

Parkman Township Trustees Regular Meeting of June 16, 2015

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Lake View School. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, Paul W. Komandt, John Spelich, Brandon Reed, Kathy Preston, Nancy Ferguson, Robert Byler, John Miller, Sam Byler, Daniel Miller, Marvin Miller and Freeman Miller.

* An agenda and a telephone listing were made available for attendees.

* D. Ikeler moved and R. Anderson seconded a motion to approve the signing and payment of the bills. Motion carried unanimously. (Resolution No. 15-128)

* D. Ikeler moved and R. Anderson seconded a motion to waive the reading of June 2, 2015 regular meeting minutes and to approve the same. Motion carried unanimously (Resolution No. 15-129)

Fiscal Officer

* Presented bills and wages, purchase orders, payment listing, bank reconciliation, proposed budget and minutes to be signed, emailed reports: Fund Status, Fund Ledgers, Wages and Overtime Summary and Detail, Wages and Earnings Detail, Appropriation Status and Revenue Status and mail and information to the Trustees.

* Resolution for certificate of need – J. Ferguson moved and R. Anderson seconded the following Resolution - Whereas the Parkman Township Board of trustees has determined that it will be necessary to levy a tax outside of the ten mill limitation, for the purpose of Road Improvement pursuant to ORC 5705.19(G) at a rate of seven (7) mills for five (5) years, which levy is a new Road Levy. Be it Resolved by the Parkman Township Board of Township Trustees, after meeting in a regular session on this 16th day of June, 2015 that pursuant to ORC 5705/19(G) said board hereby certifies this resolution to the Geauga County Auditor, and requests that the County Auditor certify back to the Parkman Township Board of Trustees that the total current tax valuation of the subdivision, and the number of mills required to generate a specific amount of revenue, or the dollar amount of revenue that would be generated by the number of mills, for the purpose of Improving Parkman Township roads, through rebuilding and resurfacing streets and roads as pursuant to ORC 5705.19(G) at a rate of 7 mills for five years which is a new 7 mill Road Improvement Levy. This is to be paced on the ballot November 3, 2015 and to be collected in January 2016. J. Ferguson- yes, R. Anderson – yes, D. Ikeler – yes Resolution carried unanimously. Resolution No. 15-130)

* J. Ferguson moved and D. Ikeler seconded a resolution to hold a public hearing to approve the 2016 Budget, to be held on July 7, 2015 at 6:30 pm. Motion carried unanimously (Resolution No. 15-131)

* J. Ferguson moved and R. Anderson seconded a motion to increase 2191-220-190-0000 from 2191-330-420-0000 operating supplies to fund 2191-330-430-tools. Motion carried unanimously (Resolution No. 15-132)

* J. Ferguson moved and R. Anderson seconded a motion to increase 1000-330-599-0000 by \$20,000. Motion carried unanimously (Resolution No. 15-133)

* J. Ferguson moved and D. Ikeler seconded a motion to accept appropriations as stated in the final appropriations. Motion carried unanimously (Resolution No. 15-134)

* Thank You to the Fire Department for getting their grant information to me. Also, I have not received the requested grant information from the Road Department.

* Distributed Crown Castle information request to the Trustee, J. Ferguson will complete the paperwork.

*Geauga Township Association meeting Wednesday July 8, 2015.

*Letter from Muni Services with return service requested presented to the Trustees.

*Geauga County Board of Commissioners – Job opportunity Transit Driver, \$12.64/hour will be posted by R. Anderson on Community House bulletin board.

*Information found in box concerning hosting a donation bin for Planet Aid. Trustees indicated that it would be acceptable for them to place a box next to the recycling bins in the Community House parking lot.

* Residents were informed that there is a computer recycling box at Walmart.

*Four OPERS notices were given to the Trustee liaisons with each department to distribute and to be placed on the corresponding bulletin boards.

Zoning (J. Spelich)

* Two non-complaint letters sent to homeowners on Bundysburg road who did not apply for signage with home occupations.

*A proposed division of land number E-15-001 and transfer of land parcel 25-040400 owner Daniel Slabaugh to parcel 25-040500 being Kauffman. This division contained 3.186 acres and was approved by the Planning Commission and Parkman Zoning.

*Proposed division of land E-15-002 containing 0.348 acre of land was transferred from Kauffman to Slabaugh.

*Consolidation of lots 15-001 for Kauffman a total of 32.448 acres minus 3.168 acres from 25-040400 and the remainder is to 25-040500 belonging to Kauffman. All reviewed and approved by County Planning and Parkman Zoning.

Overview of above A. Slabaugh to Kauffman 3.186 Ac., B. Kauffman to Slabaugh 0.348 acres, Kauffman is the owner of 32.448 acres, Parcel 2 this is combining on Hosmer road and all were a part of a recent variance hearing approved by the BZA.

* Check lis received from Planning on CNC at the Industrial Park. It contained the final listing of the C-15-19 deed, legal description and survey map which were accepted by Parkman Zoning on May 5, 2015.

*Change of use permit sent to JIT Containers DBA Resource MHR at 18615 Industrial Park, Main Market. This business' is headquarters is in Ravenna and they rebuild plastic pallets and containers. Owned by Mr. Hosteller and is being leased to MHR. Mr. Hostetletter's project manager completed a change of use permit application or the warehouse for Hermans Pickles.

* Letter of non-compliant was sent to Hauser Services LLC 15668 Old State Road and it requested that the grass be cut on the Parkman, Madison Road parcel.

* D & L Buggy Repair shop submitted an application for an accessory building to be used for parts storage. Permit was issued.

* Two variance requests for the Emanuel Hershberger property located in the Industrial section of Tavern Road were received and the variance should take place in July.

* Application sent to Madison road Day Care Center. Munna will complete and pay the application fee for signage.

Fire Department (P. Wayne Komandt)

* Additional FEMA grant money has been received.

* Rescue squad remains at Kepich for the third week and repairs have not been completed, Fire Chief will contact them concerning the urgency of needed repairs and return. We are borrowing Troy Township's squad and they would appreciate it's return.

* Continued pursuing additional personnel for Fire staffing.

* D. Ikeler moved and R. Anderson seconded a motion to approve Matt Urie to the Township Fire Department. Motion carried unanimously. (Resolution No. 15-135)

* J. Ferguson moved and R. Anderson seconded a motion to purchase four new 5000 psi bottles for the cascade system at a cost of \$3,300. Motion carried unanimously. (Resolution 15-136)

* Discussion held on a donation to Troy Fire Department for the use of their Rescue Squad while Parkman's is at Kepich Ford for repairs. It will be over a month that we have used Troy's squad.

* Lengthy discussion on modification of training procedures held. It was decided that other Fire Department personnel could instruct fire department personnel on the proper use of equipment, but that the official trainers would be the only person doing a final competency check.

* Determinations made concerning that all Fire personnel will be drug tested when they join, if they have an accident or suspected use. Background checks are needed for all staffing personnel. Fire staffers need to complete a background check and a drug test, those who have recently completed these will need to furnish the results to be included in their files.

* Discussion concerning the a key for the Fire Alarm panel and it was determined that any time the alarm box has a problem or malfunctions, that the Fire Department will be contacted first to assure that the situation is safe. R. Anderson asked for a key.

* The Fire department should be receiving a donation of a \$15,000 electric Lucas Chest Compression machine and they will have to turn in the old one when they receive the new one. A resolution will be made at that time.

* Fire staffing, a June schedule has been turned in and each shift is staffed but not fully. When there is a listing of more than two people, the additional people are available for backup.

* Freeman Miller said that they shouldn't make it too difficult for the people to staff.

* Chief Komandt said that No response call has been turned over to another department since they have begun staffing.

Road Department (D. Ikeler)

- * Began roadside mowing
- * Replaced clutch in the road grader
- * Dragged some roads
- * A section of Agler road was washed out again and was repaired.
- * Placed gravel on Newcomb road
- * ODOT continues to look at addressing the accident problem at the intersection of Route 422 and Route 528. The current proposed solution won't fix the problem, but it may cause additional traffic congestion problems.
- * D. Ikeler spoke with the Trustee from Nelson Township concerning Reynolds road. They own the south side of the road and Parkman owns the north side. The road is approximately 1 mile long and Nelson does not own a gradall, they would like us to work with them on maintaining the road and to do the ditches. T. Evers will get with Chuck at Nelson Township to work this out.
- * J. Ferguson will contact the county commissioners concerning putting items and equipment under \$25,000 out for solicitation.

Community House (R. Anderson)

- * Drainage problem, an estimate 600 gallons of water were removed from the basement during the rain storms with a wet vacuum. The pipe joints outside the community house have separated and there may be some crushed pipes. There are two 6" pipes and one 4" floor drain going into one 4" footer drain. They will replace all with 6" pipes and the total cost should be less than \$1,000. R. Anderson has been using the road crew to work on the drainage problem for the last few days.
- * There is a need for additional electrical outlets and lights in the basement and the power to the kitchen on the second floor.
- * Items to be purchased: two dehumidifiers and a wet dry vacuum
- * Will be renting a carpet machine to clean the hallway carpet and the door next to the zoning office needs to be replaced and the front doors need painting
- * Tire recycling this Saturday from 8 am - noon.

Cemetery (D. Ikeler) * Quiet

Old Business

- * Discussion held on the need for a new one time road levy to improve the gravel roads in Parkman Township. Chip and sealing and cold mixing the roads were discussed and J. Ferguson met with the Geauga County Engineers to look at the costs and details. The costs were for the present road widths of twenty feet and a five year plan to complete resurfacing all the gravel roads.
- * The estimated costs to do a partial repair on Hobart road is between thirty and forty thousand dollars.
- * Soft billing was further discussed at this meeting and that Parkman is one of the last Townships to do soft billing in Geauga County. For medically necessary transports within Parkman Township, no Parkman resident will ever have to pay out of their own pocket. This cost is already built into the Insurance premiums and if it is not claimed, then the Insurance Company benefits, if Parkman initiates soft billing, then it will help

the fire department by fifteen to thirty thousand dollars a year. No resident will receive a bill, they may receive paperwork that needs to be completed, but it is not a bill. Uninsured residents will receive a soft bill but are not obligated to pay anything because no Parkman resident can be required to pay for medically necessary transportation by Parkman's Emergency Services.

* Crown Castle agreement – the Prosecutor's office returned the agreement to be signed. D. Ikeler moved and R. Anderson seconded a motion to accept the agreement from Crown Castle and to have J. Ferguson, the Chairman, is authorized to sign the agreement. Motion passed unanimously. (Resolution 15-137)

* Staffing Update was covered under the fire department section.

New Business

* Discussion held concerning the purchase of a Rescue Squad and J. Ferguson met with the Fire Department officers and conducted a line by line assessment of the specifics for the squad. They compared the set up with that of Troy Township's squad for similarities. There are few differences, the new squad will be a four by four, due to the winter storms and flag lots, this raises the height of the squad and would be an issue when loading a person so the rear of the squad will raise and lower, it has a battery charger, which is a new State requirement and will have side lights similar to those on Troy's squad. The cost of the squad, from a State approved company is \$185,139 and this money has been saved by the Fire Department and is currently in their budget. The Fire Department is self-sustaining. If the purchase is made now before new state requirements go into effect, they will save an additional \$7,500. There will be a reduction in the price if we agree to trade in the old squad and delivery time is nine months. J. Ferguson moved and R. Anderson seconded a motion to purchase a 2016 Squad from Pfund Superior Sales Company, Inc. for \$188,339 with a credit for the ford chassis and trade in allowance for the squad of \$13,200. The present squad will be kept and used until the new squad arrives. Roll call vote: J. Ferguson- yes, R. Anderson – yes, D. Ikeler – yes. Motion passed unanimously. (Resolution No. 15-138)

* Inspection Fees were discussed for businesses and a list of fees for comparable services was distributed. The fees would be charged for the Zoning and Fire departments inspectors' time. There will be further discussion on this topic.

Public comments –

* Marvin Miller on Doty Lane needs four to five wheelbarrow loads of material to fill in some of the pot holes on the road.

* D. Ikeler moved and R. Anderson seconded a motion to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted by Kathy Clossin -Fiscal Officer Kathy Clossin

Approved by: Jon Ferguson - Trustee Chairman Jon Ferguson