

PARKMAN TOWNSHIP TRUSTEES

Regular Meeting of June 18, 2013

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Nancy Ferguson, and Donald Villers, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, John Spelich, Moe Arnett, Jon Ferguson, Roger Anderson, Tom Evers, Jerry Jacobs, Kathy Preston, Dennis Coz, Paul M. Komandt, Courtney Sanders, Ann Wishart, and John Augustine.

Approval of Minutes

A motion was made by Donald Villers and seconded by Nancy Ferguson to waive the reading of the May 21, 2013 regular meeting minutes and to approve the same. (Resolution No. 13-155) Motion carried unanimously.

A motion was made by Nancy Ferguson and seconded by Donald Villers to waive the reading of the June 10, 2013 special meeting work session to discuss the proposed 2014 budget and to approve as amended. (Resolution No. 13-156) Motion carried unanimously.

Correspondence

- Reminder card to do routine water test Community House. Tom Evers will complete the test.
- Report of employee random drug test result was negative.
- Geauga Trumbull Solid Waste District-Copy of rules approved at their April 17, 2013 meeting.
- Geauga County Commissioners Job Postings-Part-Time Attendant Pleasant Hill.
- Geauga County Township Association-Invitation to dinner meeting July 10, 2013 at 6:30 p.m. in Chesterland at the Mayfield United Methodist Church. Trustees Nancy Ferguson and Kevin O'Reilly plan to attend.

- Ohio Township Association Risk Management- Quarterly Newsletter containing information on Playground hazards and Grant Workshop for June 24, 2013. Registration for the Grant Workshop deadline was June 10, 2013.
- Geauga County Park District-Letter requesting a copy of any survey results conducted by the Township in the last ten years to help the Park District in developing a long term plan. Kevin O'Reilly had results of survey of the residents conducted in 1985 and 2001 used in the Land Use Plan.
- Ohio Public Employees Retirement System- Letter indicating there are openings on the Board of Trustees for OPERS.

Departmental Reports

- Fiscal Officer
 1. Bank Reconciliation-Donald Villers made a motion seconded by Nancy Ferguson to approve the May 2013 Business Now Checking Account Bank Statement and reconciliation report as presented. (Resolution No. 13-157) Motion carried unanimously.
 2. Request of Advance of Taxes-Joyce Peters presented the request for advance of real estate taxes from the Geauga County Auditor. A motion was made to request the advance of taxes on the dates set by the Geauga County Auditor on July 3, 2013 and July 12, 2013 by Nancy Ferguson, and seconded by Donald Villers. (Resolution No. 13-158) Motion carried unanimously.
 3. Frank Gates Group-A motion to contract with the Frank Gates Ohio Township Association Group Rating Program for 2014 at a cost of 793 dollars was made by Donald Villers and seconded by Nancy Ferguson. The Township has participated in this program over the past several years to assist with savings on the Workers' compensation premiums. (Resolution No. 13-159) Motion carried unanimously.
 4. Life Force Management-A collections request was received from Life force Management for an incident on July 23, 2011. Nancy Ferguson made a motion seconded by Donald Villers to resubmit for collection in the amount of 650 dollars. (Resolution No. 13-160) Motion carried unanimously.

5. Geauga County Budget Hearing-The Fiscal Officer reported that the 2014 budget proposal will be reviewed by the Geauga County Budget Commission on August 13, 2013 at 1:30. The Fiscal Officer plans to attend.
 6. Report Distribution-Revised budget reports for 2014, fund status, appropriation status, receipt reports for May were distributed to the Board.
- Fire Department
 1. Lifepack 15-University Geauga Hospitals Geauga Medical Center donated a Lifepack 15 defibrillator to the Parkman Fire Department. According to Courtney Sanders-Fire Department member this piece of equipment usually cost approximately 30,000 dollars. A motion was made by Nancy Ferguson and seconded by Donald Villers to accept the donation of Lifepack 15 to Parkman Township Fire Department from University Hospitals Geauga Medical Center. (Resolution No. 13-161) Motion carried unanimously.
 2. Radios-The Fire Department reported that in the future they may need to switch radios from analog to digital. They will be testing the present radios with Trumbull County System. They have been having difficulty communicating with Trumbull County because they are on a different system. The cost could be around 5000.00 dollars.
 - Road Department
 1. Dust Control-Tom Evers reported that Agler and Hosmer Roads were treated with calcium chloride dust control on Saturday. Owen and Swine Creek Road are scheduled to be treated on Friday.
 2. Airgas Great Lakes-The Fiscal Officer and Road Superintendent found a discrepancy with billing from Airgas. Parkman Township has been billed a 55 cent rental fee per day for a 100 pound Propane Tank the Road Department does not have. The Fire Department was consulted, and Fire Department members present said they do not have that tank. Tom Evers will contact Airgas Great Lakes to correct this discrepancy and attempt to obtain a credit for the incorrect billing.

