

## **Parkman Township Trustees Regular Meeting of July 21, 2015**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at Parkman Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, Paul M. Komandt, John Spelich, Tom Evers, Brandon Reed, Kathy Preston, Nancy Ferguson, F. Osborne and Diane Ryder.

\* An agenda was made available for attendees and the Pledge of Allegiance was recited.

\* R. Anderson moved and D. Ikeler seconded a motion to approve the signing and payment of the bills. Motion carried unanimously. (Resolution No. 15-154)

\* R. Anderson moved and D. Ikeler seconded a motion to waive the reading of July 7, 2015 special meeting minutes and to approve the same. Motion carried unanimously (Resolution No. 15-155)

\*R. Anderson moved and D. Ikeler seconded a motion to waive the reading of and approve the July 7, 2015 regular meeting minutes. Motion carried unanimously (Resolution No. 15-156)

\*D. Ikeler moved and R. Anderson seconded the Resolution declaring it necessary to levy a tax in excess of the ten mil limitation. D. Ikeler read the information from the resolution for the ten mill limitation with the following change: Resolved by the Board of Trustees of the Township of Parkman, Geauga County, Ohio, two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the tem mill limitation for the benefit of Parkman Township for the purpose of the general construction, reconstruction, resurfacing and repair of streets, roads. And bridges in the Township as provided for in Ohio Revised Code section 5105.19(G) at a rate not exceeding seven mills for each one dollar of valuation with amounts to Seventy cents (\$.70) for each one hundred dollars of valuation, for a period of five (5) years which is an additional tax of seven mills (7).

R. Anderson seconded the motion and the roll being called upon is adoption the vote resulted in as follows. Roll call vote J. Ferguson – yes, R. Anderson – yes, D. Ikeler – yes. Motion carried unanimously (Resolution 15-157)

### **Fiscal Officer**

\* Presented bills and wages, purchase orders, payment listing, and minutes to be signed, emailed reports: Fund Status, Fund Ledgers, Wages and Overtime Summary and Detail, Wages and Earnings Detail, Appropriation Status and Revenue Status, mail and information to the Trustees.

\* Received final signed copy of Crown Castle agreement

\* J. Ferguson resolved and R. Anderson seconded a resolution to establish account 1000-920-920-0000 and to temporarily move \$718 from 1000-110-599-0000 other to 1000-920-920-0000 advance out. Motion carried unanimously (Resolution No. 15-158)

\* J. Ferguson resolved and D. Ikeler seconded a motion to move \$718 from 1000-920-920-0000 temporarily moved to the newly established account 2901-110-322-0000 Garbage and Trash Removal. Motion carried unanimously (Resolution No. 15-159)

\* J. Ferguson resolved and R. Anderson seconded a motion to establish a revenue account 2902-599-0000 to accept the grant money for the tires and establish account 2902-920-920-0000 Transfer out to enable repayment of the \$718 to the general fund. Motion carried unanimously (Resolution No. 15-160)

\* Distributed final copies of purchasing procedures that were discussed and agreed upon at the July 7, 2015 meeting.

\* Copy of the Grant Application for 2015 from the Road Department is still needed.

\* Health Care Resolution needs to be made. D. Ikeler moved and R. Anderson seconded a motion to pay the second quarter of the Health Care Reimbursement of \$750. Motion carried unanimously. (Resolution No. 15-161)

\*After numerous contacts by the Fiscal Officer, Royal Oaks sent a check for \$229.13 for the recycled paper.

\* Received an agreement letter from Geauga County Engineers Thanking us for agreeing to participate with them for snow and ice removal materials for the 2015-2016 season. Price based on amount previously requested is 350 tons; price per ton 1) pure salt \$73/ton and 2) two parts salt and one part cinder mix for \$59/ton. D. Ikeler moved and J. Ferguson seconded a motion to approve \$11,800 for snow and Ice Control material. Motion carried unanimously (Resolution 15-162)

\*Corrected information sent to Cory Anderson for April 7, 2015 minutes

\*Gauga County Board of Commissioners – seeking candidate for vacancy on Public Library Board of Trustees and job opportunity #1017 Information and Referral Assistant. Information posted on Community House bulletin board by R. Anderson.

\*Emailed copy of Dept. of Corrections Notice concerning liquor permit renewal to each Trustee for discussion at future meeting and to decide if they want to register a valid objection no later than Sept. 1, 2015.

\*New Patient Centered Outcomes Research Institute (PCORI) fee from the IRS – spoke with D. Wilson and she will find out further information that needs to be completed. There will be a payment needed of a minimum of \$2.08

## **Zoning** (J. Spelich)

\* Application for change of use permit was sent out JIT Containers 14970 Berkshire industrial Park in Middlefield. This is the company that I reported on several months ago. It was uncovered by the Fire Department Fire Inspectors while doing follow up on the three other projects currently under construction.

\* A proposed swap of land with Crist Weaver and Sam Weaver was disallowed by Parkman Township Zoning. The parcels are located on Newcomb Road and did not comply with frontage and allowable acreage regulations. Due to the lot lines running thru buildings, etc. In order for the swap to work they would have to re-survey and reconsolidate and then re-split.

\*Main Market Auto seems to be complying with the number of wrecked vehicles he is

getting rid of and his lineup of twenty five seems to be good. And the McCall Road property of J. Baril looks good. He now has about 4 to 5 vehicles on the East side of his house. I will send him a letter to get a time to stop by and see how many he can start and run.

\* A division of land on Farmington road, where Farmington Township and Parkman Township meet has been approved by Parkman Township and the Planning Commission. The property is deeded to David Reynolds and is about ten acres.

\* Application completed and all paperwork was in order for a permit for a new house issued to Marvin Miller, 16405 Hosmer Road. This is new construction, will replace the old house and the new house is to be raised by October 1, 2015.

\* Proposed minor subdivision containing 2.65 acres and the property being held by Allen and Katie Weaver; Parcel number 25-190423 was approved by Parkman Zoning and the Planning Commission.

\* Application completed and permit issued to Mr. Miller for signage at Miller Organic Produce located on Bundysburg Road, all paperwork was in order.

\* Application completed and permit issued for signage for D&S on Old State road.

\* Application completed and permit issued to David Detwiler for an addition to a house at 16025 Old State Road, all paperwork was in order.

\* Division of land 15.023 acres, parcel number 25-107400 about 60 acres from Huffman Real Estate to Richard Hill on Nash Road. Parkman Township approved the division as did the Planning Commission.

\* Application completed and permit issued to Kelly Almy for new porch at 16110 Edwards Street. All paperwork was in order.

\* Permit application was sent to John Byler of Middlefield Pallet at its Nelson Road location for new signs.

\* Non-compliant letter to repair and/or remove a garage located at 18390 Mill Street. It appears to have roof damage caused by the recent storms.

\* Planning Commission information distributed to Trustees concerning new houses.

There have been nineteen new house startups for 2014 and all were for Amish houses.

\* Working with Karen Baptie on problems with opening emails she sends to us.

## **Fire Department** (P. Mike Komandt)

\* Squad has had no problems; some feel that it is not as fast on its pick-up as before.

\* Looking at ways to get a shower at the Fire Station.

\* Starting to update the hose loads for two reasons. Don't want all of the hose to be outdated at the same time and want to increase the size of the hose in our bumper lays. This allows for more volume of water, more water on the fire at a quicker pace reduces the time to extinguish the fire. We would like the \$1,000 donation from Junction Auto to be moved from the General Fund to the Fire Department for easier tracking.

\* J. Ferguson moved and R. Anderson seconded a motion to purchase \$1,520 of 1¾ inch hose. Motion carried unanimously. (Resolution No. 15-163)

\* J. Ferguson moved and D. Ikeler seconded a motion to accept a donation of 3 lamps for Fire vehicles valued at \$49.05 from Merryfield Electric. Motion carried unanimously. (Resolution No. 15-164)

\* J. Ferguson moved and D. Ikeler seconded a motion to approve Matt Urie to the Township Fire Department part time staffing. Motion carried unanimously. (Resolution

No. 15-165)

- \* There will be an Open House at the Fire Station the third week in September.
- \* P. M. Komandt inquired about the current mowing contractors and if they will be mowing and weed eating behind the Fire Station. He was informed that once the cars were gone, that they should start mowing there.

### **Community House** (R. Anderson)

- \* There have been numerous requests to set up the day before an event at the Community House and it was determined that set up starts at 8 am the day of rental and if people wanted to set up the day before, they would need to rent an extra day.
- \* Rentals are slowing down and it would be a good time to work on the outside and inside of the Community House.

### **Cemetery** (D. Ikeler)

- \*Pretty quiet

### **Sealed Bid Opening** (began at 8 PM)

There were seven bids received by the Fiscal Officer. It was noted that the Fiscal Officer checked with the United States Post Office employee at the Parkman Post Office and inquired if all the mail had been distributed and if there was any outstanding mail to be placed in the boxes. The USPS employee indicated that all mail had been distributed. The sealed bids were opened by the Fiscal Officer and Chairman J. Ferguson recorded the monetary information and assigned a number as they were opened. No names of bidders were discussed and the numbers assigned by J. Ferguson were recorded on each bid as they were opened by the Fiscal Officer.

- \*J. Ferguson moved and D. Ikeler seconded a motion to accept the bid for \$601 for the Troy Bilt pony rototiller. Motion carried unanimously. (Resolution No. 15-166)
- \*J. Ferguson moved and D. Ikeler seconded a motion to reject all bids for the Befco 72 inch finishing mower. Motion carried unanimously. (Resolution No. 15-167)
- \*J. Ferguson moved and D. Ikeler seconded a motion to reject all bids for the 2005 Turf Tiger. Motion carried unanimously. (Resolution No. 15-168)
- \*J. Ferguson moved and D. Ikeler seconded a motion to reject all bids for the 1996 Skaggs 3-wheel hydrostatic mower. Motion carried unanimously. (Resolution No. 15-169)

### **Road Department** (D. Ikeler)

- \*J. Ferguson gave an update on Hobart Road and requested pricing. He has spoken to Trustees in Trumbull County and they are calling him back.
- \* D. Ikeler had numerous calls about the dust on Reeves road since he had T. Evers grate it and Patch roads on Saturday. D. Ikeler discussed information that he received from a resident on rumors that were going around about the roads and road maintenance. He stated that there is only one person qualified to grade the roads and that person has been sick. D. Ikeler told the caller that the Calcium Chloride truck came

today and sprayed short Hosmer and Payne and that the truck would return Wednesday. T. Evers said that they have not received any complaints from Soltis.

- \* 65 concrete blocks were unloaded for use by the road department
- \* Completed and cleaned the Shedd road project
- \* Began the Agler road project, Earthworks came out with their rock hammer and broke up the sandstone so that the 30" driveway pipe on the top of the hill could be installed. Also, began rebuilding the washed out section of the road.
- \* The County Engineer surveyed Grove and Nash roads for cross over pipes and right of ways. The T. Evers documented the locations in case the stakes were removed.
- \* Graded the western section of Reeves road and Patch road.
- \* Windstream will be installing a pole line on Newcomb road and the T. Evers met with them once, for the correct pole placement. He is trying to get tree removal quotes to remove trees that will interfere with the new line.
- \* Possible project start dates: East Reeves road cross over pipe July 27<sup>th</sup> and Grove road to begin August 3<sup>rd</sup>. There is a need to purchase 160 tons of #57 limestone for the projects. D. Ikeler moved and J. Ferguson seconded a motion to purchase 200 tons of #57 limestone at \$27.75/ton from Arms trucking for a maximum of \$5,000. Motion carried unanimously. (Resolution No. 15-170)
- \* D. Ikeler moved and R. Anderson seconded a motion to rent a jump jack tamper from Leppo - \$575/month for one month. Motion carried unanimously. Resolution No. 15-171
- \* D. Ikeler moved and J. Ferguson seconded a motion to purchase calcium chloride up to \$15,000 for dust control. Motion carried unanimously. (Resolution No. 15-172)
- \* A sample notice to remove obstruction letter was given to the Trustees for review.
- \* D. Ikeler requested T. Evers get prices for a bulldozer to get the back area cleaned up. And he asked when the cars in back of the Fire Station would be removed and was informed that they should be gone Friday.
- \* J. Ferguson prepared a spending profile for the Road Department. Looking back over the past five years, the township has spent more money on road maintenance than was brought in by the road funds and levies creating a negative cash flow. To offset the negative cash flow, the road maintenance spending was supplemented with General Fund revenue ranging from \$74,000 to \$199,000 per year. To make matters worse, the state has reduced the amount of revenue provided to the township, plus, there has been a loss of revenue in the General Fund from several other sources, including reduced tower usage and rental fees. In total, this loss of revenue is approximately \$110,000 per year. By 2018 there may not be enough money to start the year, even if the road maintenance spending is cut to \$335,000 per year. If the Levy fails for chip and seal, we have to talk about what we're going to do to address the anticipated financial shortfall.

## **Old Business**

\* Discussion on Chip and Seal. There are mixed assessments from neighboring counties concerning chip and seal. J. Ferguson reviewed Geauga County's recommendation for multiple coats in one year. If the levy passes he suggested doing the two highest traffic roads first and then work on more roads once comfortable with the process.

- \* Soft billing review was discussed and another public meeting for August 4<sup>th</sup>.
- \* Discussion held on advertising on Govdeals.com to sell the unneeded equipment.

There would be a minimum bid price set.

\* Fire Staffing Update was presented by J. Ferguson with the reduced response times, staff summary, and shifts.

### **New Business**

\* J. Ferguson moved and R. Anderson seconded a motion to suspend 5.1.A.2 Opt out provision for Health Care in the employee manual. Motion carried unanimously. Resolution No, 15-173)

\* ODOT will be changing the speed limit on Route 422 to 35 mph in the downtown section of Parkman.

### **Public comments –**

\* Discussion held concerning cars parked at the community house. It was discussed that they had no permission to park and that it would be better to park behind the community house to leave the front open for event parking. It was also discussed that anyone who parks at the Community House is doing so at their own risk.

\* D. Ikeler moved and R. Anderson seconded a motion to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted by Kathy Clossin -Fiscal Officer Kathleen Clossin

Approved by: Jon Ferguson - Trustee Chairman

Jon Ferguson