

## **Parkman Township Trustees Regular Meeting of April 21, 2015**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, Paul W. Komandt, John Spelich, Kathy Preston, Nancy Ferguson, Brandon Reed, Mike Komandt, Diane Ryder, Adam Solits, Chuck and Joan Dillon.

\* An agenda was made available for attendees. The Pledge of Allegiance was recited.

D. Ikeler moved and R. Anderson seconded a motion to approve the signing and payment of the bills. Motion carried unanimously. (Resolution No. 15-90)

\* J. Ferguson presented Chuck Dillon with a plaque recognizing his 50 years of service to the Parkman Volunteer Fire Department.

\* D. Ikeler moved and J. Ferguson seconded a motion to waive the reading of April 7, 2015 regular meeting minutes and to approve the same. (Resolution No. 15-91)

\* J. Ferguson moved and R. Anderson seconded a motion to accept the Bank Reconciliation as presented. Motion carried unanimously (Resolution 15-92)

### **Fiscal Officer**

\* Presented bills and wages, purchase orders, payment listing, cemetery deed, bank reconciliation and minutes to be signed, emailed information, mail and reports: Fund Status, Fund Ledgers, Wages and Overtime Summary and Detail, Wages and Earnings Detail, Appropriation Status and Revenue Status to the Trustees.

\* J. Ferguson moved and D. Ikeler seconded a motion to reallocate \$434.41 from 2191-220-599-0000 other- other expenses to fund 2191-220-314-0000 Tax Collection to pay for tax collection fees associated with first half of real estate revenues. Motion carried unanimously (Resolution No. 15-93)

\* OWPC District 7 Pre-application for 2016 road work from Geauga County Engineer, information given to D. Ikeler to formulate.

\* Ohio EPA letter of compliance for Drinking water program. Information emailed to Trustees and original given to R. Anderson. R. Anderson indicated that the EPA wants a 5 year plan completed to protect the water supply at the Community House.

\* Received a letter from BWC for the early payment discount \$104.22 credit.

\* Letter from generic letter from Josh Mandel concerning check book spending. No action at this time.

\* Received a letter from Anthem Blue Cross, also received email from Life Force indicating this did not need action.

\* Legislative Alert – concerning HP 64Biennial Budget. Information presented that townships were not included in this bill and they were requesting acknowledgement and support.

\* Geauga County – Job Opportunity – Transit Driver - Part time (2)/ \$12.64/ hour.

\* Shalersville Asphalt sent an unsolicited price listing as of April 13, 2015

- \* Certified Public Records Training – Friday May 22 at Mayfield Village Civic Center..
- \* Damaged employee check returned from USPS. They would not reimburse any costs associated with the stop payment and reissuance of this warrant.

## **Zoning** (J. Spelich)

- \* Noise complaint in the area of 16570 Madison Road, The investigation has been turned over to the County prosecutors, since the noise is being emitted from Middlefield Village.
- \* Received approved deed and survey map for lot subdivision containing 8.97 acres- real estate held by Ray D. Byler on Owen Road.
- \* Proposed land division and transfer from Joe Troyer to John Troyer containing 3.0 acre. A proposed land consolidation totaling 13.87 acres, 3 acres from parcel 25-091400 and 10.87 from 25-190692 from Joe to John Troyer. Township zoning received and approved the consolidation and division and sent to Planning Commission.
- \* Zoning and Planning Commissions continues to work on freezer locker language .
- \* Application for an addition to existing house, to include a tear down and rebuild with a block foundation, located at 19030 Nelson Ledge Road. Additional paperwork needed.
- \* Spoke to Planning Commission and Prosecutors office on the ongoing Miller/Kurtz land split on Farmington Road. A common drive issue was discussed and the prosecutor's office indicate that since the driveway permits were applied for and issued 20 years ago, nothing is to be done at this time.
- \* Albert Miller on Owen Road received and posted his temporary culvert permit. When he splits the land at the south end of his 70 Acre parcel he will have to apply for a new permit to get a house number.
- \* Real Estate inquiry for former video store on main Market road for a proposed gas station/convenience store. This parcel is owned by Dale McDaniel of Southington. Letter requesting past history information of building requested by prosecutors office.
- \* Two variance requests were heard and both were approved, but there is a thirty day waiting period before Parkman zoning can sign off on the two parcels.

## **Fire Department** (P. Wayne Komandt)

- \* J. Ferguson moved and D. Ikeler seconded a motion to appoint Austin Leovic to the Parkman VFD. Motion carried unanimously (Resolution No. 15-94)
- \* J. Ferguson moved and D. Ikeler seconded a motion to appoint Shane Turner to the Parkman VFD. Motion carried unanimously (Resolution No. 15-95)
- \* Call list for fire alarms has been updated.
- \* Hire date list for has been completed and could be used for seniority
- \* Received 5 applications for staffing and will be conducting interviews and agility tests this week.
- \* New updated Mobile Data Terminals (MDT) are needed the old ones are not compatible and not supported any longer. J. Ferguson moved and D. Ikeler seconded a notion to obtain four MDT units at an estimated cost not to exceed \$15,000. Motion carried unanimously. (Resolution No. 15-96)
- \* Discussion held on disposal of outdated 4" hose, room needed in dumpster.

## **Road Department** (D. Ikeler)

- \* Maintenance on equipment
- \* Continuing to place stone roads
- \* New signage placed
- \* Dust control costs from Calcium Sales prices this year are \$0.844/g for 4,000 g. load
- \* Discussion on building up the road bases with stone this year and presenting a Road Levy to chip and seal all of the gravel roads – Cost \$30,000 per mile at 20.6 miles, times two lanes for approximately \$1.2 million. This would need a 5 year levy. At present the township spends approximately \$160,000 per year on stone not including man hours. C. Dillon suggested the off season for chip and seal for a better price.
- \* Not all the roads have been completed. Discussion held on bid required for purchases of \$50,000 from one company in one year. D. Ikeler moved and J. Ferguson seconded a motion to purchase 700 tons of #57 limestone not to exceed \$9,000. Motion carried unanimously (Resolution No. 15-97) \*
- \* D. Ikeler moved and J. Ferguson seconded a motion to purchase 500 tons of #304 limestone not to exceed \$9,000. Motion carried unanimously (Resolution No. 15-98)
- \* D. Ikeler moved and R. Anderson seconded a motion to purchase 500 tons of asphalt grindings not to exceed \$9,000. Motion carried unanimously (Resolution No. 15-97)
- \* Hobart road needs to be chip and sealed this year at a cost of \$40,000
- \* Another option for roads is to use MC-30 to keep the dust down this would cost \$18,537 per mile.
- \* Discussion on the amount of gravel purchased this year verses other years, it was determined that we are purchasing more gravel this year than last, but the amounts are consistent with prior years.
- \* OWPC District 7 Pre-application for 2016 road work from Geauga County Engineer, information D. Ikeler presented #1 road project is Grove Road – Culvert pipes \$29,000 #2 – Hobart Road repairs and upgrades.
- \* Further discussion held on possible trade in and purchase or lease of equipment more suitable for road department and cemetery use.

## **Community House & Parks** (R. Anderson)

- \* R. Anderson presented a letter for signature for the donation of the 1887 lithographs of Mr. Samuel and Mrs. Sarah Parkman.
- \* There are three baseball teams using the Overlook park fields this year. It was recommended moving the bleacher from the field near 528 to Overlook Park where the teams will be playing. This is due to the diminished condition of the bleachers presently at Overlook Park. The kickoff for the baseball season is May 17<sup>th</sup>.
- \* Short discussion on lining the fields and cost.
- \* Need to order 10 yards of clay for the baseball fields
- \* Cardinal High School has asked if they could use our field if their fields were too wet. There would be no additional charges; they would address the fields before use.

## **Cemetery** (D. Ikeler)

- \* Need a load of topsoil to level off areas in the Cemetery.
- \* Information needed for bids to contract for Cemetery open and closing of graves and

other duties.

### **Old Business**

\* Memorial Day- May 25<sup>th</sup>, Sue Beck the daughter of the Veteran will be attending; the sexton indicated that no new flags were needed for the cemetery this year. They are planning on presenting two plaques this year, one for this year and one for last year.

\* Discussion on Joint Zoning meeting for Tuesday May 26<sup>th</sup>, if no agenda items are presented by either the Commission or the BZA, then there will not be a joint meeting.

\* Crown Castle agreement discussed with the prosecutor's office and it was determined to agree to 30 years, to change the verbiage on the expansion foot print to not interfere with the Fire Station and the payment errors by Crown Castle.

\* Discussion on issues with the parking lot across from the Post Office, notification letters to be sent to adjacent land owners.

\*Tire Day, June 20<sup>th</sup> from 8 am till 12 noon, no trash only tires this year.

### **Public comments**

\*Recycling bins overflowing – calls have been made to the owners concerning this.

\* Resident inquired about restrictions and zoning on a property on Rt.528. They were directed to speak to the Zoning Inspector.

\* R. Anderson moved and D. Ikeler moved seconded a motion to adjourn the meeting at 9:30 p.m. Motion carried unanimously.

Respectfully Submitted by Kathy Clossin -Fiscal Officer

Kathleen Clossin

Approved by: Jon Ferguson - Trustee Chairman

Jon Ferguson