

Parkman Township Trustees Regular Meeting of September 2, 2014

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. at the Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, John Spelich, Tom Evers, Nancy Ferguson, Kathy Preston, Elizabeth Komandt, Wayne Komandt, Mike Komandt, Jerry Jacobs, Sandy Rought and Mitchell Rought.

An agenda was made available for attendees. The Pledge of Allegiance was recited. The checks were presented by the Fiscal Officer and signed by the Trustees.

* D. Ikeler moved and R. Anderson seconded a motion to pay the bills. Motion carried unanimously (Resolution No. 14-234) (Warrants 21015 – 21051)

* R. Anderson moved and J. Ferguson seconded a motion to waive the reading of the August 19, 2014 Trustee meeting minutes as written and approved the same. Motion carried unanimously (Resolution No. 14-235)

* Eagle Scout Mitchell Rought of Parkman Troop 76 presented his Eagle Scout project: to complete some upgrades on the Overlook Park pavilion. He presented numerous ideas, and the Trustees inquired about the funding for these projects. A discussion was also held concerning the timeline and possible liabilities. It was determined that M. Rought should contact his funding sources to determine if he will be able to obtain the donations for the upgrades and in addition to scale back on some of the structural changes to the building. It was also suggested that if he could not obtain the donations for the upgrades, that an alternative project would be to complete a project involving the Parkman cemeteries.

Fiscal Officer

* J. Ferguson moved and R. Anderson seconded a motion to transfer \$1,000 from 1000-110-599-0000 (other) to 1000-110-122-0000 to pay the Assistant for the remainder of the year. Motion carried unanimously (Resolution No. 14-236)

* Discussion was held concerning an outstanding \$3.08 check from June 22, 2014 and the possibility of voiding checks and cancelling payment if they are not cashed within 90 days. K. Clossin will look into this further. Also, new checks are being ordered.

* Received an unsolicited resume from Mr. Petro

* Communication from OPERS – concerning OPERS retirees - distributed to the Trustees.

* Geauga County Board of Elections – Received memo with Ballot language for Trustees to look at, if there are no corrections, no action need be taken

* Geauga Senior Newsletter distributed to Trustees

* The budget reports were distributed by email to the Trustees prior to the meeting

* Ohio Township Association Risk Management Authority Newsletter was distributed

* Geauga County Family Services – Adult Education and ABLE/GED classes are available

* Planning and Zoning workshop information distributed to Trustees and Zoning.

* Ohio EPA Pre-application for 2015 License to operate a public water system Fee - \$112 – Invoice to be mailed in November 2014

Fire Department (Wayne Komandt)

* The Parkman Fire Department did both Fire duty and EMS duty at the Geauga County Fair.

* The windshield was replaced on Squad 4251 and the U joints were also replaced.

* Background checks and drug testing were conducted on August 16th for Josh Brown and John Baril

* Purchase order request for lifepack 12 and lifepack 15 yearly service. J. Ferguson moved and R. Anderson seconded a motion for \$2925 for a yearly service agreement with Physio-Control for the lifepack 12 and lifepack 15. Motion carried unanimously (Resolution 14-237)

* Purchase order request for yearly inspection on PM on Holmatro rescue tools. D. Ikeler moved and J. Ferguson seconded a motion for \$1,500 to Gruber Rescue for yearly inspection and preventive maintenance on Holmatro rescue tools (Jaws of Life). Motion carried unanimously (Resolution 14-238)

* An invoice was presented for boots to Troy Fire Department.

* Fire Chief indicated that a training class "Feel the Heat" was available for the Trustees and if they wanted to participate to let him know so he could sign them up.

* Pump testing should be completed by the end of September

* The newly acquired portable radios have been programmed but we are ordering new batteries for each radio for a cost of \$165.

* Two new Fire Department cadets – Megan Baril and Austin Sanders

Road Department (Tom Evers)

* Ditch relocation on Nash Road and ditched a section to drain a wet spot in the road.

* Cut berm and cleaned up some of the ditch on Newcomb Road

* Patched holes on Grove and Hobart Roads.

* Completed ditch clean up on Owen Road

* This week to begin Crack sealing, it was delayed due to the threat of rain. It was discussed that Nelson Township indicated that they would pay for their portion of the road that Parkman Township crack seals. Also, Middlefield was contacted by Trustee D. Ikeler about Parkman Township crack sealing a portion of their road.

* T. Evers presented information about the cost of Hydro seeding – He spoke to Geauga County and to Radlicks – it was determined that Geauga County charges 4 cents per square foot and Radlicks charges 6 cents per square foot for the 1100 square feet needed, Geauga County's cost would be \$440 (which included all labor and supplies) and Radlicks cost would be \$760 for the same procedure. It was determined to contact Geauga County for the service due to the difference in price. T. Evers spoke about the Center of town paving project and seeding that needed to be done before paving starts and it was determined by T. Ever that the cost for all the seeding that needed to be completed would be \$1,280. D. Ikeler moved and R. Anderson seconded a motion to contract with Geauga County Engineers for grass seeding West, Nash, Park, Church, and Center streets and, Hosmer and Newcomb roads for \$1,280. Motion carried unanimously (Resolution No. 14-239)

* Nine rolls of Erosion Control fabric is needed for a cost of \$45 per roll.

* We should have enough stone on hand to complete the ditch work on West Street

* One to two truckloads of topsoil needs to be purchased for the grass seeding projects.

Hauser LLC charges the township \$9 a yard for Topsoil. The seeding will be done in the next two weeks along with the Crack sealing.

* The County marked the right of way on Newcomb on Thursday

Community House (Roger Anderson)

* R. Anderson recommended purchasing one or two leaf blowers for the Township.

- * This year Overlook Park was booked for 30 events and 19 events were booked for the Community House. There are additional events scheduled for both locations.
- * R. Anderson spoke to a representative about the copy machine problems and he was able to fix the problem without a cost to the Township.

Cemetery (D. Ikeler)

- * Discussion on foundations for some of the headstones was discussed and the need to have a truck load delivered at once. It was decided to spend the money to purchase about \$1,000 worth of bases for headstones to maintain the integrity of the cemeteries.

Zoning (John Spelich)

- * A proposed large lot subdivision application number 14-018 for parcel no. 25-005900 was received from the planning commission. Enclosed was the following legal description and survey map for the 6.45 acres parcel held by Sugarhill limited located on Alger Road. All paperwork was reviewed and returned to the Planning Commission.

- * Proposed consolidation of lot was received from planning, Application no. C-14-034 this was for Brian Miller containing .79 acre Parcel no. 18-050500 which lies in Middlefield Township and part of the consolidation is in Parkman township – is now completed. This was part of last month’s report.

- * An exempt permit issued to the Parkman North church located on Tavern Road. This permit is for an ice storage unit to be located on Owen Yoder’s property at 17347 Tavern Road. This is for Church use and about seven home owners on Tavern Road.

- * Received Information request from Cresco Realty out of Cleveland, Ohio. They requested information on Commercial and Industrial Property locations in the Township.

- * Proposed lot split of Parcel no. 25-005500 located on Nash Road further legal paperwork is needed before Parkman Township can give a final review.

- * Proposed Division of Land application E-14-036 and a consolidation of lots application no. C-14-014. The E14-036 is proposed division of land transfer to adjacent owner parcel 25-190024

- * Representatives Paradise Recycling met with Parkman Zoning Commission last week to discuss the new business located on Main Road. (Property is listed as the Ted Wack electric motor property.) The new company is relocating from Twinsburg, bringing up to 10 worker with their Corporate office now located in Parkman Township.(The Commission is in favor of this.)

Old Business

- * J. Ferguson and T. Evers attended a meeting with Geauga County last Thursday. A tentative schedule to begin on September 15th was discussed, but they don’t have a street by street plan. J. Ferguson checked with the Church and the Post Office concerning their schedules and mail truck delivery times, in an attempt not to inconvenience them. Tony Grande will supply a construction plan by Friday and the Trustees will contact the residents on the streets to alert them to the timing of street closures. The main contact for Parkman will be T. Evers. Chagrin Valley paving will place signs indicating road work one week prior to starting the project.

- * Trustees held a discussion on the Health Insurance and increased costs. J. Ferguson moved and R. Anderson seconded a motion to continue with the present health insurance plan

for 2015 as presented at the previous meeting by D. Wilson. Motion carried unanimously (Resolution No. 14-240) It was determined that J. Ferguson would continue looking at other possibilities for 2016,

* Discussion was held on the next off site meeting in October. Mr. Roy Byler was contacted about utilizing the Amish school on Reeves Road. R. Anderson will follow up on this matter with Mr. Byler.

* Current road salt prices were discussed. T. Evers said that the Township purchases road salt from Geauga County and it should be under \$50 a ton this winter. J. Ferguson indicated that it should cost about \$10,000 maximum for road salt.

* Further discussions were held on the possibility of Fire Department Staffing. D. Ikeler would like to get additional information to the township residents and have a possible meeting on the topic, so questions can be answered. It was determined that discussions should be scheduled in the near future

* Reminder that the deadline for information to the Parkman Paragraph is September 12th.

New Business

* R. Anderson was contacted by representatives from the Head Start program. They were given permission to use the Community House parking lot for pick-ups and drop offs in the morning (around 7:30 am and in the evening around 4:15 pm). This should begin on Monday, September 8th.

* R. Anderson presented a list of possible Community House projects to be completed. He further indicated that there would be material costs only and no labor costs. He was also looking for volunteers to assist with the completion of some projects.

* An Email from Boston, Mass. was received concerning the donation of paintings of Parkman Shaw and his wife. The concern was that someone would have to drive to Mass. To pick them up or to pay to have special crates made and pay to have them shipped to Ohio. It was determined that at this time that either way, it was cost prohibited.

* J. Ferguson said that the Trustees needed to develop a handout concerning the upcoming paving project and that they should go door to door on the streets involved and attempt to advise the 10 to 15 residents of the details. T. Evers said that each street would have some work done on three consecutive days and that the closures would not be an all-day event.

Public comments

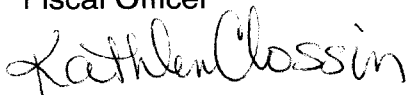
* One question concerning the new Landscaper and cutting the weeds behind the fire station. The trustees will contact the new landscaper about cutting the weeds.

* D. Ikeler said that he received a call last week concerning a downed tree on Parkman Nelson Road. Apparently the sheriff's' department was called, but there was a need to have it removed sooner than the county could get to it. The Fire Chief indicated that they would be willing to assist with these types of calls as long as it didn't create a safety concern to the responding volunteer firefighters.

* R. Anderson moved and D. Ikeler seconded a motion to adjourn the meeting at 9:30 p.m. Motion carried unanimously.

Respectfully Submitted,

Kathy Clossin
Fiscal Officer



Approved by:

Jon Ferguson
Trustee Chairman

