

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of April 16, 2013

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. in attendance were Trustees-Kevin O'Reilly, Nancy Ferguson, and Donald Villers, Fiscal Officer-Joyce Peters, secretary-Renee Patry, Roger Anderson, Jon Ferguson, Mike Stone-Geauga County Engineer Office, Roger Hanna, Elizabeth Komandt, Raymond Rzeszotarski, Jerry Jacobs, Kathy Preston, John Byler, John Spelich, Freeman Miller, Debbie Wilson, Tom Evers, Kathy Clossin, John Augustine, and Courtney Saunders.

Approval of Minutes

A motion was made by Nancy Ferguson and seconded by Donald Villers to waive the reading of the April 2, 2013 regular meeting minutes and to approve the same. (Resolution No. 13-107) Motion carried unanimously.

A motion was made by Donald Villers and seconded by Nancy Ferguson to waive the reading of the April 12, 2013 special meeting to discuss pending litigation and to approve as amended. (Resolution No. 13-108) Donald Villers-yes, Nancy Ferguson-yes, and Kevin O'Reilly abstained because not present at meeting.

Correspondence

- Geauga County Sheriff Office-request for photographs from 1990 or earlier to document the history of law enforcement. Dale Komandt and Don George will be consulted.
- Ethanol Safety Seminar-The Seminar is April 25, 2013. Nancy Ferguson will give this information to the Fire Department.
- Newsletter Distribution-Department of Ageing Newsletter and the LTAP Newsletter
- Geauga County Improvement Corporation-Invitation to a dinner on May 9, 2013.

Guest Speaker

- Parkman Resident- A resident requested to speak to the Board to inform them about an incident of vandalism at her residence. She said it occurred the Friday after the Geauga Maple Leaf came out using her name in an article. She said she had specifically not

given her last name at a previous Trustee Meeting when expressing concerns about road maintenance, and long range plans for Parkman roads.

- Roger Anderson-Mr. Anderson offered 5 small boxes of old issues of all the Parkman Paragraphs to the Board to save for historical information. Kevin O'Reilly suggested they could be stored in the file room.
- Mike Stone-Geauga County Engineer Office-Mr. Stone reported that the Geauga County Commissioners approved a resolution to formally vacate the un-maintained portion of Norton Street. Don Villers made a motion, seconded by Nancy Ferguson to formally vacate the non-maintained portion of Norton Street. (Resolution No. 13-109) Vote as follows: Donald Villers-yes, Nancy Ferguson-yes, and Kevin O'Reilly-yes. Mr. Stone reported that a meeting to open bids for the Shedd Road paving project was held in Middlefield on April 8, 2013. He said Ronyak Paving had the lowest bid at about 778,000 dollars and was accepted for the project. He said they planned on waiting until school was out to start paving the road.
- Debbie Wilson-Debbie Wilson from the Wilson Agency, Inc. presented a handout to answer email questions from the Fire Department about insurance plans previously presented at the April 2, 2013 Regular Trustee Meeting. The current plan covers accidental death and dismemberment when performing an activity of the organization. The Fire Department expressed a desire to add an HIV benefit of up to 50,000 dollars to the plan. The current plan is 2072.17 dollars per three years. The addition of the HIV benefit would be an additional 2126.10 dollars. Nancy Ferguson presented a VFIS plan. Nancy Ferguson made a motion to accept VFIS at a cost of 4180 dollars for 3 years. This plan is for Volunteer Firefighter Coverage and includes a HIV benefit as well as dependent benefit of 10,000 dollars per child and 5,000 dollars for spouse. The cost is 4180 dollars for 3 years. Nancy Ferguson said Middlefield is currently enrolled in this plan. She said the Fire Chief had reviewed this plan. Kevin O'Reilly seconded the motion because of the recommendation of the Fire Chief. (Resolution No. 13-110) Motion carried unanimously. Kevin O'Reilly pointed out that the previous plan expired on April 16, 2013 so there is no coverage until the new plan is put in place.

Cemetery Drainage

The bids for the Cemetery Drainage proposal were opened at 8:00 p.m. The bids were as follows: J. S. Northeast-\$23,500, Cunningham Farm Drainage Systems-\$7650, Burton Scot Contracting-\$33,700, Ohio Paving-\$38,425, Grade Line Inc.-\$35,500, Paullin Excavating-\$7,900, Zeigler Earthworks-\$12,255, and Snavelly Excavation Company-\$14,650. The area proposed for

drainage is a two and a half acre area and could contain approximately 1475 graves. It had been suggested to put in drainage before that area of the cemetery is developed for use. It was decided to table the discussion to do more research.

Departmental Reports

- Fiscal Officer
 1. Geauga County Treasurer Office-The Fiscal Officer reported that Parkman Township will receive 733.60 dollars inheritance tax from James Soltis.
 2. Geauga County Engineer Office-Request for a resolution for Parkman Township to participate in the Resource Rental Program. A motion was made by Nancy Ferguson and seconded by Donald Villers to participate in the Geauga County Rental Program and to authorize Kevin O'Reilly and Tom Evers to request the rental equipment if needed. (Resolution No. 13-111) Motion carried unanimously.
 3. LifeForce Management-A motion was made by Nancy Ferguson and seconded by Donald Villers to send four accounts of non-residents to collection in the amounts of \$695, \$690, \$597, and \$597. (Resolution No. 12-112) Motion carried unanimously.
 4. Bank Reconciliation-Nancy Ferguson made a motion, seconded by Donald Villers to approve the March 2013 Business Now Checking Account Bank Statement and reconciliation report as presented. (Resolution No. 13-113) Motion carried unanimously.
 5. Report Distribution-Fund status reports and appropriation status reports were distributed to the Board.
- Fire Department
 1. Heart Monitor Batteries-A motion was made by Donald Villers and seconded by Kevin O'Reilly to purchase lithium batteries for the heart monitors at a cost of 3200 dollars from Physio Control Incorporated. (Resolution No. 13-114) Motion carried unanimously.
 2. Firefighter Class-Nancy Ferguson reported that the Fire Chief said that 15 Firefighters attended a recent training class.

3. Pager Repair-Nancy Ferguson reported that Troy Township had sent an invoice for recent pager repair.

- Road Department

1. Workzone Safety Class-Tom Evers reported that the Road Department members had attended a safety class.

2. Brine-Tom Evers reported that last Monday he called North East Oilfield to try to get some brine spread on some dry roads and was informed that they will be no longer spreading brine. Tom Evers reported that they were the last place offering that service in our area.

3. Drain pipe Hosmer Road-Tom Evers reported that the Geauga County Engineer is requiring three driveway drain pipe's be replaced downstream of a new driveway on Hosmer Road. The county is requiring an 18 inch pipe. Tom Evers reported the cost of the pipe to be approximately \$291. Kevin O'Reilly advised a letter to be sent to the residents informing them of the Geauga County Engineer resizing requirement.

- Zoning Department

1. Shedd Road Driveway-A drawing was submitted for a drive on Shedd Road. A permit was issued, but the drive was never put in.

2. Accessory Building-A pre-application was applied for an accessory building on Nash Road.

3. Information request-Coldwell Banking of Cleveland requested information on zoning districts in the Township.

4. Home addition-Pre-application was received for a house addition on Madison Road.

5. Informational Request-Information request on Township Regulation for Home Occupation from Federal Investigator Division of alcohol, Tobacco and Firearms related to a Firearms license held by a Township Resident.

6. Accessory Building Pre-application-A resident on Tavern Road completed a pre-application for an accessory building. The resident started construction and is now finishing the needed paper work.
7. New House-Land split has been approved for a residence on Newcomb Road and a pre-application is needed before a zoning permit is granted for a new house.
8. Resident Complaint-A complaint was received about the general condition and up keep for the grounds of the Madison Road School. Siraki reality of Middlefield was contacted.
9. Garage Lease-The garage behind the old Parkman School has been leased to a Cable Company. The Zoning Inspector has requested a copy of the lease and a pre-application.
10. Resident Question-John Augustine asked about having a two tiered permit system where the cost would be higher if a person did not get the required permit before building. Kevin O'Reilly reported that Rebecca Schlag APA of the Geauga County Prosecutor office had been asked about this suggestion and she advised against it.

Old Business

- Mowing Contract-Kevin O'Reilly reported that Outdoor Illusions had submitted a new bid for Township mowing. He reported that after he contacted them for references they called back and had discovered that there had been an error in the bid submitted at the April 2, 2013 meeting. The bid was not accepted, it was after the bidding deadline and will not be considered. The previously submitted bids were reviewed for monthly totals as followed: Johns Country Nursery \$2642.86/month, Hauser Landscaping \$2900/month, S. and S. Landscaping \$2600/month, Rzeszortarski \$2871.43/month, Signature Lawns and Landscaping, Inc. \$2742/month, and NorthCoast LawnScapes-\$2834/month. Outdoor Illusions bid had to be rejected. A motion was made by Nancy Ferguson and seconded by Donald Villers to accept the bid of S. and S. Landscaping for \$2600/ month for mowing of Township property for 2013. (Resolution No. 13-115) Motion carried unanimously.
- Appropriation of Estate Tax-Donald Villers made a motion to appropriate \$47,759 of Estate Tax to Other Capital Outlay-General Fund. Nancy Ferguson suggested the appropriation of the Estate Tax to the Fire Department for daytime staffing. Use of the

Estate Tax to save for the purchase of a road department truck was also discussed. It was noted that in the Other Capital Outlay-General Fund there would be more options for use of the money. Kevin O'Reilly seconded the motion. (Resolution No. 13-116) Resolution passed. Vote as follows: Donald Villers-yes, Kevin O'Reilly-yes, and Nancy Ferguson-no.

- Dust Control-A motion was made by Donald Villers to use Calcium Chloride on all 17 miles of Township gravel roads except Doty Road at a cost of 28,650 dollars to Calcium Chloride Sales for dust control for 2013. The option of using M C 30 oil at a cost of 18,842 dollars a mile or the Calcium Chloride at \$1680 a mile was discussed. Brine is no longer available. Kevin O'Reilly seconded the motion. (Resolution No. 13-117). Motion passed unanimously.
- Ohio Public Works Project 2014 application-Mike Stone from the Geauga County Engineer Office reported that next year may be the last year for grants from Ohio Public Works Projects. He suggested that since the Township was granted a grant for Shedd Road their requests may not be granted but to submit the priorities anyway. A first choice of resurfacing all the little roads in the center of town at .84 miles was discussed since on the plan it was suggested for resurfacing in 2005. Resurfacing of Grove Road was decided on for the second choice.

Approval of Bills and Wages

A motion was made by Donald Villers and seconded by Nancy Ferguson to pay the bills and wages from warrant #19762 through warrant #19799. (Resolution No. 13-118) Motion carried unanimously.

Executive Session

A motion was made by Donald Villers and seconded by Nancy Ferguson to move into executive session to discuss employee evaluations at 9:30 p.m. (Resolution No. 13-119) Vote as follows: Donald Villers-yes, Nancy Ferguson-yes, and Kevin O'Reilly-yes.

A motion was made by Nancy Ferguson and seconded by Donald Villers to come out of executive session at 9:55 p.m. (Resolution No. 13-120) Motion carried unanimously.

A motion was made by Nancy Ferguson and seconded by Donald Villers to increase Road Department employee Joe Rager pay 50 cents an hour retroactive to January 1, 2013. (Resolution No. 13-121) Motion carried unanimously.

Adjournment

A motion was made by Nancy Ferguson and seconded by Donald Villers to adjourn the meeting at 9:56 p.m. (Resolution No. 13-122) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair