

Parkman Township Trustees
Regular Meeting of June 2, 2020

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees-Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Fiscal Officer- Nina Reed, Fire Chief- Mike Komandt, Jake Bowden, Russell Spencer, Joyce Peters, Mike Derifield, Lonnie Hendershott, Lynn Schiffbauer, Cindy Derifield, Dale Komadt and Linda Jacobs

*The Pledge of Allegiance was recited and an agenda was made available.

*D. Ikeler moved and H. Duchscherer seconded a motion to pay all bills for the month of June. Motion carried unanimously (Resolution No. 88-2020)

*D. Ikeler moved and R. Anderson seconded a motion to approved the meeting minutes from May 5th, 2020. Motion carried unanimously (Resolution No. 89-2020)

*D. Ikeler moved and H. Duchscherer seconded a motion to approve the need to put a 2 mil continual road levy on the ballot on November 3rd, 2020. This is a renewal being set as an ongoing continual levy. Roll call Mr. Anderson- Yes Mr. Ikeler- Yes Mr. Duchscherer- Yes (Resolution No. 90-2020)

*D. Ikeler moved and H. Duchscherer seconded a motion enter into an agreement on the upkeep and maintenance of a retention pond that will be on township property along with BTE property. Motion carried unanimously (Resolution No. 91-2020)

*R. Anderson moved and D. Ikeler seconded a motion to accept a donation of 22 American flags in the amount of \$550.00 in honor of Kenneth Baptie, former trustee of Parkman Township and Navy veteran. Motion carried unanimously (Resolution No. 92-2020)

Fiscal Officer:

*Assistant chief building official Full-time position at building Department. Exempt from overtime.

*GCTA meeting to be held on July 8th at Huntsburg. This is being limited to only trustee's and fiscal officers due to the pandemic

*2021 budget at next meeting in July

*A need for the 2-mil road levy. This is a renewal and will be put on the ballot as a continual levy.

*Audit was picked up and started

Zoning:

*An Application was completed by Albert Detweiler of Tavern Road; Albert is planning a 24 by 32 shop for his existing carriage home occupation. Included from his application was a site plan and a hand sketch of the building. All paperwork was in order and a permit was issued.

*Margret Graves of 17880 Reynolds Road completed an application for an addition to her existing deck, all paperwork was included and complete and a permit was issued.

*Zoning received information that sales of a sort were reported, zoning did an on-site of the parcels and found that Mr. Soltis was selling corn, fill dirt, top soil and some other agriculture products of which all are allowed.

*Zoning did a follow-up into that duplex located on Main Market Road belonging to Don Hostettler, the fire is still under investigation, however it has been boarded up according to Hostettler and the utilities have been shut off.

*Received from planning a proposed consolidation of lots, application C-20-024. Enclosed was a legal description, survey map for property held by Daniel M. Miller and Melvin Miller. The consolidation of lots includes all of Parcel 25-008900 and all of parcel 25-147500 and 25-188985 for a total of 3.021 acres. The survey map was approved and signed by Parkman Zoning and returned to Planning.

*Received two emails from Geauga County Soil and Water with Parkman Express project and the installing of a front storm water basin to avoid erosion, I believe that has been completed; as work continues the BP Station. The second email was in respect to Middlefield Pallet of which Plans have been submitted and are under review by County Soil and Water. David Detrick is to take lead on the project on behalf of Middlefield Pallet and the Parkman Township Trustees. The Installation of Front Storm water basins to take care of any water problems from the Pallet Co Parkman township and the 2.5 commercial parcel near Main

Market Road. The Board of Trustees should have the PLAN in hand for review. This plan is about the same that was recently built at the BP Station and approved by the County. The basin has to be built first before a contract is agreed to, David can better explain the project.

*Parkman Zoning completed an onsite inspection at 16555 Bundysburg Road. Recently Ivan Miller Applied for a zoning permit for an addition to his shop, it was not clear as to what Mr. Miller was doing in his shop as the inspection turned up it was just a workshop, his permit was approved.

*Don Gatrell of 17115 Madison Road completed an application for a one-thousand square foot accessory building, all paperwork was in order and a permit was issued.

*Zoning information requests on the following:

- a. 16850 Old State Road, Home Occupation information
- b. Cliff Mcguire on the John Troyer parcel on removing a flag lot
- c. David Miller had question on flag lots.
- d. Rod Ziegler questions on side lot and rear lots.

*The BZA members are set to meet in a regular session July 7th 2020 at 7pm they are to hear two requests one on Adams and the second with Steven Olvic of the Geauga County Water Resource on parcel 25-704085 located on Main Market Road.

*Zoning Commision is meeting again it will probably be another 3 months until they are finished with the new Zoning regulations.

BZA will start back July 14th

*I've had three complaints about junked vehicles this past few days

Fire Department:

*Began experiencing electrical issues with Engine 4221, the apparatus is scheduled to be picked up by the mechanic's mid-week when they have room for the apparatus in the shop and can devote the time for the troubleshooting and repairs. The Multi-plex wiring and interlocks for certain functions are not

operating correctly and have prevented the warning lights, fire pump, and scene lighting to not work or stop working when they should be in operation.

*Gear for Hostetler is on order – Thank you for the approval – 45-60 days until delivery as it is custom sized to the member.

*ISO grading is continuing – once completed by the survey team we fully anticipate a significant reduction in home and commercial insurance premiums for owners and businesses within Parkman

Door Works was out to replace broken garage door cables, completed service and minor repairs on all doors and service and lubricated all doors.

*Headlights were replaced on engine 4221

*We have begun holding EMS continuing education during the day with a representative from University Hospital. The attendance will be limited to less than 10 due to the current restrictions in place. On the 21st of May, the duty crews from Parkman, Farmington, and Troy attended.

*All fuel, Invoicing and requisitions, and Credit card purchases have been turned in.

*Final Email for a Public Records request was forwarded to Fiscal as requested.

*June we will start waxing all apparatus and follow with beginning the annual testing of all fire hose.

*Conducted a review of the structure fire on Main Market with the initial alarm crews last week, we discussed if anything could have been done differently to prevent the collapse and ultimate injury to a firefighter. It has been concluded that the amount of fire and tasks that needed to be completed to ensure that all occupants were evacuated from the building, there is nothing different that any of the initial arriving crews or fire officers would have done differently. All in attendance expressed the fact that overall job well done and commended the initial response and swift action taken.

*All Mutual Aid Box Alarms for Parkman have been updated and distributed to the Dispatch center. This takes place every few years to continuously enhance the response capabilities for Parkman considering the changes in apparatus and manpower availability at surrounding agencies that we call upon.

*Still awaiting scheduling approval for undercoating of apparatus through the contractor due to pandemic travel restrictions to and from the home state of the contractor.

*Three Lieutenants have all been registered for Online Fire Officer I course through Akron University; Books have been delivered.

*Lt. Spencer has enrolled into Paramedic class personally funded

*Scheduling Live Fire Training for the 27th of June. Donated home on Bundysburg Rd. Fall live fire training on Nelson road will take place in September or early October. Asbestos testing will be scheduled for July sometime.

*I will be out of town on vacation June 7-9 with cell service only.

*Talked to the owner of two homes just north of BP about scheduling live fire training. Informed the owner that we were booked up for 2020 live fire training and that we would not be able to complete the burns in those two homes this year. Explained that this type of training and removal of buildings is based upon a first come first served basis and we are limited on the number of these we can complete each year due to budget, manpower, and Live Fire Instructor availability. He asked to reserve spring of 2021 for burning those buildings. Pending the structures remain structurally sound, absence of additional inhabited structures in proximity, and ability to safely hold live fire training at these properties, we will be able to complete the requested burns.

Road Department:

*As of this time we have pushed the crack sealing off until the second week in July due to the need of dust control on the roads.

*All the flags are up however we will need to replace them all this year including multiple poles. The flags are very worn and faded and some of the old wooden poles are rotten and there is nothing to mount holders to for keeping the flags on the pole. We have a total of 22 flags and poles up with no extras at the shop.

*As long as mother nature cooperates, we will be grading and dust controlling the roads over the next couple weeks.

*The park and cemetery driveways were drug and had 57 slag spread on them as well as the grave sites have been leveled and seeded.

*I plan to put the mower on the mow tractor and start cutting roadsides as soon as the roads are dust controlled. It is not effective to use the drag when the mower is on because we can't pull the berm in.

*I am working on getting prices but for safety reasons we need to update our ROAD WORK AHEAD, ONE LANE AHEAD, work zone signs. These are the signs we use when ditching and doing work on the roads however the ones we currently have are outdated and do not meet standards as far as size and visibility

*If possible, we should set up an account at Chagrin oil "marathon" in Middlefield. We will need a portable tank for the truck, but we need to run non-ethanol gas in the roller while doing the roads. This is the closest place with it and after seeing the quotes for a tank at the shop it will be much cheaper to purchase a small 75-100-gallon tank for the bed of the truck.

*If you haven't noticed all the concrete blocks have been hauled to the yard and all the stone bins have been made to match.

*Dennis and I met with the county on Newcomb and received our list of some minor projects we have to complete prior to the paving project. I have also been in contact with the county as they will be closing some of our roads as they replace guardrails. They will be open for emergency traffic only. As of now they plan to start Agler road late this week or beginning of next week.

*I am receiving multiple requests and concerns about trash day. Primarily if we are doing it. I'm not sure if this has officially been decided but I have been telling residents that I have not been told that it was cancelled and that we are having it.

*Agler Rd will be shut down on June 9th for repair

*Pipe on Reeves road will cost \$7,677.00 and another \$1935.49. This project will start in August as the ground needs to be dry

*Dust control was started Thursday this will continue dependent on weather

Community House and Overlook Park:

* gatherings of ten or more people are still prohibited until July 1; Blood Drive: June 12

I'm having the cardboard/paper recycling bins removed because they won't fix them (asking for three months) won't empty them (3 weeks). I talked with Geauga Trumbull Waste District and they will bring us more bins if we need them

*We must keep the yellow tape on the playground equipment until further notice; The latch on the porta-potty was fixed

New Business:

BTE- BTE will be putting in a catch basin that will be partly on township property. A contract has been drafted showing the share responsibilities for this. Mr. Duchscherer stated that he would like to see more detail on what the township will be responsible for. Mrs. Peters did question who was requesting to this, BTE or the township and Mrs. Jacobs wanted to know if it would benefit the township. Mr. Ikeler stated that it was requested by BTE as it is a concern on the run off of water from the township and it would benefit the township. The prosecutor looked over the papers and stated that this was good to go. Voted on this meeting.

*Scrap day will be on June 20 from 8am until noon

*Received a thank you letter from Bernice Wells sister thanking the trustees for all that they did for her

Resident Comments:

Mr. Ikeler stated that he received an email with no name. No response was made as he was not sure who was requesting issues to be corrected. Mr. Duchscherer stated that the individual should come to a meeting so they can work with the trustees to make corrections.

Mrs. Jacobs started a conversation about the homes in town that are not keeping up with the yards. She wanted to know if there is a process started on getting the home cleaned up.

It was responded that zoning is working with the prosecutor's office with a couple properties as they have not been complying with the order to clean up. Mr. Derifield stated that he was going to build a new home but decided not to because the comps are down in Parkman due to all the dumpy houses.

Conversation happened regarding the fire levy that failed. It was stated that feedback is needed from the community and why it was one sided. Mrs. Peters stated that there was too much confusion on the levy and the trustees got their feedback when the levy failed 70 to 30. Mrs. Peters stated that she read through previous meeting minutes and it always said the same thing. Never did it go into details on what the plans would be. Mr. Anderson stated that response times are faster than when it was a volunteer fire department. Previous levies were put on for money to be spent on upkeep and new equipment, it was never thought of as money for staffing because it was a volunteer department. Now there is a need to have full time staff, so money is needed to keep people on. In 2015, staffing was started, and it is now sitting at 15-hour shifts. Right now, there are only two people who live in the township that can respond as a volunteer. Calls after staffing hours are going to West Farmington. Mrs. Peters asked why people can't be retained and Mr. Spencer stated that it is because people are taking full time jobs. Mrs. Peters stated that she wants the actual cost of what it would take to staff the fire department 24/7. Mr. Komandt stated that the levy money would help pay for equipment, payroll apparatus etc. Mrs. Peters stated that there was a call for help and Parkman didn't show, another department had to come in. Mr. Komandt asked for the date and time so he could investigate this and Mrs. Peters wanted to know if this happened often. It was responded that all calls on off hours get pushed to West Farmington so it might happen.

Mrs. Jacobs wanted to know why calls by her house are being sent to Garrettsville and Geauga County. Mr. Komandt stated if someone calls from a landline in Parkman it will go to the Geauga County Sheriff. If an individual calls from a cell phone it could go either way or the individual could give wrong information and the call could get sent to the wrong agency. Mrs. Jacobs asked if they could ask for Geauga County. Mr. Komandt stated that they could try. Mrs. Peters stated that this is a problem, but Mr. Komandt stated that there is nothing that the fire department can do. There was a call where the individuals were not familiar with the area and gave the wrong location so even though there were minutes from the fire department they were sent to another county. Mrs. Peters asked if this can be addressed with Garrettsville and Mr. Komandt stated that they are private. Mrs. Peters then stated that the levy had too much confusion, how much was going to be paid each year, the needs etc. There needed to be more information and a better way to go about it. Mr. Komandt asked what she thought the problems were and Mrs. Peters stated that there is no one in charge at the fire department and the levy was too much money to be asking for, people can't afford it. Mr. Ikeler stated that the township needs full time staffing but not at this cost. He stated that other fire departments in Geauga County staff 24/7 but

not full-time employees and they can keep their staff. Mrs. Peters questioned what the problem is with Parkman then. Mr. Ikeler stated that he is against full time staff because of the money, paying into retirement, insurance OPERS increase etc. Mr. Anderson stated that insurance is paid to the road department. Mr. Ikeler stated that Mr. Anderson needs to stop comparing the fire department and the road department. Mr. Anderson stated that not everyone is getting full time and Mr. Ikeler stated that it is still a lot of money. Mr. Anderson stated that this must be solved and Mr. Ikeler stated that it's not going to get solved tonight. Mr. Anderson explained that at all part time employees it would still cost around \$305,000.00 per year. Stating that it would about a \$35,000.00 difference from part time to full time.

Mrs. Peters stated that the community doesn't know all of this. Mr. Duchscherer stated that they beg people to come to the meetings. Mrs. Peters wanted to know what there is to prevent the trustees from buying equipment with the money and not spending it on the staff. Mr. Anderson stated that this money alone, from the levy, would be just enough to pay staff.

Mr. Dale Komandt asked who was left that is volunteer. Mr. Anderson stated that Mike, Courtney and Liz are all that is left and they are paid a stipend for calls. Mr. Dale Komandt stated that if they get paid they are not volunteer.

*Mr. Derifield expressed his disappointment about the condition of all flags that were hung for memorial day and the fact that the cemetery was not mowed. Mr. Ikeler stated that it is on the list to buy all new flags and poles. Mr. Ikeler stated that he takes full responsibility, because the road department told him they were in bad shape and Mr. Ikeler told them to hang them until they could buy new. Mr. Ikeler stated that he apologizes and wants it to be known that he respects all who have served. Mr. Derifield stated that the township did not have to do this because he purchased all new for the township. They only thing the township has to purchase is new poles. Mr. Derifield stated that the flags that were hung are disrespectful to the men and women who have fought for our country. He asked the trustees if any of them were veterans and Mr. Anderson stated that he was. Mr. Derifield questioned Mr. Anderson on how he is okay with the flags. It was suggested that if it is a problem not having the money then ask the township. People will help. All 22 flags were donated in the memory of Kenneth Baptie. Mr. Derifield stated that the cemetery was not properly mowed. It was stated that when the company was questioned about this, they stated that the ground was too wet. Mr. Derifield stated that the ground was not wet when he walked through. Mrs. Peters stated that this is not the first time they haven't kept up with the grass. Mrs. Jacobs stated that there is no excuse he didn't do his job and the township should look at contracting with someone else.

*Mr. Dale Komandt requested that the township pay \$2,000.00 for 2019 and \$2000.00 for 2020 to Stonehugger for the repair of old headstones. \$2,000.00 was to paid in 2019 but the company never made it out to complete the project. If they have time this year they will do all the work.

Mr. Dale Komandt asked the trustees if the plaque of all deceased firefighters can be moved to the community house. Dale stated that he is having more tags made to prepare for more that will pass away but thinks more people will get to see it at the community house. Mr. Mike Komandt stated that he does not want it moved. Mr. Dale Komandt asked Mr. Mike Komandt if he is going to take care of it because he could not get him to put flags up at the cemetery like he asked. Mr. Mike Komandt asked that Mr. Dale Komandt call him after the meeting to discuss it bur Mr. Dale Komandt became frustrated and told Mr. Mike Komandt that he is not worried about it.

Mr. D. Ikeler moved and Mr. R. Anderson seconded a motion to adjourn at 8:46 pm. Motion carried unanimously (resolution no. 93-2020)

Meeting minutes submitted by:



Meeting minutes approved by:

