

**Parkman Township Trustees**  
**Regular Meeting of November 17, 2020**

The regular meeting of the Parkman Township Trustees was called to order at 7:00 p.m. at the Parkman Community House. In attendance were: Trustees-Roger Anderson, Dennis Ikeler, and Henry Duchscherer, Fiscal Officer- Nina Reed, Fire Chief- Mike Komandt, Stacy Raymond, Jeff Raymond, Thad Wojtasik, Russell Spencer and Dennis Coz

\*The Pledge of Allegiance was recited, and an agenda was made available.

\*D. Ikeler moved, and R. Anderson seconded a motion to approve the meeting minutes from November 3<sup>rd</sup>, 2020. Motion carried unanimously (Resolution No. 155-2020)

\*D. Ikeler moved, and R. Anderson seconded a motion to approve the October bank reconciliation. Motion carried unanimously (Resolution No. 156-2020)

\*R. Anderson moved, and H. Duchscherer seconded a motion to appoint Zachary Gerhardt to the fire department. Motion carried unanimously (Resolution No. 157-2020)

\*R. Anderson moved, and D. Ikeler seconded a motion to accept the terms of the 2021 insurance plan and await quote. Motion carried unanimously (Resolution No. 158-2020)

\*D. Ikeler moved, and R. Anderson seconded a motion to transfer the last of the Cares Act money in total of \$33,091.49 and \$44.76 of earned interest to the fire department to pay for staffing. Mr. Duchscherer voted No (Resolution No. 159-2020)

\*R. Anderson moved, and D. Ikeler seconded a motion to staff the fire department 24 hours a day seven days a week through the end of the year with precise documentation to be provided at the end of each week showing all hours worked. Motion carried unanimously (Resolution No. 160-2020)

**Fiscal Officer:**

\* Job: Seasonal help temporary position range from \$10.00 to \$10.50 depending on if employed previously.

\*Letter received from Geauga County Historical Society stating that they are accepting sub grant from Cares Act

\*First Energy Contract- They will be replacing poles on 528 from Farley Road to Nash Road (East 88) through the end of the year. They will pay the township \$1000.00 to park their vehicles in the parking lot at the Community House so they don't have to bring their trucks back every day.

**Zoning:**

\*The Charles Dudas Realty Group out of Hudson, Ohio requested zoning classification information on the following: (A) 18386 Mill Road (B) 16169 McCall Road (C) 16128 Center Street (D) 18258 Madison Road, all four parcels are non-conforming and all are one half acre or less.

\*U.S. Euro Auto located on Main Market Road an application for a 3300 square foot utility building, they also submitted a site plan and certified architect building plans that are being reviewed by the fire department and when approved zoning will then do an on-site inspection of the car lot to make sure all junked cars (if any) are gotten rid prior to issuing a zoning permit.

\*An application was completed by Matthew Dacek of 17376 Barnstable Road. Mr. Dacek is proposing a 16 by 24 accessory building, all needed paper work was received and a permit was not issued.

\*Kathy Cook of Title Professionals out of Chardon requested zoning information on 16450 Stagecoach Road. Also realtor called on a parcel in the Surrey Hill subdivision we should get word on a new house going up soon.

\*A second steel storage container has shown up in the Nash Road area of the township, a non-compliant letter has been sent out to the landowner

### **Fire Department:**

\*2 Plan reviews conducted; the conditional approvals were forwarded to the Geauga Building Department.

\*Duty crew assisted the Chamber with setting up Christmas decorations at the community house, the chamber may request assistance with decorating the gazebo park

\*Credit card form turned in to the compliance officer for review for official travel to Columbus last week.

\*Researched additional CARES funding request for compliance

\*Blew out a driveway pipe on Forgehill Dr for the road department

\*Last call for end of year amazon orders. No orders will be placed after 1 December to ensure that Fiscal can close the books at the end of the year.

\*4222 has been found low on coolant 2 times this month, research is indicating a leak that is in an area not visible and that does not reach the ground. This leak may be evaporating on a hot component prior to making it to the ground. Oil and coolant check ok with no apparent cross contamination. We are monitoring this closely and may need to send the truck for maintenance at a moment's notice.

\*The new fire reporting software is progressing, thank you again for approving this upgrade.

## **Road Department:**

\*The furnaces have been thoroughly cleaned and maintenance. The gentleman was here from 830am till 115pm. he pulled the heat exchangers and burners out and cleaned them as they were very plugged. Completely cleaned both units. A strong recommendation was made that the main unit be picked up off the ground to reduce the amount of dust that the filter intakes from being on the floor. He feels that this will help the life expectancy of the unit because it will not have to work as hard as well as the filter will not be low and getting the heavy dust amounts. A quote will be turned in for an igniter and a blower motor as both are weak on the main furnace and was advised that they may not make it thru winter.

\*The gradall is being serviced and will be put away for the winter

\*We have been working on roadside mowing and are approx halfway complete.

\*The drag has had new blades put on it and serviced

\*Some ditching has been done along with burming on Hosmer road north of Farley near the O'Reilly farm. With the change in weather we will be limited on ditching as we have no solid dry dump areas for dumping the dirt.

\*The new cameras have all been installed and working great including the license plate reader.

The L8000 is at Cerni in Painesville for the bed hoist to be replaced as discussed

\*We are looking to hopefully have the International back next week from having the engine work complete by Sedinski on it.

\*The fire dept. was asked to help the road dept. blow out a drive pipe on Forge Hill Dr. which needs opened otherwise we would have major problems with drainage in that area. This is tentatively set for Thursday the 19th.

\*We have received all 250 plus street signs and 400 plus signposts along with all the boxes of hardware from the sign grant through the county. I have been in touch with the county and will receive an email allowing us to start installing signs and will have the instructions on the proper placement of the signs. We will have 1 year from the date of the go ahead email to have all signs and posts installed.

## **Community House and Overlook Park:**

\*Blood Drive December 11th is the only event booked. We had some storm damage on the back of the Community House during last night's storm; we will get bids to get it fixed

\* We had the Trash and Porta Potty Service suspended until spring.

## **Cemetery:**

\*Charlie Ehrhardt stated he is very thankful for the money that Parkman Township paid him for his work at the cemetery on Bundysburg Road. He stated that he had Independent Tree take down trees on his property and had them look at a tree at the old cemetery. Independent Tree took the tree down and donated the time and service to the township.

\*Watched Stone Huggers do some clean up on the lower cemetery. It is amazing to see the time and work they put into restoring the headstones.

## **New Business:**

\*Cory Anderson has paid for the township's website

\*Look at getting a larger flag at the center of town. The flag that is there is too small for that large of a pole

\*Fire Department: the fire department will be going to 24/7 hour shifts through the end of the year. Bunkbeds will be built, and mattresses are already at the station. The mattresses were donated.

Mr. Ikeler asked how people the fire department has as staffers

Mr. Komandt stated 13

Mr. Ikeler asked how they can count on them for full time if they are working at other departments full time

Mr. Komandt stated that they have already agreed to it

Mrs. Raymond stated that the fire department cannot fill shifts now how will they do it at 24/7

Mr. Komandt stated there is not one department in the region that is filling all shifts. This is a regional problem.

Mrs. Raymond stated that this is not the reason why shifts are not being filled

Mr. Komandt stated that no department is filing shifts

Mrs. Raymond stated the other departments can run their calls though

Mr. Ikeler stated that they still do not have enough people

Mr. Anderson stated that it is about covering

Mr. Komandt stated that there was one day in November that there was no one there

Mr. Ikeler stated there were a lot of days where there was not 2 people there. He asked how many people need to be on staff to be able to staff 2 people for every shift

It was stated that 14 people need to be on staff to be able to staff two people per shift

Mr. Ikeler stated that the money that was saved because money was transferred to the fire department from the Cares Act money was supposed to be saved to help pay for the addition. Not used for other things

Mr. Anderson told Mr. Ikeler to stop because there is enough money there

Mr. Ikeler told Mr. Anderson to not tell him to stop, he has a right to talk. He stated that he is for staffing 24/7 through the end of the year only and he wants complete transparency by having a weekly email showing all hours worked and how many people were working.

Mr. Komandt stated that he will do that

Mr. Anderson opened discussion to talk about how to spend future Cares Act money

Mr. Ikeler stated that there is nothing to discuss until they know how much money they will be getting

\*Virtual meetings: look at doing one meeting a month in person and one meeting a month virtual. Will hold a test run to see how it works. Look at starting next month. Mr. Ikeler stated that he does not want to keep meeting in person due to him being high risk. They numbers are growing, and the risk is getting higher. Mr. Anderson stated that he understood and agrees. Mr. Ikeler suggested doing only one meeting a month as all money for the Cares Act has been spent

there really is not anything on the agenda at this time. Mr. Duchscherer stated that he does not want this because there is a lot to discuss.

\*Amazon account: discussion about having the password given to the fiscal officer as the fire chief is currently the only one that has access to this account. This will be given to the fiscal officer, so she has access if there any issues with audits.


\*The split rail fence in the center of town will be taken down

Cares Act Money: discussion to transfer the rest of the money along with all interest to the fire department to pay for payroll. This was agreed upon by two of the three trustees.

**Resident Comments:**

None

Mr. D. Ikeler moved, and Mr. R. Anderson seconded a motion to adjourn at 7:59 pm. Motion carried unanimously (resolution no. 161-2020)

Meeting minutes submitted by: 

Meeting minutes approved by: 