

**Parkman Township Trustees
Regular Meeting of October 15, 2019**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees-Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Fiscal Officer- Nina Reed, John Spelich-Zoning, Dale Komandt, Willow Soltis and Diane Ryder-Maple Leaf

*The Pledge of Allegiance was cited and an agenda was made available.

Motions:

- *A motion was made by D. Ikeler and seconded by H. Duchscherer to pay the bills. Motion carried unanimously (Resolution No. 19-216)
- *A motion was made by D. Ikeler and seconded by H. Duchscherer to accept the minutes from October 1st, 2019. Motion carried unanimously (Resolution No. 19-217)
- *A motion was made by R. Anderson and seconded by D. Ikeler to approve the bank reconciliation for August 2019. Motion carried unanimously (Resolution No. 19-218)
- *A motion was made by H. Duchscherer and seconded by R. Anderson to declare it necessary to put a new 5 mil levy on the ballot in 2020. Mr. Anderson-Yes, Mr. Ikeler-No, Mr. Duchscherer- Yes (Resolution No. 19-219)
- *A motion was made by D. Ikeler and seconded by H. Duchscherer to rescind the appointment of assistant cemetery sexton. Motion carried unanimously (Resolution No. 19-220)

Fiscal Officer:

- *Job-Department on Aging full time at \$19.48 per hour chore and home safety program Job-Community and Economic Development \$18.24 program coordinator full time
- *Levy to vote on and sent to Sheila Salem
- *Thank you letter to be signed for Mr. Close who donated cemetery plot
- *Letter received from County Engineer stating that inventory lists do not need to be sent to county any longer
- *Meeting minutes will not be made available to anyone other than trustees prior to trustee approval. Meeting minutes are not public record until after they are approved by the trustees.
- *Retention policy needs to be worked out

Zoning Report:

- *17039 Main Market Road from Lawyers Title-(2) 17431 Farmington Road (3) 17930 Owen Road they wanted to know if a zoning permit was needed for a new black top drive. (4) John Miller of Hosmer road wanted a second driveway permit (5) Angela Fox wanted Variance request information (6) Windstream called and wanted rite-a-way with township cell tower locations they are to send information. (7) Jim Miller of Hobart road had questions on zoning regulations to do with accessory building. (8) Resident had a question on a 1.8-acre parcel on main market road that's non-conforming (could it be built on)? (9) John Troyer of 17431 Farmington road wanted information on having property surveyed and split in two parcels gave him survey information. (10) Zoning information from Dan J. Byler of 16455 Madison road the request was from Larry Brit Realty.
 - *Application completed by Jerry V. Miller of 18459 Hobart Road Mr. Miller is proposing a 30 by 40 Accessory building all paper work was in order and a permit was issued.
 - *John Yoder of Nelson road came to the office and completed an application for an agricultural permit, all of his paper work was in order and a permit was issued, a copy of the permit and application was sent to county building department.
 - *The Parkman township BZA met in regular session October 8th to hear a USE variance request, submitted by Don Hofstetter DBA Sugar Hill LTD after a discussion the variance request was tabled.
 - *Sheila will be available by phone during training
 - *Need to have another BZA, zoning, trustee joint meeting
 - *Sheila Salem is helping us with the BZA training with Dave Dietrich
 - *The BZA hearing this month was suspended because the Board couldn't agree on procedure
- Road Report:**
- *Berms have been cut on Hosmer rd. hills both on the north and south side of 88. Ditches cleaned out due to wash out. Approx. 16 ton of screened grindings put on the south side hill and 16 ton of grindings and 57 limestone mix on the north side to build up the road.
 - *Hauled our pile of unscreened grindings to Ziegler asphalt in troy to be screened. 272 tons of unscreened were hauled to the screener with 232 tons being screened and hauled back with 40 ton of larger type chunks that would not screen. the cost was about \$1,120. which was a savings compared to ordering them.
 - *3 new signs have been made for the cemetery with the rules on them and will be

placed back at the cemetery on new posts.

*57's and grindings mixed have been put on Newcomb Rd from patch south 1/2 mile. We will be working to try and keep up with dragging and keeping wash board out of that area.

*Catch basin behind the shop has been installed

*Recycling bins will be moved before the cameras are installed

*We have been trying to keep up with ditching on the roads and cutting berms as well as road side mowing the mower is currently down due to a pivot mount that malfunctioned

*Smoothed out Patch Road for a funeral

*Camera's will be installed tomorrow

*Get surveillance camera signs posted

Fire Report:

*4222 Should be back from paint end of this week – early next week.

*Multiple requisitions turned in.

*Met with a gentleman in reference to blue prints for the addition – follow up

*Hose testing nearly complete

*Garage door opener spring was replaced after it was found broken

*Furnace received annual service and repair.

*SCBA Cylinders are going through their Hydrostatic testing – they are being rotated through stock as to not reduce our available spare cylinders

*Request to receive the meeting minutes for my review prior to the Board accepting the minutes.

Cemetery:

* Rescind assistant cemetery sexton as they are not able to do it

*Need to find a new sexton

*Mr. Ikeler stated that in the 40's there was a fire in which the township lost all of the important cemetery documents. It is important that the township look into getting fire

proof boxes to secure important original documents.

Community House:

*Bookings:

Community House: October- 2, November- 4, December- 1

Park: none we should consider shutting off the water

Painting finished at the Park and Road Garage

Talking with Windstream figuring out the phone system

We have chosen the spot for the recycling bins and Cameras are going to be installed

Old Business

* Road Planning-camera's to be installed

New Business:

*Inventory will need to be completed

*Start looking at projects that need to be done next year

*Look at raises for John and Jan for next year

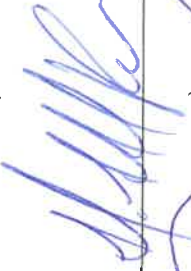
Public Comment:

*Willow Soltis stated that the drain is not draining due to the cement around it being too high. Mr. Ikeler stated that this will be fixed and is known.

Willow also stated that the ditches look amazing and thank Mr. Ikeler. Dale Komandt stated that there is water coming down to new catch basin causing issues. Mr. Ikeler stated that they are working with the county on how to fix this problem. It is going to be a big issue for the property owners though.

H. Duchscherer moved and D. Ikeler seconded a motion to adjourn at 8:48 pm. motion carried unanimously (Resolution No. 19-221)

Meeting minutes submitted by: _____



Meeting minutes approved by: _____