3. Road Maintenance-A resident reported that there are a few bad spots on Nash Road that need repair. Tom Evers-Road Superintendent said he was aware of these spots and hopes to get them addressed this month.
- Zoning
 1. Notice of violations-Building on Newcomb and Nash Road being built without a permit. Zoning Inspector spoke with Mr. John Miller about this building. He said it is a tool shed/place to hold church/equipment storage and auctions now and then to benefit the Amish. The Zoning Inspector reported that the building is 80 by 120 with a 20 by 120 lean to, approximately 12,000 square feet and he put a stop work order on the building. Mr. Spelich said Mr. Miller indicated he intended to continue building. The Zoning Inspector has contacted Rebecca Schlag Assistant Geauga County Prosecutor. Trustee-Nancy Ferguson requested residents making a complaint to the Zoning Inspector make it in writing.
 2. Report of dead deer dumped and not buried on land owners property. Department of Agriculture to investigate this incident on Old State Road.
 3. Resident complaint of open dumping on neighbor's property on Old State Road. Resident referred to Trumbull/Geauga solid Waste district.
 4. Nelson Township Trustee requested information on Home Occupation. Information sent out on May 24, 2013.
 5. Hambden Township requested Zoning fee schedule to use for comparison to see if Hambden is in line with other Townships in the County.
 6. Pre-application completed and permit issued to Macs Tavern for an addition to the outdoor patio and a pre-application and permit issued to Macs Tavern for new signage.
 7. Amen Towing looking into starting a towing service in the Township. They met with the Zoning commission on May 28, 2013 to look into the addition of towing as part of the Zoning Resolution. Paul Komandt asked the Zoning Inspector about Parkman Auto on Route 422. He expressed concerns about it becoming a scrap, or junk yard.

8. Proposed division of land application containing some 18.75 acres from Frank Klarich to Mill Miller on Patch Road.

Old Business

- Fire Door Stickers-Courtney Sanders reported that the Fire Department has the stickers and will put them on the Fire doors in the Community House.
- Trash Day-Kevin O'Reilly reported that the Township filled three 40 yard dumpsters on Trash day and collected 597 tires. At the collection day, a number of residents expressed gratitude to the township for sponsoring this event. Kevin O'Reilly will submit the Scrap Tire Grant Form to the Geauga/Trumbull Solid Waste District.
- Road Truck Quotes-Tom Evers-Road Superintendent submitted quotes from Valley Ford Truck, Inc. for Chassis for F550 of \$44,633.00 for year 2014 model, 7 year extended warranty with \$100 dollar deductible for \$4735.00, and body quote from Concord Road Equipment Mfg., Inc. of \$43,744.75 total base net price, installed. The present F550 is a 2005 model with approximately 98,600 miles. The truck is used to haul salt/gravel and is used to plow snow on the paved roads. The components start to rot out, to replace the front end suspension the cost would be approximately 12,000 dollars. Replacing the F550 truck verses repairing and maintaining the present truck was discussed along with resident participation. It was decided to table the purchase of a new truck indefinitely. Kevin O'Reilly cautioned that the delivery of a newly purchased truck can take up to six months.
- Shedd Road Project-Tom Evers and Nancy Ferguson reported that Ronyak Paving plans to start the paving June 28, 2013. If they are unable to start by June 28, they plan on starting after the 4th of July. They expect to project to take 30 days and will have flaggers to direct the traffic. They plan on paving one side at a time, so the road will remain open. The Geauga County Engineer Office reported that there will be no grant money available for resurfacing roads in the center of town.
- Solar Energy-Resident John Augustine asked how much the Township's electric cost has been reduced and what the Township has been credited for in relation to electric produced by the Solar Panels. A review of the past bills may show a reduction on cost for electricity but will not show the amount of the reduction related specifically to the solar panels. Tom Evers suggested consulting with the Ohio Edison representative for Parkman Township.

- Community House Contract-Renee Patry-Secretary reported that Wendy Anderson Community House Custodian asked that the end time on the Community House contract be reviewed. At this time the end time is 1 a.m. It was decided to table this discussion until the next meeting.

New Business

- Fire Department Levy-A motion was made by Nancy Ferguson and seconded by Donald Villers to place a 1.0 mil replacement levy on the ballot for November. Replacement verses renewal was discussed. Replacement would increase the income by approximately 42,000 dollars a year for future truck replacement. (Resolution No. 13-162) Motion carried unanimously.
- Road and Bridge Levy-A motion was made by Donald Villers and seconded by Nancy Ferguson to place a .9 mil renewal levy on the ballot for November for Road and Bridge. Replacement verses renewal was discussed. (Resolution No. 13-163) Motion carried unanimously.
- Topsoil purchase-A motion was made by Donald Villers and seconded by Nancy Ferguson to spend up to 700 dollars to purchase topsoil at 14 dollars a yard from Hauser Landscaping or Zeigler Earthworks for preparation for hydroseeding along Shedd Road. (Resolution No. 13-164) Motion carried unanimously.
- Erosion Control Fabric-A motion was made by Donald Villers and seconded by Nancy Ferguson for 300 dollars for the purchase of erosion control fabric from Radick's Landscaping. (Resolution No. 13-165) Motion carried unanimously.
- Staples-A motion was made by Donald Villers and seconded by Nancy Ferguson to purchase six cases of staples at 210 dollars from Radick's Landscaping. (Resolution No. 13-166) Motion carried unanimously.
- Hydroseeding-A motion was made by Nancy Ferguson and seconded by Donald Villers to hydroseed a total of 29398 square feet at a cost of 1763.20 dollars from Radick's Landscaping for Shedd and Reeves road. (Resolution No. 13-167) Motion carried unanimously.

Approval of Bills and Wages

A motion was made by Donald Villers and seconded by Nancy Ferguson to pay the bills and wages from warrant #19867 through warrant #19946. (Resolution No. 13-168) Motion carried unanimously.

Adjournment

A motion was made by Nancy Ferguson and seconded by Donald Villers to adjourn the meeting at 9:59 p.m. (Resolution No. 13-169) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair