

Parkman Township Trustees Regular Meeting of June 2, 2015

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, John Spelich, Chris Knapp, Mike Komandt, Tom Evers, Diane Ryder and residents: Nancy Ferguson, Brandon Reed, Dennis Coz, and David Mooter.

* An agenda was made available for attendees. The Pledge of Allegiance was recited.

D. Ikeler moved and R. Anderson seconded a motion to pay the bills. Motion carried unanimously. (Resolution No. 15-118)

* Guest Speaker Chris Knapp from Life Force Management provided information on soft billing for the residents. Information provided on the specifics for enrollment and procedures if the hospital does not code specifically as Parkman. She reiterated that Parkman residents will not be billed, but they will be contacted and receive paperwork that indicates that this is not a bill, but that the resident is required to respond to the paperwork. She spoke of the annual deductions and if the insurance company pays the resident, then the resident would receive a bill. Additional information was presented concerning non-residents being billed. Chris Knapp gave an informative presentation on soft billing and answered questions. Trustees would like to have additional contact with the residents to inform them of the soft billing.

* J. Ferguson moved and D. Ikeler seconded a motion to approve the bank reconciliation. Motion carried unanimously (Resolution 15-119)

* D. Ikeler moved and J. Ferguson seconded a motion to approve the minutes from May 19, 2015. Motion carried unanimously (Resolution 15-120)

Fiscal Officer

* Presented bills, purchase orders, minutes, bank reconciliation, payment listing, proposed road levy, emailed mail, monthly reports and information to the Trustees.

* Credit card purchases, several additional sources had been contacted and the manner in which we are operating is the standard for other Townships. At the time the State Auditor has not responded.

* Total Coliform water sampling reminder given to D. Ikeler

* Composed Thank you letter for Trustee signature, to NEC church

* Ohio Public Works Commission – For Trustees to elect 3 members as township reps and alternates. Completed by Trustees

* Contact made with Royal Oaks concerning non-payment for recycled paper, they are sending payment

* Advance of Tax settlement decision needs to be made. If requested, the Township would receive payment approximately 1 month earlier. Trustees decided to ask for the advance this time.

* J. Ferguson moved and R. Anderson seconded a motion to authorize Life Force to close the RITWIL file - non-collectable. Motion carried unanimously (Resolution 15-121)

* J. Ferguson moved and R. Anderson seconded a motion to authorize Life Force to send the PUGDEN file to collections. Motion carried unanimously (Resolution 15-122)

* J. Ferguson moved and R. Anderson seconded a motion to authorize Life Force to send the BODERI file to collections. Motion carried unanimously (Resolution 15-123)

* Geauga County – job opportunities #1904 – Maintenance Worker - \$12.64/hr and #0101 – Summer Help – Temp pay varies

* Geauga Department on Aging information distributed to Trustees, noting the June clean ups for people 60 years of age or older.

* OTARMA Safety eBlast information distributed – concerning on line safety training

* Gilmore security – Annual inspection of fire system needs to be completed on all three buildings. No extra charge, part of the contract.

* J. Ferguson explained the following information: Using the Information from the Revenue section of the UAN Financial Worksheet:

1) The 2014 Revenue for the General Fund was \$80,477 less than the average yearly revenue from 2011 thru 2013.

2) The 2014 Revenue for the Road Funds and Levies for the same period was \$6713 less.

3) We also lost \$12,526 from Cell Tower lease cancellations in 2014.

Therefore, the total Revenue loss in the general fund and road funds and levies was: \$80,477 plus \$6,713 plus \$12,526 for a total Revenue loss of \$99,716 in 2014. In 2015 the loss of Community House rental fees from the NEC Church will be approximately \$10,500 per year. This results in a net loss of over \$110,000 in Revenue, money that won't be coming into the Parkman budget.

Zoning (J. Spelich)

* Proposed division of land held by Huffman real estate to MD Reality Company of Middlefield, containing 31 acres and located at the intersection of Old State and Nash Roads.

* Received calls and emails concerning the addition to a barn located at Newcomb and Nash Road. Mr. Buster Miller said that the addition is to cover his wood burning furnace and that he was having a septic tank installed. I called the health department and they said they oversee residential and EPA may get involved. Letter sent to the EPA with updated information and will follow up this week with a telephone call. Prosecutor's office has been notified of this.

* Legal description and surveyors map for a proposed division of land containing 23 acres held by Lonnie Schrock, parcel #25-190403 and a consolidation of land parcel #25-190402 for a total of 10 acres to from a flag lot.

* Complaint received concerning the Main Market Auto lot. Zoning Inspector met with the owner and the entire area was inspected. Noted ten parked cars and trucks in the rear behind the fence and in the west lot and 15 to 20 cars, trucks and SUV's. Letter

sent to Natan Silman and reminded him that he was not in compliance with his conditional use permit and that it may be pulled. He was told that he could only have ten cars for parts and that the rest have to go. Zoning Inspector will continue to inspect the area for compliance.

*First Notices were sent to the following: 1) Berg's eye view Building 2) Old Bike Shop 3) Milhollan Houses (three of them) 4) Blair house; with letters to the Health Department, Building Inspector and Fire Department with a list of parcel numbers, name of owners and addresses.

*Follow-up on two Amish schools, one new to be built on Hosmer Road and an addition to the school on Bundysburg Road. The Fire Department is taking the lead on these projects and drawings are needed.

* A cell tower has been built in Middlefield Township at the corner of Hosmer and Old State Roads.

* A follow-up letter to D & L Buggy shop reminding them of their hours of operation in reference to the noise complaint on Madison Road.

Fire Department (M. Komandt)

* The FEMA grant for the RIT pack and thermal imager has been approved and the have been ordered.

* Second reimbursement request from FEMA has been received.

* Fire Department is tracking fuel usage as requested

* Fee schedule for inspections were presented to the Trustees for review. J. Ferguson said that the Prosecutor's office said it's OK to charge for inspections and they will look at and discuss the charges and how to compensate the inspectors at the next meeting.

* Part time staffing started June 1st (yesterday). There are eight people signed up for staffing and they continue to recruit additional qualified personnel. Discussion held on the qualification, drug testing results, physicals and background check information for appointment to part time staffing by the Trustees. It was decided not to shut staffing down, but that the Trustees would like to see the information.

*The rescue squad had to be towed to Kepich. The initial diagnosis is major oil leaks and a cost estimate of \$7,500. Troy was contacted and they lent us a squad for now. Trustee inquired about using the engine from the old Ford truck and it was decided that was not cost effective.

* Contact was made with the fire chief in western Ohio to see if they could use some of the older hose and they may be interested in some of the 1 ½ and 2 ½ inch hose, we will remain in contact.

* Discussion on the purchase of 2 polo shirts with the name for each part time staff fire employee. They were given a verbal ok to purchase the shirts for the current staffers.

* J. Ferguson moved and D. Ikeler seconded a motion to approve \$8000 to repair the Fire Squad at Kepich's. Motion carried unanimously (Resolution 15-124)

* J. Ferguson moved and D. Ikeler seconded a motion to buy 6 helmets and helmet fronts for \$2,310 for new staffing and replacement. Motion carried unanimously (Resolution 15-125)

* Fire department personnel are meeting to discuss the purchase of the new rescue squad. They are looking at the State pricing for the squad.

Road Department (D. Ikeler & R. Anderson)

- * Joe Rager has been dragging roads and filling holes.
- * J. Rager helped allot with preparation for Memorial Day.
- * J. Rager has been painting and touching up numerous things
- * As a one man department, J. Rager has been watering roads and keeping up with needed work.
- * The roads need to be graded; the parts are in for the grader.
- * Ray Detweiler on Shedd Road asked if we could assist with the breakup of concrete at the end of his driveway. It was determined that this could be done and that the broken concrete would be used to maintain the ditch farther up the road. This would be ½ days' work. The owner is responsible for the replacement of the pipe.
- * Discussion on Outstanding non-paid bills for culvert work. These past due bills will be discussed with the Prosecutor's office including letters to take further action.
- * Discussion on alternative for purchase of concrete blocks from French's concrete
- * Detailed discussion on estimates for repairs to Hobart Road, Fiscal Officer will receive copies of estimates from road dept.
- * D. Ikeler will speak with Nelson Township Trustees and ask them to attend a meeting concerning Nelson Road.
- * D. Ikeler would like to put a bid out on some equipment that is not being used. He listed five items, with the right to refuse any and all bids. There is a format in the Ohio Revised Code that needs to be followed. They will wait until July so that the information runs for two consecutive weeks. The information will be presented to the Fiscal Officer for signature and then it will be placed in the paper as a legal notice and posted on the unofficial web site.
- * J. Ferguson said that he spoke with a senior Auditor for the State of Ohio and informed him of the questions a resident asked at the previous meeting. The auditor indicated that the resident is a bit confused and doesn't understand the difference between the budget process and the planning/forecasting process. The auditor further stated that it is important to keep the information separate from the Fiscal Officer's UAN information. The UAN information is the official source and the second set of numbers is being formulated for the forecast process. He further stated that what J. Ferguson is doing is appropriate and that is what Townships should be doing. The senior auditor further stated that moving money in the same fund is appropriate and if there are insufficient funds in a specific account, then movement of money from one fund to another fund would require additional paperwork. Bottom line is that the senior auditor said there was nothing wrong with the actions of the Trustees and the Fiscal Officer and that what was done is perfectly legal.

Community House (R. Anderson)

- * There are problems with the outside drain near the kitchen and water is coming in the West wall. R. Anderson would like to put in a raised drain and placing a clay crock was

discussed, a saw would need to be rented to cut the block and install the clay crock.

* R. Anderson would like to have the outside plumbing repaired.

Cemetery (D. Ikeler)

* The cemetery looked nice for Memorial Day; the contractor has been notified about some headstones that have been bumped while mowing.

* They are a few orders short of a load for delivery of footers for headstones. D. Ikeler inquired on how long to wait to put up the headstones, since they don't have enough orders for a delivery of footers. He further stated that they can't just order extra footers since they never know what size will be needed.

* Discussion held on a putting out a bid for the cemetery. It was decided to wait until November or December to request bids for the following year.

* Alternative methods for fill material for graves was discussed, it was decided to continue with the current fill material to avoid water buildup.

Old Business

* J. Ferguson moved and D. Ikeler seconded a motion to make a donation of \$100 to each: to Pastor William Coley; to Paul Ellis; to Cardinal High School; to VFW 9678; to Boy and Cub Scout 76; to Cory Anderson for their involvement in the Memorial Day activities and events. J. Ferguson – yes, R. Anderson – abstained, D. Ikeler - yes (Resolution 15-126)

* Memorial Day events were discussed, events went well, discussion held on a possible change of venue for next year to alleviate the traffic problem when the flag is being raised at the center of town.

* The joint Zoning meeting went well.

* The June 16th meeting will be off site and will be held at 19120 Rutland Road at the Lake View Amish School.

New Business

* Detailed discussion on road costs and other information pertaining to chip and sealing the gravel roads in Parkman, as well as what happens if the roads continue to be maintained at the present level. It was determined that if the roads continue at the present level, in a few years the road department would run out of money and would be unable to maintain the roads at the current level. Other alternatives included the mills needed for a levy to adequately chip and seal the roads within a 5 year period. Several options were discussed and it was determined that a seven mill levy for 5 years would be needed to adequately upgrade the roads to chip and seal. Another possibility would be for a lower mill for a longer period of years; this would require an initial 5 year levy and subsequent renewals. Chip and seal would reduce the dust and provide a better base than graveling and spraying the roads. It would reduce the diminishing return on the amount of money spent on gravel each year.

* D. Ikeler moved and R. Anderson seconded a Resolution Declaring it necessary to levy a tax in excess of the ten mill limitation. Mr. Ikeler moved the adoption of the following resolution: Whereas the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount of the necessary requirements of said Parkman Township, Geauga County, Ohio; therefore be it Resolved, by the Board of Trustees of the Township of Parkman, Geauga County, Ohio,

two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of Parkman Township for the purpose of Improving Parkman Township Roads, rebuilding and resurfacing streets and roads as provided in ORC 5705.19(G) at a rate not exceeding Seven mills for each one dollar of valuation which amounts to Seventy cents (\$.70) for each one hundred dollars of valuation for a period of five (5) years and which levy is a new levy. Resolved that the question of levying additional taxes be submitted to the electors of said Parkman Township at the General election to be held at the usual voting places within said Parkman Township on the 3rd day of November 2015; and be it further Resolved, That said levy be placed upon the tax list of the current year after February settlement next succeeding the election, if a majority of the electors voting thereon vote in favor thereof; and be it further Resolved, That the Clerk of the Township of Parkman be and he I hereby directed to certify a copy of this resolution to the Board of Elections, Geauga County, Ohio on or before August 9, 2015 and notify said Board of elections to cause notice of election on the question of levying said tax to be given as required y law. Roll call vote: R. Anderson – yes; J. Ferguson – yes; D. Ikeler – yes. Motion carried unanimously. (Resolution 15-127)

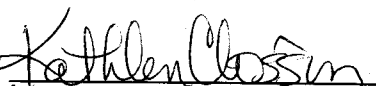
*Part time hour administration - Discussion held on the look back period for the Fire Department and response from the prosecutor's office indicated that a one year look back period for the part time is acceptable. Meaning that the look back period would be an average of the hours over a twelve month period. The Fire Department would be responsible for maintaining a spread sheet with the hours and information would be presented on a monthly basis.

* Recycling sign – A sign design was presented to be placed near the recycling dumpsters, it was decided that the current signage would be acceptable. It was also discussed that the dumpsters or the current sign might need to be moved so it is more visible.

Public comments

* Noise complaint from Mr. Mooter on Madison Road. The low humming sound was traced to D&L Buggy repair and sales at 16643 Madison, and also nearby to Jonas Miller buggy parts just north of D&L. Both run diesel power equipment periodically. Both are permitted home occupations. Dave Mooter asked about the township's noise ordinance and requested that the Trustees consider revising Parkman's. He cited examples from other Townships. He further said that he had contacted on of the owners where the noise was being emitted from. His concerns were about the noise resolutions and even more home occupations. He recommended Parkman adopt a stronger noise and nuisance ordinance. Trustees indicated that the Township lacked the equipment to measure the noise level. It was also suggested that the County Sherriff's department has an environmental enforcement officer (M. Matsik) and if they enforced criminal or civil action according to the ORC.

* D. Ikeler moved and R. Anderson moved seconded a motion to adjourn the meeting at 10:37 p.m. Motion carried unanimously.

Respectfully Submitted by Kathy Clossin -Fiscal Officer 

Approved by: Jon Ferguson - Trustee Chairman 