

Parkman Township Trustees Regular Meeting of August 18, 2015

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, Paul W. Komandt, Brandon Reed, Diane Ryder, Nancy Ferguson, Paul M. Komandt, John Spelich, Eric Mathews, Renee Patry and Danny Spencer.

- * An agenda was made available and the Pledge of Allegiance was recited.
- * R. Anderson moved and D. Ikeler seconded a motion to accept the minutes as written for July 21, 2015. Motion carried unanimously. (Resolution No. 15-185)
- * R. Anderson moved and D. Ikeler seconded a motion to accept the minutes as written for August 8, 2015. Motion carried unanimously. (Resolution No. 15-186)
- * J. Ferguson asked for a moment of silence in Memory of Tom Evers.
- * R. Anderson moved and D. Ikeler seconded a motion to accept the Bank Reconciliation. Motion carried unanimously. (Resolution No. 15-187)

Fiscal Officer

- * Presented bills and wages, purchase orders, payment listing, bank reconciliation, proposed budget and minutes to be signed, and mail and information to the Trustees.
- * J. Ferguson moved and R. Anderson seconded a motion to transfer \$600 from 2031-330-223-0000 Dental to 2031-330-190-0000 Salaries. Motion carried unanimously. (Resolution No. 15-188)
- * J. Ferguson moved and D. Ikeler seconded a motion to transfer \$4,400 from 2031-330-599-0000 other to 2031-330-190-0000 Salaries. Motion carried unanimously. (Resolution No. 15-189)
- * J. Ferguson moved and R. Anderson seconded a motion to transfer \$5,000 from 2192-330-323-0000 Repairs and Maintenance to 2192-330-190-0000 Salaries. Motion carried unanimously. (Resolution No. 15-190)
- * J. Ferguson moved and R. Anderson seconded a motion to transfer \$10,000 from 2192-330-420-0000 Operating supplies to 2192-330-190-0000 Salaries. Motion carried unanimously. (Resolution No. 15-191)
- * J. Ferguson moved and R. Anderson seconded a motion to transfer \$2,000 from 2192-330-360-0000 contracted services to 2192-330-190-0000 Salaries. Motion carried unanimously. (Resolution No. 15-192)
- * R. Anderson made a Resolution accepting the amounts and rates as determined by the budget commission and authorize the necessary tax levies and certifying them to the county auditor. The board of trustees of Parkman Township, Geauga County, Ohio met in regular session on the 18th of August, 2015 at the office of Parkman Township Trustees with the following members present: Jonathan Ferguson, Roger Anderson and Dennis Ikeler. Mr. Anderson moved the adoption of the following resolution: Resolved

by the Board of Trustees of Parkman Township, Geauga County, Ohio in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January 1st, 2016; and Whereas the Budget Commission of Geauga County, Ohio had certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without and what part within the ten mill tax limitation, therefore, be it resolved by the Board of Trustees of Parkman Township, Geauga County, Ohio that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted and be it further Resolved that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows in Schedule A and Schedule B and it be further Resolved that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County. Mr. Ferguson seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows. Mr. Jonathan Ferguson – yes; Mr. Roger Anderson – yes; Mr. Dennis Ikeler – yes adopted the 18th day of August, 2015. (Resolution No. 15-193)

- * Contacted OPERS to use an overage of over \$364 that had been over paid in 2013 to reduce the July OPERS payment.

- * Presented new Medical Mutual Coverage information to the Trustees, J. Ferguson will examine and make recommendations to D. Wilson.

- * Geauga County Board of Commissioners job opportunities: #1013 for full time cook; #2330 for Maintenance Worker, and #1504-1 attendant, part time.

- * Geauga County Senior newsletter distributed.

- * Geauga County Board of Commissioners job opportunities: #1503 – Maintenance coordinator; #1607-01 Shelter Attendant part time, #1504- Attendant – full time and #1504-01 Attendant part time – 4 positions at Pleasant Hill Home, #1033-1 Housekeeper – part time Dept. on aging, and #1319-01 Administrative assistant, part time.

- * Distributed Geauga Department on Aging newsletter.

- * Distributed OPERS Employer Notice rule amendment.

- * Stated that R. Anderson informed me of the need for the June 16th minutes to be posted and will get to Cory this week.

- * R. Anderson moved and D. Ikeler seconded a motion to approve the signing and payment of the bills. Motion carried unanimously. (Resolution No. 15-194)

- * J. Ferguson mentioned the Budget meeting with the Geauga County Treasurer, Auditor and the Prosecutor. He stated that there will be another major reduction in the General fund in 2016. The areas subject to governments' decisions is in the General fund. The amount in the General fund for 2016 is \$178,600. In the ten year history, the lowest amount in the General fund is \$84,000 more that the amount that we were allocated for in 2016.

The 2013 budget removed a significant government distribution and in 2014 and 2015 the General fund lost approximately \$150,000 due to loss in revenue, the bulk of the

loss is to the State of Ohio and some from tower and a long time Community House user. Parkman Township has suffered a \$156,000 drop in the General Fund in two years. This equates to losing everything that has been historically spent from the General fund to supplement Roads.

If the Levy for Road improvements passes, we will be able to maintain the roads. If the Road Levy fails then the operating level will go down from \$425,000 to between \$250,000 and \$275,000.

* J. Ferguson also met with J. Eckland last Tuesday and asked about the State's balanced budget and about the 1.946 billion dollars that have been taken from the Local Governments budgets. It was pointed out that the State is giving 10 million dollars back, but that this equates to about \$3,000 for Parkman. He further asked when are we going to get that money back? He was politely informed that we won't get that money back. It was further mentioned, that the state shouldn't increase their spending and take funds from the small guys.

* If the proposed Road Levy does not pass, then it will take a minimum of a 2 mill levy to allow us to maintain the roads as they are now, but with that won't last for long.

* Question from M. Komandt about writing a letter to the people in power and J. Ferguson said that he has personally spoken to them, all but the governor.

Zoning (J. Spelich)

* Received a letter from Thaddus Wojtasic concerning a Zoning letter and the actions he has taken and work he has completed. Zoning will continue to work with the resident on compliance.

* Zoning inspector distributed a seventeen page procedure to the Trustees concerning removal procedures.

* Received a letter from the Building Department on Inspections.

* New house application completed by Lester Troyer at 16445 Madison road, all paperwork completed and permit issued.

* Telephone call from the tax map department of the County Engineers office to remind all townships with or without zoning in place to check to assure driveways are constructed whenever a drive permit is issued by the county. There are cases of shared driveways.

* Telephone call from David Byler wanted permission (easement) to construct a septic system on his neighbor's property. This is dis-allowed. Neither the county nor the township allows easements. I suggested he purchase a half acre of land to build his system.

* Application and all paperwork completed for an accessory building at 16777 Shed road. The applicant needs to pay the fees before a permit is issued.

* Follow-up letter sent to JIT Containers, the company is doing business at the Industrial Park on Main Market. Home office is in Middlefield.

* Telephone call from Parkman Congregational Church needed information of a small out building on skids and setbacks from property lines.

*Landscaper from Troy area is looking at the Hauser property on Madison Road. Information was sent to the Prosecutors office for an opinion.

*Received from Planning Commission a large lot sub-division number 15-022 for parcel number 25-083200 which contains a little more than 10 acres. The packet contained a check list, surveyors map and all needed legal paperwork. Parkman Township zoning and the planning commission approved the sub-division.

*Proposed minor sub-division application received from planning number 15-023 containing 2.9 acres. This was held by Huffman real estate and was approved by Parkman Zoning and returned to Planning.

* A proposed consolidation of lots C-15-010 Parcel 25-1990111 from Clarence Kurtz 0.9327 acres to Robert Miller, parcel 25-190279. All were reviewed and approved by Parkman Zoning and County Planning, containing all needed paperwork was from Kurtz to Miller, Farmington Road. Mr. Miller has agreed to put in his own driveway.

* Proposed large lot subdivision number 15-024 a consolidation of lots 15-031 and a minor subdivision 15-025. This came with legal descriptions and survey maps held by Leonard and Patricia Hall. The consolidation parcel 25-032450 is from Hall, and a 1.8 parcel is from Robert and Christine Linn according to the legal description the intent is to divide 7.5 acres from parcel 25-032450 (Hall) Hobart Road as is 2.5 acres and 1.867 acres are conveyed to Linn parcel 25-017870 of Hobart Road. A – 7.5 acres; B- 2.5 acres; C – 1.867 acres

* Application completed by David Eberhard of 16404 Main Market Road. This was a permit for a fence; further paperwork is needed before a permit is issued.

* Letter was sent to 16384 Main Market Road requesting that the property at that address be cleaned up, citing several zoning resolutions that were being violated.

* Site visit to 17126 Old State Road near Bundysburg Road, I informed the owner, Rich Trendle that he was in violation of several zoning regulations and that he had to be in compliance within 30 days. A first Notice was sent.

* Application completed by Mark Tetzlaf of 17250 Farmington Road. Mr. Tetzlaf is applying for a fence permit and all paperwork was in order and a permit was issued.

* Permit fee was received from John Yoder, doing business as: Middlefield Pallet, Nelson Road.

* Large lot subdivision was approved by Parkman Zoning for parcel number 25-083200 being 10.01 acres held by David Rennolds. The parcel is located on Farmington Road.

Fire Department (P. Wayne Komandt)

* Discussion held on new computer units – MTD's – which allows Parkman units to have all the times and gives advanced information on a call including GPS for the tri-county area. They will also allow input of the dry hydrants and pre-plans. We now have three units which are outdated and no longer upgradable or serviceable. We would like to be included in a group purchase which lowers the costs to \$2,517 installed.

J. Ferguson moved and R. Anderson seconded a motion to purchase four Futji T-734 units and the mounting equipment. Motion carried unanimously. (Resolution 15-195)

Road Department (D. Ikeler)

*D. Ikeler moved and J. Ferguson seconded a motion to pay Humr Construction up to

\$15,000 for road improvements to Reeves, Grove and the Yard. Motion carried unanimously. (Resolution 15-196)

* State route 88, Nash road will be closed for 45 days to begin August 31st and they will be re-routing traffic.

* Met with OTARMA last month and went over inspection with them. We were asked about the swings and to get rid of the S hooks and to put additional mulch around the swing area.

* Talked about hold harmless contracts for the Community House and Driver policy for all drivers and they gave us a sample driving rules and regulations. They also spoke about the number of points on employees driving records.

*Reeves road has been completed except for the grass seed.

*Grove road project – Will have the road closed from 8 am until 3 pm and will be doing one section a day and in between school bus runs. The maximum depth of the trenches will be four feet for pipe installation. Russell Township is willing to help with this project. We have enough stone in the yard to do this.

*The ditch mower broke down and is being repaired by Dexter Company 7 – 10 days for parts at a cost of \$2,000. We have to get the ditches done before winter.

*Hobart road is on hold for the year due to lack of man power.

*Amblair road needs work due to a blowout.

*Grove road will be worked on later this fall.

*Checking into renting a hot box from the county to fix the roads.

*Cleaned up out back of the Community House and leveled the area and will be putting in blocks for stone storage. Later this fall, we will be stockpiling 57 limestone.

*Would like to sell the excess boulders and sandstone to get it out of here. It would be sold and the buyer would be responsible for purchase, loading, pickup and removal.

* This year there was massive water that flooded the area and we removed a dump truck of wood and debris from the area and the ground was sinking due to the pipe under the road being separated. This was an unexpected project that needed to be addressed pretty quickly. Agler road – Zeigler broke apart the rock so it won't wash out. Grove road was blown out in front of the school. We need to work on this to help get the water out of the ditches.

* Would like to submit paperwork for a grant in 2017 where Parkman would pay for 50% of the \$300,000 cost – our portion would be for \$150,000

* All ways flashers asked when we finished the work on the Reeves road project and they stopped billing us on that date and they will begin billing us with the start of the Grove Road project.

* There are two more weeks left this month on the tamper rental and would like to purchase the jumping jack for an additional \$1,600 to \$1,700. (It was mentioned that Middlefield Township has a jumping jack that they would allow us to use.)

8:00 PM – Opened sealed bids for the Township's 2005 Ford F550 Truck and related equipment. Three bids were received and when opened they were labeled bid #1, #2 and #3. The highest bid was made by Geauga County Agricultural Society for \$25,005 (#1). D. Ikeler moved and R. Anderson seconded a motion to accept bid #1 for \$25,005 for the Ford F550 truck. Motion carried unanimously. (Resolution 15-197)
D. Ikeler said he would contact the highest bidder.

Community House (R. Anderson)

*There are issues with the front half of the Community House roof. The shingles are short and there is rotting wood, and the gutters aren't connected to allow the water to run in them. R. Anderson said that he contacted three companies for estimates and that the one being selected was charging less money and providing more replacements and it would be a metal roof that would last up to 40 years. He said that the last time the community house was roofed, was 25 years ago. R. Anderson moved and J. Ferguson seconded a motion to pay \$11,250 to ~~Mid Park Metals~~ Northern Ohio Amish Trades to re-do the front roof on the Community House. Motion passed unanimously. (Resolution 15-198) (Resolution to change name 15-213)

Cemetery (D. Ikeler)

* The historical society is going to have the company that did work on the older cemetery return to do some additional work on the headstones. He would like to approve \$1,000 to assist with the repairs. D. Ikeler moved and J. Ferguson seconded a motion to pay up to \$1,000 for work on the older cemetery. Motion passed unanimously. (Resolution 15-199)

Old Business

* J. Ferguson presented handouts with explanations for Soft Billing. In addition, a discussion was held explaining the soft billing. J Ferguson moved and R. Anderson seconded a motion that we implement soft billing beginning September 1, 2015 and proceed with Life Force. Motion carried unanimously. (Resolution 15-200) Afterwards, D. Ikeler thanked the group for making so many efforts to make residents aware of Soft Billing and to allow their input.

* J. Ferguson moved and D. Ikeler seconded a motion that we use the Ohio Attorney General's Office process to follow up on any unpaid claims, effective September 1, 2015. Motion carried unanimously. (Resolution 15-201)

* Discussion held on inspection fees and inspector pay for commercial inspections. Topics included the amount of training, the excessive amount of time that people have to go through to become inspectors and the amount of increase in pay as long as they maintain the training requirements for the inspector position. J. Ferguson moved and R. Anderson seconded a motion to implement the inspection fee schedule as submitted by the fire department with the implementation date of September 1, 2015. Motion carried unanimously. (Resolution 15-202)

* J. Ferguson spoke to Brian from ODOT and in two to four weeks there will be new speed limits near the center of town at 35 miles per hour and then speeds up to 45 miles per hour just outside of town. The Ohio Highway Patrol and the Sheriff's office is patrolling this area very well.

* J. Ferguson moved and R. Anderson seconded a motion to formally thank the Maple Leaf for the professional manner in which they handled the accident. Motion carried unanimously. (Resolution 15-203)

New Business

*Discussion held on date and location for the next offsite meeting. They will look into an Amish school at 17191 Farmington road and in the next month or so, before it gets dark too soon. There was discussion on obtaining a few signs to indicate Trustees Meeting

* We have been contacted by an individual about purchasing the piano upstairs, it weighs around 900 to 1100 pounds and he is considering purchasing it, R. Anderson said that it would cost between \$500 and \$750 to get it moved out. He further said that he should have an estimate on what would be offered before the next meeting. Discussion was held concerning if this needed to go out for bid and it was determined that under \$2,500 did not have to go out for bid.

Public comments – None

*Motion to go into executive session for the purpose of consideration of employment. In accordance with ORC 121.22(G)(1). Roll call vote – J. Ferguson – yes, R. Anderson – yes, D. Ikeler – yes, motion carried unanimously.

*Motion to go reconvene from the executive session. Roll call vote – J. Ferguson – yes, R. Anderson – yes, D. Ikeler – yes, motion carried unanimously.

* D. Ikeler moved and R. Anderson seconded a motion to adjourn the meeting at 8:45 P.M. Motion carried unanimously.

Respectfully Submitted by Kathy Clossin -Fiscal Officer Kathleen Clossin

Approved by: Jon Ferguson - Trustee Chairman Jon Ferguson