

Parkman Township Trustees
Regular Meeting of August 4, 2020

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees-Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Fiscal Officer- Nina Reed, Fire Chief- Mike Komandt, Dave Dietrich, Bill Zeigler, Jeffery Raymond, Stacey Raymond, John Yoder, Robert Troyer, Ted Wojtasik, Ryan Morehead, Russell Spencer, Jake Bowden, Dawn Mighton and Alan Mighton (two names listed on sheet unable to read)

*The Pledge of Allegiance was recited, and an agenda was made available.

*D. Ikeler moved, and R. Anderson seconded a motion to pay all bills for the month of August. Motion carried unanimously (Resolution No. 103-2020)

*D. Ikeler moved, and H. Duchscherer seconded a motion to approve the meeting minutes from July 7th, 2020. Motion carried unanimously (Resolution No. 104-2020)

*R. Anderson moved, and D. Ikeler seconded a motion to approve the change in the 2020 budget adding \$53,525.29 from the Cares Act money. Motion carried unanimously (Resolution No 105-2020)

Special Guest:

*BTE Properties was present with their lawyer and Dave Dietrich to go over the retention pond paperwork with the trustees. This pond will be on a partial piece of township property but will be built at BTE's expense. Both township and BTE will maintain said land.

Fiscal Officer:

* Custodian full time position starting at \$12.05 per hour

*Multi Certified Inspector II Building Department

*Multi Certified Inspector IV part time

*2020 budget increase due to Cares Act money

*Levy for road was turned in and certified

*Parkman Paragraphs articles needed for fall addition

*Need a new dehumidifier for the basement

Zoning:

* An application sent out to Salamar Masters of 16177 Center Street, MS Masters is planning a fence in her back yard. A Site plan and legal description and all needed paper work was received and a permit was issued.

*A non-complainant letter was sent out to Don Hofstetter on property located at 15550 Main Market Road, this parcel is commercial and Mr. Hofstetter is renting office space and is allowing the tenant to live in the building and that is in violation of section 403.0 of Parkman Township zoning code under "permitted principal buildings and uses." The Prosecutors office has been notified. As of July 31, 2020 the Prosecutor said a follow up letter would be sent. The zoning office has done a follow up on the burned out house also owned by Hofstetter, he has been informed several times to board up the structure and this project will be turned over to the Prosecutors for further action. He has to bring a plan to Zoning on what he wants to do rebuild or demo.

*Willow Soltis of Center Street requested zoning information of setbacks and property lines to do with fences. That information was sent out to her. In other zoning information requests zoning received the following: (A) Mark Miller Farmington Road on signage (B) Nick Graor of Bundysburg Road cost of a permit to add on a porch to his house (C) Brett real estate wanted information on a non-conforming parcel 25-030680 located on Main Market. (D) Levi Miller of Shedd Road wanted information on side lot setbacks (E) Todd Ross parcel 25-190253 located on Reeves the request came from Title Professionals, Canfield Ohio.

*An application was sent out to Levi Miller of Shedd road he is planning an accessory building in the near future. He is to return a site plan and other information on the building.

*An application was sent out to Tina Russo of 17484 Nash Road MS Russo is planning an above ground pool to be constructed in the near future, she is to send in a site plan and legal description of her parcel before receiving a zoning permit.

*An application was sent out to James Willits of Hosmer Road. Mr. Willits is planning a 22 by 24 garage soon a site plan and legal description of the parcel is needed before a permit will be issued.

*An Application was sent out to Christa Cain of 19716 Payne Road. Mrs. Cain is planning a 24 by 36 Accessory Building with a lean too. The lean too is to cover her motor home. Zoning is waiting for a site plan and legal description and a drawing of the building.

*Application was sent out to Michael Hostetler of 17171 Farmington Road. Mr. Hostetler plans to add on to his existing fence.

*A non-compliant letter was sent out to Joseph and Nancy Urban of Madison Road, this is in response to junk cars on the parcel, this is the second letter and Zoning did an on-site visit finding no one home.

*The Milhollan houses are up in the air again the attorneys for both sides almost had an agreement however that fell thru, and we may be back to square one. Henry can give you an update.

*A non-compliant letter sent out to David Priem of Owen Road on vehicles and a steel storage container being stored on his Nash Road properties.

*A new house application sent out to ProBuild Homes out of Mentor, The owners Leona and Robert Graham have a new address of 17350 Amblair Road, S/L 27. A site plan was received along with culvert permit and septic information and new house plans. All paperwork was in order and a permit was issued. The new house is 3130 square feet.

*Parkman BZA met in regular session and most all were present, the request on the variance on the Michael Adams parcel was approved and the non-conforming lot will stand. The minutes from a previous BZA meeting were approved as was the Miller brother's variance request. The Parkman BZA will next meet on August 11, 2020 the request for a variance is on a non-conforming lot owned by the Board of Commissioners of Geauga County.

* Zoning: I inquired about our Post Office and they said it should be installed and opened by the end August

Fire Department:

* Scheduled Engine 22 for annual service for end of this week

*Will be scheduling the squad for service this month pending availability of usage of a neighboring department squad

*Requested COVID Grant funds via EMS Grant for items already purchased, limited to \$1,500

*Mr. Anderson purchased a new mechanics creeper for the fire department - thank you

*A few minor repairs have been made to apparatus and equipment in house at an estimated \$2,500 savings

*We are in the process of moving our scheduling to a technology-based shift schedule. This will allow personnel to get reminders for shifts scheduled, see openings upcoming, and put in for the opening without having to look for an email.

*Follow up on ESO (Firehouse Software) Invoice, has not been received by the vendor, check has been produced June 24th.

*Dry Hydrants have been surveyed.

*All MDTs have been updated to Windows 10 by the County. They now require a MiFi unit to be with the computer.

*Discussion on grants for FY 2020. AFG Regional as well as SAFER program for Parkman.

*CARES act funding discussion.

Road Department:

* As of Friday 7/31 all crack sealing has been complete in both Parkman and Troy. The next plan is to go out and try and fix some of the wash board on the dirt roads.

*I will be spending time this week going to multiple residents' houses on Newcomb and Reeves to try and obtain permission to work on their properties for the county recommended work for Newcomb as well as the culvert replacement on Reeves. The goal is to have both of these projects complete in August. Once these projects are complete we will be moving forward with ditching and berming work on Hosmer road along with starting our full cut road side mowing.

*I received an email from the county in regards to us having any roads we are looking to improve drainage on. I will meet with Dennis to go over the ideas and plans of which roads.

*Joe will be having multiple different days off for a series of testing and consultations with his doctors. Nick Gorris from the county assisted in applying for a sign grant for the township which we were approved for.

*I believe we will be receiving 250 new signs, posts, and hardware to install them. The requirements of the grant are that we have all new signs installed within 1 year from the time we receive them.

*Need a new computer for road dept

Community House and Overlook Park:

*There is one booking for the end of September. We are getting a quote from Alan Mighton from Smylies here in Parkman to sanitize the Community House the day before and after the election. He will also give us a quote to sanitize the Fire Dept and equipment.

*Looking into quotes to paint the front of the Community House and power wash the siding on the other 3 sides. There is also some carpentry work that needs to be done on the upper porch and we need to look at replacing the lights on the lower porch.

*Looking into electrostatic sprayers and UV lights to be able to sanitize the Community House, Fire Dept and Road Garage ourselves, possibly with the Cares Act monies from the County. I've spoken with Windstream about possible internet dead spots in Parkman. Their engineers are looking into it. This might also be a candidate for Cares Act monies. I've also talked with Cardinal Schools to see if they have needs not covered by their Cares Act Monies.

*We turned in the Go Green Grant to Geauga/Trumbull Waste Management for cameras and signs for the recycling area and signs for Overlook Park.

*Marsha Sines inquired about whether she can have a tree planted in Charles Doms' memory at either the Gazebo Park or Overlook Park. Charles was a long time Parkman resident.

*The Park has been used by small groups and the Amish kids playing softball. The Road Crew fixed the parking lot by the Porta pottys with some gravel

*We got 5 calls on the Trustee line, all related to the roads, 3 for dust and 2 for washboard

Old Business:

*2020 planning- Fire Department: Look at putting a new levy on in the spring as it is too late to do this for the November ballot.

At this time Mr. Ikeler stated that they need to look at getting help. He stated that he

met with the Troy Fire Chief, Assistant Chief and one trustee. It was discussed that they are willing to work with Parkman Township but they can't work with Parkman's current fire chief.

Mr. Anderson stated that they are not ready to work with Parkman then

Mr. Ikeler stated that this is not what he said as they are ready to work. He is not sure how to handle this as certain people have stated that they would come back to Parkman if under different supervision and Troy would work with Parkman.

Mr. Duchscherer stated that they need to recruit and asked how many volunteers there currently are.

Mr. Komandt stated that there are three and that there were two that quit without notice so they cannot come back since they didn't leave in good standing according the employee policy.

Mr. Ikeler stated that they can readdress the policy and questioned why they quit

Mr. Duchscherer asked if the two that quit, quit while Mike was chief

Mr. Komandt stated that he would have to look into this as he did not know

Mr. Anderson stated that people leave because they age out, move or their family conditions changed. Having a staff makes for a quick response.

Mr. Ikeler stated that they don't fully staff now

Mr. Anderson stated that they are 98% of the time

Mr. Ikeler stated that just this past Saturday there was no one working

Mr. Komandt stated that staff numbers have fallen due to lack of planning by the trustees

Mr. Ikeler stated that they have discussed the fire department and have planned, the levy failed and now they are looking at other options.

Mr. Komandt stated that there is no plan, guys want to know what is happening

Mr. Duchscherer asked when the money is going to run out. He also stated that he did not like the negative energy coming from the fire department staff

Mr. Komandt stated that they are concerned with future of the fire department and see that this is a problem. There is never talk about what will happen

Mr. Duchscherer stated that the trustees are working on options and they talk about it at every meeting.

Mr. Komandt stated that the fire department staff think about the fire department day in and day out and what will happen in the future. The trustees are not thinking about it like they do the road department.

Mrs. Raymond stated that the fire department is not a full time job and that the road department is. Two completely different sides.

Mr. Ikeler stated that they are trying to come up with ideas

Mr. Anderson stated that West Farmington does not have a road dept. so they had a large levy that passed

Mr. Duchscherer asked what their budget is and if Mr. Anderson could find out.

Mr. Komandt stated that their payroll is larger than Parkman's budget

Mr. Anderson stated that it is unfair to the citizens of Parkman to rely on volunteers

Mr. Duchscherer stated that the citizens spoke when the levy got crushed

Mr. Anderson stated that they need some kind of levy put back on

Mr. Duchscherer asked how you sell the residents on it

Mr. Komandt asked what the trustees want with the fire department

a 5 Mil levy will be needed

Mr. Duchscherer stated that the residents already said no to this

Mr. Komandt stated that there was a committee who paid for signs that were vandalized, only those who did that know who they are

Mr. Ikeler stated that the signs are a moot point as they were not paid for the township

Mr. Komandt stated that wrong information was put out to the citizens causing confusion

Mr. Ikeler stated that Mr. Anderson paid money out of his pocket to correct that error. He owned it and corrected it. He took the numbers that you presented in spread sheets and presented those to the board. Those numbers and things needed were brought to us.

Mr. Komandt stated that he had no involvement with the budget

Mr. Anderson stated that the numbers were just calculated based on past and present information.

Mr. Ikeler questioned Mr. Anderson on if he did the calculations by himself for the 5 mil levy

Mr. Anderson stated that Henry agreed to the numbers for them to put the levy on the ballot

Mr. Ikeler stated that the money shown and explained wasn't going to last

Mr. Komandt stated that the money was to last up to 28 years

Mr. Ikeler questioned Mr. Komandt stating that he was involved with the numbers then

Mr. Komandt stated that there were a lot who voted early before they could see the correct levy numbers

Mr. Ikeler stated that there is no way Mr. Komandt knows those numbers stating that people from the fire department didn't even vote. The levy went down 2-1

Mr. Anderson stated that the school levy did as well and then they put it back on and it passed

Mr. Ikeler stated that he will not vote for a 5 mil levy. He believes that there needs to 24/7 coverage but there are other ways to do that, that won't cost residents so much money

Mr. Spencer asked how many voters voted in 2019 compared to 2020

Mr. Ikeler stated that it was roughly the same number

Mr. Komandt asked what the board wants from the fire department

Mr. Ikeler stated that they need 24 hour service, funding to replace equipment and

living quarters (bunk house only).

Mr. Komandt stated that they will still need a 5 Mil levy

Mr. Ikeler stated that they are not looking 30 years ahead when they can't even look a year ahead right now

Mr. D. Spencer stated that he is tired of the trustees beating around the bush and not discussing the future of the fire department because this is their livelihood the trustees are messing with

Mr. Duchscherer told them to stop saying they aren't discussing the fire department because they talk about it at every meeting and are looking at ways to fix the problem. Just because it is not what the fire firefighters think should happen doesn't mean they aren't discussing it

Mr. Ikeler stated they need to look at numbers that does not count full time

Mrs. Raymond stated that they do not need to replace the engine like they keep saying they do

Mr. Komandt stated that they need a new tanker next year and a new engine in 2026. The township can't afford both

Mrs. Raymond questioned why they don't run the equipment into the ground. They don't need a new one as they don't go a lot of calls.

Mr. Ikeler stated that right now they can't even staff all days at 15 hours how will this change once they go to 24

Mr. D. Spencer stated that some guys live in Akron and it is hard to get here on time

Mr. Ikeler stated that this all happened way too fast from 8 hours to 12 then right into 15 without a lot of thought

Mrs. Raymond stated again that this is not meant to be a full time job

Mr. Komandt asked if the numbers should include living space

Mr. Ikeler asked what his definition of living space was

Mr. Komandt stated whatever the board wants to approve

Mr. Baril read a letter that he wrote stating the lack of trust from the trustees and how they want their support when it comes to staffing. There is no room for growth and people will start leaving. He stated that he heard rumors of trustees telling residents to vote against the levy

Mr. Ikeler stated that he would never tell people how to vote so the rumors are just that, rumors

Mr. Duchscherer stated that all he gets is negative aura from the fire department and that there may be a need for levy but to say that the trustees aren't doing anything is wrong. They are working on what can be done

Mr. Komandt stated that the trustees didn't want to put the levy on because the road department had two levies on the ballot this year and there is only one. And that is being put on early.

Mrs. Reed stated that all the levies have been put on a year ahead of time to make sure

there is an extra year to put it back on if it fails

Mr. Duchscherer stated that he will not vote for another 5 mil levy as the last one was crushed

Mr. Ikeler asked if it was smart to pay to do the dry hydrants

Mr. Komandt stated that it is if the trustees want to lower their insurance cost

Mrs. Raymond stated that going from an ISO 9 to and 8 will not make a difference

Road Department:

Mr. Anderson told Mr. Ikeler that he needs to be careful, so he does not run out money.

Mr. Ikeler stated that for the last six years that he has ran the road department he has never ran out of money. He stated that he keeps track of his numbers and talks with fiscal at times to run numbers.

Amazon Prime: voted on that an Amazon account will be started for the entire township. May look at redoing the credit card agreement as Mr. Duchscherer thinks there should only be one card. Mr. Ikeler did state that not everything is free shipping at Amazon so watch. The credit card from Sam's club will be used for purchases

New Business:

*Smylies discussed coming into the Community House and possibly other township buildings to sanitize. The Community House will be sanitized and disinfected the day before and the day after election. They will use a fog machine that is hospital grade and safe. It does have ammonia in it so no one will be allowed in the building for about 15 minutes after it is sprayed. He did let the fire chief know that if he needs disinfectant wipes to let him know because he can order them and sell them to the township.

*Cares Act- have until October 15th to determine what the money will be spent on. Must be COVID related and not something that was already budgeted for 2020. Can reimburse for items purchased back to March 1st.

Resident Comments:

*Mrs. Raymond asked what PPE is bought that isn't being supplied by the hospital
Mr. Anderson stated that there was a grant for PPE that is purchasing items

*Mr. Zeigler asked what the timeframe is on Shedd Road as it is really rough. Mr. Ikeler stated that everything is ready to go to chip and seal it. Just waiting on the company to come out and do the work.

*A second meeting will be added at this time until further notice

D. Ikeler moved and R. Anderson seconded a motion to adjourn at 8:45 pm. Motion carried unanimously (resolution no. 106-2020)

Meeting minutes submitted by:

A handwritten signature in blue ink, appearing to be 'D. Ikeler', written over a horizontal line.

Meeting minutes approved by:

A handwritten signature in black ink, appearing to be 'R. Anderson', written over a horizontal line.