

**Parkman Township Trustees
Regular Meeting of May 5, 2020**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees-Roger Anderson, Dennis Ikeler, Henry Duchscherer, Fiscal Officer- Nina Reed, Mike Komandt, Ryan Morehead and Brandon Reed

*The Pledge of Allegiance was cited and an agenda was made available.

Motions:

*A motion was made by D. Ikeler and seconded by R. Anderson to pay the bills. Motion carried unanimously (Resolution No. 20-80)

*A motion was made by R. Anderson and seconded by R. Anderson to accept the minutes from April 7, 2020. Motion carried unanimously (Resolution No. 20-81)

*A motion was made by R. Anderson and seconded by H. Duchscherer to approve the January 2020 bank reconciliation. Motion carried unanimously (Resolution No. 20-82)

*A motion was made by R. Anderson and seconded by D. Ikeler to approve the February 2020 bank reconciliation. Motion carried unanimously (Resolution No. 20-83)

*A motion was made by R. Anderson and seconded by D. Ikeler to approve the March 2020 bank reconciliation. Motion carried unanimously (Resolution No. 20-84)

* A motion was made by R. Anderson and seconded to D. Ikeler to pay \$2,505.00 to VFIS for 2020 premium. Motion carried unanimously (Resolution No. 20-85)

*A motion was made by R. Anderson and seconded by D. Ikeler to pay \$2,600.00 for fire equipment for new employee. Motion carried unanimously (Resolution No. 20-86)

Fiscal Officer:

* VFIS- need approval to pay \$2,505.00 Discuss the recommendation that all members contribute a minimum dollar amount to the A&S policy to avoid any issues with Ohio BWC.

*Received \$9,366.46 from BWC which is part of a \$1.6 billion to Ohio's private and public employers to help ease the financial pressure of your organization due to COVID 19

*Received stimulus money in the amount of \$683.96. Still waiting on directive on how to create a new account and what the money can be spent on

*Look at getting single room at the end of the basement set up for files and fiscal officer. This will be a secure room that will hold all files and the desk for the fiscal officer.

*Received request for audit information, started putting this together

*Started working on records retention. Once this is done it will be presented to the trustees and then sent for approval. Once it is all approved I will start getting rid of documents that we no longer need.

Zoning Report:

*Received from Planning a proposed division of land application E-20-014 and a consolidation of lots C-20-20. The division of land will be a transfer of land being parcel 25-040000 owner Gregory Ziskra to be conveyed to parcel 25-190688 containing 1.89 acres owner William R. Gingerich. All needed requirements by Parkman Zoning were met and approved and returned to Planning.

*A few weeks ago Zoning reported that Rudy Miller of Bundysburg Road wanted to request a variance to use an existing foundation to build an accessory building, after zoning did an on-site inspection of the property the foundation did not meet certain requirements of Parkman Zoning regulations. Mr. Miller did indicate that he may tear down an old barn and rebuild a more useable building to be located at a more suitable location.

*Request for zoning information by Miller Real Estate out of Chardon for property at 17677 Reeves Road also information on parcel 25-190311. Linda Avalon of 17100 Hosmer Road wanted information on how many buildings are allowed on her 2-acre parcel, also wanted copy of zoning regulations, I told her they would not be available for a period of time because they are being revised at this time. Jamie Miller and said that his culvert permit is being held up and I called Tax Map office and they said everything is backlogged because of the virus.

*Application was completed by Roseanna Byler Martin of Old State road, Mrs. Martin is proposing a 2200 square foot house with a garage, all needed paper work was in order and a permit was issued.

*All paperwork was submitted by Steven Olvic, Director of the Geauga County Water Resource on behalf of the Geauga County Board of Commissioners, the Board is requesting an area variance on parcel 25-704085 located at 16125 Main Market Road, this is an non-conforming lot as it stands and is one and a half acre, they are requesting to split the lot and sell off the half that has a vacant house located on the west side of the parcel the other[EAST SIDE] has a sanitary sewer pumping station.

*This is a follow up report on the junk on the Madison Road parcel owner Robin Gotham of Bellevue, Ohio the property is a rental unit that in the past zoning has filed several reports on the mess that comes and go's. I did talk with Mr. Gotham and he was to talk to the renter Joe Earl, and Mr. Earl did call me and said the mess was taken care of. I will continue to keep an eye on the property.

*I sent a follow up letter to Theo Wojtasik of Main Market Road, Mr. Wojtasik has made head way with his clean up.

*An application was completed by Jamie J. Miller of Newcomb Road Mr. Miller is proposing a 3800 square foot house, all paper was in order and a permit was issued.

*John Fisher completed an application for a home occupation at his Newcomb Road property Mr. Fisher has been making sand stone patio

items for a few years so when he applied for a permit for an addition to a building he agreed to the occupation permit, I also approved a permit for an addition to his shop.

*Ivan Miller of Bundsyburg Road completed an application for an addition to his shop his permit is pending until I can do an on-site inspection of his shop.

*A site plan and drawings were submitted along with application for an addition to a house owned by Peg Koelble of Nash Road. A permit was issued for the 484 square foot addition.

Road Report:

* For the most part our roads have been holding up decent. At this time unless they become dangerously bad, I am holding off on the grading and dragging due to the dust until we are ready to do dust control. As long as mother nature cooperates, I am hoping this will be in the next week or two at the latest.

*The roller will be done and ready to use this week, as of now. All Major work is complete just finishing up some safety items on it.

*As you probably have seen, I communicated with Dennis and placed no trespassing signs at the rear of the property for safety reasons. There was a resident who went over the hill out back and that area is not safe as it is an active work area. For the townships protection I requested signs be put up.

*As the weather allows, we have been working on Dead End Shedd trying to get it prepared for chip and seal by cleaning out ditches. We have ditched Farley Road and some of Hosmer. I will be continuing on Hosmer, as of right now it is in need of it in a few high priority spots.

*We replaced a crossover pipe on Hosmer which was collapsing and failing. After speaking with the county we have a crossover pipe on Dead End Shedd that is rotten and collapsing as well. It is at the county's recommendation it be replaced with 15-inch concrete pipe.

PIPE \$15.95 FT 40FT = \$638.00
GRAVEL \$24.00TN APROX 15 TN=\$360.00
TOTAL=\$998.00

This will require the road to be closed for approximately two to three days during work hours. I will leave it open as I can emergency traffic only and will be sure to have at least one lane open in the evening when not working on it.

*As the time permits, we will be working on spring cleaning and work on the driveways at the cemetery and park along with restoring the graves of burials that happened over the winter. Right now I feel getting the roads which will be chip and sealed properly prepared and ready while also trying to grade and do dust control. We are scheduled for the first three weeks of June to be crack sealing.

*If there are any questions on work that is being done or you feel that work needs done somewhere please feel free to contact me. I cannot give a future plan as our job here varies and is dependent on the weather plus priorities change as road conditions do as well as burials which take priority. We will always strive to do our best to keep roads in the best condition possible while also working on our berms and drainage which is high priority for helping keep satisfactory roads.

*Pipe on Reeves is failing. It was recommended by the county that it will take 56 feet of 60-inch pipe to fix it. It will cost around \$13,000.00.

*The dirt behind the garage is being taken care of

*BTE will put in retention pond

Fire Report:

* We have ordered a few parts for the squad through the manufacturer to replace worn or broken parts within the patient compartment

*We continue to purchase cleaning and disinfecting supplies throughout the Covid-19 situation, we will continue this practice of locating and securing supplies to protect our employees in the station and apparatus, as well as the patients we encounter.

*All township facilities will have fire extinguisher service on May 4 beginning with the Fire Department at 0800.

*Fire Alarm testing has been completed and witnessed by a Fire Inspector within all Township facilities.

*Reminder that fire doors cannot be propped open in the basement of the community house. This includes the door to the furnace room and the door between the new and old sections of the basement under the kitchen area.

*Fuel log turned in

*Requisition turned in for Servo-soft for the years remaining purchases and service of the water treatment system.

*Credit card info turned in numerous times throughout the month.

*Request to purchase new PPE for new hire that we have no gear for at this time. Via Warren Fire Equipment \$2600 for coat, pants, boots, suspenders, and hood.

*OFE May session has been postponed until Nov 2020 due to Covid precautions. This will push the entire program back 6 months and finish in the fall of 2022 instead of spring 2022.

*I will be out of town the second week of July for Military obligations – still able to reach me via email and phone. I will be available in the evenings of that week.

*We will be scheduling a training burn as soon as the gathering limit of 10 is lifted by the Governor.

*Considering replacing some strobe lights on the tanker with LED, as the strobes are nearing 20 years old and are burning out with no replacements available through the manufacturer.

*Mr. Ikeler questioned why a part had to be picked up in Chesterland as a reimbursement for mileage was paid at three times the cost of the part that could have been picked up closer. It was stated that the stores local did not have it and it was needed right away.

Mr. Ikeler stated that all requests need to have every item purchased listed on it so it can be clear as to what is being purchased.

Cemetery:

* None

Community House:

* We need to discuss how we are going to handle bookings at Overlook Park. The Amish Kids are playing softball at the Park. There were 50-100 kids there last Sunday. The Sheriff's Dept. stopped by, but they didn't make them leave.

We will keep park closed per Governors orders. Will put signs up and leave the water off.

We are receiving no monies for the cardboard/paper recycling bin.

Bookings are on hold until further notice

Old Business

* Memorial day- plaque shown and insert read
Wreaths will be purchased and placed at the cemeteries
Flags will be put up as well

*Thank you to the fire department for taking part in a parade for anniversary in the township

*2020 planning: with the levy not passing the fire department will be out of money in the next 3-4 if staffing stays at 15 hours per day 7 days a week. Mr. Duchscherer stated that once social distancing is over a meeting needs to happen between Parkman and Troy.

The small town is not getting bigger so other avenues need to be looked at. Will be looking at the community as to why so many no votes

It was stated that there have been complaints about the fire department and that is part of the reason why it failed

Can't come at the residents with a new levy

Mr. Anderson stated that the residents were misinformed and that is part of the reason why it failed

Mr. Komandt stated that absentee ballots caused issues, Mr. Ikeler stated that this had nothing to do with it failing as voter turnout was around what

the township normally sees.

Maybe look at bringing people in

It was stated that a resident had made the suggestion that a 10 mil levy be put on the ballot

New Business:

*Cell tower- received two rental requests. Not worth it as there is a current rental agreement in place and there would be no more money involved .

*Mural- they received an extension to complete the project

*Bid will go out at end of year for Newcomb Road Project

*Post office will be coming in late summer

Public Comment:

*none

R. Anderson moved and D. Ikeler seconded a motion to adjourn at 8:18 pm. Motion carried unanimously (Resolution No. 20-87)

Meeting minutes submitted by:



Meeting minutes approved by:

