

PARKMAN TOWNSHIP TRUSTEES

October 1, 2013

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, and Nancy Ferguson, Fiscal Officer-Joyce Peters, Secretary-Renee Patry, John Spelich, Erwin Leffel, Jon Ferguson, Roger Anderson, Elizabeth Komandt, Paul Komandt, Victoria Bacon, John Augustine, Courtney Sanders, and Wendy Anderson. Trustee Donald Villers was not present because of vacation.

Guest Speaker

- Erwin Leffel requested to speak to the Board to ask for a resolution of support for two Geauga County Health District Levies that will be on the November 5, 2013 ballot. He said the Health District is asking for a 0.2 mil renewal levy and a 0.1 mil additional new levy. The cost is \$6.13 per \$100,000 valuation for the renewal and \$3.50 per \$100,000 valuation for the additional new levy. He said the levies are to cover Health District services and that the additional levy will help cover things no longer provided by the state and federal grants for example children's vaccines. He said the residents in the eastern county use more of the services. He indicated that if the levies do not pass inside millage can be assessed. The last year this was done was in 1999. A motion was made by Nancy Ferguson in support of the Geauga County Health District Levies of 0.2 mil renewal levy and 0.1 mil additional new levy in the November 5, 2013 general election. Kevin O'Reilly seconded the motion. (Resolution No. 13-247) Motion carried unanimously.

Approval of Minutes

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to waive the reading of the September 17, 2013 regular meeting minutes and to approve the same. (Resolution No. 13-248) Motion carried unanimously.

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to waive the reading of the September 23, 2013 special meeting to discuss a grant for resurfacing downtown streets as amended. (Resolution No. 13-249) Motion carried unanimously.

Correspondence

- Geauga County Commissioners- Job postings-Multi-Certified Inspector Building Department, and Permit Coordinator Building Department.
- Department of Aging Newsletter
- Ohio Township Association Newsletter-Article about transient vendor's and Township responsibility in that regard.

Departmental Reports

- Fiscal Officer
 1. Envelopes-A motion was made by Kevin O'Reilly and seconded by Nancy Ferguson to purchase pre-stamped envelopes from the U.S. Post Office at a cost of 535.85 dollars. (Resolution No. 13-250) Motion carried unanimously.
 2. Overlook Park Sign-Joyce Peters reported that the sign ordered for the walking track at Overlook Park has come in and Tom Evers will install the sign, take a picture, and submit the picture along with a map to the Ohio Department of Natural Resources.
 3. Report Distribution-Fund Status, Appropriation Status and September Receipt Reports were distributed to the Board.
- Fire Department
 1. Radio's-Fire Chief Wayne Komandt reported that the radios have been reprogrammed. He said there would be a \$500.00 fee for a programming update and \$500.00 to Communications Services to run new antenna wire. The Fire Department will not have to purchase new 800 MZ radios.

2. Self-contained Breathing Apparatus-Wayne Komandt reported that they may need to make a decision on the SCBA packs. They currently are using packs obtained from Chagrin Falls years ago with 2200 PSI composite bottles. He indicated that most departments are using 4500 PSI equipment and bottles. He said the larger bottles allow Fire Department members more time to work and can be used for a buddy breathing system. They would also allow for better interoperability with surrounding departments. The estimated cost for a whole new system was approximately 70 to 80,000 dollars. Wayne Komandt said the Fire Department is doing research into this matter.
3. Federal Emergency Management Agency Grant-Chief Wayne Komandt reported that Parkman Fire Department was denied the FEMA Grant for 2012 and indicated he would like to try for SCBA equipment with application for the FEMA Grant for 2013.
4. Flag Purchase-The Fire and Rescue Association purchased a new 5x8 American Flag for the Fire Department.
5. Federal Emergency Management Agency Grant-Fire Chief Wayne Komandt suggested the Fire Department ask for additional 10% (12,000 dollars) when writing for the FEMA Grant this year. Chief Wayne Komandt said the grant this year is 5% matching funds and if they added the additional 10% they would have a much better chance because it would lower the cost ratio per person.
6. Ladder Purchase-Wayne Komandt indicated the Fire Department needed to purchase a ladder, smoking urns and 5 gallon pails for foam.
7. Self-contained Breathing Apparatus Testing-The SBCA packs will be due for testing.

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to approve 500.00 dollars to Geauga County Sheriff Office for programming update of radios. (Resolution No. 13-251) Motion carried unanimously.

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly for 500.00 dollars to Communication Services to run new antenna wire and a new antenna. (Resolution No. 13-252) Motion carried unanimously.

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly for 525.00 dollars to McMaster-Carr to purchase a ladder, smoking urns and 5 gallon pails for foam. (Resolution No. 13-253) Motion carried unanimously.

- Road Department

1. Road Maintenance-Tom Evers reported that the Road Department is finishing road side mowing, repairing some road water issues, and Shedd Road has been hydroseeded. Elizabeth Komandt asked if the Road Department was planning on patching some of the holes in Center of Town Roads. Kevin O'Reilly indicated the Road Department is planning on some patching this fall.

- Cemetery

1. Cemetery Rules-The Fiscal Officer reported that a resident has asked for an electronic copy of the Cemetery Rules. The last set of rules she was able to find were from 2006 and there was no electronic version. It was discussed that in 2010 there had been some discussion about reviewing the rules and regulations. Nancy Ferguson will research her records to see if she has any information on updated rules and regulations.

- Zoning

1. Information Request-Howard Hanna Realty requested information for property located at 15600 Main Market.
2. Nonconforming Use- Letter was sent to property owner on Reeves Road for nonconforming use, however site visit follow-up found that it is a permitted use, but needed a permit for signage.
3. Sign-Kaffe Natural Snacks pre-application and sign permit issued.
4. Fence Permit-Pre-application and permit issued along with a copy of the Zoning Regulation regarding fencing to resident on McCall Road.
5. Deck Permit-Pre-application and permit was issued for a deck on Hosmer Road.
6. Potential Flag Lot-Nothing new to report on flag lot on Hosmer Road. The property has to be resurveyed.
7. Open Burning Complaint-Letter was sent to property owner on Bundysburg Road for open burning complaint.

8. Land Split-Land Split on Nash Road is still being worked on. The parcel has two dwellings. Documents have been sent to the Geauga County Health Department and paperwork for request for variance has been sent to the property owner.
9. Zoning Regulation-The Zoning Inspector reported that he attended the public hearing last Tuesday at the Parkman Township Zoning Commission regarding a regulation change to add Towing as a Conditional Use to the Zoning Regulation. It was approved by the Parkman Zoning Commission. The change will now move to the Board of Trustees.

Old Business

- Road Department Truck Signs-Nancy Ferguson asked about signs for the Road Department Trucks. Tom Evers indicated he was on vacation for the last two weeks. He said he would work on checking the price of letter stencils for lettering of Township Trucks.

New Business

- Zoning Amendment-Renee Patry-Zoning Secretary presented the Board of Trustees with the submission of the recommendation of the Parkman Township Zoning commission on proposed amendment 2013-1 along with Exhibit A and B and the recommendation of the Geauga County Planning Commission. Nancy Ferguson made a motion to conduct a public hearing on the proposed amendment 2013-1 to the Parkman Township Zoning Resolution for 8:15 p.m. on October 15, 2013. Kevin O'Reilly seconded the motion. (Resolution No. 13-254) Roll Call Vote as follows: Kevin O'Reilly-yes, and Nancy Ferguson-yes. Motion carried unanimously.

Approval of Bills and Wages

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to approve the bills and wages from warrant #20151 through warrant #20179. (Resolution No. 13-255) Motion carried unanimously.

Executive Session

A motion was made by Nancy Ferguson and seconded by Kevin O'Reilly to move to executive session at 8:25 p.m. to discuss employee issues (Resolution no. 13-256) Roll call vote as follows: Nancy Ferguson-yes and Kevin O'Reilly-yes. Motion carried unanimously. *Discuss employee issues* amended to: consider the appointment of personnel (Res No 13-259).

A motion was made by Kevin O'Reilly and seconded by Nancy Ferguson to come out of executive session at 8:30 p.m. (Resolution no. 13-257) Motion carried unanimously. No action was taken.

Adjournment

A motion was made by Kevin O'Reilly and seconded by Nancy Ferguson to adjourn the meeting at 8:31 p.m. (Resolution No. 13-258) Motion carried unanimously.

Respectfully Submitted,

Approved,

Joyce Peters

Kevin O'Reilly

Fiscal Officer

Chair