Officer
 1. A motion to appropriate excess revenues in the amount of \$106,470.36 certified by the Geauga County Budget Commission was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-250) Motion carried unanimously.

2. Estate Tax-A motion to transfer 10,000 dollars from General Fund Other to General Fund Transfer Out was made by Nancy Ferguson and seconded by Kevin O'Reilly. (Resolution No. 12-251) Motion carried unanimously. A motion to transfer 10,000 dollars from General Fund Transfer Out to Special Levy Fire Transfer In Account was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-252) Motion carried unanimously. A motion to transfer 10,000 dollars Special Levy-Fire Transfer In Account to Special Levy Fire- Other Account was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-253) Motion carried unanimously. Nancy Ferguson will send a thank you card to the Soltis family for estate tax donation to the Fire Department.
 3. Appropriation Transfer- A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to transfer 700 dollars from General Fund Other to General Fund Tax Collection Fees. (Resolution No. 12-254) Motion carried unanimously.
 4. Temporary Appropriations-Patrick Joyce made a motion, seconded by Nancy Ferguson, to approve the 2013 Temporary Appropriations as presented. (Resolution No. 12-255) Motion carried unanimously. The Temporary Appropriations will be sent to the Geauga County Auditor for certification.
 5. Report Distribution-The Fiscal Officer distributed fund status, appropriation status and revenue reports to the Parkman Township Trustees.
- Fire Department
 1. Ladder Testing-Ladder testing will be done next week by OHIO CAT for a cost of less than 500 dollars.
 2. Fire Department Member Update-Two firefighters who were sent letters of notice because of training deficiencies have contacted Chief Wayne Komandt and wish to remain with the Fire Department. The Chief reported that there has been an increase of 2 volunteer firefighters. A motion was made by Nancy Ferguson and seconded by Patrick Joyce to approve spending up to 4600 dollars to Warren Fire Equipment Inc. for two sets of gear, helmets and boots. (Resolution No. 12-256) Motion carried unanimously.
 3. Squad Repairs-The work on the Rescue Squad should be completed tomorrow. The squad required replacement of turbo, tires and injectors. A motion was made by Patrick Joyce and seconded by Kevin O'Reilly for up to 1000 dollars to Countryside Truck Service for additional repairs to the Rescue Squad. (Resolution No. 12-257) Motion carried unanimously. A motion to replace the Rescue Squad tires at a cost of up to 1800 dollars at Countryside Truck Service was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-258) Motion carried unanimously.
 4. Hydraulic Pump-A motion to purchase a Hydraulic pump for the 4222 Truck for a cost of 500 dollars to Middlefield Fire Department was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-259) Motion carried unanimously.

5. First Responder Grant-A motion to spend up to 700 dollars for training to write grants for two Fire Department members, to First Responder Grants was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-260) Motion carried unanimously.
- Road Department
 1. Road Maintenance-Roadside mowing is completed except for Hobart Road. Kevin O'Reilly received a complement to the Road Department from a resident on Bradford Road.
 2. Scrap Pipe-The Road Department turned in scrap pipe collected for a profit of 850 dollars.
 3. Bench Repair-A motion was made by Nancy Ferguson and seconded by Patrick Joyce to purchase supplies to repair benches at the Post Office at a cost of 321.30 dollars. (Resolution No. 12-261) Motion carried unanimously.
 - Zoning Department
 1. Zoning Board Vacancy-The Board of Trustees received one application for vacancy on Board of Zoning Appeals and Zoning Commission. The board would like to meet the applicant. Kevin O'Reilly will contact the applicant and invite him to attend the next Parkman Township Trustee Meeting.
 2. Ray Mast Case-Court case is still pending. Zoning Inspector spoke with Mr. Mast and his sister may split some of her land to give enough land for Mr. Mast (elder) to create a full parcel.
 3. Kurtz Salvage-Proposed addition to business on Dead End Shedd Road. Waiting for a site plan and other information.
 4. Pentecostal Church-Informational request from Reverend Thomas Newcomb regarding leasing of the old Parkman Elementary School.
 5. Pine Ridge School Driveway-Letter of non-compliance will be sent to Pine Ridge School because of lack of driveway.
 6. Burned Out House Main Market-Letter of violation sent to owner for burned out vacant house since 2009.
 7. Permit Issued-Permit was issued for a new house on Nash Road.
 8. Lot Split-parcel split was issued on Nash Road.
 9. Byler Feed and Seed-The variance request by Mr. Ben Byler was unable to be heard at the November Board of Zoning Appeals meeting because the applicant was not in attendance. The request will be heard at the January Board of Zoning Appeals meeting.

Old Business

- Geauga Trumbull Solid Waste District Plan-A motion to accept the Geauga Trumbull Solid Waste District 15 year plan was made by Nancy Ferguson and seconded by Patrick Joyce. (Resolution No. 12-262) Roll Call Vote as follows: Nancy Ferguson-yes, Patrick Joyce-yes, and Kevin O'Reilly-yes.
- Recycling Center-John Augustine suggested that the bins be checked daily and call for emptying when the bins are $\frac{3}{4}$ full. He also suggested signs be posted as to what is allowed to be recycled. Tom Evers checks the bins almost daily and noted that there are signs posted on the containers as to what is allowed. Also he reported that a person dropped off garbage and the authorities were able to trace it back to the offender. Kevin O'Reilly pointed out that, at the last trustee meeting Tom Evers informed the people in attendance that he calls for pick-up when the containers are half full.
- Parkman Paragraphs-John Augustine suggested the Fire Department note in the next newsletter that open burning is not allowed and the reason. The Fire Department stressed no burning of leaves in ditches in the last newsletter.
- Owen Road-John Augustine suggested the Board look for alternatives and other possible plans for Owen Road. It was explained that the Board consulted with the Geauga County Engineers and even with grant money would not be able to fix the road to County standards. Catch basins, installation of pipe and filling with rock were briefly discussed.
- Fire Inspections-Courtney Sanders reported that results of his inspections will be presented to the Board after he has completed the inspection of the Township Garage.

New Business

- Re-schedule of Meeting-The Parkman Township Trustee meeting of January 1, 2013 will be re-scheduled for Monday January 7, 2013. Kevin O'Reilly will notify the newspaper of this change.
- Grader Tires-A motion was made by Patrick Joyce and seconded by Kevin O'Reilly to purchase new tires for the Grader from Kauffman Tire for a cost of 2150 dollars. (Resolution No. 12-163) Motion carried unanimously.
- Post Office-Joyce Peters-Fiscal Officer notified the Board that there has been a problem with several pieces of mail not being delivered properly to the Township. She noted that there have been several temporary workers at the Post Office over the last month as they transition to a more part-time office.
- Snow Plowing-Nancy Ferguson asked the Road Department to make plowing the Fire Department its first priority with a snow. Tom Evers-Road Department has had no complaints about snow removal from the Fire Department, but will keep in mind the Fire Department snow removal needs.

Approval of Bills and Wages

A motion was made by Nancy Ferguson and seconded by Patrick Joyce to pay the bills and wages from warrant #19429 through warrant #19476 (Resolution No. 12-264) Motion carried unanimously.

Adjournment

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to adjourn the meeting at 9:20 p.m. (Resolution No. 12-265) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair