

Parkman Township Trustees Regular Meeting of December 1, 2015

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Secretary – Jan Helt, Paul W. Komandt, Nancy Ferguson, John Spelich, and Brandon Reed.

* An agenda was made available and the Pledge of Allegiance was recited.

* R. Anderson moved and D. Ikeler seconded a motion to pay the bills. Motion carried unanimously. (Resolution No. 15-264)

* R. Anderson moved and D. Ikeler seconded a motion to accept the minutes as written for November 17, 2015. Motion carried unanimously. (Resolution No. 15-265)

Fiscal Officer (not present Jon Ferguson presented the following):

* Presented bills and wages, purchase orders, payment listing, and minutes to be signed, mail and information to the Trustees.

* Bank Reconciliation, R. Anderson moved and D. Ikeler seconded, motion carried unanimously. (Resolution No. 15-266)

* An updated 300 AP was given to the Fire Chief to post.

* J. Ferguson made a motion and R. Anderson seconded to transfer \$1,000 from Other Expenses (2031-330-599-0000) to fund, OPERS (2031-211-0000) to pay for OPERS for Road Department employees. Motion passed unanimously. (Resolution No. 15-267)

* J. Ferguson presented the donation of \$3,617.60 made by Road Maintenance Fund of Geauga C/O Samuel Weaver.

* R. Anderson moved and D. Ikeler seconded the motion to accept donation. Motion carried unanimously. (Resolution No. 15-268)

* Trustees elected to wave EMS fee \$665.00 for account DETCHE because hardship requirements for the state were met. Roll call vote J. Ferguson – yes, R. Anderson yes, D. Ikeler yes, (Resolution No. 15-269)

* Official results for 7 mill road levy received from Board of Elections (the only ones received) confirming that the levy failed.

* J. Ferguson filed the paperwork for the levy being put on ballot in March for road maintenance. J. Ferguson said he made sure that Parkman would receive monies in 2017.

Zoning (J. Spelich)

* Application for a variance not completed by owner of parcel 25-188960. The parcel is located on Main Market.

* Received from the planning commission a proposed minor lot subdivision containing 4.9 acres. The parcel is held by Allen Weaver. Parcel approved by Parkman zoning and sent back to county.

* Application completed by Noah Miller of Bundysburg Road. Mr. Miller is building a new house and a barn on Reeves Road. All paperwork was in order and a zoning permit was issued.

* Received information from Bainbridge Township commercial property zoning fees. At this time we issue a permit for a one time fee/however in the industrial side we issue a permit plus 10 cents a square foot. I would like the Board of Trustees to change the 10 cents a foot to be reflected in the commercial fees and also the residential fees. Make the change effective starting January 1, 2016.

- * Received a surveyors map on a flag lot located on Madison Road and a application was completed, however because of encroachment of exiting drive on parcel 25-190032 the surveyor is to come back with drawing showing a pond and a driveway.
- * Received a noise complaint from Mr. Mooter on Madison Road. I also received a clutter and junk complaint this also is on Madison Road. Both were looked into.
- * The Kurtz brothers of Nash Road were in the office last week requesting zoning information on a property split on Nash Road.

J. Spelich also turned in his year end report .

- * Consolidations, large and small lots-28
- * Commercial; and industrial activity-6- Middlefield box-jit containers-Wach electric Blvd/Hostestler Blvd.
- * New house statt-up-13
- * Accessory buildings and additions-17
- * Non –compliant letters with follow-up-24
- * Variance requests and hearings-5
- * Requests for zoning information-18
- * New Amish school anf addition to one on Farmington Rd-Woodland school Hobart Road.
- * Sign permits-8
- * Fence permits-3
- * Proc. Review and accepted sale of Houser property.
- * Main Market Motors closed, moved to Eastlake, Ohio
- * Freezer locker permits-3

- * J Spelich suggested we implement a fee of 10 cents a square foot along with the initial fee.
- * D. Ikeler moved and R. Anderson seconded a motion to adopt the new zoning fees. Motion carried unanimously (Resolution No. 15-270) Fees were implemented as follows:

<u>Residential Zoning</u>	<u>Commercial Zoning</u>	<u>Industrial Zoning</u>
Permitted Principal Blvd.	Permitted Principal Blvd.	Permitted Accessory Blvd.
Permitted Accessory Blvd.	Permitted Accessory Blvd.	Addition or Structural Alteration
Addition or Structural Alteration	Addition or Structural Alteration	

Fire Department (P. Komandt)

- * Door opener quotes are a work in progress, one done and waiting on one.
- * Negotiations done on new refrigerator. We need to send information to Rodger and have him put it on credit card.
- * Hats are taking care of, they are bright. Two winter hat designs need to discuss with Rodger procedure for ordering them.
- * Joint officers meeting scheduled for next week for Parkman Township and Troy Township.
- * Engine 4222 has gone for warranty paint work. It will be out 4 to 5 weeks. D. Ikeler questioned the electric problems we have been having with the tanker. P. Komandt stated they feel they have it fixed but we will not know until we try. There is also a brake recall that is being taken care of. We should have it back this week. D. Ikeler stated maybe we should be looking at getting a new tanker we seem to be putting a lot of money into this one. Everyone agreed with D. Ikeler and the situation will be reevaluated after the first of the year.
- * Started comparing Parkman and Troy SOP's and found that most of the content is the same and what is not will be discussed and worked on. Everything is there just numbered differently. There is a lot of commonality and there should not be a problem the blending.
- * The decision has been made to trade in the Squad.

*J. Ferguson stated that the insurance is covered. The liability is determined by the driver no matter who it is. He let them know that the only time a person from another fire department will be driving our vehicles is in an emergency situation. We still need the OTARMA to confirm this coverage in writing.

*P. Komandt said that he thought the second page of the fire inspection check is the same as the first. J. Ferguson said he thought it was right but we will check with Kathy Clossin to be sure it is correct.

Community House (R.Anderson)

* Mary Lynn and Rodger have been going over the rental agreement and bringing it up to date.

* If you want to decorate the day before there will be a fee for that etc.

* We are not changing any of the legal parts of the rental agreement. Instead of buying more rental agreements we might want to just make copies.

Cemetery (D Ikeler)

* D. Ikeler stated he talked with D. Komandt about getting bids on the digging of the graves. He will get prices from Houser, Homr and Ziegler. Ideally we would like to have the grave opened and closed in the same day but sometimes that does not work out. R. Anderson stated maybe we should consider building a small chapel instead of having everyone at the grave site, which sometimes could be unsafe. D. Ikeler said that a lot of people want the service at the grave site weather permitting, which is the traditional way.

* D. Ikeler said he plans on meeting with D. Komandt to learn his job for now he will be his back-up, in the future we may need to hire an assistant.

Road report (D. Ikeler)

* D. Ikeler stated he has been working on the trucks getting them ready for winter weather.

* We have graded, drug and put stones on roads in the Township.

* We put a driveway pipe in at 17410 Hosmer Road. Also put a driveway pipe in at 16282 Hosmer Road using Humr construction to help.

* Had some icy roads one morning put salt and cinders down and that took care of it.

My new worker has done everything I have asked him to do and he is a good worker and I'm happy with his performance.

New business

*J. Ferguson stated NOPEC is starting a Pace system, which would allow communities to obtain low interest loans to improve energy systems. Say for instance you want to do \$100,000 worth of improvements to the community house (like new windows) which will save you energy costs of about \$10,000 a year and every year after, then your savings will pay for the loan. Pace-NOPEC Energy Conservation will not give you a loan if it does not pay for itself in energy savings. D. Ikeler feels we have enough projects going on right now even though it will not cost us anything. The road project is a big project and we might be taking on too much at once. J. Ferguson said we can listen to what they have to say since they provide a no cost inspection to alert the Township where they might save money on energy costs and where to make improvements. We can discuss it further after the inspection.

* The decision was made to make an appointment and hear what they have to say.

* J. Ferguson stated that Brian Blayne sent e-mails out to all trustees requesting that we participate in an Amish Program for road safety. I told him that Parkman Township will participate.

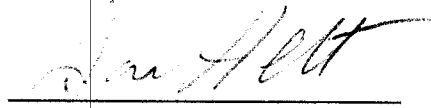
* J. Ferguson moved and D. Ikeler seconded the motion to go into Executive session for the purpose of employee compensation in accordance with ORC 121.22(G) (1) Roll Call: R. Anderson – yes, D.Ikeler – yes, J. Ferguson – yes. (Resolution 15-272)

* J. Ferguson moved and R. Anderson seconded the motion to reconvene the meeting at 8:20. Motion passed unanimously.

* J. Ferguson moved and R. Anderson seconded the motion to change Sexton job to a salaried position at \$100.00 a month. (Resolution 15-273)

* J. Ferguson moved and R. Anderson seconded the motion to adjourn the meeting at 8:33. Motion carried unanimously.

Respectfully Submitted by Jan Helt – Secretary



Approved by: Jon Ferguson - Trustee Chairman

