

Parkman Township Trustees Regular Meeting of February 3, 2015

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, John Spelich, Tom Evers, Nancy Ferguson, Courtney Sanders, Diane Ryder and James Baril.

- * An agenda was made available for attendees. The Pledge of Allegiance was recited.
- * D. Ikeler moved and R. Anderson seconded a motion to approve the signing and payment of the bills. Motion carried unanimously. (Resolution No. 15-35)
- * R. Anderson moved and J. Ferguson seconded a motion to waive the reading of January 20, 2014 regular meeting minutes and to approve the same. Motion carried unanimously. (Resolution No. 15-36)

Fiscal Officer

- * Presented bills, purchase orders, and minutes to be signed, emailed mail and information to the Trustees. * Continue working on end of year requirements
- * J. Ferguson moved and D. Ikeler seconded a motion to reallocate \$1,000 from fund 2031-330-213-0000 OPERS to fund 20131-330-211-0000 Medicare to pay for Medicare for the quarter. Motion carried unanimously (Resolution No. 15-37)
- * Geauga County Board of Commissioner's letter approving improvements to Old State Road from Rt. 88 Nash Road to Rt. 528 Madison Road.
- * Received a \$489.95 check for the Road Department signs from the OTARMA grant.
- * License to operate or maintain a public water system given to R. Anderson to display
- *Gauga County Board of Commissioners letter indicating a 33% load reduction on roads effective February 16, 2015 was emailed to the Trustees and presented at meeting. The signs indicating the weight reduction will be displayed soon.
- * Employer Notice of OPERS education was previously given to the Trustees for each Department head. Discussion was held on where the employee bulletin boards are and to display this type of information on them.
- * Received renewal bond for Community House custodian position. Bond dated Dec.18, 2014, received Jan. 28, 2015 and held for decision at Feb. 3, 2015 Trustee meeting deciding 2015 Insurance provider. Paperwork will be completed and returned.

Zoning (John Spelich)

- * Special Tax request received from Lawyers Title Agency of Chardon, search completed for 18392 Mill Road. Completed and paperwork returned.
- * Steve George Construction supervisor of Geauga County Park District indicated that they are going to tear down a few out buildings and asked if a permit was needed.
- * Completed information for Parkman Paragraph concerning zoning permits.
- * Proposed division survey map received for applications E-15-001 and 002 and the consolidation of lots C-15-001 and C-15-002 dealing with parcels 25-040-400 Slabaugh to parcel 25-04-500 Kauffman totaling 3.186 acres and transferring 0.348 acres to

Kaufman and Slabaugh.

- * Consolidation of lots totaling 32.448 acres and 3.186 acres as referenced above.
- * With the consolidation and land divisions with Kauffman and Slabaugh some out buildings would be in non-compliance. A metal ice house which may be agriculture, a shed on skids and a newly constructed cinder block building that will need a variance. Letters have been sent to the property owners on these issues and possible remedies.
- * Requesting a Conditional Use certificate hearing with the BZA in reference to the Box Company on Parkman Nelson Road. Meeting scheduled on Wednesday with John Yoder and Robert Troyer; bringing the paperwork needed to complete application.
- * Presented new housing report for 2013 and 2014 to Trustees.

Fire Department (J Ferguson)

- * Paperwork for two state grants has been submitted.
- * Transfer of old SCBA's to Farmington and Bristol has been rescheduled.
- * Fire Chief is conducting business from the hospital and discussing items with J. Ferguson and J. Ferguson is signing Fire Department requisitions while the Fire Chief is in the hospital.
- * Chris Knapp -Cost Recovery indicated a law change concerning recovery procedures.
- * J. Ferguson will prepare cost profiles for the Fire Department similar to that of the Road Department.
- * Discussed payment for paramedic classes and updating of a prior year motion on requirements to pay for this training.
- * FEMA has approved spending an additional \$10,000 from the grant funds on additional SCBA masks and bunker gear. The payment will be made the same as for the SCBA's. J. Ferguson moved and R. Anderson seconded a motion to approve \$10,000 to purchase SCBA masks and bunker gear. Motion passed unanimously (Resolution No. 15-38)

Road Department (Tom Evers)

- * Maintenance on trucks and equipment
- * Plowed snow and treated roads
- * Freightliner dump truck repaired and returned from Countryside and is now at Valley Freightliner for additional repairs.
 - * The heater blower switch and plug melted on the L-8000 – parts ordered.
 - * D. Ikeler reported on several projects to be scheduled for the summer.
 - Grove road, install four cross over pipes and prep road - possible \$28,000
 - Hobart Road – Finish mill and fill and then chip and seal road - possible \$50,000.
 - Agler Road – Rock hammer to install culvert for road stabilized - possible \$2,400
 - Owen Road – Waiting on completion of survey from Geauga County Engineers
 - Gravel roads - Possibly apply MC-30 in an attempt to save them
 - Possibility of purchasing interlocking 2X2X6 blocks at \$30/block to build retaining walls, creating bins for the gravel.
 - Possible purchase of a mini tract hoe and loader, trading in the backhoe that gets limited use.
 - * J. Ferguson indicated that these are preliminary expenses for the year.

Community House (Roger Anderson)

* Bookings are slow, but continue for 2015.

* R. Anderson stated that there is an event this Saturday and that the parking lot needs attention due to the snow situation.

Cemetery (Dennis Ikeler) * Nothing new at this time

Old Business

* R. Anderson read a letter he sent to the Parkman Congregational Church commending their presentation for the GCTA dinner held on Jan 22nd.

* J. Ferguson spoke to the Solid Waste Company concerning the overflowing recycling bins in front of the Community House. They apparently visited last week and didn't see much of an issue. Discussion prevailed and possibilities are being discussed to change the day of collection to remedy any problems

* Fiscal Officer requested the name and telephone number of the New Jersey Company that has taken over the paper recycling. No correspondence or payment has been received since they took over.

* Property and Causality Insurance for the Township discussed. J. Ferguson moved and R. Anderson seconded a motion to retain OTARMA as the Property and Causality Insurance provider from Feb. 15, 2015 to Feb. 14, 2016. Motion carried unanimously. (Resolution No. 15-39) J. Ferguson will inform the companies of the decision.

* J. Ferguson moved and D. Ikeler seconded a motion to increase the coverage for the 2000 International Tanker from \$130,000 to \$200,000 at an additional cost of \$336 per year. Motion carried unanimously (Resolution No. 15-40)

* Discussion on Paramedic Training costs, responsibility for payments and candidates' responsibility to serve the community. No decision was made and prosecutor's office will be contacted.

New Business

* J. Ferguson moved and D. Ikeler seconded a motion to donate \$100 to Cory Anderson for preparing the Parkman Paragraph. J. Ferguson – yes, R. Anderson – abstained, D. Ikeler – yes. Motion passed. (Resolution No. 15-41)


* J. Ferguson moved and R. Anderson seconded a motion to make the Zoning secretary a salary employee based on 40 hours per month at the current pay rate and to be paid monthly. Motion carried unanimously. (Resolution No. 15-42)

* Critical Illness Insurance – discussed and decision to wait until staffing issues are resolved prior to decision being made.

* Enrollment in Community Improvement Corporation of Geauga County discussed and all Trustees decided to decline membership.

Public comments - None

* D. Ikeler moved and R. Anderson seconded a motion to adjourn the meeting at 8:25 p.m. Motion carried unanimously.

Respectfully Submitted by Kathy Clossin -Fiscal Officer 

Approved by: Jon Ferguson - Trustee Chairman 