

## PARKMAN TOWNSHIP TRUSTEES

August, 6, 2013

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Nancy Ferguson, and Donald Villers, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, Jon Ferguson, Roger Anderson, Tom Evers, Deborah M. Wilson, Roger Hanna, Moe Arnett, Dennis Ikeler, Kathy Preston, Wendy Anderson, John Spelich, Dennis Coz, Victoria Bacon, Courtney Sanders, and John Augustine.

### Approval of Minutes

A motion was made by Donald Villers and seconded by Kevin O'Reilly to waive the reading of the July 2, 2013 regular meeting minutes and to approve the same. (Resolution No. 13-190) Motion carried unanimously.

A motion was made by Kevin O'Reilly and seconded by Nancy Ferguson so waive the reading of the July 16, 2013 regular meeting minutes and to approve as submitted. (Resolution No. 13-191) Motion carried unanimously.

### Correspondence

- Liquor License-Liquor licenses in Parkman Township will expire in October and license owners must reply for renewal.
- Environmental Protection Agency--Letter regarding e-check requirements for Township owned vehicles. Kevin O'Reilly indicated Township vehicles should be exempt. The Fiscal Officer will reply to the EPA indicating that Parkman Township is a Government Agency and the vehicles are exempt.
- Geauga Township Association Minutes, Grassroots Geauga Township Association Newsletter, and Department of Ageing Newsletter were given to interested Board members.
- Geauga County Commissioner-Invitation to take part in servicing seniors. Sign- up sheet included for interested public officials.
- Geauga County Commissioner-Job opening listing for Department Director Planning Emergency Services.
- Resident Letter-Article from newspaper for information for the Fire Department about a potential danger to First Responders to car suicide. Courtney Sanders reported that the Fire Department has received training for this.
- Ohio Township Association Risk Management-Risk Management report.
- NOPEC-publication of annual report, and notice of choice of participation in their savings program. The Township can do nothing and will remain in the plan or chose to opt out by sending the enclosed form back and pick a new electric supplier. The options were discussed. Resident Jon Ferguson told the Board there is supposed to be a 6% deduction of cost with NOPEC. The Board decided to remain with NOPEC.

## Department Reports

- Community House-Wendy Anderson reported that there have been complaints about the downstairs of the Community House being too warm. She said when the doors downstairs were allowed to be open, cool air from the air conditioner upstairs would flow downstairs and keep the area cool enough. The doors are fire doors and according to the Fire Department for safety are required to be kept closed in case of fire. Wendy presented the Trustees with an estimate from Cain's Refrigeration, Air Conditioning and Heating for a 5 ton unit air conditioner to cool the downstairs at a cost of approximately 3500 dollars. This was discussed and several options were mentioned including a magnet to the doors tied to the alarm system so the doors could be left open. If there was a fire the doors would close automatically. The Fire Department was asked to check into the cost of a magnet system and a fusible chain link option and report back to the Board.
  
- Fiscal Officer
  1. Cemetery Deed-Deed signed for Jean Anderson.
  2. Gradall Repair-A motion was made by Nancy Ferguson and seconded by Donald Villers to approve 1000 dollars to Countryside for the repair of the Gradall air compressor. (Resolution No. 13-192) Motion carried unanimously.
  3. Life Force Management-A motion was made by Nancy Ferguson and seconded by Donald Villers to resubmit for collection account LINBRI in the amount of 703.00 dollars. (Resolution No. 13-193) Motion carried unanimously. Life Force Management reported account BROERA in the amount of 589 dollars as non-collectible. The Board discussed weather to try to recollect. A resident asked if there is a fee to the Township for collection activity. Nancy Ferguson will follow up with Life Force Management with the question.
  4. Report Distribution-The Fiscal Officer distributed July receipt report, fund status reports, and appropriation status reports to the Board for their review.
  
- Fire Department
  1. Equipment Inspection-A motion was made by Donald Villers and seconded by Nancy Ferguson to approve up to 2000.00 dollars for service inspection of the Jaws of Life to Gruber Rescue. Courtney Sanders said the manufacture recommends inspection of this equipment once a year. (Resolution No. 13-194) Motion carried unanimously.
  2. Emergency Medical Service Grant-The Fire Department reported that they have received notice of a 4200.00 dollar grant from the State for EMS equipment. Courtney Sanders reported specific equipment can be purchased with the grant, or educational classes.
  3. Call Report-The Fire Department reported that several times they have not had enough responders and had to call for mutual aid from Troy or Middlefield.

- Road Department
  1. Work Report-Tom Evers reported that this week the Crossover pipe has been completed on Bradford Road. The Road Department also worked on ditching, and the paved roads had asphalt put down on the berms.
  2. Overlook Park- Tom Evers reported that Saturday night Overlook Park sustained turf damage. The damage was in one small area. It was reported to the Geauga County Sheriff Office. Several options for barriers for the park were discussed briefly including fencing. Nancy Ferguson noted a possible need for fencing at the Lower Cemetery, and Bundysburg Cemetery as well. It was decided to table this discussion until a later meeting.
- Zoning Report
  1. Accessory Building- The Zoning Inspector reported that a non-compliant letter was sent to a residence on Tavern Road for a 40 by 60 building. The resident responded, and submitted the proper paperwork and the building was in compliance with Parkman Zoning Regulation.
  2. Junk Vehicles-The Zoning Inspector reported that a non-compliant letter was sent to a residence on Old State Road. The resident responded they would look into removing several old cars and trucks.
  3. Land Division-The Zoning Inspector received for review proposed land division on Hosmer Road. The .286 acre transfer was approved by the Geauga County Planning Commission and by Parkman Zoning.
  4. Main Market Auto Sales-The Zoning Inspector reported that an application for a Conditional Use permit is on hold while the Geauga County Prosecutor Office sorts out the paperwork submitted by the appellant.
  5. Proposed Flag Lot-A pre-application and application for a flag lot on Hosmer Road have been received. The Zoning Inspector reported that there is a problem with a building encroachment of a 9 foot setback. The resident may have to request a variance from the Board of Zoning Appeals.
  6. Fence-A permit was issued for a fence for a resident on Reeves Road.

### Old Business

- Truck Purchase-A motion was made by Nancy Ferguson and seconded by Donald Villers to rescind Resolution No. 13-177, a motion to purchase a new snow plow truck. (Resolution No. 13-195) Motion carried unanimously. A motion was made by Donald Villers and seconded by Nancy Ferguson to rescind Resolution No. 13-178, a motion to purchase all equipment for new truck. (Resolution No. 13-196) Motion carried unanimously.

Donald Villers made a motion to purchase a 2014 Ford F550 cab and chassis from Valley Ford for \$44,633.00. Kevin O'Reilly seconded the motion. There was discussion about the need to purchase the truck. Nancy Ferguson said the business case does not support the purchase of the truck. Nancy Ferguson requested a copy of a spread sheet tracking the expenses of truck repair. The Board listened to resident's comments, concerns, and ideas.

(Resolution No.13-197) Vote as follows: Donald Villers-yes, Nancy Ferguson-no, asking that the record reflect her belief that there is not enough information to support the purchase of a cab and chassis, and Kevin O'Reilly-yes. Motion carried

Donald Villers made a motion to purchase the following equipment from Concord Road Equipment : Heavy duty dump body and scissors type dump body hoist including body and chassis accessories, central hydraulic system, electrical system controls, chassis mounted snow plow hitch and power angling snow plow, and ice control spreader for \$43774.75. Kevin O'Reilly seconded the motion. He asked if there was any further discussion. There was none. (Resolution No. 13-198) Vote as follows: Donald Villers-yes, Nancy Ferguson-no, asking that the record reflect her belief that because of lack of facts the business case does not support buying this now, and Kevin O'Reilly-yes. Motion carried.

Kevin O'Reilly reported that Valley Ford offered to purchase the old F550 as a trade in, but the vehicle would have to be delivered when the new cab and chassis are delivered. This would leave the Township without the truck for about 5-6 months while the equipment is being installed from Concord Road Equipment. It was decided to wait to sell the old truck until the new truck is ready for service.

- Shedd Road Project-Paving of Shedd Road has been completed and painted. Tom Evers expressed some concern about the berm of Shedd Road and Nash Road. He indicated that there are areas that have old asphalt sticking up with asphalt grindings. He said this would create a soft berm, with the potential of washing out with heavy rains. Nash Road was treated with MC-30 about 10 years ago for this and has held up well until now. Tom Evers suggested treating Parkman's portion of Shedd Road and Nash road with the MC-30 from Ronyak Paving at an estimate of approximately 7500 dollars that does not include the cost of traffic control. Nancy Ferguson suggested contacting Middlefield, Troy, and Burton to see if they were interested in treating the areas of Shedd Road they are responsible for. Tom Evers will contact Middlefield, Troy and Burton.
- Road Levy-Joyce Peters-Fiscal Officer reported that there was still time to place a renewal road and bridge levy on the ballot. She said it would have to be filed with the Board of Elections by 4:00 p.m. on August 7, 2013. Joyce Peters read the following resolution:

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS  
OF THE TEN MILL LIMITATION.**

**Revised Code, Sec. 5705.19, .191, .192, .194, .21, .26**

**WHEREAS**, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said

**Parkman Township, Geauga County, Ohio;** therefore, be it

**RESOLVED**, by the **Board of Township Trustees** of the **Parkman Township, Geauga County, Ohio**, two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of **Parkman Township** for the purpose of

**the general construction, reconstruction, resurfacing, and repair of streets, roads and bridges in Parkman Township as provided in R.C. 5705.19 (G)**

**at a rate not exceeding .9 mills for each one dollar of valuation, which amounts to nine cents (9) for each one hundred dollars of valuation, for a period of five years, and which levy is a RENEWAL of the 1989, .9 mill Road Improvement Levy, and commencing in 2014, first due in calendar year, 2015.**

**RESOLVED**, That the question of levying additional taxes be submitted to the electors of said **Township of Parkman** at the **GENERAL** election to be held at the usual voting places within said **Township of Parkman** on the **5<sup>th</sup> day of November, 2013**; and be it further

**RESOLVED**, That said levy be placed upon the tax list of the current year after the February settlement next succeeding the election, if a **majority** of the electors voting thereon vote in favor thereof; and be it further

**RESOLVED**, That the Clerk or Township Fiscal Officer of this **Parkman Township Board of Trustees** and he is hereby directed to certify a copy of this Resolution to the Board of Elections, **Geauga County, Ohio on or before August 7, 2013** and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Donald Villers made a motion to declare it necessary to levy a 5 year renewal tax of .9 mil for the purpose of Road and Bridge maintenance. Kevin O'Reilly seconded the motion. Placing the levy on the November ballot was discussed. (Resolution No. 13-199) Vote as follows: Donald Villers-yes, Kevin O'Reilly-yes, and Nancy Ferguson-no, asking for the record to reflect her belief that based on what was heard there are no facts to support this levy to taxpayers and they deserve a reprieve of this tax. Motion carried.

- Solar Panels-John Augustine asked if anyone had contacted Gary List to check if the Solar panels required service once a year. The Board had not contacted Mr. List at this time. Mr. Augustine made a request to the Fiscal Officer for an appointment to view records. Joyce Peters will consult with Mr. Augustine to find a mutually agreeable time to meet his request.

#### New Business

- Grove and Reynolds Road repair-Tom Evers presented the Board with estimates of the cost of repair materials for spot asphalt repair on Grove and Reynolds Road. A motion was made by Nancy Ferguson and seconded by Donald Villers to approve to purchase up to 7,000.00 dollars of material asphalt base and topcoat from Kokosing Material for Grove and Reynolds Roads. (Resolution 13-200) Motion carried unanimously.
- Hobart, Mill and Nash Road repair-Tom Evers presented the Board with estimates of the cost of repair materials and Geauga County Engineer to work with Parkman to repair Mill/Nash/ and Hobart Roads. A motion was made by Nancy Ferguson and seconded by Donald Villers to purchase up to 1000.00 dollars of asphalt materials to repair Mill, Nash, and Hobart Roads from Kokosing Materials. (Resolution No. 13-201) Motion carried unanimously. A motion was made by Nancy Ferguson and seconded by Donald Villers to hire the Geauga County Engineer office for up to 5000.00 dollars for repairs to Mill, Nash, and Hobart Roads. A motion was made by Donald Villers and seconded by Nancy Ferguson to rent an asphalt roller from Middlefield Rental for 480 dollars for road repairs. (Resolution 13-202) Motion carried unanimously.
- Crack Seal paved roads-A motion was made by Donald Villers and seconded by Kevin O'Reilly to work with Geauga County Engineer to crack seal roads at a cost not to exceed 11,000.00 dollars. (Resolution No. 13-203) Motion carried unanimously. A motion was made by Donald Villers and seconded by Kevin O'Reilly to purchase up to 4000.00 dollars of material for crack sealing from the Geauga County Engineer. (Resolution No. 13-204) Motion carried unanimously.

- Waterway clean out-Tom Evers presented to the Board information regarding cleaning out waterway on Newcomb, Reeves, and Bradford Roads. He had 9 locations. He included pictures and a list. He presented estimates from Zeigler Earthworks at a cost of 4735.00 dollars and R Humr Construction Company at a cost of 2975.00 dollars. He indicated this is preventative maintenance to maintain the structure of the road. A motion was made by Nancy Ferguson and seconded by Donald Villers to accept R Humr Construction to clean the waterways for Newcomb, Reeves, and Bradford Road at a total cost not to exceed 3,000.00 dollars. (Resolution No. 13-205) Motion carried unanimously.
- Agler Road-Tom Evers reported that the last heavy rain, the water was going over Agler Road. The area has solid sandstone and to keep this from happening would require use of a rock breaker. The board discussed this for a future project.
- Health Insurance-Debbie Wilson presented the Board with information regarding health insurance renewal due in October. The Township could request an early renewal option for December which would be good until December 2014. She explained that because of the Affordable Care Act it may benefit the township to consider the early renewal option. The Board will review the information presented and discuss this at the next meeting.

Approval of Bills and Wages

A motion was made by Nancy Ferguson and seconded by Donald Villers to pay the bills and wages from warrant #20021 through warrant #20064. (Resolution No. 13-206) Motion carried unanimously.

Adjournment

A motion was made by Nancy Ferguson and seconded by Kevin O’Reilly to adjourn the meeting at 10:29 p.m. (Resolution No. 13-207) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O’Reilly

Fiscal Officer

Chair