

Parkman Township Trustees
Regular Meeting of April 1, 2014

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. In attendance were Trustees – Jon Ferguson, Rodger Anderson and Dennis Ikeler, Fiscal Officer – Joyce Peters, Cheryl Nellis, John Spelich, Nancy Ferguson, Paul W. Komandt, Elizabeth Sanders, Tom Evers, Jerry Jacobs, Russell Spencer, Dale Komandt, Courtney Sanders and Kathy Clossin. The Pledge of Allegiance was recited and an agenda was distributed.

Approval of Bills and Wages

Dennis Ikeler moved and Roger Anderson seconded a motion to pay bills from warrant #20621 through warrant #20657. Motion carried unanimously. (Resolution No. 14-114)

Approval of Minutes

Dennis Ikeler moved and Roger Anderson seconded a motion to waive the reading of the minutes from the March 18, 2014 regular meeting and to approve as amended. (Resolution No. 14-115)

Correspondence

*Geauga County Township Association – Membership dues invoice in the amount of \$40.00 for the board members. Associate membership dues are \$10.00 each. The Trustees decided not to include any associate memberships. Also, received the January 29, 2014 meeting minutes.

*Geauga County Health District's annual meeting did not have enough members for a quorum. So, the items which require a quorum vote will be addressed at the County's quarterly meeting.

*Life Force Management – Cost Recovery will now be a division of Life Force Management. A yearly audit was sent.

*Received a bid for the mowing from John's Country Nursery. The bid was not opened and the company will be notified that they will need to re-submit after the bid specs have been advertised.

* Chamber of Commerce Middlefield - State of School Address Dinner will be held April 8, 2014 the cost will be \$15.00. One of the speakers will be Andrea Pollock, she will be speaking on the Next Step Program. Dr. Scott Hunt, Superintendent of Cardinal Schools will give an address on the State of Cardinal Schools.

*Geauga County Commissioners

- summer youth employment program. The cost of the employees will be paid by the Department of Job and Family Services. There will be a meeting on 4/15/14. Dennis Ikeler will look into this.
- Geauga Transit – job opportunities for a transit driver.

*Grass Roots from Ohio Township Association

- salt contract must be applied for online by April 8, 2014 to take advantage of their salt offer.
- An article regarding building rentals and leases.
- Ohio Fire and Rescue Fire Chief's conference on 7/25 through 7/28, 2014.
- OTA Grant workshop reminder
- LTAP Annual Report – work shop on asphalt will be held on April 28, 2014.

*Senior Newsletter

*NOPEC Annual Report

*Geauga County Health District – Dennis Ikeler reported on the above-mentioned meeting. The assessment to each township in budget. We have been assessed at \$0.00 per capita. They haven't assessed any township in the county. They should be okay even if the levy does not pass.

Department Reports

Fiscal Officer

- 1) Previously approved Purchase Orders were presented for signatures.
- 2) John D. Preuer & Associates - invoice came in over projected cost of \$1500.00. Joyce will hold check until Chief Komandt gets a reason as to why there is a price difference.
- 3) Brine Surface Application Report was sent in to the state for 2013. It reports what roads were brined. We had no roads brined in 2013. Tom Evers is unsure if we can get brine this year. It was

mentioned they tried vegetable oil on the roads previously, but didn't have enough traffic to allow it to work. Don Villers knows a gentlemen who has brine available. Rodger Anderson will look into this.

4) The Air Gas is getting cleared up. The oxygen has been taken off of the Fire and Rescue Association and added to the Fire Department. Wayne Komandt said that the Association never uses that account, so it will be closed. This should clear up any further confusion.

5) The Fiscal Officer presented the OPERS explanation she wrote explaining the options the Zoning employees have. She also mentioned that each employee would have to check with OPERS for themselves for their best option.

6) The Fiscal Officer presented the Fund Status, Appropriation Status, and March Receipts Reports.

7) The Fiscal Officer presented the Payment Listing Report for the warrants approved this meeting.

Fire

1) A Quote from Scott Villers was accepted to do the electrical work on the new portable building.

2) In the last few weeks there was 1 "no response" call; it was a low call period

3) Jon Ferguson moved and Roger Anderson seconded a motion to accept a donation of 5 lengths of 2 inch suction hose from then Auburn Fire Department. Motion carried unanimously. (Resolution No. 14-116)

4) John Ferguson moved and Roger Anderson seconded a motion to pay \$220.00 to Fire House Software for occupancy fire reporting. Motion carried unanimously. (Resolution No. 14-117)

5) Dennis Ikeler moved and John Ferguson seconded a motion to pay \$550.00 to Sharon Simms FF 120 CPR classes for 11 fire fighters. Motion carried unanimously. (Resolution No. 14-118)

6) Parkman Fire department delivered 30,000 gallons of water and 5 firemen to the Garrettsville fire. They had 3 firemen on the ground and 2 firemen on the tanker.

7) Chief Wayne Komandt requested the Fire Fund Balance from the start of 2014. The Fiscal Officer will email that report to him. He also requested the employee paperwork for new Fire Fighter Danny Spencer. The Fiscal Officer will get that together.

Roads

- 1) A pump switch was left on by whoever fuelled up the tanker Sunday evening. Tom Evers requested that closer attention be paid so this doesn't happen again.
- 2) All sand has been removed from the playground equipment at Overlook. We will need 90 yards of mulch to replace it.
- 3) Last week the roads department spent time filling holes, and aprons, removing snow fences, and hauling stone.
- 4) They will be doing drive way pipes, hauling stone and dragging roads this week.
- 5) Received 3 quotes for gravel from Becker, Arrowhead and Arms - but the prices from Arms can't be beat.
- 6) On March 27, 2014 2 front tires for the freight liner went. Repairs were done at Sandy's Tires for \$1056.00, approved by Dennis Ikeler. Also, the control rod on the 550 rusted away, both the rod ends and the control rod were replaced.
- 7) The Roads Department purchased a lawn roller for \$399.00 that was found on eBay. It is a 60 inch wide 24 inch high steel lawn roller.
- 8) Jon Ferguson moved and Dennis Ikeler seconded a motion to purchase 1000 tons of lime stone for \$18,250.00 from Arms Trucking. Motion carried unanimously. (Resolution No. 14-119)
- 9) Dennis Ikeler moved and Roger Anderson seconded a motion to purchase 300 tons of 304 stone from Arms for \$4,935.00. Motion carried unanimously. (Resolution No. 14-120)
- 10) A report on ground maintenance time and cost was presented.
- 11) There is no overtime planned for the next few weeks
- 12) A ledger of expenditures for the Road Department spending was discussed
- 13) Nash Road – getting price on sign. Tom Evers will look into this.

Cemetery

- 1) Jean Watson would like a copy of her father's cemetery deed. It is believed to be in the safe. Tom Evers will try to get the safe open.

Zoning

1) Pre application completed by Nick Genover of Farmington Road. A permit was issued for a barn for his horses. This would be agriculture use there for the permit is exempt.

2) I received an email from the Planning Commission on information on a proposed variance on the Allen Weaver property on Hosmer Rd. Since Mr. Weaver is splitting his 5 acre parcel for his son. The property is being altered therefore a variance is needed on the second dwelling used by Al Weaver's mother. Even though the second home was built before 1980. Mr. Weaver will have two hearings next week.

3) I received a complaint on junk vehicles a 17464 Hosmer Rd. a non-compliant letter was sent out and the resident called the zoning office and said he would remove the junk cars as soon as possible.

4) Application for a zoning permit was completed and paper work was received on a parcel split and consolidation of parcels for the Klima estate on Nash Rd. These homes were built in the 40's and 50's

5) A pre application was completed by Robert Podboy on Grove Rd. Mr. Podboy is going to tear down an existing building and build a 30x36 pole building in its place. – Permit issued.

