

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of May 21, 2013

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Nancy Ferguson, and Donald Villers, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, John Spelich, Jadin Oslum, Dennis Coz, Tom Evers, Roger Anderson, Jon Ferguson, Roger Hanna, and Diane Ryder.

Approval of Minutes

A motion was made by Donald Villers and seconded by Kevin O'Reilly to waive the reading of the May 7, 2013 regular meeting minutes and to approve as amended. (Resolution No. 13-141) Motion carried unanimously.

Nancy Ferguson made a motion to amend the March 20 special meeting minutes Resolution Number 12-84 to be changed to Resolution No. 13-84. Donald Villers seconded the motion. (Resolution No. 13-142) Motion carried unanimously.

A motion was made by Donald Villers and seconded by Kevin O'Reilly to waive the reading of the May 13, 2013 special meeting minutes and to approve the same. (Resolution No. 13-143) Vote as follows: Donald Villers-yes, Kevin O'Reilly-yes, and Nancy Ferguson abstained because she was not in attendance at the special meeting.

Correspondence

- Northeast Ohio Planning and Zoning Workshop-Invitation to a Zoning Workshop in Warren, Ohio on Friday June 28, 2013. Renee Patry will email invitation information to Zoning Boards.
- East Geauga Land Owners-Invitation to join a non-profit group for a cost of 60 dollars for information of getting the maximum value for land in well drilling. Kevin O'Reilly pointed out that Township land is in use or leased.
- Gardeners Art and More Exhibit-Two tickets for the exhibit were sent to each of the Trustees.
- Windstream Western Reserve-Letter of apology for service outages April 27, and 29.
- Middlefield-Copy of a letter from Middlefield to Ronyak Paving indicating the agreements for the Shedd Road project.

Departmental Reports

- Fiscal Officer
 1. Drainage pipe-A motion was made by Donald Villers and seconded by Kevin O'Reilly to approve a Then and Now Purchase Order for \$854.72 for catch basin and driveway pipe for Shedd Road. (Resolution No. 13-144) Motion carried unanimously.
 2. Rescue Squad Repair-A motion was made by Nancy Ferguson and seconded by Donald Villers to approve a Then and Now Purchase Order for 1273.65 dollars to Countryside for repair and maintenance to the rescue squad. (Resolution No. 13-145) Motion carried unanimously.
 3. Bank Account Transfer-The Fiscal Officer presented the Trustees with a letter for their signature for authorization to close the money market and supersaver accounts and place those funds into the Business Now Checking Account. Nancy Ferguson made a motion, seconded by Donald Villers to close the money market and supersaver accounts and put the funds in the Business Now Checking Account. (Resolution No. 13-146) Motion carried unanimously. The Fiscal Officer reported that she consulted with Middlefield Bank and governments are insured up to whatever amount they have.
 4. Shedd Road Project-A motion was made by Donald Villers and seconded by Kevin O'Reilly to issue a purchase order in the amount of 43,000 dollars to Middlefield Township for Parkman Township's portion of the paving cost for Shedd Road. (Resolution No. 13-147) Motion carried unanimously.
 5. Geauga County Auditor-The Fiscal Officer reported that the Tax Budget for 2014 will need to be completed by July 20, 2013. Nancy Ferguson suggested the Board consider a work session to review and discuss the budget. The Fiscal Officer presented the Board with estimated revenue figures for 2014. Two levies are due to expire this year- a 1 mill Fire/EMS levy and a .9 mill road and bridge levy. These would have to be on the November ballot if there is needed renewal or replacement. It was decided the Board would have a special work session to discuss the budget on Monday June 10, 2013 at 7:30 p.m. at the Community House.
 6. Fire Department Insurance-Fiscal Officer reported that she has received a bill for the Fire Department Insurance but did not receive a copy of the policy. Fire Chief Wayne Komandt will be contacted for a copy of the policy for the Township files.
 7. Report Distribution-Fund status and appropriation status reports were distributed to the Board.

- Road Department
 1. Dust Control-Tom Evers-Road Superintendent presented the Board with two new options for dust suppressants for Township roads-SynTech Petro Tac at a cost of \$5148/mile and SynTech EDC at a cost of \$2580/mile. Resident Roger Anderson presented the Board with information on a product from RAMCO Enviro a non-carcinogenic product.
 2. Drug Education Class-Road Department Employees-Eric Mathews and Joe Rager attended drug education class at the Highway Garage.
 3. Education Class-Tom Evers attended class on Gravel Road maintenance. He said the emphasis is on drainage, getting the water away from the road by crowning the roads and maintenance of ditches.
 4. Shedd Road-Tom Evers reported that the work near driveways on the corner of 528 and Shedd Road has been completed.

- Cemetery
 1. Cemetery Deeds-Nancy Ferguson presented two documents to the Board for their review. The documents are used by Bainbridge Township. They are Application to purchase graves and Application to transfer grave. The documents could allow for transfer of a deed to an heir or the Township. The Board discussed the reclaiming of abandoned plots. Making changes to the Cemetery Rules and Regulations were discussed to specify a time frame for unused plots to revert back to the Township as allowed by the Ohio Revised Code. Nancy Ferguson will consult with Dale Komandt-Cemetery Sexton and follow up with proposed changes to the Cemetery Rules and Regulations.

- Zoning
 1. Proposed Lot Division-Proposed large lot subdivision for a flag lot on Nash Road.
 2. Proposed Day Care Center-Joy T. Creation completed a pre-application for a possible child day care or adult care at the old School on Madison Road. The Fire Department did a pre-inspection.
 3. Fence-Pre-application for fence around swimming pool on Reeves Road.
 4. Addition to house-Pre-application and permit issued for addition to a house on Main Market.
 5. Resident Complaints-Several complaints were received from resident on Madison Road for possibility of ground water contamination. Zoning Inspector has consulted with the Geauga Prosecutor Office on these issues.

6. Fence-Resident on Old State Road requested information on proper fence location related to property line.

Old Business

- Fire Door Stickers-The Board asked the status of stickers for the Fire Doors at the Community House. The Fire Department will be consulted. Secretary-Renee Patry asked for clarification for adding “do not block fire doors” to the Community House rental agreement. It was decided to add a number 4 to the Additional Provisions in the document to read, Specified fire doors may not be propped or held open during use of the building.
- Trash Day-Trash Day will be June 8, 2013 and the ad will be in the paper.
- Grave digging-Nancy Ferguson reported that she has been working on an ad for the newspaper for bids for grave digging at Overlook Cemetery. She reported that she has a copy of the contract used in the past requiring the contractor must be insured and bonded. She said the contract is ready but the legal newspaper ad must be written and approved by Geauga County Prosecutor Office and placed in the paper. Kevin O’Reilly will look into writing the legal ad for bids for Cemetery Opening and Closing of graves.
- Policy on cell phone and social networking- No Texting will be added to the Policy and Procedure Manual in Section 8, C, 5 as previously approved.
- Memorial Day-Kevin O’Reilly reported that the Sheriff Office has been notified for traffic control for the Memorial Day parade at 9:15 a.m. Nancy Ferguson will address the public at Overlook Cemetery and Donald Villers will address the public at the Lower Cemetery.

New Business

- Default Judgment Entry-A motion was made by Donald Villers and seconded by Kevin O’Reilly to rescind Resolution No. 13-131 because the Ray Mast case was not an Agreed Judgment Entry but a Default Judgment. (Resolution No. 13-148) Motion carried unanimously. A motion was made by Nancy Ferguson and seconded by Donald Villers to approve the Default Judgment of the Court of Common Pleas Geauga County, Ohio for Case No. 12M000619 Ray E. Mast. (Resolution No. 13-149) Motion carried unanimously. Nancy Ferguson reported that Rebecca Schlag Assistant Geauga County Prosecutor has requested Trustee minutes related to cases of Al Weaver and Ben Byler be sent to her by certified mail so they can be added to the file. The Fiscal Officer will send the requested minutes.
- Snow Plow Maintenance-A motion was made by Donald Villers and seconded by Kevin O’Reilly to approve 1011.16 dollars to Diversified Maintenance for sandblasting and painting of the snow plow for the freightliner. (Resolution No. 13-150) Motion carried unanimously.

- Ford Dump Truck Maintenance-A motion was made by Nancy Ferguson and seconded by Donald Villers for replacement of the front wall dump bed of the old Ford Truck for up to \$1000.00 to Avalon Welding. Tom Evers reported that the front wall is starting to cave out to the front of the truck. He presented three estimates for the work \$2126.00 Diversified, \$1588.00 Liberty Welding and \$600-\$1000.00 Avalon Welding. (Resolution No. 13-151) Motion carried unanimously.
- Dust Control-Dust Control options were discussed. Tom Evers asked if the Board wanted to try one of the new options presented. The cost comparison of some options were reviewed. MC-30 at a cost of approximately 14,000 dollars per mile, RAMCO product 6600 dollars/mile, and Calcium Chloride at 1680 per mile. Kevin O'Reilly reported that the Calcium Chloride has been used before and usually lasts most of the summer. They have only had to make one application. In the past they have tried a soy product that did not hold up, and Ronyak Paving donated some material to try on Payne Road that did not last at all. Kevin O'Reilly reported that he spoke to Trustees from Troy Township and they have 9 miles of road which they are doing chip and seal at a cost of 360,000 dollars and have a 5 mill levy for roads. Parkman Township has about double the miles of dirt roads to maintain. Cost analysis of road maintenance was discussed. Tom Evers-Road Superintendent presents the Board with an analysis for each road individually yearly including the cost of gravel/grading/labor. The most expensive road to maintain for Parkman Township is Newcomb Road. In 2008 it cost 16,012.70 dollars per mile to maintain Newcomb Road. Agler road was 5,863 dollars/mile in 2008. These cost do not reflect installation of driveway pipe, ditch care, snow plowing, dust control or capital improvements.
Over the last 3 years road maintenance has exceeded the revenue from the levy.

Approval of Bills and Wages

A motion was made by Nancy Ferguson and seconded by Donald Villers to pay the bills and wages from warrant # 19850 through warrant # 19872. (Resolution No. 13-152) Motion carried unanimously.

Adjournment

A motion was made by Donald Villers and seconded by Nancy Ferguson to adjourn the meeting at 9:26 p.m. (Resolution No. 13-153) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair