

## **Parkman Township Trustees Regular Meeting of October 7, 2014**

The regular meeting of the Parkman Township Trustees was called to order at 7:30 p.m. at the Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, John Spelich, Tom Evers, Nancy Ferguson, A. D. Komandt, Dennis Sloan, Bev Larson, Courtney Sanders, Austin Sanders, Josh Brown, and Paul M. Komandt.

An agenda was made available for attendees. The Pledge of Allegiance was recited. The checks were presented by the Fiscal Officer and signed by the Trustees.

\* R. Anderson moved and D. Ikeler seconded a motion to pay the bills. Motion carried unanimously (Resolution No. 14- 249) (Warrants 21084– 21136)

\* D. Ikeler moved and R. Anderson seconded a motion to waive the reading of the September 16, 2014 Trustee meeting minutes as written and approved the same. Motion carried unanimously (Resolution No. 14-250)

\* J. Ferguson moved and D. Ikeler seconded a motion to donate \$100 to Cory Anderson for his work on the Parkman Paragraph. R. Anderson abstained from voting. J. Ferguson and D. Ikeler both voted yes. (Resolution No. 14-251)

### **Fiscal Officer**

\* Presented bills to be paid, purchase orders to be signed and minutes to be signed.

\* K. Clossin inquired about bills to be paid and timely receipt of invoices /approvals/ requisitions to pay bills before deadlines and the Trustees thoughts on enforcing the purchase limits for township employees. Trustees indicated that the purchase amounts were set by former trustees and remains in force.

\* Geauga County - Job Opportunity #1504-1 part time attendant 3<sup>rd</sup> shift Pleasant Hill Home

\* Emailed and distributed miscellaneous information to the Trustees

\* Worked with Life Force on insurance information for collections.

\* Discussed new time sheets, due dates and pay periods.

\* Inquired about the unpaid bills from 2013 for driveway pipes and the 2014 driveway bills.

\* Letter concerning closure of Old State Road between 528 and 88 by Geauga County.

\* Received letter from D. Ikeler concerning random drug testing that needs completion

### **Zoning** (John Spelich)

Joe Shira real estate requested information on property 16171 Madison Road. He wanted to know if the parcel was commercial or residential.

\* William Schaeffer requested information on demolition of a building at 17952 Madison Road; pointed him to the county building inspection department for permits.

\* Norm Hiwckley sent an email and wanted information on putting an addition on existing garage at 16424 Forge Hill drive. He is to come in for an application for a permit.

\* Two special tax requests; one 18245 Madison Road and the second 19123 Hobart Road. Both were researched and returned to Lawyer Title Agency of Chardon.

\* Zoning and Parkman Fire department officials met with Munna Agarwal owner of the old school to go over preliminary plans for a proposed day care center. No zoning permits have been issued, however construction has started inside the building without building department permits.

\* Received a phone call from Mark Debolt representing Wolf Run Wildlife Preservation. Mr. Debolt indicated that he has applied for federal and state permits for wild wolf preservation and he is looking for open land for the wild life farm in the township. (The business will be agricultural; there will be public hearings, permits and other items to discuss.)

\* Real Link training is set for Wednesday October 8<sup>th</sup> in Chardon, there are two sessions. This is to replace the current Geauga County Auditor Internet program.

\* County wide Zoning inspectors meeting October 16<sup>th</sup> in Troy Township. J. Spelich and J. Helt will be attending and there is no cost to the township.

## **Fire Department** (Mike Komandt)

\* The boot order has been completed

\* Five inch hose has been received and will be on the trucks Wednesday

\* The basement storage area cleanup is almost complete

\* Dale and Lynn Komandt donated two wooden shelf units for use in the storage building. J. Ferguson moved and R. Anderson seconded a motion to accept the donation of the two wooden shelves valued at \$150 each. Motion carried unanimously (Resolution No. 14-252)

\* Jason Fenton and Josh Brown have successfully passed all tests to be appointed as Firefighters and the Parkman Township and it is recommended that they be appointed as Firefighters. J. Ferguson moved and D. Ikeler seconded a motion to appoint Josh Brown as a Parkman Firefighter. Motion carried unanimously (Resolution No. 14-253)

\* R. Anderson moved and J. Ferguson seconded a motion to appoint Jason Fenton as a Firefighter. Motion carried unanimously (Resolution No. 14-254)

\* J. Ferguson moved and D. Ikeler seconded a motion to adopt the current and future revisions, changes or versions of the Ohio Fire Code. Motion carried unanimously (Resolution No. 14-255) (This will give the fire department the legal ability to inspect and enforced O.F.C.)

\* Compiling a list of items to be removed from inventory and for disposal.

\* There will be a requisition for items needed for the transition to the new 5 inch hose, three sets of turnout gear and one set of ems gear. Note: that all cadets were fitted with serviceable gear that the fire department already possessed.

\* J. Ferguson has been speaking with Randy Gonzalez about using Capitol funds to save for new fire department equipment.

\* J. Ferguson indicated that Parkman spends about \$30,000 on insurance and he would like to look into Insurance costs with several companies and to have the companies talk to the Trustees at a meeting in November, along with the current insurance company covering Parkman Township.

## **Road Department** (Tom Evers)

\* Cleaned the waterway on Hosmer Road

\* Filled holes on Hosmer, Swine Creek, Dead Shedd, Agler, Payne, Soltis, Rutland and Doty roads

\* Relocated ditch on Newcomb road and installed 4 driveway pipes

\* L-8000 was towed to countryside to replace the water pump, rear spring shoe, brake slack adjuster and to adjust the brakes.

\* The hoist cylinder is being rebuilt for the Gradall

\* Hydro-seeding Newcomb 30,000 square feet of area disturbed by ditching on Newcomb

road for approximately \$1,210 and additional seeding of 3,000 square feet on Hosmer road for a cost of \$125. Topsoil will also be needed for the areas.

\* R. Anderson moved and D. Ikeler seconded a motion to purchase hydro-seed for \$1,400 for Newcomb and Hosmer Roads. Motion carried unanimously. (Resolution 14-256)

\* D. Ikeler moved and J. Ferguson seconded a motion to pay R. Humr Construction \$250 to work on the waterway on Newcomb road. Motion carried unanimously. (Resolution 14-257)

\* Sam Miller called concerning cutting trees along the Township roads.

\* J. Ferguson inquired about an up to date copy on the policy pertaining to snow plowing procedures and Amish buggies.

\* D. Ikeler indicated that they have been doing a lot of culvert work that the home owners are being billed for and he suggested that the road department work with the Fiscal Officer for billing and keeping track of the billing and payments.

\* T. Evers presented the 2014 billing statements for culvert work and two past due from 2013. J. Ferguson said that he would contact the prosecutor's office concerning means to peruse payment on the past due bills. The remaining bills were mailed to residents.

### **Community House** (Roger Anderson)

\* Continuing to work on list for the Community House repairs and upgrades

\* The trustees decided to re-new the maintenance agreement with Kinetico for the Water treatment system at the Community House for \$555 per year plus salt costs.

\* There is a leak in the water delivery pipe from the Community House to the Road Department. The Trustees approved putting in a new line since the old line could not be located. The road department will install the new line.

\* Renewal of the copier maintenance agreement for \$420 a year with Konica was approved by the Trustees. (Cost for maintenance and usage is under \$40 per month)

\* J. Ferguson will meet with companies concerning use of the Tower behind the Parkman Fire Station.

\* We are having issues with the telephone system at the Community House. It may be the equipment or the lines, issue will be addressed.

### **Cemetery** (A.D. Komandt)

\* The Parkman Historical Society contracted with a company from Michigan to conduct restoral work on several lots in the Old Cemetery. They cleaned and reset the stones in the Parkman family plot. Cost paid by the Historical Society \$1,600. Residents who have seen the work have positive compliments.

\* Discussion held concerning the removal of extra trees that have grown in the Cemetery and are displacing, degrading or destroying tombstones. It was determined that they should be cut down and that treatment should be made to the remaining stumps to prevent further growth since the roots cannot be removed.

\* R. Anderson indicated that someone contacted him concerning deed expiration dates. At present there is no expiration date on open deeds for the Parkman cemeteries.

### **Old Business**

\* Discussion on the posted time of house to house trick or treating. Time published was different from the time discussed by the Trustees. Revised time is 5:00- 6:30 pm.

\* Off site trustee meeting for October 21st meeting will be held at the Prairie Lane School,

17190 Reeves Road at 7:00 p.m. Trustees discussed purchasing an inexpensive sign to place near the road to indicate the location of an offsite meeting.

\* Repaving project is almost complete; need white paint to mark road lines. Nick Gorris and Dave Louca did an excellent job addressing resident concerns about the paving.

\* The Prosecutors office recommended not to have an in-house EV Technician, and recommended to contract this service.

## **New Business**

\* J. Ferguson moved and R. Anderson seconded motion: When a Firefighter or EMT allows their certification to lapse, that the fire department is responsible for obtaining all of their gear and equipment. Motion carried unanimously (Resolution No. 14-258)

\* J. Ferguson distributed a revised forecast budget for Parkman Township, indicating spending limits that would keep the Township solvent in 2015.

\* J. Ferguson recommended that a Trustee be appointed to update and assure future updates are completed for the Employee Manual. It was recommended that future revisions of the complete manual be contracted out instead of using the copy machine to reduce costs. D. Ikeler took on the responsibility for updating the manual.

\* J. Ferguson provided information for the Geauga County Engineers 2015 list of road projects. Several roads were discussed and D. Ikeler and T. Evers will complete the list.

## **Public comments**

\* D. Sloan suggested that the Trustees take action on the numerous explosions occurring in the vicinity of Farmington Road. The explosions shake the houses in the area and can be heard several miles away. He suggested a possible noise ordinance or other restrictions. The resident is also concerned about the effect these explosions have on domestic animals and wildlife. J. Ferguson will check with the county prosecutor concerning this issue.

\* J. Ferguson moved and R. Anderson seconded a motion for the Trustees to go into an executive session for the purpose of consideration for employees compensation in accordance with ORC 121.22 (G)(1) at 2120 hours. Roll call vote: R. Anderson – yes, J. Ferguson – yes, D. Ikeler – yes.

\* Trustee J. Ferguson moved to reconvene the meeting and R. Anderson seconded.

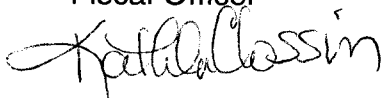
\* D. Ikeler moved and R. Anderson seconded a motion to move Dale Benton to Part-time status as of October 7, 2017. (Part time being three days per week.) Roll call vote – R. Anderson – yes, J. Ferguson – yes, D. Ikeler – yes motion carried unanimously (Resolution No, 14-259)

\* D. Ikeler moved and R. Anderson seconded a motion to promote Joe Rager to full time, effective immediately (10-07-2014), with benefits to begin at the first of the month (November). Roll call vote: R. Anderson – yes, J. Ferguson – yes, D. Ikeler – yes. Motion carried unanimously. (Resolution No 14-260)

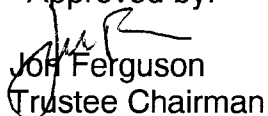
\* D. Ikeler moved and R. Anderson seconded a motion to adjourn (at 2144 hours) Motion carried unanimously.

Respectfully Submitted,

Kathy Clossin  
Fiscal Officer



Approved by:



John Ferguson  
Trustee Chairman