

Parkman Township Trustees Regular Meeting of December 2, 2014

The regular meeting of the Parkman Township Trustees was called to order at 7:35 p.m. at the Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, John Spelich, Courtney Sanders, Nancy Ferguson, Kathy Preston, Tom Evers, Brian Blayney, Gizell Felice and Jeff Heydnik.

An agenda was made available for attendees. The Pledge of Allegiance was recited.

Guest Speaker: Brian Blayney from the Ohio Department of Transportation proposed a lane improvement to the intersection of routes 422 and 88. This intersection with a traffic light ranks second with vehicle accidents in the County and the majority of the of the accidents involved backing for trucks. Several ideas were discussed including reduction of the speed limits, dedicated turning lanes and improving the turning radius on the two northern corners. These are state roads so any improvements would be borne by the State of Ohio. No decision was made at this time.

Guest Speaker: Nick Gorris of the Geauga County Engineers Office presented the final paperwork associated with the resurfacing of the roads in the center of Parkman.

D. Ikeler moved and J. Ferguson seconded a motion to approve paying Chagrin Valley Paving the final costs of \$126,434.50. Roll call vote: R. Anderson – yes, J. Ferguson – yes, D. Ikeler – yes. Motion passed unanimously. (Resolution No. 14-287)

D. Ikeler moved and J. Ferguson seconded a motion to authorize the payment of Parkman's portion of the paving bill \$38,434.50. Roll call vote: R. Anderson – yes, J. Ferguson – yes, D. Ikeler – yes. Motion passed unanimously. (Resolution No. 14-288)

* R. Anderson moved and D. Ikeler seconded a motion to authorize J. Ferguson and K. Clossin to sign as the authorized representatives for the certifications. R. Anderson – yes, J. Ferguson – yes, D. Ikeler – yes. Motion passed unanimously. (Resolution No. 14-289)

Guest Speakers: Giselle Felice and Jeff Heydnik, representatives from Brainard Gas Corporation presented information on extension of a gas line through the existing right of way. The extension would be a complete bore job, going three feet underground for a distance of 500 feet and then coming up to tie in. They are asking for an easement that would be for the lifetime of the pipe and repairs as they arise. They would attempt to schedule to avoid conflicts with any scheduled use of the Township property and the work should be completed in one day. J. Ferguson will present the easement information to the Geauga County Prosecutor's office for review.

*J. Ferguson moved and R. Anderson seconded a resolution to approve the pending right of way for Brainard Gas Corporation pending approval from the Prosecutors office. Motion carried unanimously (Resolution No. 14-290)

*The checks were presented by the Fiscal Officer and signed by the Trustees. R. Anderson moved and D. Ikeler seconded a motion to pay the bills. Motion carried unanimously (Resolution No. 14- 291) (Warrants 21242- 21292 and IRS electronic payment)

* R. Anderson moved and D. Ikeler seconded a motion to waive the reading of the December 2, 2014 and approve the minutes with change as amended. Motion carried unanimously (Resolution No. 14-292)

* J. Ferguson moved and D. Ikeler seconded the acceptance and approval of the Temporary Appropriations Budget for 2015. Roll Call Vote – J. Ferguson –yes, R. Anderson – yes, D. Ikeler – yes. Motion carried unanimously. (Resolution No. 14-293)

* J. Ferguson moved and R. Anderson seconded a motion to transfer \$500 from 2041-410-420-0000 Operating expenses to 2041-410-360-0000 Contracted services to pay for cemetery grave services. Motion carried unanimously. (Resolution No. 14- 294)

* J. Ferguson moved and D. Ikeler seconded a motion to transfer \$1,500 from 2031-330-211-0000 OPERS to 2031-330-213-0000 Medicare to pay expenses for the remainder of the year. Motion carried unanimously. (Resolution No. 14-295)

* J. Ferguson moved and D. Ikeler seconded a motion to transfer \$5,000 from 2021-330-420-0000 Operating Supplies to 2021-330-190-0000 Salaries to pay salaries and overtime. Motion carried unanimously. (Resolution No. 14-296)

* J. Ferguson moved and R. Anderson seconded a motion to transfer \$54 from 1000-110-599-0000 Other to 1000-110-111-0000 salaries to pay the Trustee salaries for the remainder of the year. Motion carried unanimously. (Resolution No. 14-297)

* J. Ferguson moved and R. Anderson seconded a motion to transfer \$1,000 from 1000-130-139-0000 Office Salaries to 1000-130-131-0000 Administrator to pay the Zoning Inspector for the remainder of the year. Motion carried unanimously. (Resolution No. 14-298)

* J. Ferguson moved and D. Ikeler seconded a motion for the 2015 Parkman Trustee Regular meeting dates and to begin at 7:00 P.M. (Meeting Dates: January 6 & 20, February 3 & 17, March 3 & 17, April 7 & 21, May 5 & 19, June 2 & 16, July 7 & 21, August 4 & 18, September 1 & 15, October 6 & 20, November 3 & 17, December 1 & 15.) Motion carried unanimously. (Resolution No. 14- 299)

Fiscal Officer

- * Presented bills to be paid, purchase orders, minutes to be signed, emailed essential and requested reports and listings to the Trustees. * Presented five appropriation transfers
- * Presented Temporary Appropriations for Trustees to approve and sign
- * Presented Regular Trustee meeting dates and time for 2015 for Trustee approval
- * Inquired about the Public Water System License Notice payment. (Approved payment)
- * Discussion of the bi-weekly payroll schedule to begin December 28, 2014 and continue on a regular bi-weekly schedule for 2015 and when Trustees would sign warrants.
- * Distributed compensation charts for Trustees and Fiscal Officer
- * Presented Medical Mutual News for new Women's Health and Cancer information
- * Need signatures on Western Reserve tax exemption letter.
- * Received Certificate of Result of Elections for both Fire Levies.
- * Discussed payment of a Geauga County Engineers bill. D. Ikeler moved and R. Anderson seconded a motion to amend the previous motion for Hydro-seeding to pay the bill for the County Engineers for Hosmer, Newcomb, Center of Town, and Nash Roads for \$2,216.89 Motion carried unanimously. (Resolution No. 300)
- * Presented OTARMA letter and voting ballot, December Geauga Department of Aging newsletter, letters of Thanks for donations by Trustees and Fiscal Officers at GTAR meeting.
- * Total Coliform Bacteria Sampling reminder given to T. Evers
- * Geauga County Board of Commissioners Job Opportunity – Transportation Driver beginning salary \$12.64/hour.
- * OPERS bulletin concerning 2015 IRS Compensation and Contribution limits letter.
- * Presented lists of open purchase orders and requested information to enable closure

Zoning (John Spelich)

* Mark Byler of Farmington Road called for information on a home occupation. He is looking into a small band saw operation at his home. I requested that he come to the office with further information on the project.

* Raymond Byler of 16936 Old State Road is proposing a hoe business of selling vegetables, being an agriculture, a permit was not needed.

* Application completed by Pete Grava for a twenty four by twenty four foot attached garage for a house he owns on Tavern Road. Mr. Grava also requested information on a parcel split at the Tavern Road property. After the split, he is looking at adding onto his box company located in the industrial section of the township.

* Have been working with Orwell Natural Gas with the request for an underground utility right-of-way.

* I will have my yearend report at the next trustee meeting

* Waiting on consolidation paperwork for CNC

* Fire Department and State Fire Marshall inspected the old school and Paradise Recycling.

* C. Sanders said that they haven't heard back from Mike Mihalisin concerning the inspections.

* C. Sanders indicated that a Diesel fuel tank was not permitted on the Paradise lot and they are removing it and will look into properly installing on in the spring.

Fire Department (J. Ferguson)

* Need to determine how to donate some four inch hose and the SCBA's that have been replaced by grant funds, to Farmington and Bristol Fire Departments. Part of the FEMA grant indicated that the items being replaced would be donated to other departments

* Information on part-time staffing was e-mailed to Trustees for review. If there are questions, please get them to Wayne before December 10, 2015 to be ready for the December 16th presentation. J. Ferguson will publicize the Fire presentation at the December 16th regular Trustee meeting in the Good News.

* The FEMA grant for this will be ready for submission soon.

Road Department (Tom Evers)

* Plowed snow

* Treated the roads for the freezing rain

* Filled in holes on Reeves, Nash, and Newcomb.

* Graded Nash, Newcomb, Sh. Hosmer, South Reeves

* Worked on trucks and Equipment

* Accident at the Road Garage involving the Dump truck, garage door and building.

Requisition signed for Garage door repair and building will be repaired by road crew.

* Refrigerator at the Road Department stopped working. R. Anderson lent them a small one and approval for using the older refrigerator from Overlook Park for the winter.

* D. Ikeler moved and J. Ferguson seconded a motion to purchase up to 200 tons of #411 stone from Arms trucking at a cost of \$16.95 per ton. Motion carried unanimously (Resolution No. 14-301)

Community House (Roger Anderson) * Nothing to report at this time.

Cemetery (D. Ikeler) * Nothing to report at this time.

Old Business

* J. Ferguson continues to work on property and casualty insurance costs and at present they are about the same. He will have the information to be presented at the December 16th meeting

New Business

* Employee appraisals are due soon. It was decided that appraisals for the Road Superintendent, Fire Chief and Zoning Inspector would be held in an executive session. It was suggested that they be done in January 2015.

Public comments

* No public comments at this time.

* J. Ferguson moved and R. Anderson seconded a motion to adjourn the meeting at 10:45 p.m. Motion carried unanimously.

Respectfully Submitted,

Approved by:



Kathy Clossin
Fiscal Officer



Jon Ferguson
Trustee Chairman