6) Real estate appraisals on three parcels on Mccall Road 25-049041/25-049040 and 25-190329

7) Received approval deeds and survey maps for a large lot subdivision on Farmington Road. This sub-division was brought to the roads departments' attention about a month ago. Since we received the legal paper work. There will be three permits issued in the near future for three new houses.

8) Pre application completed by Harvey J. Weaver 17529 Newcomb Road this is for an addition to his house – Permit issued.

9) Pre application completed by John J. Troyer 16930 Nash Road this is for an addition to his house - Permit issued.

Old Business

*Memorial Day - Jon Ferguson moved and Roger Anderson seconded a motion to select William Snyder be the honored 2014 veteran. He is a World War II veteran, former Parkman Fire Chief and ran the local Sunoco. Motion carried unanimously. (Resolution No. 14-121)

Jon Ferguson will send out the letter and order the plaque.

* Recycling and Scrap Day – We have been approved for the grant from Geauga/Trumbull Management District for \$1,568.00 for tire recycling. Scrap day will be held from 8 – 12 on 6/14/14.

*Joint Zoning Meeting - Will be held on April 22, 2014 from 7-9. This meeting will take place in the upstairs of the Parkman Community House. And will include the Trustees, Zoning, commission and the BZA. Jon Ferguson asked the Township Secretary to place an ad in the Good News.

*Documentation of Safe Driving Record – a driving record check for OTARMA is required for any employee working for the Parkman Roads Department or the Parkman Fire Department that will be driving township vehicles. A driving record will be due each January. Failure to present proper documentation will result in suspension from driving until reinstated after appropriate documentation is presented to a Trustee. At any time an employee finds that they are in excess of the limits of the driving policy, they are required to notify a Trustee at once.

*Job Descriptions – All employees will receive a copy of their job description as written for their employee manual.

Jon Ferguson moved and Dennis Ikeler seconded a motion to approve and finalize job descriptions as rewritten. Motion carried unanimously. (Resolution No. 14-122)

New Business

*Certifying Representative for Paving Project – Dennis Ikeler moved and Roger Anderson seconded a motion to appoint Jon Ferguson the certified representative for the road paving project. Motion carried unanimously. (Resolution No. 14-122)

*Mowing - Determining the cost effectiveness of the mowing being done by the Roads Department or by an outside contract. This will be held until the next meeting. Dennis Ikeler and Tom Evers will write up a bid package.

*Ohio Ecological Food and Farm Association request for the Community House use – This would be a free nights use of the Community House for midweek to educate Amish in the area. Roger Anderson will follow up on this to see if it is a benefit to the community.

*A discussion was held regarding a request from a resident to use the Community House parking lot for overflow parking from a home wedding on July 12, 2014. It was decided not to give permission.

Public Comments

Kathy Clossin asked why Reeves Road was now bumpy like a wash board after being graded. Stated that there were big pot holes before but now it was bumpy like a wash board. Tom Evers explained that the roads were to dry. Even though the yards were still wet due to lack of sunshine the roads were quite dry. He felt that the problem would work its self out once it rained.

Jon Ferguson moved and Dennis Ikeler seconded a motion to go into executive session to discuss employment of a public employee. Roll call vote: Jon Ferguson-yes, Roger Anderson-yes, Dennis Ikeler-yes. Motion carried unanimously. (Resolution No. 14-124)

Jon Ferguson moved and Dennis Ikeler seconded a motion to reconvene the meeting. Roll call vote: Jon Ferguson-yes, Roger Anderson-yes, Dennis Ikeler-yes. (Resolution No. 14-125)

Jon Ferguson moved and Roger Anderson seconded a motion to accept Eric Mathews resignation. Motion carried unanimously. (Resolution No. 14-126)

Dennis Ikeler would follow up with an ad for employment to fill the position.

Roger Anderson moved and Dennis Ikeler seconded a motion to adjourn the meeting at 10:00. Motion carried unanimously. (Resolution No. 14-127)

Respectfully Submitted,

Joyce Peters
Fiscal Officer

Approved,

Jon Ferguson
Chair

