

## **Parkman Township Trustees Regular Meeting of September 18, 2018**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees-Roger Anderson, Jon Ferguson, and Dennis Ikeler, Fiscal Officer- Nina Reed, and John Spelich-Zoning, Deputy Iacampo-Geauga County Sherriff's Office, Danny Spencer-Fire Department, Rick Gates, Al Creager, and Heidi VandeMatter

\* An agenda was made available and the Pledge of Allegiance was recited.

\*R. Anderson moved and D. Ikeler seconded a motion to pay the bills. Motion carried unanimously (Resolution No. 18-135)

\*R. Anderson moved and D. Ikeler seconded a motion to approve the meeting minutes from September 4, 2018. Motion carried unanimously (Resolution No. 18-136)

\*J. Ferguson moved and R. Anderson seconded a motion to approve the certification of levy money for the 2019 budget. Motion carried unanimously (Resolution 18-137)

\*J. Ferguson moved and R. Anderson seconded a motion to trash the Xerox printer at the Fire Department with a zero-dollar value. Motion carried unanimously (Resolution No. 18-138)

\*R. Anderson moved and J. Ferguson seconded the motion to place an ad in the Boy Scouts calendar for the 2019 year. Motion carried unanimously (Resolution No. 18-139)

\*D. Ikeler moved and J. Ferguson seconded a motion to restrict jake brakes on all township roads in Parkman township. Motion carried unanimously (Resolution No. 18-140)

\*Deputy Iacampo- Deputy Iacampo was in to report that during the month of August there were 45 traffic stops in Parkman, 4 reported thefts, 1 assault, and multiple welfare checks. Now that school is in session the school zones will be heavily monitored so that the children can be safe while going to and from school.

Deputy Iacampo will be back at the October 16<sup>th</sup> meeting to give the reports for September.

### **Fiscal Officer:**

\* Tax collection forms presented and approved by the trustees for the 2019 budget

### **Zoning:**

\* Application completed by Ted Wojtasik of 16126 Main Market Road, the owner is rebuilding his two-story house that burned out last year this is a 2000 square foot renovation. All paper work was in order a permit was issued.

\*I met with Danny Spencer from the fire department to review plans for Yoder Furniture on Shedd Road and Steven Stolfus for his plan of a 5400-square foot store to be located on Madison Road.

\*Eli Miller of Shed Road DBA Yoder Furniture completed his area variance request on his proposed 6500 square foot store. His plan is to raise the existing buildings that were created some 27 years ago and construct one two story building.

- \*Received an email from Connie Hasman asking why zoning minutes were not being posted on the web site, I told her mine get posted with trustees and other posted when there is meetings.
- \*Received zoning information requests from Nelson Miller of Tavern Road and 16775 Main Market Road and Albert Miller of Hosmer Road all requests were with frontage and setbacks and one with flag lot. Lawyers Title of Chardon wanted information on property held by Arlene Everett on Main Market.
- \*Received from planning a 2-hour program on dilapidated and nuisance properties and how to handle them. This set for Saturday October 6 8am to 10 am at Kent State Branch.
- \*Owen Miller of Tavern Road completed an application for an addition to his existing house all paper work was in order and a permit was issued.
- \*Gail Harris of Nelson Ledge Road completed her request for a variance on a second house that was a shed of a sort and then converted to living quarters some years ago. Her issue may be grandfathered in but she requested a variance in the event she should sell.
- \*A request for a Variance for Curt Huffman who has parcels on Main Market near the Dollar General Store. He may request a use variance and this maybe link to the action Zoning has filed on the storing of concrete and black top grindings being housed on his property.
- \*Received from the Planning Commission copies of Approved deeds and legal descriptions on property held by Ernest Conover Parcel 25-013300 Minor subdivision 18-025 containing 2.63 acres being parcel (A) and the remainder 9.88 acres is Parcel (B).
- \*THAT'S ALL

#### **Fire:**

- \* Tanner Baker has completed all his test and is on the schedule for training.
- \*Old Holmatro extrication tools donated to Dobler hose company in PA
- \*Old 4" hose from storage building to be donated to Orwell fire department in Ashtabula county Air packs are getting flow tested on Tuesday 9-18-18
- \*New application received today, will be looking over it to have an interview
- \*Xerox machine needs to be junked

#### **Roads:**

- \*We have been working on Newcomb ditching and building berms replacing pipe cutting trees
- \*Repaired roads after heavy rain
- \*Put some stone on Nash
- \*Repaired a drive pipe on Grove after heavy rain
- \*Going to meet with Trumbull county engineer tomorrow about their chip seal with asphalt grindings
- \*Met with Mespo road dept on their chip seal process on gravel roads
- \*Meeting with ODOT Monday about their project on Tavern they ask if I would come to pre-construction meeting to discuss concerns about closing of road
- \*There is no shortage on gravel
- \*Went out and looked at roads in Mespo Township with the road super visor. The product that they applied to their dirt roads cost \$1.49 a gall. It cost about \$14,000.00 to chip and seal six

miles of their roads. Stated that it took six hours to do the six miles. They have other trucks from different townships come in to help complete the project. They did not use a roller after the road was completed. They bought their supplies from a company in Pennsylvania. The roads look great right now but it needs to be given a year to see how it holds up.

Trumbull County uses a different style to do their roads. Will get to see this process tomorrow

\*ODOT stated that 422 will be paved at night

\*Newcomb road looks great and there have been phone calls giving thanks for fixing ditches

### **Cemetery:**

\* Waiting to hear back from Dale about replacement

\*Six foundations will be poured by end of the month

### **Community House:**

\* Restroom project downstairs is still under way. Trying to finish by 10-01-2018.

\*Thank you to the fire department for the help with the bathrooms

\*Need the road department to fix the pole that they knocked over last year that is in the parking lot

\*Still looking into quotes for generators

\*GCTA dinner will be held here in January

\*Ad in boy scouts calendar

\*Will be putting baby changing stations in men's bathrooms

\*Still needs mirrors and some plumbing work done in the bathroom

Will have completed all four bathrooms for under \$12,000.00

### **Old Business**

\*Road Planning- The budget numbers are not adding up correctly. Need to have them ran again so there can be an accurate reading of where the budget stands as of August 31, 2018.

It may be worth buying a roller as the rent for one costs almost \$15,000.00 for the year.

Paying Bob Humr is costly. This money can be used for equipment that would allow the road department to do the work. A plan needs to be worked on to get the township out of subcontracting work out.

This may require the township to take out a loan to purchase the correct equipment that is needed.

### **New Business:**

\*OTARMA- Answers are needed for the assessment that OTARMA completed. Will be putting all of this together and sending back. The list is as follows:

-Sexual Harassment training- There is a section in the employee manual that all are given when hired

-Monthly inspections of Roads- this is documented each month on the log sheet

-Create records retention policy- Once the original is found this will be provided if needed

-Playground and park inspections- being done now

-Playground and park needs attention- Reported that there are high weeds, 9 inches of mulch needed under swings, all items that need fixed

-Affix signage to show age range on playground equipment- will consider prices of signs

**Public Comment:**

\*Resident requested that the trustees pass a resolution to not allow jake breaks in the township on any township roads. Resolution was passed.

\*Resident requested follow up on the vacation of Doty Road. Informed that there has been progress as of this date.

\* R. Anderson moved and D. Ikeler seconded a motion to adjourn at 8:35 pm. Motion carried unanimously. (Resolution No. 17-1) 141

Meeting minutes submitted by:



Meeting minutes approved by:

