

Parkman Township Trustees Regular Meeting of May 19, 2015

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, John Spelich, Diane Ryder and residents: Nancy Ferguson, Joyce Peters, Jim Baril, Josh Brown, Megan Baril, Shannon Portman, Carol Kavaliauskas, Don Villers, Tom Evers and Kathy Preston.

* J. Ferguson asked T. Evers if he was attending as a resident or an employee. T. Evers indicated that he was attending as a resident.

* An agenda was made available for attendees. The Pledge of Allegiance was recited.

* R. Anderson moved and D. Ikeler seconded a motion to pay the bills. Motion carried unanimously. (Resolution No. 15-111)

* D. Ikeler moved and J. Ferguson seconded a motion to approve the minutes from May 19, 2015. Motion carried unanimously (Resolution 15-112)

Fiscal Officer

* Presented bills, purchase orders, minutes, payment listing, emailed mail and information to the Trustees.

* J. Ferguson moved and R. Anderson seconded a motion to reallocate \$3,000 from fund 2031-330-190-0000 other salaries to fund 2031-330-228-0000 Health Care Reimbursements. Motion carried unanimously (Resolution No. 15-113)

* J. Ferguson moved and R. Anderson seconded a motion to reallocate \$7,000 from fund 2192-330-190-0000 other salaries to fund 2192-330-420-0000 operating supplies to pay for Liquid Calcium Chloride. Motion carried unanimously (Resolution No. 15-114)

* J. Ferguson moved and R. Anderson seconded a motion to reallocate \$6,619.41 from fund 2192-330-190-0000 other salaries to fund 2192-330-420-0000 operating supplies for Geauga County Engineers. Motion carried unanimously (Resolution No. 15-115)

* J. Ferguson moved and R. Anderson seconded a motion to reallocate \$1,000 from fund 2191-220-599-0000 other -other expenses to fund 2191-220-314-0000 Tax collection fees. Motion carried unanimously (Resolution No. 15-116)

* Geauga County – job opportunity #1305-01 – Administrative Assistant @ \$12.64/hr

* Reminder of the 2015 Schedule of Collections events flyer that was passed out at a previous meeting and that is posted on the bulletin board at the Community House.

* Letter from Nelson Township distributed via email to Trustees

* Geauga Department on Aging information distributed to Trustees.

Zoning (J. Spelich)

* Received and approved deed and survey map for a large lot subdivision contain 8.97 acres real estate held by Ray D. and Betty K Byler located on Owen road.

* Permit application completed by Joe Hosteller 15591 Grove road the land owner is planning a shop and accessory building to store his roofing equipment; all paper work was in order and a permit was issued.

*Jeff Heavner -16967 Farmington road - requested zoning information. He is planning a work shop and storage. An application for a permit was given to the Mr. Heavner and the requested zoning information.

* Noise complaint from Mr. Mooter on Madison Road. The low humming sound was traced to D&L Buggy repair and sales at 16643 Madison, and also nearby to Jonas Miller buggy parts just north of D&L. Both run diesel power equipment periodically. Both are permitted home occupations. I informed the Mooters.

* Notice sent to Huffman Real Estate LLC, Chardon, Ohio EPA and information by phone to the County Health Dept. on large chunks of concrete is being dumped and a possible grinding operation at the site. Property located east of the Dollar General Store on Main Market. It's not know what Mr. Huffman's intent and I requested he call me.

* A letter was hand delivered to David Kurtz dead end Shedd Road; DBA Kurtz Salvage, the County Prosecutors office has determined that any and all salvage items may not be stored under tents or canopy's; all items have to be stored in his buildings.

* Mr. Miller did apply and received a culvert permit from the County with a house number for the building on Owen Road. All paper work was in order and a permit for a new house was issued. He did have a legal lot subdivision approved by the County Planning Commission reviewed and sighed off by Parkman Zoning.

* Consolidation of lots C-15-019 for a total of 10.87 acres at Main Market Road Industrial Park, we received executed deed and surveyors map on the CNC project, however the retention pond now has to be relocated; this will not hold up the project. They have to rework the map.

* Variances completed and approved by the BZA this was on Hosmer with Slabaugh and Kauffman. The BZA approved the minutes on May 12 the process was somewhat difficult to understand because some members were not familiar with model township zoning resolution section 1100.0 and the county subdivision regulations that do not allow a building and driveways to encroach upon or cross lot lines and section 502 says when lot lines are changed- such as when a parcel is sub-divided, split or combined with another parcel then current zoning applies. When a line is moved on parcels then current zoning regulations apply.

* Zoning Inspector addressed J. Peters concerns with Amen Towing and Parkman Auto in reference to the number of vehicles on the premises, the fence, advertising, and a tow truck. Trustees held a lengthily discussion on other problem parcels in the Township, working with the Prosecutors office and associated costs.

* Attendees were reminded of the joint meeting on May 26th for Zoning

Fire Department (J. Ferguson)

* An amendment made to the FEMA grant adding to the scope of work has been completed.

* Second reimbursement request from FEMA is showing as paid.

* Fire Department is tracking fuel usage as requested

* Working on a fee schedule for inspections and for approval at the next meeting.

* Would the Trustees consider rescinding the resolution concerning the old 4" hose?

A fire department lost all their equipment in fire station fire and would they consider donating these obsolete items to them so they have some hose. The prosecutor's office will be contacted concerning possible liability issues.

* Start date for part-time staffing is scheduled for June 1st. All paperwork will be submitted prior to start date and looking for additional people to staff. Discussion on part-time staffers only working 24 to 28 hours per week and working 40 hours per week or working 1500 in a short period of time is not permitted. The shifts would be 8 hours and on average 24 hours per week. Discussion held on benefits, there is no health care for the fire staffers, there is a VFIS supplement for accident and sickness insurance in the three year package that was approved previously.

Road Department (D. Ikeler)

* Some roads were scraped and gravel pulled in; Hosmer, Nash, Newcomb and Patch. Owen Road was worked on today.

* Bradford road has issues and have received numerous complaints about dust and they will continue until Calcium Chloride is applied.

* The water tank needs to be installed on the truck

* Joe Rager worked with R. Anderson on a variety of tasks for Memorial Day.

* Discussion held concerning letter from Nelson Township concerning mutual maintenance of Reynolds road. D. Ikeler indicated that he is not in favor of changing the present ownership and maintenance of the road. At present Parkman Township maintains the west side of the road and Nelson Township the east side.

* Resident T. Evers said that Nelson Township was planning on chip and sealing their side of the road this year and asked if Parkman was going to do the same. Trustees wanted to know the price for chip and sealing before making a commitment.

* Discussion held on credit application and using a credit card for a one time purchase from a company. It was delayed until the next meeting.

* Discussion on renting a dozer and a compactor and cleaning up the gravel issues in the parking lot prior to cement block delivery and coordinating with Arms trucking.

* Discussion on Geauga County paving Tavern Road in 2017, they wanted the Fire Chief to review the pattern and routing of traffic during the road work. The County indicated that in Parkman Township, they are paving from Rt. 528 to Rt. 700. D. Villers wanted to know why they weren't paving the remainder of the road and J. Ferguson indicated that section of road was not in Parkman Township. J. Ferguson said that he would ask about the section outside Parkman Township.

* The Clutch and plate for the grader were ready for pick up at Murphy's.

Community House (R. Anderson)

* The NEC church is moving to the Aquila Congregational Church in Burton and this Sunday will be their last Sunday in the Community House. They should have all their gear out by next week. This will result in approximately \$10,500 less income per year.

* They are obtaining proposals for repairing the bleachers, the estimates that the road department had are 4 years old. The acceptable bleachers will get us through this year.

Cemetery (D. Ikeler)

* Dirt is needed to level low spots in the cemetery.

* They are a few orders short of a load for delivery of footers for headstones. They have received a few calls about headstone placement.

* Question was asked why we need an electronic copy of the cemetery files, when we have all the hard copies and they are maintained.

*The contract for grave opening and closing has expired and it needs to be bid again. D. Ikeler is working on this and he said that there no issues with Hauser, but a contract is needed that will cover more items such as the existing and new graves.

* A resident inquired when the flowers were going to be planted in the cemetery circle for Memorial Day and he was informed that they had already been planted.

Old Business

* J. Ferguson moved and R. Anderson seconded a motion to rescind resolution 15-106. Motion passed unanimously. (Resolution 15-117)

* Memorial Day events were discussed, including what if it rains. Unless there is lightening, the events will be held as scheduled. There is a slight change in things this year, the family of the veteran being honored will be given the plaque at the ceremony and they won't have to wait a year to receive the plaque. This means that last year's veteran's family will receive a plaque in addition to this year's veteran's family.

* Reminder of the joint Zoning meeting on May 26th at the Community House.

* Chris Knapp will give a presentation on soft billing at the June 2nd meeting and she will answer questions.

* The offsite meeting will be at the Lake View School on Rutland Road and David Miller will let J. Ferguson know the date, at present it will be scheduled for the second meeting in June.

* Discussion held on an employee manual revision, section 8.3 – having permanent employees inform the Trustees in writing of any additional employment. Discussion included the possibility of having staffers and not part-time employees, or including people who receive a stipend. It was decided to hold off on this revision and to possibly re-write the revision.

New Business

* Discussion on pros and cons of chip and sealing the gravel roads in Parkman. Labor would remain the same, material costs were discussed, how much would go up and how much would go down. Lengthy discussion on the number of coats needed, horse and buggy ruts and what type of coating to use. Several other townships in several locations had been contacted for application, plus and minuses of chip and seal verses asphalt. It was decided that if this is to be approved, that they should do all the roads within a three year period and the most heavily traveled roads would be considered a higher priority. More information is needed and this would be based on if a new road levy passes and how much funds would be required to maintain the new surface. Questions included different weather conditions and if there would be higher maintenance costs due to the harsh winters in Parkman Township; the varying costs by different companies; the number of coats needed and the timing of additional coats, updates needed to the roads such as drainage, building a better base and patching costs. J. Ferguson will do some additional research on the re-chipping and sealing cycles.

* Discussion that Hobart could possibly be worked on this year at a cost of around

\$70,000 to \$100,000 for chip and seal, prime coat and needed pre-work. Also, Grove Road for about \$52,700

Public comments

* J. Peters had two questions; the first about the tire recycling day instead of trash day. Trustees indicated that there had been a decline in the amount of trash being brought in and that it had been discussed and decided that tire recycling would be held every year and that trash would be done every other year. Trustees indicated that this information has been posted at the Post Office and at the Community House for some time.

* About the movement of money within the 1000 – general fund to cover salaries; her questions pertained to movement of money during temporary appropriations. J. Ferguson asked if she thought this was illegal or inappropriate; he said that the funds were moved appropriately within the specific fund and that all was done according to protocol. Also, that there has been a decline in the amount of revenue in the General fund due to several factors.

* She asked about the decision of the Trustees not to request an advance of taxes and was informed that the difference in time was only about a month.

* She asked about special meeting minutes and was informed that there had been two and both were advertised and that the one she attended concerned employee discipline and that reflected negatively on the employee and it would not be put on a public web site. She wanted to know why there was a delay in posting the minutes on the web site and was informed that according to Ohio Revised Code, that a copy of the minutes could be requested after they were signed, but that the web site listing was not an ORC mandate and that it was being done as a courtesy.

* She wanted to know why unemployment benefits were being paid to two employees, and was informed that both instances had been discussed with the Prosecutors office prior to payment.

* She wanted to know where the figures came from for the budget and appropriations and was informed that the former Fiscal Officer quit and that the information was based on information found in a 2014 file that the former Fiscal Officer had left. J. Ferguson explained that he took the information provided by the official UAN books which was difficult to understand and converted this information to his own computer program for his books and calculations for the prior and current year spending information.

* J. Ferguson made a statement concerning some people hiding behind the cover of a computer to spread rumors and if anyone wanted to know something that there were three Trustees that could be contacted for the correct information.

* J. Ferguson moved and D. Ikeler moved seconded a motion to adjourn the meeting at 10:17 p.m. Motion carried unanimously.

Respectfully Submitted by Kathy Clossin -Fiscal Officer



Approved by: Jon Ferguson - Trustee Chairman

