

Parkman Township Trustees Regular Meeting of September 15, 2015

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Pine Ridge School, 17185 Farmington Road. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, Paul W. Komandt, Brandon Reed, Diane Ryder, Nancy Ferguson, Steven Lee Stoltzfus, Rudy Troyer, Amanda Troyer, Nina Reed and Kathy Preston.

- * An agenda and a listing of Parkman Township telephone numbers were available.
- * R. Anderson moved and D. Ikeler seconded a motion to pay the bills. Motion carried unanimously. (Resolution No. 15-218)
- * D. Ikeler moved and R. Anderson seconded a motion to accept the minutes as written for September 1, 2015. Motion carried unanimously. (Resolution No. 15-219)
- * D. Ikeler moved and R. Anderson seconded a motion to accept the bank reconciliation as received. Motion carried unanimously. (Resolution No. 15-220)

Fiscal Officer

- * Presented bills and wages, purchase orders, payment listing, bank reconciliation, budget information and minutes to be signed, emails, mail and information to Trustees.
- * J. Ferguson moved and R. Anderson seconded a motion to transfer \$170.97 from 2281-230-420-0000 operating supplies to 2281-310-314-0000 Tax collection fees. Motion carried unanimously. (Resolution No. 15-221)
- * J. Ferguson moved and R. Anderson seconded a motion to transfer \$136.41 from 2191-220-599-0000 other to 2191-220-314-0000 Tax collection fees. Motion carried unanimously. (Resolution No. 15-222)
- * Reminder – still need emergency contact information. If you haven't given me the information, please do so. Thanks
- * PERRP – Summary of work related injuries was distributed for Road Dept., Fire Station and Community House. This information MUST be posted at each location for each location, per Maria from PERRP.
- * Discussion held on the Geauga County Board of Commissioners correspondence that was emailed to all Trustees addressing establishing a safe solution, to identify funding and approaches to improve the safety of our community.
- * Reminder of the Geauga County Engineers training October 23rd - information was emailed and all three Trustees and will be discussed under roads.
- * Parkman Boy Scout Troop #76 is asking if the Township will once again advertise in their calendar for a cost of \$40. R. Anderson indicated that he will take care of this.
- * Geauga County Engineers gave one large map and it was decided to give it to zoning.
- * OPERS quick reference guide for employers and GASB was distributed for posting

- * OPERS poster was received and posted in the basement office on the divider. Copies of the handout were distributed to each department through the Trustee liaisons.
- * Geauga County Board of Commissioners job opportunities: #1905- Temp Senior Tradesman Mechanic-Chardon; #2607- Archives and Records Clerk, #1504- Attendant - 1 full time and #1504-01 Attendant part time – 4 positions at Pleasant Hill Home.
- * Discussion on Delta Dental –urgent action letter that was emailed to D. Wilson and awaiting a response.
- * Geauga County Veterans - sent an item to be posted concerning Venison for Veterans and if there are questions please call (440) 279-1860 – given to R. Anderson
- * Board of Elections information given to R. Anderson
- * Geauga County Senior newsletter distributed.

Zoning (J. Ferguson)

- * A letter of interest was received from Welshfield Trucking; they are to resubmit a write up on what they are to do at the old Hauser Landscaping property on Madison Road. What was submitted earlier was rejected by the prosecutors' office.
- * Applications for two accessory buildings located at 16786 Madison Road and the other at 17481 Tavern Road. Permits issued to Matt Decek of Parkman, both house freezer lockers.
- * Received an email from John Mark Miller requesting information on a land split dealing with Kurtz, Hershberger and Miller. That information was received at the Parkman Zoning office on Monday of this week. Zoning reviewed and sent to Planning for their final review. Next step on the land split and then it will be returned to the Zoning Inspector.
- * Received a request for information on the zoning permit process from Steve and Sandra Fenton of Nash Road. Zoning sent and emailed the information.
- * Chester Miller, President of the new Hobart Road Amish school, called and said the drawings of the school were in and the Fire Department reviewed and approved them this last Friday the 11th of September. Zoning reviewed the plans and a permit was issued.
- * Application completed and permit issued for a new house and 5000 square foot accessory building to John C. Miller of 17795 Farmington Road, after all paper work was received and in order.
- * Information was received from Planning for a division of land number 15-023 and 0023-A and a consolidation of lots for Richard Hill of Nash Road. All legal paperwork was in order and total of 70.4 and 67.4 acres from parcels 25-107400 and 25-107600 and was approved.
- * A proposed large lot subdivision number 15-931 was received from planning and Parkman Zoning was approved for Emanuel Hershberger of Tavern Road. The subdivision was 5.5 acres. This was part of a variance hearing a few months ago and all was approved by the BZA.

Fire Department (P. Wayne Komandt)

- * Gun Raffle tickets are available.
- * Open house at the Fire Station is Saturday (September 19, 2015) from 2 to 5.

- * Still having problems with water pump/line to fill the trucks at the Fire Station. Problem was the pump.
- * Working on obtaining shirts and hats for the Parkman Fire Staff.
- * Shower for the Fire Station – obtained one quote, but cost was high and shower was small. We will continue to obtain costs.
- * Reviewing application for additional fire staffing.
- * P. W. Komandt indicated to D. Ikeler that the area in back of the Fire Station can be filled in, but to leave a three foot area around the pipes.
- * J. Ferguson moved and R. Anderson seconded a motion to allow the Fire Department to get rid of old, outdated and damaged CPR equipment that has no value. Motion carried unanimously. (Resolution 15-223)
- * The four overhead doors have problems, the rollers don't roll and the bottom of the brackets need work, contacting Geauga Door.
- * Fire Schedule needs to be amended to include annual inspections.
- * Small engines such as chain saws that do not run well were taken to First Quality for repairs.
- * Problems getting drug testing completed. Two Fire staffers could not get in for testing and they waited over 8 hours each time. D. Ikeler said that nobody called him and that he will get this straightened out with Lake Health and will have it taken care of by the end of the week.
- * Staffing specifically at the Fire Station was discussed. J. Ferguson indicated that they need to discuss this further and would like to have a list of basic things to consider, i.e.: training, pumping and such prior to discussion.
- * R. Anderson said that Bell Tone would be at the Community House on Saturday (September 19, 2015) offering free hearing tests and a free coupon for additional tests if they are needed in their Middlefield office.

Road Department (D. Ikeler)

- * D. Ikeler said that the weather is not cooperating.
- * They have been receiving dust complaints and he said that it has been too dry and that rain is needed to keep the calcium chloride operative.
- * Solenoid switch on the grader needs repair.
- * They put water on the roads last week.
- * The Road Garage area continues to be cleaned.
- * Today they were working on the Cemetery.
- * New road employee starts Monday.
- * Preparing for winter.
- * Ditch mower is not running.
- * Training session offered by the Geauga County Engineers for trench safety October 23rd. All three Trustees and all three road employees are attending.
- * D. Ikeler said that he is attempting to set up training for the Road Department.
- * R. Anderson said that approximately 30 to 40 feet of the berm on the west side of West Street is caving in, at the area where the asphalt grindings are in the ditch.

Community House (R. Anderson)

- * The front half of the Community House roof has been replaced. They did a beautiful

job and this included the new gutters and downspouts. They also repaired a portion of the railing on the balcony.

- * We have openings for bookings.

Cemetery (D. Ikeler)

- * Bases for headstones were requested.

- * Received a complaint on a burial about a week ago. The family was upset on how the gravesite was backfilled. They gave us photographs and our guys corrected the issue, moved dirt and re-arranged flowers.

- * D. Ikeler indicated that he will re-bid the opening and closing process for graves for 2016.

- * K. Clossin indicated that there was an issue with the company billing twice for one burial; once in June and again in September.

Old Business

- * Discussion on Health care up for renewal and increased rates. He indicated that the new rates are approximately 15% higher and that this is consistent with most health care increases that are occurring. J. Ferguson stated that this is a lower increase than most other health care providers. He further indicated that Health Care is provided for only for two full time employees.

- * J. Ferguson moved and D. Ikeler seconded a motion to approve Employee Health Care Package for Medical Mutual beginning October 2015. Motion carried unanimously. (Resolution. 15-224)

- * J. Ferguson discussed the soft billing documents and that one item in the packet was that Parkman Township use Life Force and that this was essentially the same as what is presently being done. Discussion held and information given on Soft billing verses hard billing, definition of legal resident and mutual aid calls. J. Ferguson will check with Troy Township concerning mutual aid calls and billing. Other topics were possible write off cases and cost recovery from non-residents.

- * J. Ferguson moved and R. Anderson seconded a motion to approve the addendum for Life Force affective June 1st. Motion carried unanimously. (Resolution 15-225)

New Business

- * Budget Forecast was discussed. J. Ferguson discussed the forecasts and is using the information provided by the Geauga County Auditor's Office and Budget Commission. The 2016 budget for the General Fund is \$176,184. The Road Department budget spends in the range of \$400,000 and has been dependent on obtaining the remaining funds, approximately \$140,000 from the General Fund account. The concern is that the General Fund account has experienced a reduction in revenue in the past few years, with the elimination of estate taxes, loss of leases on the tower, as well as a loss of a renter at the Community House; for a loss of approximately \$120,000. He further indicated that historically there needs to be a yearend carry over of at least \$200,000 each year. The budget has been monitored and for 2015 the Road Department will end up alright. The Trustees have been looking at different options and what we should have; the concern is that this is without any unforeseen road problems. Seventy-five to eighty percent of the road spending is on labor and gravel. We can't

continue to spend money on gravel and expect the roads to get better. We have to look at options. One option is to continue as we do today, but with cost increases there will be a need for an additional levy. This does not improve the roads. A second option that we have discussed is cold mix and chip and seal. This second option is based on a five year, 7 mill levy that is on the ballot this November. This will allow us to resurface all the gravel roads for the next eight to ten years. He further stated it will be difficult to maintain the roads with the present revenue cuts. Things have not changed, however, there is less money coming in.

Public comments

*Question concerning transport to St. Joes Hospital instead of Geauga Hospital. Fire Chief responded to the question, indicating that a few years ago, they did not have an agreement to transport to St. Joes Hospital. However, the critical medical necessity determines where the patient is transported. If a critical medical necessity is not a factor, then they are transported to the nearest hospital.

The Trustees thanked the Amish community for their hospitality and for the opportunity to communicate to additional residents.

* R. Anderson moved and D. Ikeler seconded a motion to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted by Kathy Clossin - Fiscal Officer Kathy Clossin

Approved by: Jon Ferguson - Trustee Chairman Jon Ferguson