

PARKMAN TOWNSHIP TRUSTEES

Special Meeting of June 10, 2013

The special meeting work session to discuss the proposed 2014 budget was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Nancy Ferguson, and Donald Villers, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, Jon Ferguson, Roger Anderson, Tom Evers, Dennis Ikeler, and Wayne Komandt.

The Fiscal Officer presented the Board with an outline of a proposed budget based on figures from 2013. The Board reviewed each section. Under Community House Repairs, Donald Villers suggested a projected expenditure of 10,000 dollars for replacement of shingles on the front of the Community House roof as well as replacement of two steel doors in the basement and office area, and 1000 dollars in the Garage Repairs for the replacement of steel doors at the Township Garage. He noted that the shingles on the front portion of the Community House roof are curling and the steel doors are rusted.

The Fiscal Officer also explained that she has added some new accounts to track expenditures, such as accounts within the Road and Bridge Fund and the Fire Fund called Charges for Services. This account will track the cost of Road Department and Fire Department services to residents, for example driveway pipe replacement. The cost of the pipe or service is reimbursed by the resident, and will be recorded in the new revenue account. There is also a new account Intergovernmental to track sharing purchases for which the Township is reimbursed, for example pagers the Fire Department purchased along with Troy Fire Department, or shared Road supplies jointly purchased by other townships who will reimburse Parkman. In the past these revenues were recorded in the Revenue account Other-Miscellaneous, which appeared to be revenue rather than reimbursements. The Fiscal Officer also indicated there will be accounts-Other grants, not federal or state to track grant money for the Fire Department and Road Department.

The lighting assessment account was discussed. This Account is for the street light assessment for downtown. The revenue from residents in that area is approximately 5,500 dollars and the expenditure is 8,250 dollars. There were no changes proposed at this time.

The Road Department was discussed. A .9 mil Special Levy Road and Bridge comes up this year. If this levy expired there would be a decrease of 29,842 dollars in 2015. Shedd Road expenditures for last year were discussed briefly including overtime related to work on Shedd Road. The Fiscal Officer estimated the cost of overtime for Shedd Road last year to be 10,000 dollars using wages for overtime from May to October. The Board also discussed the possible

replacement of the small Ford 550 Dump Truck. For the last ~~four~~ three years, the maintenance for the truck was ~~29,745 dollars~~ approximately \$7000 per year. The truck is a 2005 with 98,000 miles. The estimated replacement cost is around 100,000 dollars. Options of a Dodge or Ford were discussed with the cost of a Dodge estimated at 50,000 dollars and Ford at 42,000 dollars for just the cab and chassis. This does not include the cost of the dump, or spreader. The Fiscal Officer suggested this would need to be encumbered this year. Tom Evers-Road Superintendent said it takes at least 6 months to get a truck after it is ordered. The Fiscal officer noted there is enough money in the budget to replace the truck with the 47,000 dollars of estate money previously allocated for that purpose.

The .9 mil Road and Bridge Levy was discussed. The options are renewal, replacement or a new levy. Kevin O'Reilly said that historically road levies have a hard time passing. If they do not pass the Township ends up using the General Fund to maintain the roads. Kevin said he was contacted by the Geauga County Engineer's Office. Middlefield is obtaining a zero interest loan to pave Newcomb road from the State of Ohio. The Engineer Office asked if Parkman was interested in paving their section of the road along with Middlefield with a zero percent loan which could be paid back over 20 years. The estimated cost to pave 1/2 of a mile, is 300,000 dollars. This would mean 20,000 dollars a year for 20 years. The question of how much of a meaningful difference this would make was discussed verses the cost of the loan. Parkman Township policy in the past has been to stay debt free. The Board decided that it could not justify the cost of 300,000 dollars to pave 1/2 mile of road. A new levy of 5 mil was estimated to generate 335,000 dollars, but it was thought that the public would not support an increase in taxes to pave only a small section of road. A replacement of the .9 mil levy would generate a little cushion for increases in fuel and maintenance. The reality of the road budget is that expenses of the Road Department do not allow for a truck replacement saving plan due to the cost of materials for maintaining the roads. Kevin O'Reilly suggested leaving the .9 mil levy as a renewal levy.

The Fire Department 1.0 mil levy due to expire was discussed. The options of renewal, replacement or a new levy were explored. Fire Chief-Wayne Komandt suggested a replacement levy of 1.0 mil. It was estimated that a replacement levy would increase the income by 32,000 dollars a year. He cited the need of the replacement levy to help keep up with the cost of inflation for vehicle replacement for the Fire Department. The Fire Department currently has the 1.0 mil levy which generates 25,556 dollars, a 1.9 mil levy which generates 101,408 dollars and a .5 mil levy which generates 26,686 dollars for a total of approximately 150,000 dollars at 100 percent collection. Operating expenses are about 75,000 to 80,000 dollars a year with approximately 75,000 dollars a year for truck replacement. Wayne Komandt said the squad is the next truck up for replacement possibly next year. Wayne Komandt suggested the 1.0 mil levy as a replacement levy to keep up with Fire Department vehicle replacement.

Tom Evers-Road Superintendent suggested putting aside some money in the budget for replacement of steel crossover pipe on Grove Road. The steel pipe is deteriorating and was put in around 1996 before Grove Road was paved. He consulted with the Geauga County Engineer office for size of pipe needed. An estimate for cement pipe and headwalls is 6800 dollars. There would also be additional cost to rent or hire someone to cut open the asphalt for replacement as well as the cost of patching after the pipe is replaced. It was suggested to set aside 10,000 dollars for repairs and maintenance to replace the pipe next year. The cost of maintaining the paved Township roads by resurfacing were briefly discussed verses the maintenance of gravel roads.

The public hearing and adoption of the 2014 budget will be at the July 2, 2013 regular meeting. The newspaper will be notified.

A motion was made by Nancy Ferguson and seconded by Donald Villers to adjourn the meeting at 9:04 p.m. (Resolution No. 13-154) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair