

## **Parkman Township Trustees Regular Meeting of March 17, 2015**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, Paul W. Komandt, Don Villers and Brandon Reed.

\* An agenda was made available for attendees. The Pledge of Allegiance was recited.

\* D. Ikeler moved and R. Anderson seconded a motion to approve the signing and payment of the bills. Motion carried unanimously. (Resolution No. 15-61)

\* D. Ikeler moved and J. Ferguson seconded a motion to waive the reading of March 3, 2015 regular meeting minutes and to approve the same. J. Ferguson – yes, D. Ikeler – yes, R. Anderson - abstained (Resolution No. 15-62)

\* D. Ikeler moved and J. Ferguson seconded a motion to waive the reading of March 9, 2015 special meeting minutes and to approve the same. Motion carried unanimously. (Resolution No. 15-63)

### **Fiscal Officer**

\* Presented bills, purchase orders, cemetery deed and minutes to be signed, emailed mail and information to the Trustees.

\* J. Ferguson moved and R. Anderson seconded a motion to accept the Bank Reconciliation. Motion carried unanimously (Resolution 15-64)

\* J. Ferguson moved and R. Anderson seconded a motion to reallocate \$20,000 from fund 1000-330-599-0000 other- other expenses to fund 1000-1100-121-0000 Salary Fiscal Officer. Motion carried unanimously (Resolution No. 15-65)

\* J. Ferguson moved and R. Anderson seconded a motion to reallocate \$5,500 from fund 1000-330-559-0000 other - other expenses to fund 1000-120-190-0000 to other salary - Comm. House Coordinator. Motion carried unanimously (Resolution No. 15-66)

\* J. Ferguson moved and D. Ikeler seconded a motion to reallocate \$10,000 from fund 2192-330-490-0000 other supplies and materials to fund 2192-330-420-0100 operating supplies - fuel. Motion carried Unanimously (Resolution No. 15-67)

\* J. Ferguson moved and R. Anderson seconded a motion to reallocate \$4,500 from fund 1000-330-599-0000 other - other expenses to fund 1000-130-131-0000 salary administrator for Zoning Inspector. Motion carried unanimously (Resolution No. 15-68)

\* J. Ferguson moved and D. Ikeler seconded a motion to reallocate \$34,000 from fund 1000-330-599-0000 other- other expenses to fund 1000-110-111-0000 Salaries – Trustees. Motion carried unanimously (Resolution No. 15-69)

\* J. Ferguson moved and D. Ikeler seconded a motion to reallocate \$3,000 from fund 2192-330-190-0000 salaries to fund 2192-330-240-0000 to unemployment compensation. Motion carried unanimously (Resolution No. 15-70)

\* J. Ferguson moved and R. Anderson seconded a motion to reallocate \$10,000 from fund 2021-330-420-0000 Operating expenses to fund 2021-330-190-0000 other salaries – Road Superintendent. Motion carried unanimously (Resolution No. 15-71)

\* J. Ferguson moved and R. Anderson seconded a motion to reallocate \$3,000 from

fund 2191-220-490-0000 other supplies and materials to fund 2191-220-420-0100 operating supplies - fuel. Motion carried unanimously (Resolution No. 15-72)

\* J. Ferguson moved and R. Anderson seconded a motion to reallocate \$4,000 from fund 1000-330-599-0000 other- other expenses to fund 1000-130-139-0000 to other salaries for Administrative office to pay Zoning Secretary. Motion carried unanimously (Resolution No. 15-73)

\* 2015 Schedule of Collection Events distributed and one correction date noted.

\* Geauga County Health District sent a letter informing us of new on Sewage treatment rules, concerning placement of a drain outlet within a right-of-way. J. Ferguson will meet with Parkman Zoning Inspector for guidance and will draft a response.

\* Geauga County Veterans Service Office letter concerning a partial reimbursement for money spent on flags for Memorial Day. Trustees indicated that they would like respond

\*Gauga County Senior Newsletter given to Trustees

\* Discussion on Newspapers reporting incorrect meeting times and contact has been made with the Maple Leaf concerning this issue.

### **Zoning** (J. Ferguson)

\* K-W real estate from the Cleveland area requested information on the three homes on Madison behind the BP station, that have been on the market for some time.

\* Special tax search request from Lawyer title agency, Chardon. Parcel at 18382 Mill Street, search completed and paper work returned.

\* Zoning permit application completed by Henry Kuhns at 16465 Farley Rd. for an addition to his home; permit issued and requested he send plans to Building Inspection Department and check with the Health Department. A second zoning permit was issued for an accessory building.

\* Planning returned the completed property consolidation paperwork for Thomas Whiting on State Road. The paperwork was previously completed and approved by Parkman zoning.

\* Nathan Miller completed a zoning permit application for 16103 Nash Road. A driveway permit with his new address is needed before a permit can be issued. He also completed the paperwork for a new house and barn and a permit was issued for those.

\* Received a survey map for Robert Miller and Clarence Kurtz both are on Farmington Road. The map has some revisions for Parkman to review. Will meet with the owners and advised them to have their surveyor modify the map and resubmit to planning.

\* A resident inquired about some houses "out of shape by the Post Office". Resident was informed that the owners have received a letter and that we are working with the owners and as long as progress is being made, they will continue to work with them.

\* Discussion concerning a property on Owen Road that is being worked on without a proper permit. The permit displayed at the location is for a different address and the dates have been changed. D. Ikeler indicated that he will meet with J. Spelich concerning a cease and desist order until the property is properly surveyed and all permits for this property are approved and received.

## **Fire Department** (P. Wayne Komandt)

\* An amendment for additional FEMA grant funds up to \$10,000 has been completed. An additional amendment is to be completed for the remaining funds.

\* The paperwork has been completed and Russell Spencer is attending the Paramedic class.

\* Discussion held on Seniority policy and if two people were appointed on the same date – Trustees decided for the seniority policy, that if two people were appointed on the same date, that seniority would be decided alphabetically by last name and if both have the same last name, then by the letters of the first name. Seniority affects the rotation.

\* The new ambulance cot system will be installed this week.

\* Discussion held on designation of people to call in case of a sounding fire alarm at one of the Parkman Township buildings. It was determined that no one should enter the building sounding the fire alarm until the Fire Department was on scene to determine the safety of the situation. The liaison for each building covered by a fire alarm will determine the individuals to be contacted for the alarms and submit them to the alarm company and to notify the individuals of the selection, responsibilities and changes.

\* J. Ferguson is compiling information for a cost profile for the Fire Department and he has met with the Fire Chief concerning this.

## **Road Department** (D. Ikeler)

\* Maintenance on trucks and equipment

\* Began stoning roads

\* A crossover pipe on Patch Road by the school house has failed and will need to be replaced. A safety barrel has been put in place to mark the area of concern. D. Ikeler indicated that the Road Superintendent said that the items needed to make this repair are already on hand and there shouldn't be much of additional cost for repair.

\* The Ford 550 hydraulics issue was repaired and has been returned from the shop.

\* Discussion held concerning the increasing prices for road materials.

\* Received the 2015 OTARMA grant for road signs \$484.38

## **Community House** (R. Anderson)

\* All weekends in June are booked.

\* All Friday, Saturday and Sunday dates for the remainder of March are booked.

\* Half of the weekends in May are already booked.

\* The new coordinator has been cleaning the Community House.

\* Looking for someone to do small jobs that need to be completed. Jobs would include repairing the downspout near the kitchen, repairing the outside line plumbing and possibly to look at the restrooms in the Community House.

## **Cemetery** (D. Ikeler)

\* D. Ikeler decided that it was not cost effective to hire two positions to complete the mowing and the same company from last year has given him a quote for mowing and trimming from April to November 2015.

## Old Business

\* Discussion held concerning Scrap day and it was decided to hold a tire only scrap day on June 20, 2015 from 8 am until noon. (Motion previously made for Scrap Day)

\* D. Ikeler headed a discussion on Community involvement for the senior citizens of Parkman. The Geauga County Department of Aging has a list of people that will help seniors, but the senior needs to contact them directly. The telephone number will be made available and information will be placed in the Fall/Winter Parkman paragraph.

\* Lengthy discussion concerning the parking issue across from the Parkman Post Office. New signs have been ordered and a letter is being sent to the residents in the immediate area concerning the parking issues, problems and possible results.

\* The revised Crown Castle agreement letter has not been received; action will be taken once it arrives.

## New Business

\* J. Ferguson moved and D. Ikeler seconded a motion to refund to John Yoder for his zoning appeal, since the appeal was not required. Motion carried unanimously (Resolution 15-74)

\* J. Ferguson moved and R. Anderson approved a motion to hire a part time road worker with a pay range of \$12 to \$15/hour, depending on skill level. Motion carried unanimously (Resolution 15-75)

\* D. Ikeler moved and J. Ferguson seconded a motion to accept a donation of a five drawer lateral filing cabinet from Geauga West Local schools, from operations manager, James Russo at a value of \$50. Motion carried unanimously (Resolution No. 15-76)

\* J. Ferguson moved and R. Anderson seconded the Permanent Appropriate Resolution. Be it resolved by the board of Parkman Township of Geauga County Ohio to provide for the current expenses and other expenditures of said Board of Parkman Township during the fiscal year, ending December 31, 2015, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year. Roll call vote – R. Anderson – yes, Jon Ferguson – Yes, Dennis Ikeler – yes. Motion carried unanimously. (Resolution 15-77)

\* J. Ferguson met with Dave Dillon of Ohio Edison and discussed ways to reduce electric costs; including solar and LED's. It was determined that at this time, changing any of the systems would be cost prohibitive.

\* Community Reinvestment Area (CRA) information was discussed and that the Trustees signed a letter to establish a CRA in Parkman. This will allow possible incentives to entice new businesses to the industrial area of Parkman. The letter was signed at the advertised, special meeting held March 9<sup>th</sup>

## Public comments - None

\* J. Ferguson moved and D. Ikeler moved seconded a motion to adjourn the meeting at 8:43 p.m. Motion carried unanimously.

Respectfully Submitted by Kathy Clossin -Fiscal Officer Kathleen Clossin

Approved by: Jon Ferguson - Trustee Chairman Jon Ferguson