

**Parkman Township Trustees
Regular Meeting of March 5, 2019**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees- Roger Anderson, Dennis Ikeler, Henry Duchscherer, and Fiscal Officer- Nina Reed, John Spelich-Zoning, Diane Ryder-Maple Leaf, Courtney Sanders, Jerry Jacobs, Dennis Coz, Jon Ferguson, and Jeff Heavner

*The Pledge of Allegiance was cited and an agenda was made available.

Mr. Henry Duchscherer was sworn into office effective March 1, 2019 through December 31, 2019.

Motions:

*A motion was made by R. Anderson and seconded by D. Ikeler to accept the resignation from Henry Duchscherer from the BZA effective 02-23-2019. (Resolution No. 19-67)

*A motion was made by R. Anderson and seconded by D. Ikeler to accept the resignation from Eric Matthews effective 03-02-2019 from the Parkman Fire Department. Motion made unanimously (Resolution No. 19-67)

*A motion was made by D. Ikeler and seconded by R. Anderson to pay the bills. Motion made unanimously (Resolution No. 19-69)

*A motion was made by D. Ikeler and seconded by R. Anderson to approve the meeting minutes from February 19th, 2019. Motion made unanimously (Resolution No. 19-70)

*A motion was made by R. Anderson and seconded by H. Duchscherer to appoint Brandon Reed to the BZA. Mr. Ikeler abstained. (Resolution No. 19-71)

* A motion was made by R. Anderson and seconded by H. Duchscherer to appoint Don Gattrell as a permanent member of the Zoning Commission. Motion made unanimously (Resolution No. 19-72)

*A motion was made by D. Ikeler and seconded by R. Anderson to submit the roads Nash and Farley for the County to look into for repair for 2019. Motion carried unanimously (Resolution No. 19-73)

*A motion was made by R. Anderson and seconded by H. Duchscherer to approve the Credit Card Policy with three credit cards. D. Ikeler voted NO. Mr.

Anderson and Mr. Duchscherer voted YES (Resolution No. 19-74)

*A motion was made by R. Anderson and seconded by D. Ikeler to appoint Henry Duchscherer as compliance officer for the Credit Card Policy.H. Duchscherer abstained. (Resolution No. 19-75)

*A motion was made by R. Anderson and seconded by D. Ikeler to approve the Solid Waste Management plan for Geauga/Trumbull. Motion carried unanimously (Resolution No. 19-76)

Fiscal Officer:

*Jobs-Full time at Geauga Water Resources-pretreat Coordinator \$25.11.

Full time non-union at Water Resources-network technician \$18.74.

OTARMA- Will be doing appraisals as part of the membership program. Will be done in three phase over the next three years. Parkman Township is in phase two.

Zoning Report:

*Zoning received an email from Rich Craxton of 16491 Farley Road. He wanted to know if zoning had information on 500-gallon propane tanks and if a tank could be buried and if a permit would be needed. I advised him to call the Fire Department on that issue and also his supplier or O.R.C 320.6.2

*An application was completed by Middlefield Freezer Rental LLC on behalf of Marty Shumucher of 16989 Tavern Road. They are proposing a 10 by 20 accessory building with power hook up approved by the county building inspection. All paperwork was in order and a permit was issued.

*An application and other paper work was completed Andy Hostetler of Grove Road who is requesting a conditional use while he performs contract service work for John Yoder's box and pallet shop on Nelson Road. The conditional use hearing will be held next week.

*Michael Myers Architect for the BP Station project wanted to know if the Township had any requirements in order to start earthwork at the location of the station on Main Market. Mr. Myers was told that full construction documents were required prior to actual construction, but earthwork can start ASAP. Mr. Myers is aware that all plan has to be approved by the Fire Department and County Building inspection.

*Zoning information requests on the following: (A) John and Patty Patton of 18950 Hobart Road, they are planning an addition to the home, they had several questions on zoning septic systems. (B) Partial 25-031000 16128 Center Street (C) Partial 25-060750, 16169 McCall Road (D) Partial 25-060740 18386 Mill Road – all 3 partial held by Blue Sky Real Estate Holding LLC, and the request was from Ohio Real Title, Hudson, OHIO. (E) 17140 Reynolds Road.

*A report of new construction being done at 17162 Reynolds Road, a non-compliant letter sent out the home owner.

*I sent a copy of an email from prosecutor's office on the three properties that were sent for legal action, Prosecutors office want to meet with me on the 11 of March to review.

*Update on the Madison Road Tower upgrade they now want to add additional loads to the tower to include a 4 by 8-foot cabinet and two in coax and an updated structural analysis.

*David Miller completed an application for Eli Miller of 18030 Tavern Road, Mr. Miller is proposing a 2500 Square foot Accessory building, all paperwork was in order a permit was issued.

*Looking for new individuals who would like to join zoning

Road Report:

*Fill in holes with stone on all roads

*Cut trees after storm

*Replaced parts on spreader and tailgate air cylinder

*Ordered 20 mile signs 46.00 each

*Put more stone on roads

*Salt and plowed roads

*Plowed and salted roads on troy roads about 30 min and $\frac{3}{4}$ ton of salt

*Resolution for County

*Kokosing needs emails, will give Mr. Ikeler and Mrs. Reed's emails

*Eligible for ODOT safety sign grant. Will attend meeting to see about getting this money.

*Getting request for street lights

Fire Report:

*Thank you sent to Farmington and to Junction auto for donation and hospitality

*Still trying to schedule a meeting with Chief Bland, Schedules have not matched up.

*Notified Life Force Management of the new EMS Billing rates

*Would like permission to meet with an architect / project specialist to research needs assessment / costs / requirements of a new facility for the Fire Department. Mr. Baker (principal of Baker, Bednar & Snyder) has offered his service as simply a dialog starter AT NO COST, as previous costs given to me are not very accurate or realistic

*Was not able to get to Hinkley to look at their station. Time constraints

*Furnace work to begin today, please give the contractor the time and space he needs to complete the project

*LT Eric Mathews submitted an email to the Fire Department e-mail address Saturday, 2 march, 2019, stating his intent to resign from Parkman Fire Department effective at 23:59Hrs that evening (11:59 pm). Request the board accept his resignation effective 23:59 on 2 March 2019, per his request.

*Still exploring a retirement / 401K type benefit for employees with the assistance of the fiscal officer

*Exploring Benefits policies for medical coverage for certain employees, Fire Departments are completely different than conventional employees when you start looking at requirements to be considered full time / overtime / required retirement contributions / vacation and sick time. Policy must be fair and reasonable, still exploring options

*Need to make purchases with the Credit card in the very near future. It is a requirement to pay the required fees with a card

*Fuel log turned in

*Mr. Troyer has requested that we burn the remaining home on his property, vacated by this weekend, same arrangements as before. I will contact Mr Troyer to solidify the arrangements, as Lt Mathews arranged everything for the last burns. Likely in April sometime

* Status of joint meeting with Troy Trustees in reference to fire department issues?

*Right now the fire department is covering around 79% of the 15 hour shifts. In January there were 7 unanswered calls with six of them during non-staff hours. In February there were 7 unanswered calls with six being non-staff hours. The fire station is too outdated to staff 24 hours a day. There are things that need to be considered like a new station, insurance, etc.

Mr. Duchscherer stated that right now a new levy is out of the question as there are two renewal levies coming up this year.

Keep the staff under hours at this point so there is no worry about insurance. Need to come up with ways to get new people as the department can't rely on Troy and West Farmington.

Mr. Ikeler stated that the township is getting forced into 24 hour shifts but the budget presented shows no room for equipment replacement if the fire department goes to 24 hours a day. There will be no fire department if equipment can't be provided. There is also no need for equipment if we have no people to use it.

The tanker was removed from the budget so it can be replaced with grant money in 2021

Mr. Ikeler stated that there is no guarantee on grants though and the NFPA gives dates on when equipment should be replaced. Mr. Ferguson stated that NFPA is just a guideline. Mr. Ikeler stated that when items needed to be replaced in the past the Fire Chief stated that they had to follow the guidelines of NFPA, that it was mandatory, now they don't have to follow them for replacement rules?

NFPA standards for things such as tire replacement should be followed to avoid lawsuits. If there is a proven maintenance record then that should suffice.

The trustees stated that it was a no on insurance and no talking to the architect at this time.

Cemetery:

* Funeral yesterday and one on Saturday

Community House:

* Bookings for Community House and Park are still coming in. A new calendar of events will be created.

Old Business

* Road Planning-Looking into the cost of putting an addition on the building. Will be dirt floor and no heat.

*Credit Card Policy- Policy was voted with discussion. Mr. Ikeler stated that he does not agree with having three credit cards given to three different people. Mr. Anderson stated that he does not agree with charge accounts at businesses. Policy was voted on 2-1

*Electric Rates- Still no determination, Mr. Anderson will talk with NOPEC and the individual running and quoting numbers.

New Business:

*Solid Waste Management- Resolution completed

*Board of County Commissioners provided an updated map of water resources.
The map shows new sewers.

Public Comment:

*Mr. Coz stated that the flag in the center of town is in horrible condition. Mr. Ikeler stated that they do have a new one to replace but they are waiting for the next windstorm to pass before they put it up.

D. Ikeler moved and R. Anderson seconded a motion to adjourn at 8:31 pm.
Motion carried unanimously (Resolution No. 19-77)

Meeting minutes submitted by:



Meeting minutes approved by:

