

**Parkman Township Trustees  
Regular Meeting of July 7, 2020**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees-Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Fiscal Officer- Nina Reed, Fire Chief- Mike Komandt, Brandon Reed, Jeffrey Raymond and Stacey Raymond

\*The Pledge of Allegiance was recited and an agenda was made available.

\*D. Ikeler moved and H. Duchscherer seconded a motion to pay all bills for the month of June. Motion carried unanimously (Resolution No. 94-2020)

\*D. Ikeler moved and R. Anderson seconded a motion to approved the meeting minutes from June 2<sup>nd</sup>, 2020. Motion carried unanimously (Resolution No. 95-2020)

\*D. Ikeler moved and R. Anderson seconded a motion to approve the April bank reconciliation. Motion carried unanimously (Resolution No 96-2020)

\*D. Ikeler moved and H. Duchscherer seconded a motion to approve the 2021 budget as presented. Mr. Anderson-Yes Mr. Ikeler-Yes Mr. Duchscherer-Yes (Resolution No 97-2020)

\*D. Ikeler moved and H. Duchscherer seconded a motion to approve to put a 2 mil continual road levy on the ballot on November 3<sup>rd</sup>, 2020. This is a renewal being set as an ongoing continual levy. Roll call Mr. Anderson- Yes Mr. Ikeler- Yes Mr. Duchscherer- Yes (Resolution No. 98-2020)

\*R. Anderson moved and D. Ikeler seconded a motion to pay no more than \$4,400.00 to Tom Copello for dry hydrant inspection Motion carried unanimously (Resolution No. 99-2020)

\*D. Ikeler moved and H. Duchscherer seconded a motion to purchase 300 ton of salt from the Geauga County Engineer for the 2020-20201 winter season. Motion carried unanimously (Resolution No. 100-2020)

\*R. Anderson moved and H. Duchscherer to request the funds from the Cares Act Relief Fund from the county auditor. Mr. Anderson-Yes, Mr. Ikeler-Yes Mr. Duchscherer-Yes (Resolution No. 101-2020)

## **Fiscal Officer:**

- \* Director-Community and Economic Development full time exempt from overtime
- \*Transit Driver part time m-f 6am till 9 pm \$14.54 per hour
- \*Administrative Assistant Department of Water Resources full time \$14.54 per hour
- \*Main worker Main Dept \$14.54 full time
- \*Multi Certified Inspector building dept.
- \*Audit Back-Changes to purchases discussed with all, shortage on payroll for trustees and fiscal officer and signage missing for policy of public requests
- \*2021 budget read and approved
- \*Levy approved to be sent to prosecutor then board of elections

## **Zoning:**

- \* Application completed by David Miller Construction on behalf of Nelson Yoder of Tavern Road. Mr. Yoder is planning a 3400 Square foot house at his Tavern Road Parcel. All needed paper work was in order and a permit was issued.
- \*Zoning information requests on the following: (a) Robert Kramer of Owen Road had a question on the size of a parcel to build on. (b) Jim Kistler of Owen Road had a question on allowed setbacks. (c) Junk car compliant at 17045 Hosmer Road. (d) Real estate Howard Hanna at 18827 Hobart, and Steven Folgel had questions on non-conforming parcels.
- \*I spoke to Mike Tadaj of Geauga Water and Soil he indicated that BTE DBA Middlefield Pallet may have to install a second storm water catch basin with second building to be constructed. The second building is an addition to the existing building.
- \*I met and spoke to Terry Milhollan and he indicated that he, and owners of the BP station have come to a tentative agreement and that BP properties will take over ownership of the old wicker house owned by Mrs. Milhollan and the second house owned by Terry Milhollan. I confirmed this with Ken Ashba a few days ago by a phone call.

\*Michael Lyons of 16625 Hosmer Road completed an application for a proposed 2000 square foot accessory building, Mr. Lyons has not completed his needed paper work and his permit is on HOLD until all paper work is received.

\*Received from the Planning Commission a proposed Minor subdivision application M -20 -008 included was a legal description and survey map. The proposed minor sub division contained 3.34 acres and is part of parcel 25-005900 held by Sugar Hill LTD. All Parkman Township Zoning requirements were in order and approved by Zoning, signed and returned to Planning.

\*An Agriculture exempted zoning application was sent out to Mark Tetzlaf of Farmington Road, Mr. Tetzlaf is planning a livestock fence, his site plan and other needed paper work has not been received yet so no permit has been issued.

\*Further Zoning information requests on the following: (a) Tracy Miller on above ground pool (b) Mark Moremile requested signage information for his Madison Road Parcel, (c) Simms on Nelson Ledge Road and his steel storage container (d) Don Hofsteller on burned out rental on Main Market Road, also renting office space in commercial building on Main Market with the renter living in the building.

\*Beverly Larson of 17218 Farmington Road completed an Agriculture application for a livestock fence all paperwork was in order and a permit was issued. This parcel is next to the Tetzlaf parcel in item number 7.

\*Zoning is continuing to remove signage that has been placed in the state, county and township rite-a-ways such as Brosius and State Route 88 south also Madison and Nash Road.

Also put a phone call and a text to Curt Huffman on the stock piling of asphalt grinding and concrete on Main Market Road. Zoning did to an onsite visit to Joe Earl on Madison he is cleaning up pretty well as is Wojtasik family property at 16126 Main Market.

\*Received a complaint on the parcel owned by Darrel Syphen of 16172 High Street he said he will take some parts off the wrecked car and junk it along with an old pickup truck, he said he burns the pallets for heat in the winter time but will try to get rid of some in the meantime.

\*Also junk cars were located at 16476 Madison Road no one was home but I left my card and will follow up with a non-compliant letter.

And while making rounds in the township Dennis Czacherski Center Street said he is still having water and slag going onto his property from a clogged ditch (just a reminder).

\*Ken Ashba has purchased the two empty house on 528 north of Parkman BP

### **Fire Department:**

\* Engine is off to the mechanic for troubleshooting and annual service while it's there.

\*LT Sanders has obtained full time employment outside the fire service and his shift availability will suffer as will the possibility of less department staff coverage.

\*FF Stern has passed his medic class and national registry test- he has yet to complete the psychomotor evaluation to obtain full certification.

\*Live burn scheduled for end of month is postponed for the time being due to items out of our control- all our requirements are in line and ready- just waiting for owner approval at this time.

\*Will be making some new equipment purchases to use the remaining FEMA grant funding that was awarded last year.

\*We are looking for a few (2-3) more trained and experienced fire medics to recruit that have availability for shifts.

\*Ohio Cat has completed the annual service on 4221 to include the hydraulic generator as it is within 10 hours of the recommended service interval.

\* Troubleshooting the electrical issue has begun and is apparent that there is a communication issue between the cab and the fire body. He has begun taking apart all the connections, inspecting for corrosion, and cleaning or replacing items that are suspect in the wiring. This did happen 2 years ago when an electrical module was failing but it does not appear to be the same module. After the wires are ruled out the remaining modules can be tested. The AC System will be recharged. Valve within the pump module will be rebuilt (Deckgun). Ground lights that are burned out will be switched over to LED to match ones that have been replaced in past years.

\*I have spoken to BTE in reference to making the retention pond larger to accommodate a Dry Hydrant. This will not be happening due to the soil composition, the need for a skimmer to keep the water level low, and lack of space. I will be doing a site visit tomorrow morning again.  
The new Market Express is progressing; we have visited numerous times to check progress and compliance with fire code.

\*We are beginning to take steps to burn a house at the corner of Rutland and Nelson rd. I will have the inspectors out in the next few weeks. This will be for the last summer / early fall live fire training.

\*ISO timed evaluations were completed today at the station with myself and the duty crew. I'm shooting for the end of July survey with results in August sometime and the reduction in grading to be final around September or first of October. I fully anticipate a reduction to a "7" or better. Farmington was graded a "6" in 2017 and Middlefield just completed and was awarded a "2".

One option is to show that there are four individuals that are responding to the call. This can be done if there is a primary fire protection contract with another department. Looking at doing this with West Farmington.

Mr. Ikeler asked if this could be done with Troy

Mr. Komandt stated that it needs to be with someone who runs 24 hour shifts

Mr. Ikeler stated that we aren't 24 hours, should talk to Troy

Mrs. Raymond stated that it should within the county

Mr. Ikeler stated that someone is getting the short end of the stick because we don't staff 24 hours or have people at night. This would all fall on West Farmington.

Mrs. Raymond stated that Troy has a lot of people that respond after hours

Mr. Ikeler asked about Middlefield or West Farmington

Mr. Komandt stated West Farmington

Mrs. Raymond asked why not Middlefield

Mr. Komandt stated that they are an ISO 2 they will not want to work with us

\*Engine 21 was picked up by Lt Spencer the evening of June 26. Special arrangements had to be made with an Ohio Cat Rep to receive the vehicle after hours. This prevented the truck from remaining out of service over the weekend after repairs had been completed. Mileage reimbursement was turned on for Lt Spencer after Mr Anderson's Approval.

\*ISO Survey scheduled for July 7, 2020. I will be the only person in the meeting with the representative from ISO. This will be the independent grading of the Fire

department to reduce the insurance premiums for property owners within Parkman.

\*Ordered 2 Hydrant adaptors and they will be covered at 95% cost by the FEMA Grant funds, after the reimbursement request is filed. We will only be paying 5% of the invoiced cost after reimbursement.

\*Discuss Amazon Prime purchasing for the Township or Fire Department. Will look at getting rid of Sam's Club card if needed so we only have one credit card with links to the township.

Mr. Reed asked who has purchase authority and what prevents an employee from using the benefits for their own personal gains.

Mr. Andersons stated that only Mike and himself have the ability to purchase items. All forms are filled out and given to Henry to sign off on.

No one would have access to the accounts other than those who purchase

\*I spent some time with Chief Bland in Farmington a few weeks ago discussing the futures of each department. No changes to the overnight Auto Aid agreement at this time.

\*Received a letter from Middlefield Fire Board of Directors in reference to contracting of service for Parkman.

\*Request a PO to Warren Fire Equipment in the amount of 8,000 for the remainder of the year.

\*Request a PO to Ohio Cat for annual apparatus Service, Repairs, Inspections, Pump Testing, and ladder testing. \$25,000

\*Request approval of Current charges for 21 Annual service and repairs. Fiscal has the detailed requisition.

\*Pump testing will be performed at Ohio Cat this week pending my availability to run the trucks back and forth. All Three will be 750+ any associated small repairs at the time.

### **Road Department:**

\* Park, cemetery and Gazebo trash has been picked up.

\*All of the flags had been taken down and now have been put back up with the new flags and poles.

\*The pipe for the DE Shedd culvert replacement has been picked up and currently working on scheduling to replace it. The pipe for Reeves rd. is scheduled to be delivered to the shop Monday the 15th.

\*As of now Rutland, Soltis, Payne, Nash, Newcomb, Patch, short Hosmer, Owen, and Bradford have been graded and dust controlled. I hope to have Reeves, Swinecreek done next week.

\*I will be taking one-day next week to get the mower on the tractor with hopes of having road edges cut by July 4th.

\*Crack sealing has been moved to the second week of July

\*We have been having issues with trash and construction debris being dumped around the recycling bins. Looking back and speaking to Radioactive we were not able to get a license plate due to the distance and reflection of one truck who recently dumped off.

\*FYI at this time grader is out of service due to a blown hydraulic cylinder for the entire center carriage assembly. Until I have it apart I cannot give an estimated time as to when it will be repaired.

\*All roads except Agler, Hosmer and Reeves from Old State to Bundysburg have been graded and sprayed. We have not been able to grade due to the grader breaking down. The hydraulic cylinder which holds the entire assembly of the blade and mounts in place blew out and we had to have it repaired. As of today it has been repaired and we are currently in the process of replacing some of the carbide tips on the blade due to being completely wore down.

\*All of the pipe for the Deadend Shedd project and Reeves rd. project has been delivered to shop. We will complete the Shedd Rd pipe first immediately after dust controlling the roads. I understand there are phone calls coming into you guys regarding the dust. Please keep in mind that if the sun is shining today it does not mean we will grade when it is going to rain the next day. If there is a 50 percent chance or greater for rain the day after grading or the day of spraying, we will not do either. At approx. 3,000 dollars per road and roughly per load it would be a waste to grade and spray and let it wash off. The company we get the

material from said for the best result we don't want heavy rain within a day or 2 of spraying just for your information.

\*We have the mower back on the tractor and have been mowing. We are only mowing the edge of the road and one pass on the road side of the ditch. We are not doing full cut backs yet.

\*As soon as roads are complete with grading and dust control we will complete the Shedd Rd crossover pipe project and will move over and complete the Newcomb rd. projects as requested by the county. The crack seal material was delivered today to Bob Humer's and the machine will be delivered to our shop the second week of July. July 6-10 Thad will be off for vacation. This Friday 6-24 I will be leaving at 12 noon for a follow up Cardiologist appointment.

\*All of the new flags and poles have been put up. We have had a few issues with the lower clips for the flags on the new poles and are replacing them as needed. Thank you for your help and support this past weekend at the trash day. Also just a reminder we will not be here July 3 as per our hand book we are off in observance of 4th of July.

\*Pipes are in for Reeves and Dead End Shedd

\*Thad asked for vacation and it was approved two days before the one-year mark

\*Helped Troy Road Department out while using all their material. They will help us with a project to return the favor

\*Look at using the tanker truck as water is needed to activate the spray that was put down.

Mr. Anderson stated that it has to be the fire department that uses the truck.

Mr. Ikeler asked if someone could do it.

Mrs. Raymond stating that it would be a perfect training opportunity for the fire department

Mr. Ikeler stated that it would not be used every day

Mr. Komandt asked if they could use the fair boards tanker

Mr. Ikeler stated no

Mr. Komandt stated that Eric did use it when he was on the fire department but it needs to be available for emergency response not out of service

Mr. Reed stated that when they are at the store picking up groceries the trucks



are considered out of service. Why not show the residents that it is being used to benefit them and earn votes?

Mr. Komandt stated that the liability would be on the trustees  
Will look into insurance to see who can drive it

### **Community House and Overlook Park:**

\*Have one booking in July and one in September.

\*We have turned on the water and the Porta-pottys are there, but we can't book parties until Gov. DeWine rescinds the order of prohibiting gatherings of 10 or more.

\*Mike Derifield complained about the saltiness of the water on High Street, Edwards and Church St. I contacted James Fisher of the EPA and he has put a report together and sent it to his superiors. We should have it back by mid-July

\*There was also a problem with the toilets on the Northside of High that lose water in the afternoons. Dave Sage at Geauga health looked into it and the cause is the relationship of the houses (on the top of the hill) to the water treatment plant and when they run the treatment plant it causes a temporary vacuum.

\*We had a complaint about someone almost getting hit by a car in the crosswalk on 422 from a turning car. I contacted Keri Welsh of ODOT and she said there is not a 4way way red light when someone presses the crosswalk button. The problem is the turning lane on 528 turning on 422. There are no plans to put in a 4 way red and cars must yield to pedestrians in the crosswalk

\*We have had 13 calls on the trustee line, 9 for the dust on the dirt roads.

\*We are applying for a grant from Geauga/Trumbull Waste Management. It's a Gotta Go Green grant and we are applying for upgrading the cameras in the Community House/Road Garage parking lot.

\*I'm looking for ideas on how to go about putting together a Community E-mail list so we can better communicate with the residents.

\*I had multiple complaints about trucks making excessive noise on 528. I've talked with the State Police and am putting together pictures and names of the trucks that we feel are in violation. I talked with Bainbridge Township about a

noise ordinance; they have the only one in the county. It's something we need to discuss.

**New Business:**

\*Cares Act: Discussion about how to spend the money. Mr. Anderson stated that they can pay the fire department the remaining 9 hours not currently covered to staff 24/7 throughout the rest of the year. Since this is the highest area in the county for COVID 19.

Mrs. Raymond asked how many calls they are getting for COVID 19

Mr. Komandt stated that they do not know who has it

Mr. Reed stated that if a household has it the address is flagged PPE but it does not tell you who. He stated that Mrs. Raymond is asking how many calls have they had that were COVID 19

Mr. Komandt stated 9

Ideas will be brought back to discuss how to spend the money

\*EPA-Assessment has not been completed yet

\*Scrap Day- was a success

\*Roger stated that he still would like to put a levy on in November for the Fire Department

**Resident Comments:**

\*Mrs. Raymond asked why the fire department hired a private contractor to clean when they could have done it during down times with bleach.

It was stated that there was a possibility that someone had come into contact with the virus and they decided to pay the \$275.00 to have a professional clean the station

D. Ikeler moved and H. Duchscherer seconded a motion to adjourn at 8:46 pm. Motion carried unanimously (resolution no. 102-2020)

Meeting minutes submitted by:



Meeting minutes approved by:

