

Parkman Township Trustees

Regular Meeting of September 15, 2020

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees-Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Russel Spencer, Ted Wojtasik, and Thad Wojtasik

*The Pledge of Allegiance was recited, and an agenda was made available.

Motions:

*D. Ikeler moved, and H. Duchscherer seconded a motion to approve the meeting minutes from September 1, 2020. Motion carried unanimously (Resolution No. 118-2020)

*R. Anderson moved and D. Ikeler seconded a motion to accept the resignation of Alyssa Fox that was presented September 1, 2020. Motion carried unanimously (Resolution No. 119-2020)

*R. Anderson made a resolution and D. Ikeler seconded to deem the structure at 16154 Main Market Rd. unsafe and unfit for human habitation. Resolution carried unanimously (Resolution No. 120-2020)

*R. Anderson moved and D. Ikeler seconded a motion to purchase 5 VP200ESK sprayers for \$5500.00 from Amazon. Motion carried unanimously (Resolution No. 121-2020)

*R. Anderson moved and D. Ikeler seconded a motion to purchase 26 five gallon pails of Vital Oxide spray for \$5000.00 from Amazon. Motion carried unanimously (Resolution No. 122-2020)

*H. Duchscherer moved and D. Ikeler seconded a motion to purchase 50 cases of sanitizing wipes for \$4400.00 from Smilies. Motion carried unanimously (Resolution No. 123-2020)

*R. Anderson moved and D. Ikeler seconded a motion to purchase a portable U.V. Light for \$4000.00 from Colordis. Motion carried unanimously (Resolution No. 124-2020)

* H. Duchscherer moved and D. Ikeler seconded a motion to purchase sanitizing treatments before and after Community House Events for \$3000.00 from Smilies. Motion carried unanimously (Resolution No. 125-2020)

*H. Duchscherer moved and D. Ikeler seconded a motion to purchase and install 5 Air Purifiers for \$5460.00 from Brode HVAC. Motion carried unanimously (Resolution No. 126-2020)

*D. Ikeler moved, and H. Duchscherer seconded a motion to purchase various items for road department sanitation not to exceed \$2500.00 from JB Fleet. Motion carried unanimously (Resolution No. 127-2020)

*R. Anderson moved, and H. Duchscherer seconded a motion to increase Credit Card limit to \$30,000.00. Motion carried unanimously (Resolution No. 128-2020)

*D. Ikeler moved, and H. Duchscherer seconded a motion that all CARES ACT credit card purchases be made by R. Anderson. Motion carried unanimously (Resolution No. 129-2020)

*R. Anderson moved and D. Ikeler seconded a motion to purchase items listed by Fire Department excluding furniture not to exceed \$15,000 from various locations. (Resolution No. 130-2020)

Fiscal Officer: NOT PRESENT

Zoning:

* Rich Caxton sent an email to zoning and requested information for a fence and a deck at his Farley Road home. Applications were sent out and the requested information was made available.

*Robert and Marcella Kramer of Hosmer Road requested information on a proposed land split, surveyor information was sent out to them along with information on how much land was needed for a parcel.

*During a routine fire safety inspection of commercial property located at 15550 Main Market Road it was found to have hazardous Conditions within the building. The chief County Building Inspector Spada was informed of the issues as was Parkman Township Zoning. The memo was sent to the County Assistant Prosecutor Sheila Salem. MS Salem indicated that since the Chief Building Inspector was made aware of the issues it became the responsibility of the County and not the Township.

The memo also stated that the building has no fire alarm system for fire detection or fire wall separation; the inspectors were not permitted to enter the "apartment" per the owner and tenant.

In a related issue a 30 day letter was sent out to Mr. Hofstetter to do with the burned out house also located at 16154 Main Market Road, it has been over 90 days and no action has been taken by the owner to show zoning a plan to fix it up or tear it down. I am requesting the Board to do a resolution that deems the structure unsafe and unfit for human habitation. (16154 Main Market Road)

* Several zoning applications were sent out with no responses, so Zoning sent out follow up notes to the following: (a) Michal Lyons of Hosmer Road (b) Christa Cain of Payne Road (c) James Willits of Hosmer Road (d) Levi Miller of Shed Road and Zoning did an onsite inspection of the foundation of accessory building for Don Gatrell on Madison Road.

*A variance request application was received from Marvin Miller. Mr. Miller of Doty Road recently purchased a two acre parcel on Nelson Road he applied for a zoning permit to build a house the application was denied due to being a non-conforming parcel and due to Mr. Millers recent purchase the parcel must meet the 2.5 acres as stated in Parkman Zoning regulations. The request may be heard next month.

* Application completed by Ben Byler of Nash Road, Mr. Byler is planning to close in the front porch of his house. All paper work was in order and a permit was issued.

*An Application was sent out to Pal Zensek of Mc Call road, Mr. Zensek is planning a pavilion, and he is to send in a site plan and a sketch of the project. Also noncompliance letters were sent out to Kara Thompson of McCall Road she has started to add on to her house without a permit and a letter went to Darrell Syphen of High Street this is to do with junk vehicles and skids.

Fire:

*Mr. Alvarez has been fitted for Class A Uniform, Medic Course is nearing completion and he will represent Parkman Fire at Graduation.

*All Apparatus have been serviced and pump tested for the year, Ladder testing will be conducting in conjunction with Middlefield Fire again for 2020.

*Numerous quotes and price checks completed for CARES funds expenditures.

*All remaining FEMA Grant equipment has been ordered and requisitions have been turned in.

Road Department:

*We have finished the Newcomb road project list which was given to us by the county.

*I was given the information and the proper process for ordering street signs through the county. This is no cost to us which will help.

*We worked With Humr this last 2 weeks and used a roller and hot asphalt and fixed and repaired holes on the paved roads and rolled them along with the roads that will be chip sealed. Chip seal is scheduled for the week of Sept 21.

*Now that the major projects are complete the next step will be road side mowing along with some berming and maintaining the roads.

*We will have a period of time when the grader will be down for a few days for service and major repairs on the shifting cable and having clutch adjustments done. Also due to the extensive use of the drag there are a couple pins that need to be replaced and it as well will be down for a day or 2.

*I plan to try and take one day and take care of the smaller maintenance items like the fence in the center of town by the gazebo and make sure the park and cemetery are prepped for winter.

*If it is possible I'm not sure how to handle it but I really would like to send a huge thank you to Ken from BP and the excavators over there for their help with providing us stone for the Newcomb road projects. They saved us when we were in a bind and helped save us a large amount of money by not having to purchase large stone.

Cemetery:

*We will be pouring foundations soon in the cemetery.

Community House and Overlook Park:

Community House Dates: Sept. 26; Wedding Nov.14: Blood Drive, Nov. 8: County Fire Meeting, Nov. 21 Turkey Bingo Fire Dept. Dec. 5th: Breakfast with Santa, Dec 11th Blood Drive

*They started painting the Community House and Gazebo. Community House is complete.

*We disinfected the Community House for the Blood Drive Sept 12th

*We did a Virtual Site Survey Visit Sanitary Survey of the Public Water System at the Community House with the Ohio EPA Sept. 11th. We were required to move the dumpster at the C-House as it was too close to the well. Some other minor adjustments have been requested by the EPA.

Old Business:

*D. Ikeler suggested considering a 4 mill 5 year Fire Levy to establish 24 hour shifts and show the township residents that coverage can happen. Then come back with a continuing levy that is inclusive of equipment needs at a later date.

Discussion ensued about the possible lack of funding should a major piece of equipment fail. Discussion was also about minor difference in cost per year between a 4 and 5 mill levies. It was determined further evaluation was necessary with a focus on the numbers and financial difference of purchasing equipment earlier or later.

*Cares Act budget discussion and resolutions for spending of funding.

Resident Comments:

*None

D. Ikeler moved and R. Anderson seconded a motion to adjourn at 9:17pm. Motion carried unanimously (resolution no. 131-2020)

Meeting minutes submitted by:



Meeting minutes approved by:

