

Parkman Township Trustees Regular Meeting of February 16, 2016

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees - Jon Ferguson, Roger Anderson, and Dennis Ikeler, Fiscal Officer - Kathy Clossin, Paul M. Komandt, Nina Reed, John Spelich, Nancy Ferguson, Elizabeth Komandt, Courtney Sanders, Jim Clawson, Daniel Spencer, Jake Bowden, and Tommy Baril.

* An agenda was made available and the Pledge of Allegiance was recited.

* D. Ikeler moved and R. Anderson seconded a motion to pay the bills. Motion carried unanimously. (Resolution No. 16-54)

* D. Ikeler moved and R. Anderson seconded a motion to accept the minutes as written for February 2, 2016. Motion carried unanimously. (Resolution No. 16-55)

* R. Anderson moved and J. Ferguson seconded a motion to approve the Bank Reconciliation as provided. Motion carried unanimously. (Resolution No. 16-56)

* J. Ferguson moved and D. Ikeler seconded a motion to pay Cory Anderson a donation of \$125 for his work on the Parkman Paragraph, ceremonies and web site updates. J. Ferguson and D. Ikeler – yes, R. Anderson – Abstained (Resolution No. 16-57)

* J. Ferguson presented a tribute plaque from the Parkman Trustees, for Chief Komandt to Elizabeth Komandt. He read the information from the plaque. A reporter from the Geauga County Maple Leaf was in attendance and took video as well as photographs of the event.

* James Clawson, EMS coordinator for the Parkman Volunteer Fire Department, presented Daniel Spencer with a blue stork pin and a framed certificate for his involvement in the birth of a baby boy in the Parkman Rescue squad on January 21, 2016. The other Fire Department personnel that were involved with the birth and who will receive both pins and framed certificates are: Eric Mathews and Paramedic Shane Turner from PVFD; and Tom Fitzmaurice from MFD. J. Clawson gave a short presentation on how the PVFD has constantly updated their training and procedures with new life saving medical skills and technology.

Fiscal Officer

* Presented bills and wages, purchase orders, payment listing, bank reconciliation, updated zoning maps from the Planning Commission and minutes to be signed, and mail and email and other information distributed to the Trustees.

Zoning (J. Spelich)

*Zoning inspector conducted a follow-up on a complaint at 18168 Madison Road with owner, Robin Gotham from Bellevue, Ohio. Both walked the area and composed a list of items that needed action by either the owner or the renter (his daughter). The list was emailed to Jeff Hickock and the items will be remedied in the near future.

*Application completed by Freeman Miller for 17750 Old State Road for Dan Troyer. This is for a new house and barn of nearly 2800 square feet. All paperwork was in order and a permit was issued.

*Application completed by Freeman Miller for 19162 Parkman-Nelson Road for property owner P. M. Komandt. This is for an addition to the house. All paperwork was in order and a permit was issued for the one thousand square foot structure.

* Received a Large lot subdivision, 15-024 from the Planning Commission. Copies of the survey map and legal description included containing 7.5 acres for Leonard Hall.

* Planning Commission provided a legal description and a map for a minor subdivision, 15-025 for 4.3 acres for Robert Linn.

* Planning Commission provided a consolidation of lots 15-0-31 for 2.5 acres from parcel 25-032450, Hall property and 1.8 acres from parcel 25-017870 to Robert Linn. These were properties where the surveyor had to make some adjustments. (There were three surveyor's revisions from five to six months ago.)

* Request for zoning information received from Kathy Gates of 18009 Madison Road. She wanted information on a lot split, but only owns two acres.

* Application completed by Robert Miller of Farmington Road. Mr. Miller is building a 2400 square foot accessory building. All paperwork was in order and a permit was issued. They have been working on this with the Planning Commission with this for over a year.

* Tim Crawley and his wife came to the office and requested information on a permit for 15421 Shedd Road. They reported that a building startup was occurring at this location. Zoning Inspector visited the property on Monday and some stakes were being placed, investigation is continuing.

* Eddie Miller is waiting for soil test results prior to requesting a property split.

* D. Ikeler inquired about the driveway pipe on Owen Road, where a permit was obtained from Geauga County, the Road Department will complete the driveway work as weather permits. There are also some waterway issues with the owner on this property and the County Engineers are aware of this.

* R. Zeigler has reported some problems with tires being dumped in the Grand River and Zoning is aware and the EPA will be contacted.

Fire Department (J. Ferguson)

* At this time, there is no practical solution to the credit card issue. A generic named credit card cannot be issued, only credit cards and/or debit cards with specific names can be issued and only the person named can use the credit card. J. Ferguson continues to work on a solution for this.

* Hepatitis B policy is being developed and if someone wants to opt out, it will require a signature. For insurance purposes, this will become part of the employees' personnel file.

* Driving abstracts for Fire Department personnel are being collected and J. Ferguson will review and give them to the Fiscal Officer for inclusion in their files.

* Short discussion held on the posting of the Fire Chief position in the newspapers.

* J. Ferguson moved and D. Ikeler seconded a motion to appoint James. M. Carver to the Parkman Volunteer Fire Department. Motion carried unanimously. (Resolution No. 16-58)

Road Department (D. Ikeler)

- * The Road crew has been plowing and putting material down on the roads.
- * Recently we have been experiencing technical problems with the road equipment.
- * The freightliner had to be towed from the ditch, with the variable weather, the roads remain soft and the weight of the freightliner along with the extra weight from the stones attributed to the problem. No major damage was incurred. We are awaiting the delivery of parts to repair the freightliner.
- * The Ford F55 broke down on Friday. There are control panel issues, and we lost controls for the spreader and the plow. This hampered our snow removal efforts. Numerous telephone calls were made on Friday, Saturday and Monday in an attempt to have the vehicle repaired. An emergency appointment was made on Monday and it was returned last night. Upon its return, the road crew began plowing.
- * There have been complaints concerning the road conditions over the past few days, with the heavy snow fall. The complaints are being addressed.
- * We will continue to plow and distribute materials as needed with weather conditions.
- * The road crew is working on radiator repair for the grader.
- * The county has issued a load reduction of 33% beginning February 16th. We are in the process of posting signs.
- * There was a payroll question about working on a holiday and it was determined that we follow the county engineers procedures.
- * D. Ikeler moved and J. Ferguson seconded a motion to purchase six new tires for the grader for up to three thousand dollars from Bob Sumarel tire Company. Motion passed unanimously. (Resolution No. 16-59)
- * There is an issue with the straight blades on the big plows. The blades can only turn one way and this hampers the ability to maneuver around corners and curves. In turn this increases the amount of time to complete a job. D. Ikeler checked on prices to replace the ten foot by forty two inch high straight plow with an angled stainless steel plow. The cost for a new angled plow would be \$9,000. We can utilize the current blade, but would like to replace it with an angled blade.
- * The hydraulic hoses on the freightliner needed replacing.
- * J. Ferguson discussed House Bill 333. This bill would increase the spending limits allowed when using force accounts which would provide more flexibility in managing road maintenance costs. These spending increases were originally a part of the biennial budget but were line item vetoed by the Governor.
- * R. Anderson asked that the road department check on the street drain situated across from the Catholic Church rectory. There are erosion issues with the property's front yard and the drainage.

Community House (R. Anderson)

- * Bookings are up for the month.
- * The Community House passed all aspects of the Health Department Inspections.

* The food service situation at the Community House is unique; the food is being prepared by others and not by Community House staff. The Health Inspector is checking on the requirements to have someone attending training on food handling.

* A resident indicated that there should be some restrictions and possibly reminders to groups preparing food at the Community House concerning Health Regulations and personal sanitary issues.

Cemetery (D. Ikeler)

* D. Ikeler asked if the Hauser contract has been returned and it has not. He indicated that he will check on the status.

* There were no issues with a funeral at Overlook cemetery today, despite the heavy snow fall and weather conditions.

Old Business –

* Stone Hugger Restorations is the company that the Historical society uses to clean and repair cemetery stones.

* Vacation of the unnamed road is progressing. The Commissioners have scheduled a public viewing at the site on February 23rd at 1:30 pm and a public meeting scheduled for March 1st at 9:15 am.

* Zach Stewart will attend the next meeting to discuss the renewal of the VFIS insurance for the Fire Department.

New Business -

* Geauga County CRA Tax Incentive review committee. Community Reinvestment is having a meeting and R. Anderson and J. Ferguson will attend the March 17th meeting in Chardon.

Public comments - none

* R. Anderson moved and D. Ikeler seconded a motion to adjourn the meeting.

Respectfully Submitted by Kathy Clossin - Fiscal Officer 

Approved by: Jon Ferguson - Trustee Chairman 