

**Parkman Township Trustees
Regular Meeting of December 19, 2017**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees-Roger Anderson, Dennis Ikeler, and Jon Ferguson, Fiscal Officer-Nina Reed, Zoning Inspector-John Spelich, Fire Chief-Mike Komandt

*The Pledge of Allegiance was recited and an agenda was made available.

*D. Ikeler moved and R. Anderson seconded a motion to pay the bills. Motion carried unanimously (Resolution No. 17-207)

*D. Ikeler moved and R. Anderson seconded a motion to approve the meeting minutes from December 5, 2017. Motion carried unanimously (Resolution No. 17-208)

*D. Ikeler moved and R. Anderson seconded a motion to change the amount for the chip and seal of Stagecoach and Forgehill to the amount of \$96,349.30 to be paid to Ronyak Paving. Motion carried unanimously (Resolution No. 17-209)

*J. Ferguson moved and R. Anderson seconded a motion to pay Hudson Communication up to \$3,900.00 for upgrades to Fire Station radios. Motion carried unanimously (Resolution No. 17-210)

*J. Ferguson moved and R. Anderson seconded a motion to appoint Mike King to the Parkman Fire Department. Motion carried unanimously (Resolution No. 17-211)

*J. Ferguson moved and R. Anderson seconded a motion to place a 1.0 mil continual renewal levy on the May 8th ballot. Motion carried unanimously (Resolution No. 17-212)

*J. Ferguson moved and D. Ikeler seconded a motion to place a .90 mil renewal Road levy on the ballot for May 8th. Motion carried unanimously (Resolution No. 17-213)

*J. Ferguson moved and D. Ikeler seconded a motion to go to 12 hour staffing seven days a week at the fire station starting on January 1st, 2018. Motion carried unanimously (Resolution No. 17-214)

*J. Ferguson moved and R. Anderson seconded a motion to amend 5.3 D of the personnel manual to say "except part time fire department personnel. Motion carried unanimously. (Resolution No. 17-215)

*J. Ferguson moved and D. Ikeler seconded a motion to vacate the land adjacent to the gazebo. Motion carried unanimously. (Resolution No. 17-216)

*R. Anderson moved and D. Ikeler seconded a motion to appoint Jon Ferguson as chairman Pro Tem for the January 2, 2018 meeting. Motion carried unanimously (Resolution No. 17-217)

*J. Ferguson moved and R. Anderson seconded a motion to appoint the committee members as the same for the Volunteer Firefighters' Dependents Fund. Motion carried unanimously. (Resolution No. 17-218)

*J. Ferguson moved and R. Anderson seconded a motion to appoint Russell Spencer as Captain on the Fire Department. Motion unanimously. (Resolution No. 17-219)

Fiscal Officer:

*Job posting: Department of Community Development Planner with full benefits starting at \$22.31 per hour

*Job posting: Pleasant Hill Home 3rd shift attendant full benefits starting at \$11.58 per hour

*Annual inventory request received from Geauga County Engineer

*Board of County Commissioners requested that two trustees be reappointed to serve 3 year term on the Geauga County Township CRA Tax Incentive Review Council

*Change order received for the final price for the chip and seal of Stagecoach and Forgehill

*Two levies for the May 8th ballot presented to be sent to Geauga County Auditor

*GCTA quarterly meeting in January

Zoning:

*Received from planning the final legal description and approved deed for land E-17-052 and consolidation of land E-17-065. The division is 0.60 acres and this consolidates with 6.8 acres known as parcel (A-1) held by Denise Villers and part of the Moss Farm.

*On the problem of the huge piles of concrete and black top grindings being housed on the Huffman property on Main Market Road, I sent a request to Ms. Salem at the prosecutor's office asking that they sight section 401-items (I) & (J) and other items not sighted but may be non-compliant. I did receive back from the prosecutor's office a 30-day notice to the violations.

*Property owner called zoning and had a few questions of property line at 15865 Hazy Morning Drive and abutting property at 18835 Bundysburg Road. There seems to be a drive and turn around encroachment. Per surveyors map the drive is on the line and should be 3 feet off the line. A letter of non-compliant was sent to the 16835 address.

*Received from Planning the following: large lot subdivision 17-049 with approved deed and legal description on parcel 25-060 600 containing 11.50 acres. Located on Nash Road and held by Andrew Byler

*Received a call from Geauga County Western Reserve Land Conservation. The agent for the farm wanted information on size and location of signs. Application was sent out

*Zoning information was requested by Lawyer Title for 16535 Hosmer Road

*Received from Planning the reviewed and approved division of land application E-17060 and 17-061 a transfer from William J.S. Miller parcel (A) to Robert A. Miller parcel 25-190071

*Also received division of lands 17-0062 52.8 acres A and 17-063 51.4 acres parcel B. This being the East and West sections of the Moss Farm on Bundysburg Road

*Other items of interest:

A. The Mill Street property: owner using an old foundation for a land fill has cleaned that up

B. Owen Road complaint has been looked into and was found to in compliance with Parkman Zoning

C. John Byler of Dead End Shedd Road wanted information on Flag lots

D. Resident on Rutland Road wanted information of accessory buildings and storage containers and small buildings on skids

Fire:

*Squad still out for paint work, Troy squad still on loan, estimated to be returned by end of this week, invoice for paint and body work to be invoiced in 2018.

*Had to have emergency repair of a garage door opener, Door Works in Troy, unknown cost.

*EMS supplies were purchased as approved last meeting; Reimbursement request was submitted to complete EMS Grant.

*Obtaining quotes for new tires on the Tanker still, all tires off the truck will be given to the road department for the large dump trucks, only being replaced due to age.

Question of why the tires need to be replaced if they are still in great condition. It was responded with the fact that there are rules stating how long tires can be in use on fire trucks regardless of the wear.

*Have been, and will continue to be a donation collection location for the family displaced in the fire on the 13th

*Appoint Mike King to the Fire Department

*2017 FEMA Regional grant will be hosted by Parkman, possibly 6 departments, Parkman to include the public bid, contract acceptance, purchase and reimbursement of the grant items. Grant will be requesting SCBA and PPE.

*Radio upgrades to the station, quotes in writing, work to be completed after 1st of January

*For the bathroom remodel / upgrade 2 quotes have been received, awaiting 2 more quotes

*Mr. Ikeler commended all fire departments that responded to the working fire. He stated that all departments came together and worked well to fight the fire.

Roads:

*finished inventory

*Got all trucks ready for snow

*Plowed and treated roads

*Replaced cutting edge on plow

*Got 3 loads of salt

*Cleaned trucks and greased

*Got spare tire for 8000 and had tire from downstairs mounted for freightliner

*International has an oil pan that is leaking, this will go in next day

*Holding off on tires for the 550

*Will fill holes once there is a break in the weather

*Went to the pavement construction meeting. Talk about a fog seal over a road that has been chipped and sealed. It does extend the life of the road by locking in the stone. There was discussion about another product that can be put down over paved roads as well. There is a cost of about \$15,000.00 per mile.

Cemetery:

* None

Community House:

*None

Old Business

* 2018 levy of 1.0 mill renewal for Fire Department will be placed on the May 8th ballot as a continuing levy

*.90 renewal levy will be placed on the May 8th ballot for the road department as 5-year renewal

*Staffing hours for the Fire Department will change to seven days a week at 12 hours a day. This will be a six-month trial period to see how it works. The shift will be from 8:00 am to 8:00 pm seven days a week.

*Sale of property paperwork: page 5 needs some changing in the verbiage. This will be handled.

New Business:

*Appoint committee members Volunteer Firefighters' Dependents Fund

Public Comment:

*None

J. Ferguson moved and R. Anderson seconded the motion for the board moved to go into executive for the purpose of promotion of employee at 9:20

Roll Call:

Mr. Ferguson Yes


Mr. Anderson Yes

Mr. Ikeler Yes

Resolution No 17-220

J. Ferguson moved and D. Ikeler seconded a motion to resume to regular meeting at 9:57 pm. Motion carried unanimously. (Resolution No. 17-221)

* D. Ikeler moved and J. Ferguson seconded a motion to adjourn at 10:03 pm. Motion carried unanimously. (Resolution No. 17-222)

Meeting minutes submitted by: 

Meeting minutes approved by: 