

**Parkman Township Trustees
Regular Meeting of January 15, 2019**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees- Roger Anderson, Dennis Ikeler, and Jon Ferguson, Fiscal Officer- Nina Reed

*The Pledge of Allegiance was cited and an agenda was made available.

Motions:

*A motion was made by D. Ikeler and seconded by R. Anderson to pay the bills. Motion made unanimously (Resolution No. 19-1)

*A motion was made by D. Ikeler and seconded by R. Anderson to approve the meeting minutes from December 20th, 2018. Motion made unanimously (Resolution No. 19-2)

*A motion was made by D. Ikeler and seconded by R. Anderson to appoint Jon Ferguson as Chairman of the Parkman Township Trustees. Motion made unanimously (Resolution No. 19-3)

*A motion was made by R. Anderson and seconded by J. Ferguson to appoint Dennis Ikeler as Assistant Chairman of the Parkman Township Trustees. Motion made unanimously (Resolution No. 19-4)

*A motion was made J. Ferguson and seconded by D. Ikeler to approve the signing and payment of the bills and wages (Resolution No. 19-5)

*J. Ferguson made a motion seconded by R. Anderson to set the holiday schedule as New Year's Day, Martin Luther King Day, President's Day, Columbus Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Day after Thanksgiving, and Christmas Day. Motion made unanimously (Resolution No. 19-6)

*R. Anderson made a motion seconded by D. Ikeler to follow the guidelines for public meetings per ORC 121.22 as amended and enacted on Resolution No. 187, dated December 17, 1985. Motion carried unanimously (Resolution No. 19-7)

*D. Ikeler made a motion seconded by J. Ferguson to appoint A. Dale Komandt as the Cemetery sexton with a salary of \$100.00 per month. Motion made unanimously (Resolution No. 19-8)

*J. Ferguson made a motion, seconded by R. Anderson to appoint Barry Gotham as the Assistant Cemetery sexton with a salary of \$100.00 per month. Motion made unanimously (Resolution No. 19-9)

*R. Anderson made a motion, seconded by D. Ikeler to appoint Meri Lynn Klingensmith as the Community House Coordinator and paid a salary of \$1,000.00/per month Based on changes to job description. Motion made unanimously (Resolution No. 19-10)

*J. Ferguson made a motion seconded by R. Anderson to pay the Parkman Township Fire chief an annual salary of \$5000 in 2019, to be paid equally on a quarterly basis. Motion made unanimously (Resolution No. 19-11)

*D. Ikeler made a motion seconded by R. Anderson to pay the Parkman Township EMS Officer an annual salary of \$1,000.00 payable after November30th. Motion made unanimously (Resolution No. 19-12)

*R. Anderson made a motion seconded by J. Ferguson to appoint John Spelich Parkman Township Zoning Inspector and to pay the Zoning Inspector a monthly salary of \$600.00/month with mileage reimbursement of \$35 per month. Motion made unanimously (Resolution No. 19-13)

*D. Ikeler made a motion seconded by R. Anderson to appoint Janis Helt as Parkman Township Zoning Secretary and paid a salary of \$560 month. Motion made unanimously (Resolution No. 19-14)

*J. Ferguson made a motion seconded by R. Anderson to reimburse out of Township Business road mileage based at the IRS rate for Business miles at \$0.58 cents per mile. Motion made unanimously (Resolution No. 19-15)

*J. Ferguson made a motion seconded by R. Anderson to pay the Parkman Township Board of Trustees and Fiscal Officer by the method of salary in 2018. Motion made unanimously (Resolution No. 19-16)

*R. Anderson made a motion seconded by D. Ikeler to re-enact the brine resolution of May 15, 1985 for brine application on Parkman Township roads. Motion made unanimously (Resolution No. 19-17)

J. Ferguson made a motion seconded by R. Anderson to appoint Dennis Ikeler as representative to the Health District Advisory Committee with Roger Anderson as alternate. Motion made unanimously (Resolution No. 19-18)

*J. Ferguson made a motion seconded by R. Anderson to appoint Dennis Ikeler as the Designated Employer Representative to the Geauga County Drug and Alcohol Consortium Committee. Motion made unanimously (Resolution No. 19-19)

*Creation of Liaison's for Departments - The following assignments were made. J. Ferguson moved and D. Ikeler seconded a motion to appoint the following,

Community House & Parks – Primary Roger Anderson Secondary Dennis Ikeler

Fire Department – Primary Jon Ferguson Secondary Roger Anderson

Zoning – Primary Jon Ferguson Secondary Dennis Ikeler

Road Department & Cemetery – Primary Dennis Ikeler Secondary Roger Anderson

Motion carried unanimously. (Resolution No. 20-20)

*J. Ferguson made a motion seconded by D. Ikeler Cemetery Rules and Regulations will remain unchanged. Motion made unanimously (Resolution No. 19-21)

*D. Ikeler made a motion seconded by J. Ferguson stating that Zoning Fees will remain unchanged. Motion made unanimously (Resolution No. 19-22)

*R. Anderson made a motion seconded by J. Ferguson Zoning Commission and Zoning Board of Appeals – Stipend at the rate of \$20 per meeting attended, not to exceed (\$240 per person per year). Motion made unanimously (Resolution No. 19-23)

*Hospitalization -J. Ferguson moved and R. Anderson seconded that Parkman Township provide hospitalization including dental and life Insurance coverage for full-time road dept. employees; and that there will be a Payroll deduction of 7% for each full-time road department employee for health insurance. Motion made unanimously (Resolution No. 19-24)

*J. Ferguson made a motion seconded by D. Ikeler to reappoint Cindy Gazley to the Board of Zoning Appeals for the five-year term ending January 1, 2024. Motion made unanimously (Resolution No. 19-25)

*D. Ikeler made a motion seconded by J. Ferguson to reappoint Henry Duchscherer to the Board of Zoning Appeals for the five-year term ending January 1, 2024. Motion made unanimously (Resolution No. 19-26)

*J. Ferguson made a motion seconded by R. Anderson to reappoint Carlos Nieves to the Zoning Commission for the five-year term ending January 1, 2024. Motion made unanimously (Resolution No. 19-27)

*D. Ikeler made a motion seconded by R. Anderson to reappoint Don Gatrell to the Zoning Commission for the five-year term ending January 1, 2024. Motion made unanimously (Resolution No. 19-28)

* J. Ferguson made a motion seconded by D. Ikeler to request the advance for the first half of the property taxes. Motion made unanimously (Resolution No. 19-29)

*D. Ikeler made a motion seconded by J. Ferguson to accept the decrease in total amount for the cost of the paving for Grove Road. Motion made unanimously (Resolution No. 19-30)

*J. Ferguson made a motion seconded by R. Anderson to increase the fee for all zoning variances to \$350.00. Motion made unanimously (Resolution No. 19-31)

*J. Ferguson made a motion seconded by R. Anderson to appoint Tyler Dubravetz to the fire department. Motion made unanimously (Resolution No. 19-32)

*J. Ferguson made a motion seconded by D. Ikeler to purchase gear from Warren Fire in the amount up to \$5,000.00. Motion made unanimously (Resolution No. 19-33)

*J. Ferguson made a motion seconded by R. Anderson to accept the resignation of Shane Turner from the fire department. Motion made unanimously (Resolution No. 19-34)

*R. Anderson made a motion seconded by D. Ikeler to install two generators at the Community House. Motion made unanimously (Resolution No. 19-35)

Fiscal Officer:

*Paper worker received to show the change in the amount of Grove Road

*Advance request for first half of property taxes requested

Zoning Report:

*Received from planning the following: (A)- Proposed division of land (B) Consolidation of lots also received survey map showing revised December 26, 2018. The division of land containing 0.5446 acres' owner Jonas Yoder and to be conveyed to Norman J. Yoder. The consolidation of lots total 14.05 acres which is all of parcel 25-190231 and part of 25-123700 being 7.2 acres and the owner is Norman Yoder.

All of Parkman Township Zoning requirements were met and approved and returned to the Planning Commission. The approved division of land and consolidation of land were completed January 10, 2019 and copies received to Parkman Zoning.

*Zoning information requests on the following: Doty Road Parcel Held by Richard Gates, 87 acres.

Request from Debby Foster of the USDA on 16620 Old State Road Held by Henry Frey S/L 29 this was an appraisal.

*Zoning sent title search information the prosecutor's office to review and approve plus send back a boiler plate copy to use in the near future on the two Madison Road parcels. We did receive the information needed and approved information to move forward as needed.

*Zoning sent tree removal information to Steven Stolfus for his Madison Road property, Mr. Stolfus completed an application for new signage; he is to come in Wednesday night to get his permit.

*Application completed by Mervin Yoder of 16530 Newcomb Road Mr. Yoder is proposing a new single-family home just over 2200 Square feet. All paper work was in order a permit was issued.

* A few months ago, zoning requested a fee adjustment while applying for a variance. Current fee is 250.00 We only received five replies

Montville-300.00 Chester- \$250.00 Huntsburg-\$200.00 Troy- \$ 350.00a
Bainbridge-\$ 300.00

I would like the Board to consider a hike of \$100.00 moving our fee to \$ 350.00

That would also include USE- AREA and CONDITIONAL USE

*Know that the BP will not be an official truck stop. Once the project has been fully completed ODOT will complete a survey to monitor the traffic patterns.

Road Report:

*Put stone and drug all gravel roads

*Serviced Gradall

*Tried to open drain pipe on Soltis, pipe broke we need to dig up

- *Repaired spreader on Freightliner
- *Salted and stoned roads for ice control
- *Put stone down and drug for the dinner.
- *Public meeting to held at Troy Community center to discuss the bridge in Troy township on February 4th from 6:00-7:30 pm.
- *International should be in getting a paint job now

Fire Report:

- *Appointment of Mr. Tyler Dubravetz (FF/EMT) is a current Medic Student. (\$12.00 / per hr)
- *Patton Pest out for rodent control
- *Benjamin Franklin out to snake the floor drain today
- *Houses came down and Mr. Troyer thanked us
- *Purchased new recliners for Station from SAMS
- *Purchase of additional uniform items for members, (Sweatshirts, Job Shirts, Long Sleeve items)
- *MrDubravetz will need measured for new set of gear as he doesn't properly fit into anything that we have in the inventory. Mr Baker needs to be Measured for gear for him as he does not properly fit into his gear, Request 5000 for 2 sets of PPE from Warren Fire Equipment
- *Promotions of 2 Lieutenants-Daniel Spencer and Ryan Morehead
- *Injury update

Cemetery:

- * None

Community House:

- * Gas line being installed, still need meter for it
- *Security Service- increase fee for holidays and after hours. Charge \$100.00 per floor for Holidays and \$100.00 per hour after 1 am.

*Generator- will cost \$23,000.00 and it would cost \$4,000.00 down.

Old Business

* Road Planning: Gradall has been fixed. Residents are extremely excited about the paving of Newcomb Road. The paving has been discussed but no paperwork has been presented to show confirmation of when this will take place. Will have to complete ditching for this project and residents will be warned that the speed limit will be increased as well.

New Business:

*Credit Card Policy- Policy has been put in place, will send to the Auditor's office for review

*Electric Rates- NOPEC is offering rates that will save the township money. There are three options:

Option 1- 6.33 cents per kilowatt hour

Option 2- Variable price to compare, changes every month

Option 3- Fixed rate

Will look at #2 or #3 to save money. Current bills will be provided to have them reviewed.

Public Comment:

*None

J. Ferguson moved and R. Anderson Seconded a motion to into executive session at 8:30 pm. Motion carried unanimously. (Resolution No. 19-36)
The BOT moves to go into executive session for the purpose of consideration of the employment of an employee or official pursuant to ORC 121.22 (G) (1)

J. Ferguson moved and D. Ikeler seconded a motion to exit executive session and reenter normal meeting at 8:42 pm. Motion carried unanimously. (Resolution No. 19-37)

D. Ikeler moved and R. Anderson seconded a motion to adjourn at 8:42 pm. Motion carried unanimously (Resolution No. 19-38)

Meeting minutes submitted by:



Meeting minutes approved by:

