

**Parkman Township Trustees  
Regular Meeting of April 7, 2020**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees- Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Fiscal Officer- Nina Reed, Mike Komandt, Dale Komandt, Tanner Baker, Courtney Sanders, Ryan Morehead.

\*The Pledge of Allegiance was cited, and an agenda was made available.

**Motions:**

\* A motion was made D. Ikeler and seconded by H. Duchscherer to approve the signing and payment of the bills and wages for the entire month of April. Motion carried unanimously (Resolution No. 20-63)

\*A motion was made D. Ikeler and seconded by R. Anderson to waive the reading of the March 17<sup>th</sup>, 2020 regular meeting minutes and to approve the same. Motion carried unanimously (Resolution No. 20-64)

\*A motion was made by D. Ikeler and seconded by R. Anderson to accept the donation from the Amish Safety Committee in the amount of \$13,813.60. Motion carried unanimously (Resolution No. 20-65)

\*A motion was made by R. Anderson and seconded by D. Ikeler to pay \$3,204.00 to Stricker for the annual service contract for the fire department. Motion carried unanimously (Resolution No. 20-66)

\*A motion was made by D. Ikeler and seconded by R. Anderson to purchase asphalt grindings from Jeff Zeigler in the amount of 800 tons at \$17.50 per ton. Motion carried unanimously (Resolution No. 20-67)

\*A motion was made by D. Ikeler and seconded by R. Anderson to chip and seal dead end Shedd, Patch and Nash purchasing from H. Luli Company not to exceed \$45,000.00. Motion carried unanimously (Resolution No. 20-68)

\*A motion was made by D. Ikeler and seconded by R. Anderson to purchase 330 tons of #8 limestone from Arms trucking not to exceed \$8,500.00. Motion carried unanimously. (Resolution No. 20-69)

\*A motion was made by D. Ikeler and seconded by H. Duchscherer approving an annual payment of \$250.00 to Charles Ehrhart for the work done on the old cemetery. Motion carried unanimously (Resolution No. 20-70)

\*A motion was made by D. Ikeler and seconded by R. Anderson to honor Jeanette Smith Loomis for Memorial Day. Motion carried unanimously (Resolution No. 20-71)

\*A motion was made by D. Ikeler and seconded by R. Anderson to give a \$.50 per hour raise to Joe Rager on the road department effective next pay period. Motion carried unanimously (Resolution No. 20-72)

\*A motion was made by D. Ikeler and seconded by R. Anderson to give a \$50.00 per month pay raise to the Cemetery Sexton effective April 1<sup>st</sup>. Motion carried unanimously (Resolution No. 20-73)

\*A motion was made by H. Duchscherer and seconded by D. Ikeler to give a \$50.00 a month pay raise to the zoning inspector effective April 1<sup>st</sup>. Motion carried unanimously (Resolution No. 20-74)

\*A motion was made by H. Duchscherer and seconded by D. Ikeler to give a \$50.00 a month pay raise to the zoning secretary effective April 1<sup>st</sup>. Motion carried unanimously (Resolution No. 20-75)

\*A motion was made by R. Anderson and seconded by D. Ikeler to give a \$.50 cent raise to all fire department staff effective next pay period. (Resolution No. 20-76)

\*A motion was made by R. Anderson and seconded by H. Duchscherer to pay each lieutenant on the fire department a wage of \$2000.00 per year paid each quarter. Motion carried unanimously (Resolution No. 20-77)

\*A motion was made by R. Anderson and seconded by H. Duchscherer to pay the fire chief \$8000.00 per year paid quarterly. Motion carried unanimously (Resolution No. 20-78)

#### **Fiscal Officer:**

\*Joyce Peters is willing to take over if I fall ill to the coronavirus. She is requesting that the computer and all documents needed to do the job be brought to her house by Dennis Ikeler.

\*Summer help for the county -will be posted on the bulletin board outside.

\*Amish Safety Committee donated \$13,813.60 to the road department for 2020

\*Cemetery new form to be completed when checks are turned in from the cemetery sexton and assistant sexton, form handed out during meeting.

#### **Zoning Report:**

\* David Miller a local contractor called the office and wanted to know since a local resident tore down a black mold infested house but saved the foundation and wanted to build an accessory building on the foundation however since the new house was located in the rear of the proposed accessory building the home owner would have to request a variance.

\*Zoning information requests on the following:

A. Robert McDougall who is building a house on Ambler wanted set back information.

B. Attorney Lynch wanted zoning information on Theo Wojtasik parcel on Main Market.

C. Olin Troyer called the office and wanted signage information.

D. Lawyer Title requested zoning information on 16581 Old State Road and 15550 Main Market Road also 18440 Hobart Road.

\*John Kauffman of 17720 Hosmer Road completed an application for second story to be added to his house all paperwork was in order and a permit was issued.

\*Received from planning a proposed minor subdivision No. M20-005 containing 5.0013 acres and enclosed was a legal description and survey map for real property held by Emmanuel and Steven Stolfus being Parcel 1 and the remainder of Parcel 25-092100 containing 5.0066 acres and is parcel 2. All Parkman zoning requirements were met and approved and were returned to Planning.

\*All our Zoning cases are on hold at the present time

## **Road Report:**

\* Mother nature has not been our friend lately. However, compared to past heavy rain storms the dirt roads held up very well. Despite the picture and article in the paper. Reeves Road was graded and drug the day that picture was taken. You can see in the middle of the picture fresh stone and grinding mix that was just spread on the road. Even with the rain, the roads are very hard which even with the new tires the grader is struggling to break up and dig the roads.

\* I would like to see what the schedule and availability is of the calcium to try and make a rough schedule to grade. If there is no rain coming, I will be grading as we are already getting complaints about dust. If it is possible, I would like to order many grindings to start putting them down on the road before they are sprayed and rolled. I feel this will help tremendously with the dust.

\*I met with Luli Company to get quotes for paved Nash, short Patch and dead end Shedd for chip seal. Waiting for the quotes.

\*\*\*Quote received showing \$45,000 for all three roads.

\*After multiple talks with Dennis we have been trying to keep social distancing from each other here at the garage. Even though there are only three of us it is tough for us to be in the shop together. Thad is worried about spreading and the increase change of getting the virus and it is ending up with his kids. I am fearful of the virus getting to him and Joe as well. I have limited myself to squad calls outside of the road department to help lower the chances although as fast as it is spreading in the area it is unknown. We will continue to work as much as we can when it is not raining. However, we are very limited currently on rainy day jobs.

\*Thank you for your understanding with this and allowing us to rotate or remain home on days we cannot be social distancing in the building.

\*All dirt roads have been graded and drug as of this past Friday. I will be scheduling to try and get the Gradall out of the winter storage and start hauling the concrete ingots to the shop from Countyside Lumber in Middlefield.

\*Thank you and stay safe

## **Fire Report:**

\* We have had to send one employee home after being notified of a possible Covid-19 Exposure, Employee has since returned to work after Geauga Health District determined the employee had not been exposed.

\*We have seen a slight decrease of emergency incidents over the last few weeks, we do anticipate the increase of incidents over the next few weeks or months as the virus moves through our community.

\*We have a good supply of PPE – Suits, N-95 Masks, Goggles. This can change with the call volume. We are trying to resupply via the hospital and Geauga DES as we use the PPE.

\*Completed Asbestos testing and received the report back already on a residence that will be demolished via fire on Bundysburg Road. This will not take place until the social distancing and Stay at home orders are relaxed or lifted. Owner is aware and understands this. – Invoice turned in for payment. The home did not contain any materials that need to be removed prior to the training taking place.

\*March had 5 incidents 11pm-8am, One fire in Middlefield and 5 EMS incidents in Parkman. All Ems incidents were handled by Farmington Fire Department.

- \*Fire/Medic Fox is Still off duty due to an injury sustained at another Fire Department, possible June return to full duty.
- \*Addition at Servi-Pak will now contain a Sprinkler System – New building plans to follow.
- \*The Station and apparatus were spray disinfected by a contractor on April 2, we will continue to do so when the need arises. Invoice turned in on April 3,2020 with Req.
- \*Please approve service contract for Heart monitor and Lucas CPR in the amount presented at the meeting.
- \*Hostetler started training shifts – all paperwork was turned in on the 1<sup>st</sup> of April, testing results were turned in to Fiscal for records.
- \*Fire Inspections have stopped for the time being and will resume when able to go back into the businesses within the Township.
- \*First Responders have been prioritized for Covid-19 testing and all employee information has been forwarded to UH for streamlining the testing process if needed.
- \*Diligently working toward having the ISO study completed this summer for a new Property Protection Class rating for Parkman Fire Department. Most of the paperwork is completed, awaiting information from some of the surrounding departments that will assist with our final rating.
- \*Letters are being mailed to property owners that have a dry hydrant installed as it is an ISO requirement to have written documentations to have these on private property and be used at any time.
- \*Scheduling annual undercoating of the apparatus in the coming weeks, hopefully jointly with Middlefield and Troy again this year. Can I add in the road department vehicles?
- \*Fuel for March was turned in at the meeting.
- \*Training hours are up for each member this year – will help with ISO Rating.
- \*Monthly EMS continuing Education has been cancelled due to present issues.
- \*We will continue to purchase cleaning and disinfectant supplies as they become available.
- \*All apparatus is in service and operating well.

**Cemetery:**

\* Form provided that will be turned in whenever money is taken for the Cemetery showing what the money is for

**Community House:**

\* Community House; There will be no events at the Community House for the near future. We do have two bookings in June and one in September.

\*The solar panels on the Community House have been repaired.

\*The Pancake Breakfast did about 150 carry outs a week which helped reduce the inventory.

\*Overlook Park: The Park will be closed for all events until further notice.

**Old Business:**

\* Road planning chip and seal three roads

Fire Department- look at purchasing new gear totaling around \$4000.00

**New Business:**

\*Memorial Day parade will be cancelled this year due to the coronavirus. Parkman trustees will still honor Jeanette Smith Loomis.

\*Blood drive on May 9<sup>th</sup>

\*Easter egg drive thru put on by the Chamber will be on April 11<sup>th</sup>.

\*A plaque has been given in the past to Charles Ehrhart. Approve giving him \$250.00 as a thank you for all the restoration that he has put in at the old cemetery on Bundysburg Road.

\*The park has yellow caution tape around all playground equipment due to the coronavirus

\*New phone system: main number is 440-548-2904 then you pick who you want to leave a message for

\*Mr. Duchscherer brought up the fact that there is an option to remove the fire levy from the ballot if they felt that the voting will not be fair. It was stated that it

would cost money to put the levy back on after they will have paid for it for this election. Mr. Ikeler stated that he does not want it on the ballot the same time in November when he has a levy or two that will be on the ballot. Mr. Ikeler also stated he wanted proof that they could remove it from the levy before he would vote. It was decided to let the votes go through and if needed at a future date the trustees could vote to decrease the amounts.

\*Garbage day is still on at this time

**Public Comment:**

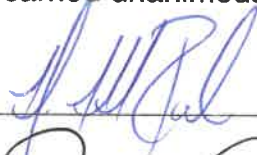
\* Dale Komandt wanted to know if the Post Office was still coming It was stated that the trustees have not heard anything recently

\*Dale stated that people are moving picnic tables at the park and not putting them back under the pavilion.

He also requested permission to put rebar in at the cemetery to mark were the pins are because they are becoming harder to find. Mr. Ikeler stated that he will get him some so he can do this.

A motion was made by R. Anderson and seconded by H. Duchscherer to adjourn the meeting at 8:20 pm. Motion carried unanimously (resolution No. 20-79)

Meeting minutes submitted by:



Meeting minutes approved by:

